

Agenda



Regular Board Meeting of the Board of Directors

Meeting Location:

**Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252**

It is the intention of Basin Transit to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 or email michal@basin-transit.com for assistance so the necessary arrangements can be made.

Public comments may be submitted via email to the Assistant Board Secretary at michal@basin-transit.com prior to July 22, 2026, at 5:00 PM with your name, telephone number, and subject of your public comment (agenda item or non-agenda item). If you send written comments, your comments will be made part of the official record of the proceedings and read into the record if they are received by the deadline above.

Board of Directors

Merl Abel, Chair
McArthur Wright, Vice Chair
Jeff Drozd
Jennifer Henning
Daniel L. Mintz, Sr.
Dawn Rowe (Danielle Harrington Designee)

Officers

Cheri Holsclaw, Board Secretary
Michal Brock, Assistant Board Secretary



REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

Thursday, July 23, 2026
62405 Verbena Road, Joshua Tree CA 92252
5:00 PM

1.0 CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Board Members: Drozd, Harrington, Henning, Mintz, Wright
and Chair Abel

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Employee of the Quarter

3.0 PUBLIC COMMENTS

3.1 This is a time for comments from the public on any subject not on the agenda. The Brown Act prohibits the Basin Transit Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

3.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

4.0 CONSENT CALENDAR—All matters listed under the Consent Calendar are to be considered routine by the Basin Transit Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 5.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

4.1 [Minutes of May 28, 2026 Board Meeting](#)
Staff Recommendation: Approve Minutes

4.2 [Treasurer's Report for April and May 2026](#)
Staff Recommendation: Approve Treasurer's Reports

4.3 [Warrant Register for April and May 2026](#)
Staff Recommendation: Approve Warrant Register

4.4 [Ridership Reports](#)
Staff Recommendation: Receive and File

4.5 [Financial Reports](#)
Staff Recommendation: Receive and File

4.6 [Taxi Report](#)
Staff Recommendation: Receive and File

4.7 [General Manager's Report](#)
Staff Recommendation: Receive and File

4.8 [Operations Report](#)
Staff Recommendation: Receive and File

4.9 [Vasquez & Company LLP Engagement Letter](#)
Staff Recommendation: Receive and File

ACTION: Move_____ 2nd_____ Roll Call Vote

5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

6.0 OLD BUSINESS

NONE

7.0 NEW BUSINESS

7.1 [Election of Member "At-Large" for Calendar Year 2026 & 2027](#)
Staff Recommendation: Elect Basin Transit Member "At-Large" with Term Ending December 31, 2027

ACTION: Move_____ 2nd_____ Roll Call Vote

7.2 [Amended General Manager Employment Contract](#)
Staff Recommendation: Approve General Manager Employment Contract

ACTION: Move_____ 2nd_____ Roll Call Vote

7.3 [Revisions to FY 2026/27 Operating & Capital Budgets](#)
Staff Recommendation: Authorize Revisions to FY 2026/27 Operating & Capital Budget

ACTION: Move_____ 2nd_____ Roll Call Vote

7.4 [Passenger Code of Conduct](#)

Staff Recommendation: Adopt the Passenger Code of Conduct

ACTION: Move _____ 2nd _____ Roll Call Vote

7.5 [Advertising Policy](#)

Staff Recommendation: Adopt Advertising Policy No. 208

ACTION: Move _____ 2nd _____ Roll Call Vote

8.0 CLOSED SESSION

8.1 CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)

Basin Transit designated representatives: General Manager, Cheri Holsclaw, and General Counsel, Patrick Munoz
Unrepresented employee: Director of Cooperative Purchasing and Grants

8.2 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): (1 case)

9.0 GENERAL MANAGER UPDATE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

11.0 BOARD MEMBER COMMENTS - This is the time for comments from the Board members on any subject.

12.0 ADJOURNMENT - The next regularly scheduled board meeting will be held on Thursday, September 24, 2026, at 5:00 PM at the Basin Transit Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. **This agenda is certified to have been posted on or before July 20, 2026, at 5:00 PM.**



Michal Brock, Assistant Board Secretary

7/17/2026

Date

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Minutes of the May 28, 2026 Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

BASIN TRANSIT

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, May 28, 2026, 5:00 p.m.
Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Abel called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE – Board Member Sasnett

ROLL CALL

Members Present:

Merl Abel
Jennifer Henning
Ben Sasnett

Jeff Drozd
Dan Mintz
McArthur Wright

Members Absent:

Danielle Harrington

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Recognition of Employee of the Quarter: Matt Atkins, Operations Manager, recognized Hector Manzano as the Employee of the Quarter.

2.2 Introduction of new City Manager for Twentynine Palms, Kevin Cole.

3.0 PUBLIC COMMENTS ON NON-AGENDA ITEMS

NONE

4.0 CONSENT CALENDAR

4.1 Minutes of March 26, 2026 Board Meeting

4.2 Treasurer's Report for February and March 2026

4.3 Warrant Register for February and March 2026

- 4.4 Ridership Reports
- 4.5 Financial Reports
- 4.6 Taxi Report
- 4.7 General Manager's Report
- 4.8 Operations Report
- 4.9 Renewal of Banc of California Credit Line
- 4.10 Purchase of Shop Truck
- 4.11 Purchase of Telehandler

ACTION: Board Member Mintz moved to approve the Consent Calendar (items 4.1 - 4.11); seconded by Board Member Henning: motion passed by Roll Call Vote (6-0).

5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

6.0 OLD BUSINESS

NONE

7.0 NEW BUSINESS

7.1 Approval of FY 2026/27 Operating and Capital Budgets

Cheri Holsclaw reviewed the revisions made to the draft budget presented at the March Board meeting and then requested that the Board conduct a public hearing, approve the FY 2026/27 Operating, Capital, and Taxicab Budgets, adopt Resolution 26-03, and authorize staff to submit the annual Transit Claim.

ACTION: Following a public hearing, Vice Chair Wright moved to approve the FY 2026/27 Operating, Capital, and Taxicab Budgets, adopt Resolution 26-03, and authorize staff to submit the annual Transit Claim; seconded by Board Member Sasnett, motion passed by Roll Call Vote (6-0).

7.2 CMAQ Grant Request

Cheri Holsclaw requested that the Board conduct a public hearing and approve a CMAQ grant request for \$876,513 to purchase four (4) CNG transit buses. This

grant funding will replace aging buses #320 through #322 which have reached the end of their Federal Transit Administration (FTA) defined useful life and add one (1) additional transit bus into service.

ACTION: Following a public hearing, Board Member Mintz moved to approve the CMAQ grant request; seconded by Vice Chair Wright, motion passed by Roll Call Vote (6-0).

7.3 Pilot Service Update

Cheri reported on the increase in ridership and fare revenues resulting from the 18-month pilot program launched on January 1, 2026, to expand services to Palm Springs.

8.0 CLOSED SESSION

8.1 Closed Session Pursuant to Government Code Section 54957 Regarding Personnel Matters, General Manager Evaluation

8.2 Closed Session Pursuant to Government Code Section 54957 Regarding Personnel Matters, Procurement Director Evaluation

Chair Abel commented that there positive evaluations for the Procurement Director and General Manager.

9.0 GENERAL MANAGER UPDATE

Cheri highlighted that staff hit 100 safety days and expressed her hope that the agency will hit the next target of 200 safety days. Additionally, Cheri also called attention to the Basin Transit Mug at each seat for the Board to enjoy in celebration of National Hydration Day in June. Cheri also informed the Board of the “Pack the Bus” event that will be held at Walmart on July 11th.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

The Board requested that bring forward proposed contract amendment for General Manager

11.0 BOARD MEMBER COMMENTS

The following Board Members made comments:

Board Member Sasnett

Board Member Mintz

Board Member Drozd

Vice-Chair Wright

Chair Abel

12.0 ADJOURNMENT

The meeting adjourned at 5:58 p.m., Thursday, May 28, 2026.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michal Brock", is written over a horizontal line.

Michal Brock, Assistant Board Secretary

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Treasurer's Report for April and May 2026

STAFF RECOMMENDATION: APPROVE TREASURER'S REPORT

BASIN TRANSIT
TREASURER'S REPORT
April 30, 2026

Beginning Balance:	March 31, 2026	11,384,185
Receipts		293,285
Disbursements		819,511
Interest Received		<u>49,815</u>
Ending Balance:	April 30, 2026	<u>10,907,775</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 52,866	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 2,041,459 \$	-	0.00%
US Bank MAIN	\$ 3,757,343 \$	-	0.00%
Pacific Western Bank	\$ 69,777 \$	-	0.00%
LAIF	\$ 5,094,931 \$	-	0.00%
US Bank PTMISEA	\$ 0 \$	-	0.00%
US Bank LCTOP	\$ 447,447 \$	-	0.00%
US Bank SGR (SB1)	\$ 96,648 \$	-	0.00%
	<u>\$</u>	<u>-</u>	0.00%
TOTAL INVESTMENTS	<u>\$ 11,560,472</u>	<u>\$ -</u>	

BASIN TRANSIT
TREASURER'S REPORT
May 31, 2026

Beginning Balance:	April 30, 2026	10,907,775
Receipts		977,720
Disbursements		1,583,263
Interest Received		<u>335</u>
Ending Balance:	May 31, 2026	<u>10,302,567</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 53,375	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 2,043,750 \$	-	0.00%
US Bank MAIN	\$ 3,017,084 \$	-	0.00%
Pacific Western Bank	\$ 203,580 \$	-	0.00%
LAIF	\$ 5,094,931 \$	-	0.00%
US Bank PTMISEA	\$ 0 \$	-	0.00%
US Bank LCTOP	\$ 447,481 \$	-	0.00%
US Bank SGR (SB1)	\$ 95,063 \$	-	0.00%
	<u>\$</u>	<u>-</u>	0.00%
TOTAL INVESTMENTS	<u>\$ 10,955,264</u>	<u>\$ -</u>	

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Warrant Register for April and May 2026

STAFF RECOMMENDATION: APPROVE WARRANT REGISTER

BASIN TRANSIT WARRANT REGISTER

April 2026

Date	Name	Memo	Paid Amount
04/01/2026	INTERMEDIA.NET	TELEPHONE	-533.13
04/03/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-104.98
04/03/2026	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
04/03/2026	ADP	WAGES	-82,586.11
04/03/2026	ADP	WAGES	-14,136.27
04/03/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-11,763.16
04/03/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,613.18
04/03/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-5,220.89
04/03/2026	ADP	WAGES	-75.00
04/05/2026	SOUTHERN CALIFORNIA EDISON	UTILITIES	-9,174.89
04/05/2026	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-36,964.89
04/07/2026	ARCO	FUEL	-217.10
04/07/2026	US BANK	CREDIT CARD PYMNT	-7,523.88
04/09/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-1,397.01
04/09/2026	AVALON URGENT CARE	EMPLOYEE EXPENSE	-450.00
04/09/2026	BATTERY SYSTEMS	PARTS	-1,030.00
04/09/2026	BROADLUX INC.	CNG MAINTENANCE	-1,647.97
04/09/2026	CAPITOL GCS	OUTSIDE SERVICES	-5,197.50
04/09/2026	COPPER MOUNTAIN BROADCASTING	MARKETING & PROMOTIONS	-440.00
04/09/2026	CUMMINS CAL PACIFIC	PARTS	-974.03
04/09/2026	EPTURA	OUTSIDE SERVICES	-6,959.70
04/09/2026	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-1,225.75
04/09/2026	GILLIG LLC	PARTS	-4,777.26
04/09/2026	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC	MARKETING & PROMOTIONS	-744.75
04/09/2026	GOVERNMENT FINANCE OFFICERS ASSOCIATI	OUTSIDE SERVICES	-1,204.00
04/09/2026	KCDZ	MARKETING & PROMOTIONS	-460.00
04/09/2026	KIMBALL MIDWEST	SHOP SUPPLIES	-87.79
04/09/2026	KK RENTS LLC	OUTSIDE SERVICES	-284.54
04/09/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-2,006.44
04/09/2026	O'REILLY AUTO PARTS	PARTS	-1,193.76
04/09/2026	PALM SPRINGS MOTORS	PARTS	-352.28
04/09/2026	PARKHOUSE TIRES	TIRES	-3,575.02
04/09/2026	PEOPLEREADY INC	OUTSIDE SERVICES - TEMP EE	-3,282.51
04/09/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-207.30
04/09/2026	RETROFIT SERVICE COMPANY, INC.	OUTSIDE SERVICES	-584.26
04/09/2026	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-157.50
04/09/2026	SAFETY-KLEEN	FLUIDS	-1,301.17
04/09/2026	VALLEY INDEPENDENT PRINTING	PRINTING & REPRODUCTION	-137.00
04/10/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-139.98
04/10/2026	ADP	OUTSIDE SERVICES	-631.02
04/10/2026	BURRTEC	UTILITIES	-233.11
04/10/2026	BURRTEC	UTILITIES	-251.76
04/10/2026	BURRTEC	UTILITIES	-103.08
04/10/2026	THE GAS COMPANY	FUEL	-13,775.95
04/10/2026	THE GAS COMPANY	FUEL	-5,531.47
04/10/2026	JOE MEER	MEETINGS & MILEAGE REIMBURSEMENT	-1,160.65

BASIN TRANSIT WARRANT REGISTER

April 2026

04/10/2026	SPECTRUM	TELEPHONE	-181.25
04/10/2026	SPECTRUM	TELEPHONE	-181.25
04/14/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-573.98
04/14/2026	ARCO	FUEL	-293.94
04/15/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-25.29
04/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-87.95
04/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-65.74
04/15/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-30.53
04/15/2026	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
04/15/2026	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
04/16/2026	AIS	PRINTING & REPRODUCTION	-185.42
04/16/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-114.12
04/16/2026	AVALON URGENT CARE	EMPLOYEE EXPENSE	-150.00
04/16/2026	CUMMINS CAL PACIFIC	PARTS	-335.75
04/16/2026	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-128.30
04/16/2026	GILLIG LLC	PARTS	-189.30
04/16/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-1,174.94
04/16/2026	PARKHOUSE TIRES	TIRES	-2,771.74
04/16/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-156.28
04/16/2026	QUILL CORPORATION	OFFICE SUPPLIES	-96.96
04/16/2026	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-575.00
04/16/2026	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
04/16/2026	THE CASTLE PRESS	PRINTING & REPRODUCTION	-3,128.73
04/16/2026	VERIZON	TELEPHONE	-1,110.74
04/16/2026	VISUAL EDGE IT	PRINTING & REPRODUCTION	-63.16
04/16/2026	ZONAR	PARTS	-1,926.55
04/16/2026	CHAD CORSON	EMPLOYEE EXPENSE	-73.26
04/16/2026	VISION SERVICE PLAN	VISION INSURANCE	-489.36
04/17/2026	ADP	OUTSIDE SERVICES	-239.84
04/17/2026	ADP	WAGES	-84,055.67
04/17/2026	ADP	WAGES	-14,487.65
04/17/2026	ADP	OUTSIDE SERVICES	-240.86
04/17/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-12,067.81
04/17/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,740.89
04/17/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-5,232.02
04/17/2026	ADP	WAGES	-75.00
04/17/2026	ADP	WAGES	-37.14
04/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-504.73
04/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-267.70
04/21/2026	ARCO	FUEL	-238.94
04/23/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-269.13
04/23/2026	CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL FEES	-1,915.00
04/23/2026	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
04/23/2026	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
04/23/2026	CUMMINS CAL PACIFIC	PARTS	-876.89
04/23/2026	DEPARTMENT OF JUSTICE	EMPLOYEE EXPENSE	-64.00
04/23/2026	GERFLOR USA, INC.	SHOP EQUIPMENT	-1,157.92

BASIN TRANSIT WARRANT REGISTER

April 2026

04/23/2026	LIEBERT CASSIDY WHITMORE	PROFESSIONAL FEES	-242.50
04/23/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-550.40
04/23/2026	O'REILLY AUTO PARTS	PARTS	-217.54
04/23/2026	PALM SPRINGS MOTORS	PARTS	-235.63
04/23/2026	PEOPLEREADY INC	OUTSIDE SERVICES - TEMP EE	-2,434.91
04/23/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-103.65
04/23/2026	YUCCA VALLEY TOWING INC	OUTSIDE SERVICES	-300.00
04/24/2026	SPECTRUM	TELEPHONE	-315.35
04/24/2026	AREG ABARYANTS	TREP MILEAGE REIMBURSEMENT	-120.00
04/24/2026	TREP	TREP MILEAGE REIMBURSEMENT	-3,240.76
04/25/2026	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-833.75
04/25/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-491.19
04/25/2026	THE GAS COMPANY	UTILITIES	-20.51
04/27/2026	TREP	TREP MILEAGE REIMBURSEMENT RTN	88.56
04/27/2026	PACIFIC WESTERN BANK	BANK ADJ.	-0.02
04/28/2026	ARCO	FUEL	-272.02
04/30/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-75.09
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-1,030.89
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-315.00
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-2,039.72
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-708.45
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-47.94
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-1,247.78
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-1,427.04
04/30/2026	[EMPLOYEE]	HRA REIMBURSEMENT	-169.94
04/30/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-37.77
04/30/2026	BROADLUX INC.	CNG MAINTENANCE	-662.00
04/30/2026	CLEAN ENERGY	CNG MAINTENANCE	-2,334.69
04/30/2026	E3 IGNITION PRODUCTS, LLC	PARTS	-591.96
04/30/2026	GILLIG LLC	PARTS	-103.36
04/30/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-585.50
04/30/2026	O'REILLY AUTO PARTS	PARTS	-454.26
04/30/2026	PALM SPRINGS MOTORS	PARTS	-373.45
04/30/2026	PARKHOUSE TIRES	TIRES	-2,866.71
04/30/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-103.65
04/30/2026	RELIABLE MONITORING SERVICES	OUTSIDE SERVICES	-1,280.00
04/30/2026	YUCCA BOWL	EMPLOYEE EXPENSE	-1,840.00
04/30/2026	ADP	WAGES	-83,335.42
04/30/2026	ADP	WAGES	-14,242.20
04/30/2026	JOE MEER	MEETINGS & MILEAGE REIMBURSEMENT	-991.78
04/30/2026	CHAD CORSON	UNIFORM REIMBURSEMENT	-177.72
04/30/2026	ADP	WAGES	-75.00
04/30/2026	ADP	WAGES	-37.14
			-528,815.90
			-528,815.90

BASIN TRANSIT
WARRANT REGISTER
May 2026

Date	Name	Memo	Paid Amount
05/01/2026	ADP	WAGES	-83,335.42
05/01/2026	ADP	WAGES	-14,242.20
05/01/2026	ADP	OUTSIDE SERVICES	-629.76
05/01/2026	INTERMEDIA.NET	TELEPHONE	-531.42
05/01/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-11,864.17
05/01/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,729.11
05/01/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-5,220.89
05/02/2026	SPECTRUM	TELEPHONE	-181.25
05/03/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-104.90
05/03/2026	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
05/05/2026	SOUTHERN CALIFORNIA EDISON	UTILITIES	-9,493.53
05/05/2026	ARCO	FUEL	-338.42
05/05/2026	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-34,208.95
05/06/2026	US BANK	CREDIT CARD PAYMENT	-4,891.82
05/06/2026	BANC OF CALIFORNIA	OUTSIDE SERVICES	-0.02
05/07/2026	MORONGO BASIN TRANSIT AUTHORITY	HARBOR FRIEGHT BLUE ROLLING TOOLBOX	434.99
05/07/2026	MORONGO BASIN TRANSIT AUTHORITY	BUS FLOORING REPAIR TOOLKIT	1,157.92
05/07/2026	NOEMI ADDERLEY	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	SYLVIA L ARAIZA	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	ROBERT ARVIZU	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	MATTHEW ATKINS	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	PAULA BALDWIN	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	SHEMIKA BORTEE	CREDIT CARD PAYMENT	-100.00
05/07/2026	MICHAL BROCK	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	MOSES BROOKS	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	GARY COOPER	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	CHAD CORSON	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	BLAS CRUZ	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	ROY DAVIS	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	FREDDY DIXON	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	CORY DOUGLASS	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	PATRICK FERREE	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	SABRINA FRANKLIN	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	LYDIA GARZA	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	JOSE GIRON	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	CHRISTINA GUTIERREZ	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	GEORGE HALLAS	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	THOMAS HATHAWAY	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	SALINA HIDAY	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	CHERI HOLSCLOW	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	DOUGLAS HUNTER	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	GARY JOHNSON	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	CYNTHIA LOPEZ	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	NICHOLAS LUTTRELL	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	HECTOR MANZANO	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	ADAH MARTINEZ	SAFETY INCENTIVE PRGM	-100.00

BASIN TRANSIT WARRANT REGISTER May 2026

05/07/2026	JOE MEER	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	VENTURA MUNOZ III	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	TIMOTHY NASH	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	SCOTT NOBEN	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	JAMES OROZCO	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	ROBIN OSIP	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	MICHAEL PADILLA	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	RENEE PAYNE	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	ANITA PETKE	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	CHRISTOPHER RASMUSSEN	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	JANUARY RODRIGUEZ	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	VERONICA SCOTT	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	ESMERALDA VILLA	SAFETY INCENTIVE PRGM	-100.00
05/07/2026	JAMES WATSON	SAFETY INCENTIVE PRGM	-100.00
05/08/2026	NOEMI ADDERLEY	MILEAGE REIMBURSEMENT	-86.28
05/08/2026	AIRWAVE COMMUNICATIONS	RADIO EXPENSE	-3,712.50
05/08/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-61.84
05/08/2026	BENEFIT COORDINATORS CORP	DENTAL INSURANCE	-3,203.20
05/08/2026	CALIFORNIA TRANSIT ASSOC.	OUTSIDE SERVICES	-2,000.00
05/08/2026	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
05/08/2026	CUMMINS CAL PACIFIC	PARTS	-1,342.54
05/08/2026	DESERT ARC	OUTSIDE SERVICES	-270.00
05/08/2026	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-199.00
05/08/2026	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC.	MARKETING & PROMOTIONS	-1,273.37
05/08/2026	KCDZ	MARKETING & PROMOTIONS	-460.00
05/08/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-727.58
05/08/2026	PALM SPRINGS MOTORS	PARTS	-163.48
05/08/2026	PEOPLEREADY INC	OUTSIDE SERVICES - TEMP EE	-2,405.00
05/08/2026	SOUTHWEST NETWORKS	PROFESSIONAL FEES	-125.00
05/08/2026	TIRE PROS OF YUCCA VALLEY	TIRES	-1,096.74
05/10/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-164.98
05/10/2026	THE GAS COMPANY	FUEL	-5,102.13
05/10/2026	THE GAS COMPANY	FUEL	-8,608.83
05/10/2026	BURRTEC	UTILITIES	-251.76
05/10/2026	BURRTEC	UTILITIES	-103.08
05/10/2026	BURRTEC	UTILITIES	-233.11
05/10/2026	SPECTRUM	TELEPHONE	-181.25
05/11/2026	ADP	OUTSIDE SERVICES (CREDIT)	92.40
05/11/2026	ADP	OUTSIDE SERVICES (CREDIT)	94.60
05/11/2026	ADP	OUTSIDE SERVICES (CREDIT)	94.60
05/11/2026	ADP	OUTSIDE SERVICES (CREDIT)	94.60
05/11/2026	ADP	OUTSIDE SERVICES (CREDIT)	96.80
05/11/2026	ADP	OUTSIDE SERVICES (CREDIT)	96.80
05/11/2026	ADP	OUTSIDE SERVICES (CREDIT)	99.00
05/12/2026	ARCO	FUEL	-371.18
05/13/2026	WEDNESDAY VEGAS	EMPLOYEE EXPENSE	-1,140.00
05/14/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-573.05

BASIN TRANSIT WARRANT REGISTER May 2026

05/14/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-26.47
05/14/2026	AVALON URGENT CARE	EMPLOYEE EXPENSE	-150.00
05/14/2026	CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL FEES	-9,375.00
05/14/2026	CITY OF TWENTYNINE PALMS	OUTSIDE SERVICES	-50.00
05/14/2026	CLEAN ENERGY	CNG MAINTENANCE	-10,095.90
05/14/2026	COPPER MOUNTAIN BROADCASTING	MARKETING & PROMOTIONS	-440.00
05/14/2026	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-128.30
05/14/2026	KK RENTS LLC	OUTSIDE SERVICES	-449.74
05/14/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-2,420.01
05/14/2026	O'REILLY AUTO PARTS	PARTS	-596.24
05/14/2026	PALM SPRINGS MOTORS	PARTS	-366.93
05/14/2026	PEOPLEREADY INC	OUTSIDE SERVICES - TEMP EE	-1,229.48
05/14/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-324.70
05/14/2026	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-4,100.60
05/14/2026	VERIZON	TELEPHONE	-1,110.74
05/14/2026	VOYAGER	FUEL	-1,325.90
05/14/2026	HECTOR MANZANO	UNIFORM REIMBURSEMENT	-246.26
05/14/2026	FOGMAKER NORTH AMERICA	PARTS	-1,854.49
05/15/2026	ADP	OUTSIDE SERVICES	-240.86
05/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-87.95
05/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-65.74
05/15/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-26.52
05/15/2026	ADP	WAGES	-82,453.50
05/15/2026	ADP	WAGES	-14,329.22
05/15/2026	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
05/15/2026	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
05/15/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-11,819.13
05/15/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,780.24
05/15/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-5,275.57
05/15/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-32.32
05/15/2026	ADP	WAGES	-608.93
05/16/2026	VISION SERVICE PLAN	VISION INSURANCE	-478.53
05/18/2026	A-Z BUS SALES	CAPITAL BUS PURCHASE	-269,704.82
05/19/2026	ARCO	FUEL	-267.66
05/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-267.70
05/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-741.73
05/22/2026	AIS	PRINTING & REPRODUCTION	-290.19
05/22/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-67.30
05/22/2026	AMERIGAS	OUTSIDE SERVICES	-107.75
05/22/2026	CUMMINS CAL PACIFIC	PARTS	-695.38
05/22/2026	E3 IGNITION PRODUCTS, LLC	PARTS	-625.82
05/22/2026	GOVERNMENT FINANCE OFFICERS ASSOCIATION	OUTSIDE SERVICES	-200.00
05/22/2026	KIMBALL MIDWEST	SHOP SUPPLIES	-791.60
05/22/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-29.40
05/22/2026	O'REILLY AUTO PARTS	PARTS	-188.89
05/22/2026	PALM SPRINGS MOTORS	PARTS	-252.29
05/22/2026	PEOPLEREADY INC	OUTSIDE SERVICES - TEMP EE	-1,218.75

BASIN TRANSIT
WARRANT REGISTER
May 2026

05/22/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-103.65
05/22/2026	QUILL CORPORATION	OFFICE SUPPLIES	-292.99
05/22/2026	RACEWAY FORD	PARTS	-138.00
05/22/2026	SONSRAY FLEET SERVICES	OUTSIDE SERVICES	-1,029.00
05/22/2026	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
05/22/2026	TOYOTA OF THE DESERT	PARTS	-328.31
05/22/2026	VISUAL EDGE IT	PRINTING & REPRODUCTION	-56.22
05/22/2026	ZONAR	PARTS	-195.21
05/22/2026	JOE MEER	TRAINING, MEETINGS & MILEAGE	-1,162.43
05/22/2026	JOE MEER	TRAINING, MEETINGS & MILEAGE	-1,029.36
05/22/2026	ADP	OUTSIDE SERVICES	-358.25
05/22/2026	TREP	TREP MILEAGE REIMBURSEMENTS	-3,446.88
05/23/2026	AREG ABARYANTS	TREP MILEAGE REIMBURSEMENTS	-120.00
05/24/2026	SPECTRUM	TELEPHONE	-315.35
05/25/2026	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-833.75
05/25/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-491.19
05/25/2026	THE GAS COMPANY	UTILITIES	-19.83
05/26/2026	ARCO	FUEL	-216.57
05/26/2026	TREP	TREP MILEAGE REIMBURSEMENTS	88.56
05/26/2026	TREP	TREP MILEAGE REIMBURSEMENTS	119.44
05/29/2026	ADP	WAGES	-84,349.20
05/29/2026	ADP	WAGES	-15,083.95
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,076.27
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-360.00
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,166.00
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-432.00
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-457.45
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-34.14
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-489.54
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-750.50
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-15.00
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-544.05
05/29/2026	BEN SASNETT	BOARD MEMBER STIPEND	-150.00
05/29/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,970.80
05/29/2026	A-1 AUTO ELECTRIC	SHOP SUPPLIES	-47.15
05/29/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-8.72
05/29/2026	BATTERY SYSTEMS	PARTS	-531.69
05/29/2026	GILLIG LLC	PARTS	-564.30
05/29/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-482.11
05/29/2026	O'REILLY AUTO PARTS	PARTS	-126.82
05/29/2026	PEOPLEREADY INC	OUTSIDE SERVICES - TEMP EE	-1,210.63
05/29/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-265.44
05/29/2026	ANITA PETKE	MILEAGE REIMBURSEMENT	-32.83
05/29/2026	ADP	OUTSIDE SERVICES	-238.13
05/29/2026	ALLIANT INSURANCE SERVICES	INSURANCE	-16,175.41
05/29/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-11,933.73
05/29/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,821.42

BASIN TRANSIT
WARRANT REGISTER
May 2026

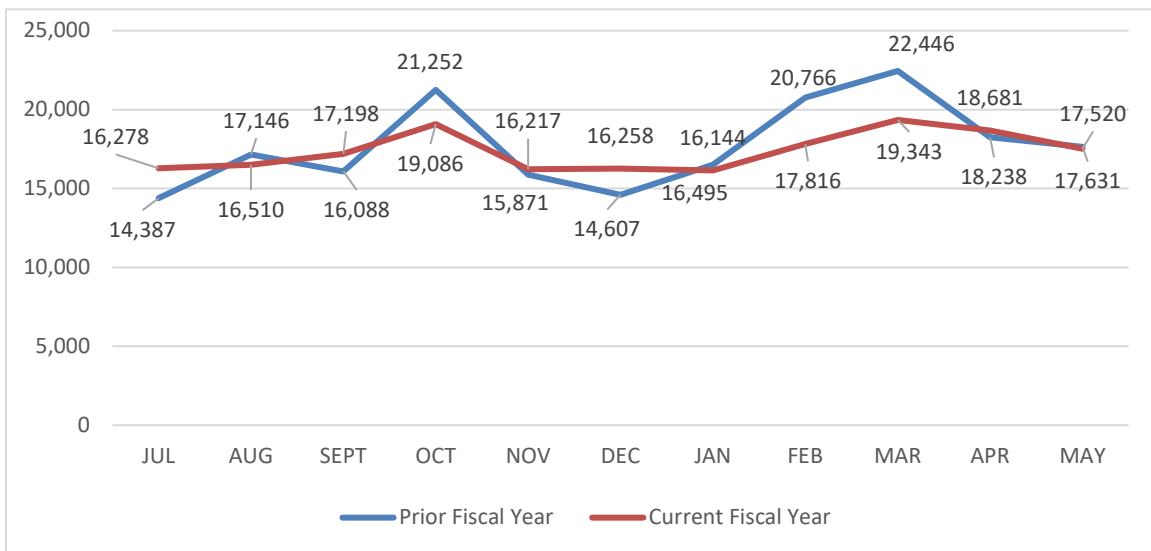
05/29/2026	CALPERS 457 PROGRAM	SUPL RETIREMENT	-4,783.92
05/29/2026	ADP	WAGES	-608.93
05/31/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-101.30
			-821,668.02
			-821,668.02

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Ridership Reports

At 191,051 passengers through May, Basin Transit exceeded the target of 170,000 passengers before the end of the fiscal year.



STAFF RECOMMENDATION: RECEIVE AND FILE



Monthly Ridership Report

April, FY 2026

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	8,223	8,599	9.7	10.0	7.04%	7.46%
12	493	425	2.9	1.6	12.59%	7.34%
15	315	550	4.9	3.5	35.78%	12.84%
21	853	669	3.6	2.7	2.77%	2.00%
3A	2,002	2,020	8.2	7.7	4.19%	4.35%
3B	1,832	2,087	6.5	8.8	5.15%	7.22%
7A	1,811	1,775	7.6	7.0	4.00%	4.37%
7B	1,607	1,486	6.6	5.9	4.27%	3.85%
Ready Ride	1,102	1,070	1.6	4.6	1.19%	4.55%
Program Subtotals						
Commuter Service	808	975	3.5	2.3	19.72%	9.47%
Demand Response	1,102	1,070	1.6	4.6	1.19%	4.55%
Neighborhood Shuttles	16,328	16,636	7.8	7.8	5.34%	5.60%
System Total	18,238	18,681	6.0	6.7	5.72%	6.20%



FY 2026 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for April

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	8,599	864.0	\$141,574	\$10,557	10.0	\$16.46	\$163.86	\$1.23	\$12.22	7.46%
3A	2,020	263.0	\$40,115	\$1,746	7.7	\$19.86	\$152.53	\$0.86	\$6.64	4.35%
3B	2,087	238.0	\$37,032	\$2,673	8.8	\$17.74	\$155.60	\$1.28	\$11.23	7.22%
7A	1,775	255.0	\$39,286	\$1,719	7.0	\$22.13	\$154.06	\$0.97	\$6.74	4.37%
7B	1,486	251.0	\$39,912	\$1,535	5.9	\$26.86	\$159.01	\$1.03	\$6.11	3.85%
12	425	267.0	\$44,837	\$3,289	1.6	\$105.50	\$167.93	\$7.74	\$12.32	7.34%
15	550	158.0	\$28,376	\$3,642	3.5	\$51.59	\$179.60	\$6.62	\$23.05	12.84%
21	669	251.0	\$42,967	\$861	2.7	\$64.23	\$171.18	\$1.29	\$3.43	2.00%
Ready Ride	1,070	235.0	\$20,960	\$954	4.6	\$19.59	\$89.19	\$0.89	\$4.06	4.55%
Program:										
Commuter Service	975	425.0	\$73,213	\$6,931	2.3	\$75.09	\$172.27	\$7.11	\$16.31	9.47%
Demand Response	1,070	235.0	\$20,960	\$954	4.6	\$19.59	\$89.19	\$0.89	\$4.06	4.55%
Neighborhood Shuttles	16,636	2,122.0	\$340,885	\$19,090	7.8	\$20.49	\$160.64	\$1.15	\$9.00	5.60%
Mode:										
Bus (Motorbus)	16,636	2,122.0	\$340,885	\$19,090	7.8	\$20.49	\$160.64	\$1.15	\$9.00	5.60%
Commuter Bus	975	425.0	\$73,213	\$6,931	2.3	\$75.09	\$172.27	\$7.11	\$16.31	9.47%
Demand Response	1,070	235.0	\$20,960	\$954	4.6	\$19.59	\$89.19	\$0.89	\$4.06	4.55%
System Total:	18,681	2,782.0	\$435,058	\$26,976	6.7	\$23.29	\$156.38	\$1.44	\$9.70	6.20%



Monthly Ridership Report

May, FY 2026

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	8,276	8,045	10.0	9.7	8.07%	8.61%
12	431	413	2.9	2.8	12.28%	11.32%
15	128	559	1.6	7.1	9.58%	29.72%
21	859	583	2.8	1.9	2.33%	1.54%
3A	1,932	1,796	8.3	7.7	4.60%	5.56%
3B	1,682	2,043	6.5	7.9	5.28%	7.85%
7A	1,837	1,732	8.3	7.8	4.03%	4.75%
7B	1,726	1,404	7.5	6.1	6.37%	4.71%
Ready Ride	760	945	1.6	1.9	1.99%	0.99%
Program Subtotals						
Commuter Service	559	972	2.5	4.3	11.33%	17.76%
Demand Response	760	945	1.6	1.9	1.99%	0.99%
Neighborhood Shuttles	16,312	15,603	7.8	7.5	5.96%	6.36%
System Total	17,631	17,520	6.3	6.3	5.63%	6.18%



FY 2026 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for May

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	8,045	830.0	\$137,699	\$11,855	9.7	\$17.12	\$165.90	\$1.47	\$14.28	8.61%
3A	1,796	232.0	\$36,375	\$2,023	7.7	\$20.25	\$156.79	\$1.13	\$8.72	5.56%
3B	2,043	260.0	\$39,894	\$3,131	7.9	\$19.53	\$153.44	\$1.53	\$12.04	7.85%
7A	1,732	221.0	\$34,197	\$1,623	7.8	\$19.74	\$154.74	\$0.94	\$7.35	4.75%
7B	1,404	229.0	\$35,478	\$1,671	6.1	\$25.27	\$154.93	\$1.19	\$7.30	4.71%
12	413	148.0	\$26,663	\$3,019	2.8	\$64.56	\$180.16	\$7.31	\$20.40	11.32%
15	559	79.0	\$14,344	\$4,264	7.1	\$25.66	\$181.57	\$7.63	\$53.97	29.72%
21	583	308.0	\$46,745	\$718	1.9	\$80.18	\$151.77	\$1.23	\$2.33	1.54%
Ready Ride	945	489.0	\$103,372	\$1,027	1.9	\$109.39	\$211.39	\$1.09	\$2.10	0.99%
Program:										
Commuter Service	972	227.0	\$41,007	\$7,282	4.3	\$42.19	\$180.65	\$7.49	\$32.08	17.76%
Demand Response	945	489.0	\$103,372	\$1,027	1.9	\$109.39	\$211.39	\$1.09	\$2.10	0.99%
Neighborhood Shuttles	15,603	2,080.0	\$330,388	\$21,021	7.5	\$21.17	\$158.84	\$1.35	\$10.11	6.36%
Mode:										
Bus (Motorbus)	15,603	2,080.0	\$330,388	\$21,021	7.5	\$21.17	\$158.84	\$1.35	\$10.11	6.36%
Commuter Bus	972	227.0	\$41,007	\$7,282	4.3	\$42.19	\$180.65	\$7.49	\$32.08	17.76%
Demand Response	945	489.0	\$103,372	\$1,027	1.9	\$109.39	\$211.39	\$1.09	\$2.10	0.99%
System Total:	17,520	2,796.0	\$474,767	\$29,330	6.3	\$27.10	\$169.80	\$1.67	\$10.49	6.18%

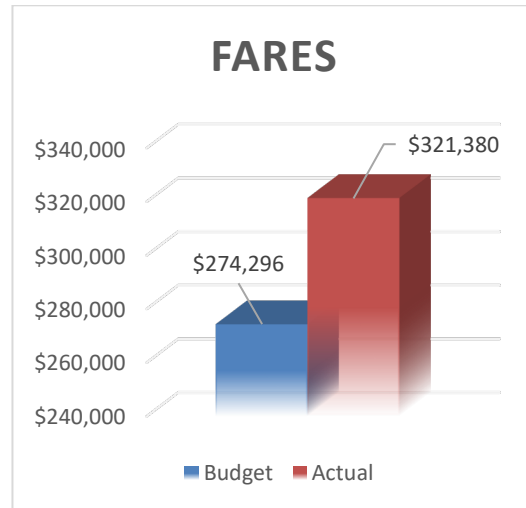
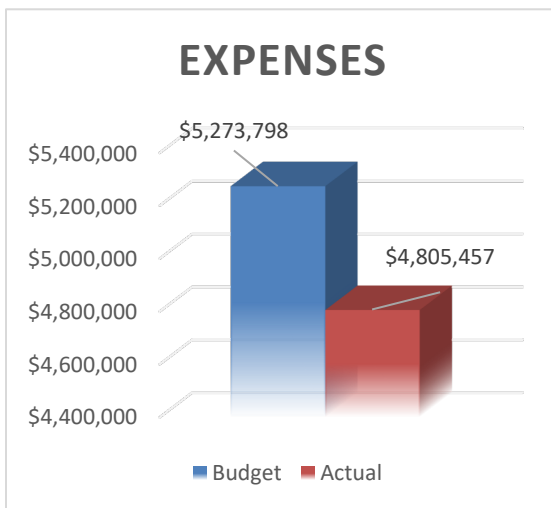
BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Financial Report

At the conclusion of May, Basin Transit expenses were \$468,341 (9%) below budget.

Passenger Fares were \$47,084 (17%) higher than the budgeted amount, primarily due to higher than anticipated fare collection on fixed route.



STAFF RECOMMENDATION: RECEIVE AND FILE

BASIN TRANSIT
Statement of Expenditures - Accrual Basis
During Fiscal Year ending 06/30/2026
For Period Ending 4/30/2026

Line	Administrative Exp.	FY 25/26 Budget	APRIL		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 152,528.00	\$ 11,732.92	\$ 11,718.10	\$ 123,195.69	\$ 125,894.05	\$ (2,698.36)	-2%
2	Office Salaries	\$ 181,042.00	\$ 13,926.31	\$ 12,544.85	\$ 146,226.23	\$ 136,328.27	\$ 9,897.96	7%
3	Board Members	\$ 6,300.00	\$ -	\$ -	\$ 5,250.00	\$ 3,900.00	\$ 1,350.00	26%
4	Payroll Taxes	\$ 12,236.00	\$ 941.23	\$ 569.09	\$ 9,882.92	\$ 7,851.16	\$ 2,031.76	21%
5	Health & Welfare	\$ 79,858.00	\$ 6,833.67	\$ 7,306.40	\$ 66,190.68	\$ 69,244.82	\$ (3,054.14)	-5%
6	Retirement:PERS	\$ 56,565.00	\$ 4,351.15	\$ 4,796.99	\$ 45,687.12	\$ 49,974.37	\$ (4,287.25)	-9%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 94.25	\$ 4,166.67	\$ 1,214.40	\$ 2,952.27	71%
8	Outside Services	\$ 31,228.00	\$ 2,602.33	\$ 3,916.89	\$ 26,023.33	\$ 24,348.88	\$ 1,674.45	6%
9	Prof. Fees	\$ 78,507.00	\$ 6,542.25	\$ 13,650.60	\$ 65,422.50	\$ 68,468.77	\$ (3,046.27)	-5%
10	Utilities	\$ 187,698.00	\$ 15,641.50	\$ 10,893.59	\$ 156,415.00	\$ 123,306.91	\$ 33,108.09	21%
11	Marketing/Promotions	\$ 50,493.00	\$ 4,207.75	\$ 2,173.37	\$ 42,077.50	\$ 30,470.33	\$ 11,607.17	28%
12	Office Supplies	\$ 17,389.00	\$ 1,449.08	\$ 1,050.77	\$ 14,490.83	\$ 16,117.61	\$ (1,626.78)	-11%
13	Postage	\$ 2,503.00	\$ 208.58	\$ 257.89	\$ 2,085.83	\$ 2,463.49	\$ (377.66)	-18%
14	Printing/Reproduction	\$ 14,425.00	\$ 1,202.08	\$ 385.58	\$ 12,020.83	\$ 21,750.68	\$ (9,729.85)	-81%
15	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 2,831.14	\$ 12,359.17	\$ 13,775.88	\$ (1,416.71)	-11%
16	Total Administrative	\$ 890,602.00	\$ 71,291.45	\$ 72,189.51	\$ 731,494.31	\$ 695,109.62	\$ 36,384.69	5%
Maintenance Expense								
17	Mechanic Salaries	\$ 188,641.00	\$ 14,510.85	\$ 14,915.04	\$ 152,363.88	\$ 155,867.88	\$ (3,504.00)	-2%
18	Utility Workers & Maint Admin Salaries	\$ 189,079.00	\$ 17,659.78	\$ 16,611.72	\$ 149,338.64	\$ 130,779.91	\$ 18,558.73	12%
19	Payroll Taxes	\$ 7,994.00	\$ 614.92	\$ 386.25	\$ 6,456.69	\$ 5,334.45	\$ 1,122.24	17%
20	Health & Welfare	\$ 33,078.00	\$ 2,935.34	\$ 2,952.97	\$ 27,207.38	\$ 34,727.68	\$ (7,520.30)	-28%
21	Retirement:PERS	\$ 26,514.00	\$ 2,039.54	\$ 1,639.54	\$ 21,415.15	\$ 16,842.37	\$ 4,572.78	21%
22	Uniforms	\$ 4,551.00	\$ 379.25	\$ 379.10	\$ 3,792.50	\$ 3,932.03	\$ (139.53)	-4%
23	Outside Services	\$ 65,777.00	\$ 5,481.42	\$ 2,806.04	\$ 54,814.17	\$ 64,371.86	\$ (9,557.69)	-17%
24	Parts	\$ 75,952.00	\$ 6,453.42	\$ 17,178.86	\$ 63,045.18	\$ 60,857.31	\$ 2,187.87	3%
25	Fluids	\$ 18,986.00	\$ 1,613.25	\$ 1,185.21	\$ 15,759.48	\$ 14,314.90	\$ 1,444.58	9%
26	Tires	\$ 64,516.00	\$ 5,481.73	\$ 2,866.71	\$ 53,552.50	\$ 46,230.19	\$ 7,322.31	14%
27	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ (542.41)	\$ 21,974.17	\$ 6,291.15	\$ 15,683.02	71%
28	Tools	\$ 750.00	\$ 62.50	\$ -	\$ 625.00	\$ 1,025.75	\$ (400.75)	-64%
29	Consulting	\$ 1,000.00	\$ 83.33	\$ -	\$ 833.33	\$ 95.00	\$ 738.33	89%
30	Shop Supplies	\$ 1,250.00	\$ 104.17	\$ 841.64	\$ 1,041.67	\$ 8,812.91	\$ (7,771.24)	-746%
31	Facility Supplies	\$ 7,527.00	\$ 627.25	\$ 773.10	\$ 6,272.50	\$ 8,127.58	\$ (1,855.08)	-30%
32	Training/Meetings	\$ 5,000.00	\$ 416.67	\$ -	\$ 4,166.67	\$ 5,695.33	\$ (1,528.66)	-37%
33	Shelter Maintenance	\$ 2,000.00	\$ 166.67	\$ 19.58	\$ 1,666.67	\$ 320.46	\$ 1,346.21	81%
34	CNG Stations Maint.	\$ 75,000.00	\$ 6,250.00	\$ 4,996.66	\$ 62,500.00	\$ 97,284.14	\$ (34,784.14)	-56%
35	Total Maintenance	\$ 793,984.00	\$ 67,077.50	\$ 67,010.01	\$ 646,825.58	\$ 660,910.90	\$ (14,085.32)	-2%
Operations Expense								
36	Mgmt/Supv Salaries	\$ 205,015.00	\$ 15,770.38	\$ 15,237.69	\$ 165,589.04	\$ 159,452.67	\$ 6,136.37	4%
37	Operator Wages	\$ 1,732,545.00	\$ 147,123.50	\$ 114,143.55	\$ 1,364,736.02	\$ 1,189,321.24	\$ 175,414.78	13%
38	Dispatch Wages	\$ 291,523.00	\$ 22,424.69	\$ 19,003.21	\$ 235,459.25	\$ 216,887.64	\$ 18,571.61	8%
39	Payroll Taxes	\$ 49,176.00	\$ 3,782.77	\$ 2,403.61	\$ 39,719.08	\$ 33,849.39	\$ 5,869.69	15%
40	Health & Welfare	\$ 343,402.00	\$ 32,328.58	\$ 33,719.33	\$ 278,744.80	\$ 282,772.59	\$ (4,027.79)	-1%
41	Retirement:PERS	\$ 276,227.00	\$ 21,248.23	\$ 23,155.32	\$ 223,106.42	\$ 237,475.45	\$ (14,369.03)	-6%
42	Safety Incentive Program	\$ 12,900.00	\$ 1,075.00	\$ -	\$ 10,750.00	\$ 4,411.52	\$ 6,338.48	59%
43	Workers'Comp	\$ 243,000.00	\$ 20,250.00	\$ 18,085.08	\$ 202,500.00	\$ 180,850.80	\$ 21,649.20	11%
44	Other Employee Exp.	\$ 36,409.00	\$ 3,034.08	\$ 4,336.18	\$ 30,340.83	\$ 32,833.42	\$ (2,492.59)	-8%
45	Mileage	\$ 1,850.00	\$ 154.17	\$ -	\$ 1,541.67	\$ -	\$ 1,541.67	100%
46	Uniforms	\$ 8,076.00	\$ 673.00	\$ 468.74	\$ 6,730.00	\$ 12,810.92	\$ (6,080.92)	-90%
47	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ -	\$ 13,862.50	\$ 3,405.03	\$ 10,457.47	75%
48	Tel/Cell/Internet/Fax	\$ 53,638.00	\$ 4,469.83	\$ 5,212.58	\$ 44,698.33	\$ 52,760.00	\$ (8,061.67)	-18%
49	Radio Expense	\$ 5,935.00	\$ 494.58	\$ 3,712.50	\$ 4,945.83	\$ 8,037.50	\$ (3,091.67)	-63%
50	Fuel	\$ 336,885.00	\$ 28,073.75	\$ 21,655.32	\$ 280,737.50	\$ 203,556.23	\$ 77,181.27	27%
51	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ 27.99	\$ 3,666.67	\$ 2,182.49	\$ 1,484.18	40%
52	Insurance	\$ 396,077.00	\$ 33,006.42	\$ 30,647.84	\$ 330,064.17	\$ 313,762.02	\$ 16,302.15	5%
53	Deferred Comp Match	\$ 53,680.00	\$ 4,129.23	\$ 4,049.24	\$ 43,356.92	\$ 41,050.54	\$ 2,306.38	5%
54	Total Operations	\$ 4,067,373.00	\$ 339,791.14	\$ 295,858.18	\$ 3,280,549.03	\$ 2,975,419.45	\$ 305,129.58	9%
55	Grand Total of Op Exp	\$ 5,751,960.00	\$ 478,160.09	\$ 435,057.70	\$ 4,658,868.92	\$ 4,331,439.97	\$ 327,428.95	7%

BASIN TRANSIT
Statement of Income
During Fiscal Year ending 06/30/2026
For Period Ending 4/30/2026

			APRIL		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Other Revenue							
1	Interest	\$ 87,966.00	\$ 7,330.50	\$ 49,781.57	\$ 73,305.00	\$ 176,085.58	\$ 102,780.58	140%
2	Other Revenue	\$ 22,848.00	\$ 1,904.00	\$ 199.98	\$ 19,040.00	\$ 3,461.89	\$ (15,578.11)	-82%
3	CNG Fuel	\$ 100,000.00	\$ 8,333.33	\$ 15,411.07	\$ 83,333.33	\$ 98,974.01	\$ 15,640.68	19%
4	Renewable Gas Credits	\$ 71,951.00	\$ 5,995.92	\$ 4,767.06	\$ 59,959.17	\$ 54,685.13	\$ (5,274.04)	-9%
5	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
6	Gain on Sale of Assets	\$ 3,427.00	\$ 285.58	\$ -	\$ 2,855.83	\$ -	\$ (2,855.83)	100%
7	Total Other Revenue	\$ 286,192.00	\$ 23,849.33	\$ 70,159.68	\$ 238,493.33	\$ 333,206.61	\$ 94,713.28	40%

			APRIL		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
8	Passenger Fares							
8	Fixed Route	\$ 233,528.00	\$ 19,460.67	\$ 15,718.86	\$ 194,606.67	\$ 203,291.88	\$ 8,685.21	4%
9	Ready Ride	\$ 23,648.00	\$ 1,970.67	\$ 954.25	\$ 19,706.67	\$ 13,110.95	\$ (6,595.72)	-33%
9	Palm Spr./Palm Des.	\$ 38,429.00	\$ 3,202.42	\$ 6,931.49	\$ 32,024.17	\$ 44,844.90	\$ 12,820.73	40%
10	LCTOP FY25/26 K-12 Free Fare Program	\$ 33,550.00	\$ 2,795.83	\$ 3,371.25	\$ 27,958.33	\$ 30,801.75	\$ 2,843.42	10%
11	Total Fare Revenue	\$ 329,155.00	\$ 27,429.58	\$ 26,975.85	\$ 274,295.83	\$ 292,049.48	\$ 17,753.65	6%

Current Support Funding - Operations			Invoiced		YTD Invoiced	Fund Balance
12	Local Transit Funds	\$ 764,918.00	\$ -		\$ 3,091,932.00	\$ (2,327,014.00)
13	Section 5311 Operating Asst (FY26)	\$ 555,516.00	\$ -		\$ 566,145.00	\$ (10,629.00)
14	Measure I	\$ 136,700.00	\$ -	\$ 8,794.47	\$ 116,137.84	\$ 20,562.16
15	TIRCP - SB 125	\$ 3,639,476.00	\$ -		\$ 3,639,476.00	\$ -
16	AB 2766	\$ 40,000.00	\$ -		\$ 40,000.00	\$ -
17	Total Sup. Fund.Ops	\$5,136,610.00	\$ -	\$ 8,794.47	\$ 7,453,690.84	\$ (2,317,080.84)

18	Total Operating Revenues	\$ 5,751,958.00		\$ 105,930.00		\$ 8,078,946.93	\$ (2,204,613.92)
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Current Year Capital Funding - Capital			Grant Amt	Invoiced	Invoiced in Previous FY(s)	Invoiced Current FY	Fund Balance
19	Operations Support Equip	STA FY26	\$ 83,550.00			\$ 83,550.00	\$ -
20	CERBT / CEPPT Trust	LTF FY26	\$ 290,388.00			\$ 217,791.00	\$ 72,597.00
21	Engine Overhauls	SGR FY26	\$ 50,000.00			\$ 50,000.00	\$ -
22	Bus Stop Improvements/PV Stops	STA/LCTOP FY26	\$ 214,246.00			\$ 172,029.00	\$ 42,217.00
23	Shop Equipment	SGR FY26	\$ 20,000.00			\$ 20,000.00	\$ -
24	Non-Revenue Vehicles	STA/SGR FY26	\$ 110,000.00			\$ 81,547.00	\$ 28,453.00
25	Updated ADA Paratransit Plan	STA FY26	\$ 125,816.93			\$ 36,842.89	\$ 88,974.04
25	Facilities	STA/LTF FY26	\$ 615,341.00			\$ 78,962.51	\$ 536,378.49
26	Total Current Capital Funding		\$ 1,509,341.93	\$ -	\$ -	\$ 740,722.40	\$ 768,619.53

Previous Year(s) Capital Funding - Capital			Grant Amt	Invoiced	Invoiced in Previous FY(s)	Invoiced Current FY	Fund Balance
27	Bus Wash System	STA FY20	\$ 67,950.00		\$ 38,770.06	\$ 29,179.94	\$ -
28	Bus Wash System	STA FY21	\$ 7,500.00			\$ 7,500.00	\$ -
29	Bus Stop Improvements/PV Stops	STA/LTF/LCTOP FY25	\$ 220,200.00		\$ 219,812.26		\$ 387.74
30	CNG Compressor	LTF FY23	\$ 650,000.00		\$ 69,275.46		\$ 580,724.54
31	Engine Overhauls	STA/LTF FY25	\$ 159,422.66		\$ 58,190.76		\$ 101,231.90
32	Facilities	STA/LTF FY23	\$ 150,000.00		\$ 109,226.32	\$ 40,773.68	\$ -
33	Facilities	LTF FY24	\$ 1,012,587.00		\$ 9,687.47	\$ 38,906.63	\$ 963,992.90
34	Facilities	LTF FY25	\$ 84,081.00				\$ 84,081.00
35	Fare Media Structure	STA FY21	\$ 50,000.00				\$ 50,000.00
36	GMV OPIS ITS System	STA/LTF/SGR FY25	\$ 845,550.01		\$ 305,387.09	\$ 95,074.01	\$ 445,088.91
37	Operations Support Equip	STA FY25	\$ 50,000.00		\$ 49,659.76	\$ 340.24	\$ (0.00)
38	Short Range Transit Plan (SRTP)	STA FY25	\$ 100,000.00		\$ 78,415.96		\$ 21,584.04
39	Vehicles Replacements: 1 Class E	STA FY19	\$ 68,368.00		\$ 12,385.95	\$ 55,982.05	\$ -
40	Vehicle Replacements	STA FY22 / CMAQ	\$ 287,076.00			\$ 10,961.40	\$ 276,114.60
41	Vehicle Replacements	LTF FY23	\$ 1,079,970.00		\$ 384,387.81	\$ 695,582.19	\$ -
42	Vehicle Replacements	STA/CMAQ FY24	\$ 823,183.00				\$ 823,183.00
43	Vehicle Replacements	STA/LTF/CMAQ FY25	\$ 1,164,329.00			\$ 83,477.95	\$ 1,080,851.05
44	Zero Emission RFP	ZETCP FY25	\$ 246,734.00				\$ 246,734.00
45	Zero Emission Projects	LTF/LCTOP FY23	\$ 369,937.22		\$ 24,060.00		\$ 345,877.22
46	Total Prior Capital Funding		\$7,436,887.89	\$ -	\$ 1,359,258.90	\$ 1,057,778.09	\$5,019,850.90

FY 25/26 Procurement Budget			Sent	Invoiced	Sent	Invoiced	Fund Balance
47	Procurement Bid Income	\$ 350,000.00		\$ 28,849.99		\$ 384,373.00	\$ (34,373.00)
48	Procurement Bid Expenses	\$ (197,302.00)	\$ 11,988.80		\$ 121,173.68		\$ (76,128.32)
49	TAG Program	\$ (80,000.00)	\$ 27,775.65		\$ 71,930.77		\$ (8,069.23)
50	Total Procurement Budget	\$ 72,698.00	\$ 39,764.45	\$ 28,849.99	\$ 193,104.45	\$ 384,373.00	\$ 191,268.55

FY 25/26 TREP Budget		Grant Amt	Sent	Invoiced	Sent	Invoiced	Fund Balance
56	5310 TREP Revenue	<i>FY26 Award Allocation</i>	\$ 114,526.00		\$ -		\$ 43,871.29
57	Program Administrator		\$ (2,298.00)	\$ 134.98		\$ 3,171.07	\$ 873.07
58	Client Relations Clerk		\$ (53,325.00)	\$ 4,445.99		\$ 43,790.28	\$ (9,534.72)
59	TREP Program Expenses		\$ (1,000.00)	\$ 99.00		\$ 884.00	\$ (785.00)
60	Mileage Reimbursements		\$ (57,903.00)	\$ 3,272.20		\$ 31,061.60	\$ (26,841.40)
61	Total TREP Funding		\$ -	\$ 7,952.17	\$ -	\$ 78,906.95	\$ (8,252.24)

BASIN TRANSIT
Statement of Expenditures - Accrual Basis
During Fiscal Year ending 06/30/2026
For Period Ending 5/31/2026

Line	Administrative Exp.	FY 25/26 Budget	MAY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 152,528.00	\$ 17,599.38	\$ 17,577.15	\$ 140,795.08	\$ 143,471.65	\$ (2,676.57)	-2%
2	Office Salaries	\$ 181,042.00	\$ 20,889.46	\$ 21,460.99	\$ 167,115.69	\$ 157,789.26	\$ 9,326.43	6%
3	Board Members	\$ 6,300.00	\$ 1,050.00	\$ 900.00	\$ 6,300.00	\$ 4,050.00	\$ 2,250.00	36%
4	Payroll Taxes	\$ 12,236.00	\$ 1,411.85	\$ 878.28	\$ 11,294.77	\$ 8,729.44	\$ 2,565.33	23%
5	Health & Welfare	\$ 79,858.00	\$ 6,833.67	\$ 6,639.18	\$ 73,024.35	\$ 75,884.00	\$ (2,859.65)	-4%
6	Retirement:PERS	\$ 56,565.00	\$ 6,526.73	\$ 7,200.49	\$ 52,213.85	\$ 57,174.86	\$ (4,961.01)	-10%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 156.81	\$ 4,583.33	\$ 1,371.21	\$ 3,212.12	70%
8	Outside Services	\$ 31,228.00	\$ 2,602.33	\$ 2,083.75	\$ 28,625.67	\$ 26,432.61	\$ 2,193.06	8%
9	Prof. Fees	\$ 78,507.00	\$ 6,542.25	\$ 1,107.50	\$ 71,964.75	\$ 69,576.27	\$ 2,388.48	3%
10	Utilities	\$ 187,698.00	\$ 15,641.50	\$ 11,451.57	\$ 172,056.50	\$ 134,758.48	\$ 37,298.02	22%
11	Marketing/Promotions	\$ 50,493.00	\$ 4,207.75	\$ 1,764.75	\$ 46,285.25	\$ 32,235.08	\$ 14,050.17	30%
12	Office Supplies	\$ 17,389.00	\$ 1,449.08	\$ 1,877.69	\$ 15,939.92	\$ 17,995.30	\$ (2,055.38)	-13%
13	Postage	\$ 2,503.00	\$ 208.58	\$ 120.99	\$ 2,294.42	\$ 2,584.48	\$ (290.06)	-13%
14	Printing/Reproduction	\$ 14,425.00	\$ 1,202.08	\$ 821.61	\$ 13,222.92	\$ 22,572.29	\$ (9,349.37)	-71%
15	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 3,843.92	\$ 13,595.08	\$ 17,619.80	\$ (4,024.72)	-30%
16	Total Administrative	\$ 890,602.00	\$ 87,817.26	\$ 77,884.68	\$ 819,311.57	\$ 772,244.73	\$ 47,066.84	6%
Maintenance Expense								
17	Mechanic Salaries	\$ 188,641.00	\$ 21,766.27	\$ 22,863.10	\$ 174,130.15	\$ 178,730.98	\$ (4,600.83)	-3%
18	Utility Workers & Maint Admin Salaries	\$ 189,079.00	\$ 17,659.78	\$ 22,048.94	\$ 171,419.26	\$ 152,828.85	\$ 18,590.41	11%
19	Payroll Taxes	\$ 7,994.00	\$ 922.38	\$ 596.72	\$ 7,379.08	\$ 5,931.17	\$ 1,447.91	20%
20	Health & Welfare	\$ 33,078.00	\$ 2,935.34	\$ 3,542.40	\$ 30,142.72	\$ 38,270.08	\$ (8,127.36)	-27%
21	Retirement:PERS	\$ 26,514.00	\$ 3,059.31	\$ 2,495.53	\$ 24,474.46	\$ 19,337.90	\$ 5,136.56	21%
22	Uniforms	\$ 4,551.00	\$ 379.25	\$ 303.28	\$ 4,171.75	\$ 4,235.31	\$ (63.56)	-2%
23	Outside Services	\$ 65,777.00	\$ 5,481.42	\$ 4,824.21	\$ 60,295.58	\$ 69,196.07	\$ (8,900.49)	-15%
24	Parts	\$ 75,952.00	\$ 6,453.42	\$ 7,784.18	\$ 69,498.60	\$ 68,641.49	\$ 857.11	1%
25	Fluids	\$ 18,986.00	\$ 1,613.25	\$ 2,580.36	\$ 17,372.73	\$ 16,895.26	\$ 477.47	3%
26	Tires	\$ 64,516.00	\$ 5,481.73	\$ 1,096.74	\$ 59,034.25	\$ 47,326.93	\$ 11,707.32	20%
27	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ (27,652.97)	\$ 24,171.58	\$ (21,361.82)	\$ 45,533.40	188%
28	Tools	\$ 750.00	\$ 62.50	\$ 48.61	\$ 687.50	\$ 1,074.36	\$ (386.86)	-56%
29	Consulting	\$ 1,000.00	\$ 83.33	\$ -	\$ 916.67	\$ 95.00	\$ 821.67	90%
30	Shop Supplies	\$ 1,250.00	\$ 104.17	\$ 1,942.21	\$ 1,145.83	\$ 10,755.12	\$ (9,609.29)	-839%
31	Facility Supplies	\$ 7,527.00	\$ 627.25	\$ 534.74	\$ 6,899.75	\$ 8,662.32	\$ (1,762.57)	-26%
32	Training/Meetings	\$ 5,000.00	\$ 416.67	\$ 303.85	\$ 4,583.33	\$ 5,999.18	\$ (1,415.85)	-31%
33	Shelter Maintenance	\$ 2,000.00	\$ 166.67	\$ -	\$ 1,833.33	\$ 320.46	\$ 1,512.87	83%
34	CNG Stations Maint.	\$ 75,000.00	\$ 6,250.00	\$ 10,757.90	\$ 68,750.00	\$ 108,042.04	\$ (39,292.04)	-57%
35	Total Maintenance	\$ 793,984.00	\$ 75,660.15	\$ 54,069.80	\$ 726,906.59	\$ 714,980.70	\$ 11,925.89	2%
Operations Expense								
36	Mgmt/Supv Salaries	\$ 205,015.00	\$ 23,655.58	\$ 23,186.61	\$ 189,244.62	\$ 182,639.28	\$ 6,605.34	3%
37	Operator Wages	\$ 1,732,545.00	\$ 213,759.85	\$ 170,719.19	\$ 1,585,421.34	\$ 1,360,040.43	\$ 225,380.91	14%
38	Dispatch Wages	\$ 291,523.00	\$ 33,637.11	\$ 29,195.75	\$ 269,096.29	\$ 246,083.39	\$ 23,012.90	9%
39	Payroll Taxes	\$ 49,176.00	\$ 5,674.15	\$ 3,449.63	\$ 45,393.23	\$ 37,299.02	\$ 8,094.21	18%
40	Health & Welfare	\$ 343,402.00	\$ 32,328.58	\$ 31,406.15	\$ 311,073.38	\$ 314,178.74	\$ (3,105.36)	-1%
41	Retirement:PERS	\$ 276,227.00	\$ 31,872.35	\$ 29,186.04	\$ 254,978.77	\$ 266,661.49	\$ (11,682.72)	-5%
42	Safety Incentive Program	\$ 12,900.00	\$ 1,075.00	\$ 4,421.45	\$ 11,825.00	\$ 8,832.97	\$ 2,992.03	25%
43	Workers'Comp	\$ 243,000.00	\$ 20,250.00	\$ 18,085.08	\$ 222,750.00	\$ 198,935.88	\$ 23,814.12	11%
44	Other Employee Exp.	\$ 36,409.00	\$ 3,034.08	\$ 1,977.63	\$ 33,374.92	\$ 34,811.05	\$ (1,436.13)	-4%
45	Mileage	\$ 1,850.00	\$ 154.17	\$ -	\$ 1,695.83	\$ -	\$ 1,695.83	100%
46	Uniforms	\$ 8,076.00	\$ 673.00	\$ 246.26	\$ 7,403.00	\$ 13,057.18	\$ (5,654.18)	-76%
47	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ -	\$ 15,248.75	\$ 3,405.05	\$ 11,843.70	78%
48	Tel/Cell/Internet/Fax	\$ 53,638.00	\$ 4,469.83	\$ 5,251.07	\$ 49,168.17	\$ 58,011.07	\$ (8,842.90)	-18%
49	Radio Expense	\$ 5,935.00	\$ 494.58	\$ -	\$ 5,440.42	\$ 8,037.50	\$ (2,597.08)	-48%
50	Fuel	\$ 336,885.00	\$ 28,073.75	\$ 15,443.21	\$ 308,811.25	\$ 218,999.44	\$ 89,811.81	29%
51	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ 49.99	\$ 4,033.33	\$ 2,232.48	\$ 1,800.85	45%
52	Insurance	\$ 396,077.00	\$ 33,006.42	\$ 4,620.39	\$ 363,070.58	\$ 318,382.41	\$ 44,688.17	12%
53	Deferred Comp Match	\$ 53,680.00	\$ 6,193.85	\$ 5,573.86	\$ 49,550.77	\$ 46,624.40	\$ 2,926.37	6%
54	Total Operations	\$ 4,067,373.00	\$ 440,105.21	\$ 342,812.31	\$ 3,727,579.64	\$ 3,318,231.78	\$ 409,347.86	11%
55	Grand Total of Op Exp	\$ 5,751,960.00	\$ 603,582.63	\$ 474,766.79	\$ 5,273,797.80	\$ 4,805,457.21	\$ 468,340.59	9%

BASIN TRANSIT
Statement of Income
During Fiscal Year ending 06/30/2026
For Period Ending 5/31/2026

Other Revenue			MAY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Interest	\$ 87,966.00	\$ 7,330.50	\$ 300.26	\$ 73,305.00	\$ 176,385.84	\$ 103,080.84	141%
2	Other Revenue	\$ 22,848.00	\$ 1,904.00	\$ 215.87	\$ 19,040.00	\$ 3,677.76	\$ (15,362.24)	-81%
3	CNG Fuel	\$ 100,000.00	\$ 8,333.33	\$ 7,379.81	\$ 83,333.33	\$ 106,353.82	\$ 23,020.49	28%
4	Renewable Gas Credits	\$ 71,951.00	\$ 5,995.92	\$ 4,714.51	\$ 59,959.17	\$ 59,399.64	\$ (559.53)	-1%
5	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
6	Gain on Sale of Assets	\$ 3,427.00	\$ 285.58	\$ -	\$ 2,855.83	\$ -	\$ (2,855.83)	100%
7	Total Other Revenue	\$ 286,192.00	\$ 23,849.33	\$ 12,610.45	\$ 238,493.33	\$ 345,817.06	\$ 107,323.73	45%

Passenger Fares			MAY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
8	Fixed Route	\$ 233,528.00	\$ 19,460.67	\$ 17,176.20	\$ 194,606.67	\$ 220,468.08	\$ 25,861.41	13%
9	Ready Ride	\$ 23,648.00	\$ 1,970.67	\$ 1,026.50	\$ 19,706.67	\$ 14,137.45	\$ (5,569.22)	-28%
9	Palm Spr./Palm Des.	\$ 38,429.00	\$ 3,202.42	\$ 7,282.44	\$ 32,024.17	\$ 52,127.34	\$ 20,103.17	63%
10	LCTOP FY25/26 K-12 Free Fare Program	\$ 33,550.00	\$ 2,795.83	\$ 3,845.00	\$ 27,958.33	\$ 34,646.75	\$ 6,688.42	24%
11	Total Fare Revenue	\$ 329,155.00	\$ 27,429.58	\$ 29,330.14	\$ 274,295.83	\$ 321,379.62	\$ 47,083.79	17%

Current Support Funding - Operations			Invoiced		YTD Invoiced	Fund Balance
12	Local Transit Funds	\$ 764,918.00	\$ -		\$ 3,091,932.00	\$ (2,327,014.00)
13	Section 5311 Operating Asst (FY26)	\$ 555,516.00	\$ -		\$ 566,145.00	\$ (10,629.00)
14	Measure I	\$ 136,700.00	\$ -	\$ 13,224.89	\$ 129,362.73	\$ 7,337.27
15	TIRCP - SB 125	\$ 3,639,476.00	\$ -		\$ 3,639,476.00	\$ -
16	AB 2766	\$ 40,000.00	\$ -		\$ 40,000.00	\$ -
17	Total Sup. Fund.Ops	\$5,136,610.00	\$ -	\$ 13,224.89	\$ 7,466,915.73	\$ (2,330,305.73)

18	Total Operating Revenues	\$ 5,751,958.00		\$ 55,165.48		\$ 8,134,112.41	\$ (2,175,898.22)
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Current Year Capital Funding - Capital			Grant Amt	Invoiced	Invoiced in Previous FY(s)	Invoiced Current FY	Fund Balance
19	Operations Support Equip	STA FY26	\$ 83,550.00			\$ 83,550.00	\$ -
20	CERBT / CEPPT Trust	LTF FY26	\$ 290,388.00			\$ 217,791.00	\$ 72,597.00
21	Engine Overhauls	SGR FY26	\$ 50,000.00			\$ 50,000.00	\$ -
22	Bus Stop Improvements/PV Stops	STA/LCTOP FY26	\$ 214,246.00			\$ 172,029.00	\$ 42,217.00
23	Shop Equipment	SGR FY26	\$ 20,000.00			\$ 20,000.00	\$ -
24	Non-Revenue Vehicles	STA/SGR FY26	\$ 110,000.00			\$ 81,547.00	\$ 28,453.00
25	Updated ADA Paratransit Plan	STA FY26	\$ 125,816.93			\$ 36,842.89	\$ 88,974.04
25	Facilities	STA/LTF FY26	\$ 615,341.00			\$ 78,962.51	\$ 536,378.49
26	Total Current Capital Funding		\$ 1,509,341.93	\$ -	\$ -	\$ 740,722.40	\$ 768,619.53

Previous Year(s) Capital Funding - Capital			Grant Amt	Invoiced	Invoiced in Previous FY(s)	Invoiced Current FY	Fund Balance
27	Bus Wash System	STA FY20	\$ 67,950.00		\$ 38,770.06	\$ 29,179.94	\$ -
28	Bus Wash System	STA FY21	\$ 7,500.00			\$ 7,500.00	\$ -
29	Bus Stop Improvements/PV Stops	STA/LTF/LCTOP FY25	\$ 220,200.00		\$ 219,812.26		\$ 387.74
30	CNG Compressor	LTF FY23	\$ 650,000.00		\$ 69,275.46		\$ 580,724.54
31	Engine Overhauls	STA/LTF FY25	\$ 159,422.66		\$ 58,190.76		\$ 101,231.90
32	Facilities	STA/LTF FY23	\$ 150,000.00		\$ 109,226.32	\$ 40,773.68	\$ -
33	Facilities	LTF FY24	\$ 1,012,587.00		\$ 9,687.47	\$ 38,906.63	\$ 963,992.90
34	Facilities	LTF FY25	\$ 84,081.00				\$ 84,081.00
35	Fare Media Structure	STA FY21	\$ 50,000.00				\$ 50,000.00
36	GMV OPIS ITS System	STA/LTF/SGR FY25	\$ 845,550.01		\$ 305,387.09	\$ 95,074.01	\$ 445,088.91
37	Operations Support Equip	STA FY25	\$ 50,000.00		\$ 49,659.76	\$ 340.24	\$ (0.00)
38	Short Range Transit Plan (SRTP)	STA FY25	\$ 100,000.00		\$ 78,415.96		\$ 21,584.04
39	Vehicles Replacements: 1 Class E	STA FY19	\$ 68,368.00		\$ 12,385.95	\$ 55,982.05	\$ -
40	Vehicle Replacements	STA FY22 / CMAQ	\$ 287,076.00			\$ 10,961.40	\$ 276,114.60
41	Vehicle Replacements	LTF FY23	\$ 1,079,970.00		\$ 384,387.81	\$ 695,582.19	\$ -
42	Vehicle Replacements	STA/CMAQ FY24	\$ 823,183.00				\$ 823,183.00
43	Vehicle Replacements	STA/LTF/CMAQ FY25	\$ 1,164,329.00			\$ 83,477.95	\$ 1,080,851.05
44	Zero Emission RFP	ZETCP FY25	\$ 246,734.00				\$ 246,734.00
45	Zero Emission Projects	LTF/LCTOP FY23	\$ 369,937.22		\$ 24,060.00		\$ 345,877.22
46	Total Prior Capital Funding		\$7,436,887.89	\$ -	\$ 1,359,258.90	\$ 1,057,778.09	\$5,019,850.90

FY 25/26 Procurement Budget			Sent	Invoiced	Sent	Invoiced	Fund Balance
47	Procurement Bid Income	\$ 350,000.00		\$ 37,328.14		\$ 421,701.14	\$ (71,701.14)
48	Procurement Bid Expenses	\$ (197,302.00)	\$ 17,342.25		\$ 138,515.93		\$ (58,786.07)
49	TAG Program	\$ (80,000.00)	\$ 3,521.98		\$ 75,452.75		\$ (4,547.25)
50	Total Procurement Budget	\$ 72,698.00	\$ 20,864.23	\$ 37,328.14	\$ 213,968.68	\$ 421,701.14	\$ 207,732.46

FY 25/26 TREP Budget			Grant Amt	Sent	Invoiced	Sent	Invoiced	Fund Balance
56	5310 TREP Revenue	<i>FY26 Award Allocation</i>	\$ 114,526.00		\$ -		\$ 70,654.71	\$ 43,871.29
57	Program Administrator		\$ (2,298.00)	\$ 281.17		\$ 3,452.24		\$ 1,154.24
58	Client Relations Clerk		\$ (53,325.00)	\$ 4,243.90		\$ 48,034.18		\$ (5,290.82)
59	TREP Program Expenses		\$ (1,000.00)	\$ -		\$ 884.00		\$ (785.00)
60	Mileage Reimbursements		\$ (57,903.00)	\$ 3,358.88		\$ 34,420.48		\$ (23,482.52)
61	Total TREP Funding		\$ -	\$ 7,883.95	\$ -	\$ 86,790.90	\$ 70,654.71	\$ (16,136.19)

BASIN TRANSIT

TO: Board of Directors
FROM: Michal Brock, Office Manager
DATE: July 23, 2026

RE: Taxi Report

April 2026

Cab Companies: 2
Registered Cabs: 2
Registered Drivers: 4

New Driver Permits: 0
Driver Permit Renewals: 0
Taxi Business Applications: 0

May 2026

Cab Companies: 2
Registered Cabs: 2
Registered Drivers: 4

New Driver Permits: 0
Driver Permit Renewals: 0
Taxi Business Applications: 1

Fiscal-Year-to-Date 2025/26 Taxi Administration Financial Summary

- As of May 31, 2026, expenditures are \$246.57 or 4% over the FYTD budget.
- As of May 31, 2026, revenues are \$591.67 or 23% over the FYTD budget.
- The net FYTD operating gain (loss) after expenses is (\$3,664.40).

STAFF RECOMMENDATION: RECEIVE AND FILE

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/26
For Period ending 4/30/2026

Line		FY 25/26	MONTH	APRIL	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2	Insurance	\$ 1,200.00	\$ 100.00	\$ 100.00	\$ 1,000.00	\$ 1,000.00	\$ -	0%
3	Taxicab Administrator	\$ 2,700.00	\$ 225.00	\$ 67.49	\$ 2,250.00	\$ 2,772.72	\$ 522.72	23%
4	Office Clerk	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5	Drug & Alcohol Testing	\$ 240.00	\$ 20.00	\$ -	\$ 200.00	\$ 188.65	\$ (11.35)	-6%
6	Background Checks	\$ 64.00	\$ 5.33	\$ -	\$ 53.33	\$ -	\$ (53.33)	-100%
7	Printing/Office/Meters	\$ 550.00	\$ 45.83	\$ 49.00	\$ 458.33	\$ 645.87	\$ 187.54	41%
8	Rent & Utilities	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 2,000.00	\$ 2,000.00	\$ -	0%
9	Total Administrative Exp.	\$ 7,154.00	\$ 596.17	\$ 416.49	\$ 5,961.67	\$ 6,607.24	\$ 645.57	11%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 25/26	MONTH	APRIL	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Taxi Business Permit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
11	Driver Permit Fees	\$ 100.00	\$ 8.33	\$ -	\$ 83.33	\$ 100.00	\$ 16.67	20%
12	Vehicles Permit Fees	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 2,000.00	\$ 2,600.00	\$ 600.00	30%
13	Driver Renewal Fees	\$ 180.00	\$ 15.00	\$ -	\$ 150.00	\$ 120.00	\$ (30.00)	-20%
14	Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
15	Fines	\$ 100.00	\$ 8.33	\$ -	\$ 83.33	\$ -	\$ (83.33)	-100%
16	TOTAL REVENUE	\$ 2,780.00	\$ 231.67	\$ 200.00	\$ 2,316.67	\$ 2,820.00	\$ 503.33	22%

\$ (3,787.24)

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/26
For Period ending 5/31/2026

Line		FY 25/26	MONTH	MAY	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2	Insurance	\$ 1,200.00	\$ 100.00	\$ 100.00	\$ 1,100.00	\$ 1,100.00	\$ -	0%
3	Taxicab Administrator	\$ 2,700.00	\$ 225.00	\$ 281.16	\$ 2,475.00	\$ 3,053.88	\$ 578.88	23%
4	Office Clerk	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5	Drug & Alcohol Testing	\$ 240.00	\$ 20.00	\$ -	\$ 220.00	\$ 188.65	\$ (31.35)	-14%
6	Background Checks	\$ 64.00	\$ 5.33	\$ -	\$ 58.67	\$ -	\$ (58.67)	-100%
7	Printing/Office/Meters	\$ 550.00	\$ 45.83	\$ (384.00)	\$ 504.17	\$ 261.87	\$ (242.30)	-48%
8	Rent & Utilities	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 2,200.00	\$ 2,200.00	\$ -	0%
9	Total Administrative Exp.	\$ 7,154.00	\$ 596.17	\$ 197.16	\$ 6,557.83	\$ 6,804.40	\$ 246.57	4%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 25/26	MONTH	MAY	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Taxi Business Permit	\$ -	\$ -	\$ 20.00	\$ -	\$ 20.00	\$ 20.00	100%
11	Driver Permit Fees	\$ 100.00	\$ 8.33	\$ 100.00	\$ 91.67	\$ 200.00	\$ 108.33	118%
12	Vehicles Permit Fees	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 2,200.00	\$ 2,800.00	\$ 600.00	27%
13	Driver Renewal Fees	\$ 180.00	\$ 15.00	\$ -	\$ 165.00	\$ 120.00	\$ (45.00)	-27%
14	Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
15	Fines	\$ 100.00	\$ 8.33	\$ -	\$ 91.67	\$ -	\$ (91.67)	-100%
16	TOTAL REVENUE	\$ 2,780.00	\$ 231.67	\$ 300.00	\$ 2,548.33	\$ 3,140.00	\$ 591.67	23%

\$ (3,664.40)

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: General Manager's Report

STAFF RECOMMENDATION: RECEIVE AND FILE



General Manager's Report

July 2026

CAPITAL PROJECTS

- The construction of the bus stop improvements at the Monterey Business Center and Mohawk Apartments in Yucca Valley were completed.

ACTIVITIES

- Participated in a countywide unmet needs hearing on June 8th.
- Provided 674 free fares on June 18th for Dump the Pump Day and 641 free fares on July 16th for Rural Transit Day, both courtesy of SBCTA.
- Office Manager attended the Government Finance Officers Association (GFOA) annual conference in Chicago.
- General Manager took a few courses, including AI for Transit and Leading with Your Strengths.
- Operations Manager and Safety & Training Supervisor completed the Investigations in the Workplace course.
- In partnership with the Boys & Girls Club of the Hi-Desert, Basin Transit held another "Pack the Bus" School Supply Drive on July 11th at Walmart. This year, there will also be an "Unpack the Bus" on July 28th at the Boys & Girls Club for all K-12 students in the Morongo Basin.

PROCUREMENT

Since the last board meeting, assignments were made for the following agencies to purchase vehicles off Basin Transit's contract: Access Services LA, Cities of Clovis, Visalia, Vista, Blythe (Palo Verde), Counties of San Mateo and Fresno, Riverside Transit, Omnitrans, San Diego MTS, SunLine and Victor Valley Transit.

RFP 26-01, the large paratransit procurement is ongoing but awards have been pushed to the September board meeting to seek the Board's approval to take advantage of favorable pricing on the current contract which is valid until September. The delay is due to the chassis manufacturer's (Stellantis/Chrysler and Ford) not releasing Buy America data needed to confirm FTA compliance until mid-August.

Man arrested after Flock AI alerts deputies

TWENTYNINE PALMS - Sheriff's deputies say Flock surveillance cameras led them to the arrest of a Twentynine Palms man suspected of possession of a stolen vehicle.

Anthony Elliott, 48, of Twentynine Palms, was arrested June

26. Judge Kathleen Curtis entered a not guilty plea on his behalf July 1 and Elliott was released pending trial.

Elliott was arrested after a Flock camera program captured data on a 2005 Dodge Durango entering Twentynine Palms.

The company's automated system identified the SUV as stolen and sent an alert to the San Bernardino County Sheriff's Department.

A short time later, a second Flock camera detected the Durango heading east on the highway, according to the Sheriff's

Department.

Deputy E. Hernandez responded to the area and found the SUV unoccupied in the parking lot of the ARCO gas station at 73434 Twentynine Palms Highway.

Deputies reportedly used information provided by local

business surveillance cameras to track Elliott to the Starlight Inn and Suites, where he was arrested.

Elliott is scheduled to be in Joshua Tree Superior Court today for a hearing in Judge Sarah Oliver's courtroom.

Pack the bus with school supplies Saturday

YUCCA VALLEY - As families prepare for a new school year, Basin Transit invites the community to help students start the year with the supplies they need. The agency's annual Pack the Bus School Supply Drive will take place 8 a.m. to 6 p.m. Saturday, July 11, in the Walmart Supercenter

parking lot.

Throughout the day, a Basin Transit bus will be stationed at Walmart collecting donations of essential classroom supplies. All donated items will be distributed by the Boys & Girls Club of the Hi-Desert to local children and teens during a community school

supply giveaway July 28.

"What started in 2023 as a simple idea to support local students has grown into a community tradition," said Cheri Holsclaw, general manager of Basin Transit.

"Each year, we see more people step forward to help, and every backpack, notebook and box of crayons do-

nated represents a student who will begin the school year with the tools they need to succeed. We invite everyone to join us on July 11 and help make this our biggest Pack the Bus yet."

The most-needed donations include:

- Backpacks
- Notebooks and note-

book paper

- Binders and folders
 - Crayons, colored pencils and markers
 - Pens and pencils
 - Glue sticks and scissors
 - Rulers and calculators
 - Pencil boxes and pouches
- Members of Basin Tran-

sit's management team and volunteers from the Boys & Girls Club of the Hi-Desert will be on site throughout the day to welcome donors, collect supplies and thank community members for their support.

For more information, contact Michal Brock at (760) 366-2395.

Mine From A1

trance to Joshua Tree National Park. He said some of the claims are two miles away from homes on Utah Trail in Twentynine Palms.

In maps published by Dateline Resources, the northern border of the project appears to abut the city of Twentynine Palms and Joshua Tree National Park.

In addition to operation of an open pit mine, impacts will include heavy truck traffic in and out of Twentynine Palms.

Dateline Resources says

the mining company says in online reports it hopes to find xenotime, an ore used as a source for the rare earth phosphate yttrium, used in electrodes, lasers and superconductors as well as medical technology.

The Australian company also expects to mine monazite, used to make powerful magnets for engines as well as medical imaging agents.

Dateline Resources has mining claims across the California desert. The

\$100,000 grant will help build adobe art studio in Yucca Valley

YUCCA VALLEY - Yucca Valley Material Lab has been awarded a \$100,000 grant for construction of the Sustainable Studio, an adobe facility and outdoor classroom.

The Sustainable Studio will use locally sourced adobe, all-electric building systems, passive cooling strategies and design principles.



Basin Transit packs bus with school supplies

YUCCA VALLEY - Morongo Basin children will get hundreds of backpacks, notebooks and crayons thanks to residents who donated at Basin Transit's annual Pack the Bus school supply drive.

Basin Transit workers parked a bus outside Walmart Saturday, encouraging shoppers to pack it full of donations.

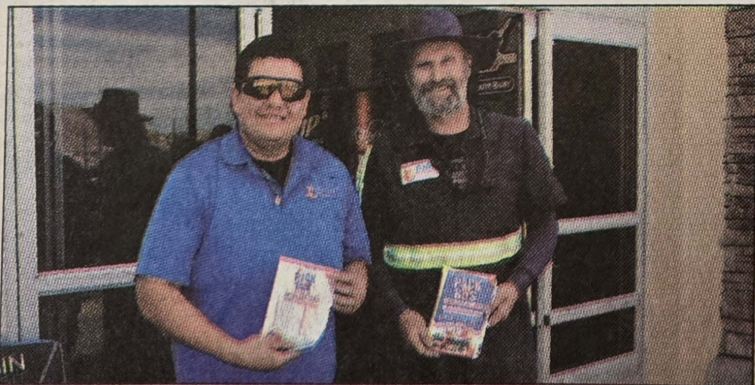
"There were 77 backpacks donated and another 48 backpacks purchased from cash donations, for a total of 125 backpacks from the event," Basin Transit

office manager Michal Brock said.

Shoppers also donated an estimated 500 boxes of crayons and 500 spiral notebooks.

Next up for the project is Unpack the Bus, where children are invited to pick up the donated school supplies.

The distribution will be held 5-7 p.m. Tuesday, July 28, at the Boys & Girls Club at 56525 Little League Drive in Yucca Valley. It is open to all students in kindergarten through 12th grade.



STACY MOORE Hi-Desert Star

Basin Transit mechanic Mike Padilla, left, and utility maintenance worker Cory Douglass hand out flyers about needed school supplies Saturday.



STACY MOORE Hi-Desert Star

Boys & Girls Club of the Hi-Desert Executive Director Shakira Michaels, left, and Basin Transit office manager Michal Broe hold up two of the backpacks donated Saturday morning at Stuff the Bus in front of Walmart.

BASIN TRANSIT

TO: Board of Directors
FROM: Matthew Atkins, Operations Manager
DATE: July 23, 2026

RE: Operations Report

STAFF RECOMMENDATION: RECEIVE AND FILE



Operations Report

July 23, 2026

PERSONNEL

Staffing

Total Coach Operators: April - 28, May - 28

Total Dispatchers: April - 4, May - 4

Overtime

Operators: April – 3.82%, May – 2.96%

Dispatchers: April – 3.03%, May – 4.46%

OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On-time performance for the reporting period:

Ready Ride: April – 100%, May – 99.6%

Fixed Route: April – 78.1%, May – 78.4%

Fixed Route On-time Performance is based on 100% of our time points (13,078 for April and 12,335 for May) recorded by GMV.

Staff received five (5) customer contacts for April and May. All contacts were recorded as complaints about drivers. All complaints have been addressed with customer follow-up.

As of May 31, 2026, our team reached 125 consecutive days without a preventable accident or injury.

EMPLOYEE TRAINING/RECRUITMENT

Operations and Maintenance staff have selected a new Utility Service Worker, who is scheduled to begin employment on July 22, 2026.

Training staff continue to accept and review applications in preparation for the next driver training class.



MAINTENANCE

The following is the maintenance mileage, road call and cost per mile information for April and May.

April: 6 road calls with 1 tow

Mileage: 62,395 with a CPM (cost per mile) of \$1.07

May: 4 road calls & 0 tows

Mileage: 54,754 with a CPM (cost per mile) of \$0.99

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Vasquez & Company LLP Engagement Letter

Attached to this agenda item is a letter from Vasquez & Company LLP to the Board regarding the upcoming audit of Basin Transit's annual financial statements and compliance for the fiscal year ending June 30, 2026.

Vasquez & Company LLP was retained by the San Bernardino County Transportation Authority (SBCTA) for Basin Transit.

STAFF RECOMMENDATION: RECEIVE AND FILE



655 N. Central Avenue
Suite 1550
Glendale, CA 91203

[www_vasquez_cpa](http://www.vasquez_cpa)

213-873-1700
OFFICE

LOS ANGELES
SAN DIEGO
IRVINE
SACRAMENTO
FRESNO
PHOENIX
LAS VEGAS
MANILA, PH

March 24, 2026

Board of Directors
Morongo Basin Transit Authority
Joshua Tree, CA

Dear Ladies and Gentlemen:

This letter is intended to communicate certain matters related to the planned scope and timing of our audit of Morongo Basin Transit Authority's ("Basin") financial statements and compliance as of and for the year ended June 30, 2026.

Communication

Effective two-way communication between our firm and the Board of Directors is important to understanding matters related to the audit and developing a constructive working relationship.

Your insights may assist us in understanding Basin and its environment, identifying appropriate sources of audit evidence and providing information about specific transactions or events. We will discuss with you your oversight of the effectiveness of internal control and any areas where you request additional procedures to be undertaken. We expect that you will timely communicate to us any matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing and extent of audit procedures, your suspicion or detection of fraud or noncompliance, or any concerns you may have about the integrity or competence of senior management.

We will timely communicate to you any fraud involving senior management and other known or likely fraud, noncompliance with provisions of laws, statutes, regulations, rules, provisions of contracts or grant agreements or abuse that is likely to have a material effect on the financial statements. We will also communicate illegal acts, instances of noncompliance or fraud that come to our attention (unless they are clearly inconsequential), and disagreements with management and other serious difficulties encountered in performing the audit. We also will communicate to you and to management any significant deficiencies or material weaknesses in internal control that become known to us during the course of the audit. Additionally, we will communicate significant unusual transactions, matters that are difficult or contentious for which we consulted outside the engagement team, and circumstances that affect the form and content of the auditor's report. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing.



Shared Responsibilities for Independence

Independence is a joint responsibility and is managed most effectively when management, audit committees (or their equivalents), and audit firms work together in considering compliance with the American Institute of Certified Public Accountants (AICPA) and the U.S. *Government Accountability Office* (GAO) independence rules. For Vasquez and Company **LLP** (Vasquez) to fulfill its professional responsibility to maintain and monitor independence, management, the audit committee, and Vasquez each play an important role.

Our responsibilities

- AICPA and GAO rules require independence both of mind and in appearance when providing audit and other attestation services. Vasquez is to ensure that the AICPA and GAO's General Requirements for performing nonattest services are adhered to and included in all letters of engagement.
- Maintain a system of quality management over compliance with independence rules and firm policies.

Your responsibilities

- Timely inform Vasquez, before the effective date of transactions or other business changes, of the following:
 - New affiliates, directors, or officers.
 - Changes in the organizational structure or the reporting entity impacting affiliates such as related entities, investments, joint ventures, and jointly governed organizations.
- Provide necessary affiliate information such as new or updated structure charts, as well as financial information required to perform materiality calculations needed for making affiliate determinations.
- Understand and conclude on the permissibility, prior to Basin and its affiliates, officers, directors, or persons in a decision-making capacity, engaging in business relationships with Vasquez.
- Not entering into arrangements for nonattest services resulting in Vasquez being involved in making management decisions on behalf of Basin.
- Not entering into relationships resulting in close family members of Vasquez covered persons, temporarily or permanently acting as an officer, director, or person in an accounting, financial reporting or compliance oversight role at Basin.

Our Independence Policies and Procedures

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and non-audit services that may be thought to bear on independence. For example, our partners and professional employees are restricted in their ability to own a direct financial interest or a material indirect financial interest in a client or any affiliate of a client. Also, if an immediate family member or close relative of a partner or professional employee is employed by a client in a key position, the incident must be reported and resolved in accordance with firm policy. In addition, our policies prohibit us from providing certain nonattest services and require audit clients to accept certain responsibilities in connection with the provision of permitted nonattest services.



The Audit Planning Process

Our audit approach places a strong emphasis on obtaining an understanding of how Basin functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of Basin's operations. The development of a specific audit plan will begin by meeting with you and with management to obtain an understanding of Basin's business objectives, strategies, risks and performance.

As part of obtaining an understanding of Basin's business and its environment, we will obtain an understanding of Basin's system of internal control. We will use this understanding to identify risks of material misstatement and noncompliance, which will provide us with a basis for designing and implementing responses to the assessed risks of material misstatement and noncompliance. We will also obtain an understanding of the users of the financial statements in order to establish an overall materiality level for audit purposes. We will conduct formal discussions among engagement team members to consider how and where Basin's financial statements might be susceptible to material misstatement due to fraud or error or to instances of noncompliance.

The Concept of Materiality in Planning and Executing the Audit

We apply the concept of materiality in both planning and performing the audit, evaluating the effect of identified misstatements or noncompliance on the audit and the effect of uncorrected misstatements, if any, on the financial statements, forming the opinion in our report on the financial statements, and determining our reporting in accordance with *Government Auditing Standards* and other compliance reporting requirements. Our determination of materiality is a matter of professional judgment and is affected by our perception of the financial and compliance informational needs of users of the financial statements. We establish performance materiality at an amount less than materiality for the financial statements as a whole to allow for the risk of misstatements that may not be detected by the audit. We use performance materiality for purposes of assessing the risks of material misstatement and determining the nature, timing and extent of further audit procedures. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements as well as financial statements of future periods. We will accumulate misstatements identified during the audit, other than those that are clearly trivial. At the end of the audit, we will inform you of all individual uncorrected misstatements aggregated by us in connection with our evaluation of our audit test results.

Significant Risks of Material Misstatement

Our audit of the financial statements includes the performance of risk assessment procedures in order to identify risks of material misstatement, whether due to fraud or error. As part of these risk assessment procedures, we determine whether any risks identified are a significant risk. A significant risk is an identified risk of material misstatement for which the assessment of inherent risk is close to the upper end of the spectrum of inherent risk due to the degree to which inherent risk factors affect the combination of the likelihood of a misstatement occurring and the magnitude of the potential misstatement should that misstatement occur, or that is to be treated as a significant risk in accordance with auditing standards generally accepted in the United States of America.



Significant Risks of Material Misstatement (Continued)

As part of our initial risk assessment procedures, we identified the following risks as significant risks. Additional significant risks may be identified as we perform additional audit procedures.

Risk Name	Risk Description	Planned Response
Management override of controls	A risk that the management and/or those charged with governance may manipulate or override internal controls, improperly recognize accounts or transactions, or engage in other actions to facilitate fraudulent financial reporting or misappropriate assets.	The audit team will perform the following procedures: • Obtain an understanding of Basin's financial reporting process. • Examine selected journal entries and other adjustments. • Conduct procedures to evaluate fraud risks.
Revenue recognition	There is a risk that revenue may be misstated due to errors in applying appropriate revenue recognition principles, potentially driven by incentives or pressure to meet financial targets. This could result in the premature or overstated recognition of revenue.	We will perform the following procedures: • Review the revenues recognized during the fiscal year against Basin's revenue recognition policy. • Perform tests of controls over cash receipts, revenues, and receivable transaction cycle. • Examine supporting documents for material revenue transactions and/or perform substantive analytical procedures.

Our Approach to Internal Control and Compliance Relevant to the Audit

Our audit of the financial statements, including compliance, will include obtaining an understanding of internal control over financial reporting and compliance sufficient to plan the audit and determine the nature, timing and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control over financial reporting and compliance or to identify significant deficiencies or material weaknesses. Our review and understanding of the Organization's internal control over financial reporting and compliance is not undertaken for the purpose of expressing an opinion on the effectiveness of internal control.



Our Approach to Internal Control and Compliance Relevant to the Audit (Continued)

We will issue a report on internal control over financial reporting and compliance and other matters related to the financial statements. This report describes the scope of testing of internal control over financial reporting and compliance and the results of our tests of internal control over financial reporting and compliance. Our report on internal control over financial reporting and compliance and other matters will include any significant deficiencies and material weaknesses in the system of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control over financial reporting and noncompliance and other matters consistent with the requirements of *Government Auditing Standards* issued by the Comptroller General of the United States.

We will also issue a report on compliance for each major federal program and on internal control over compliance; consistent with the requirements of *the Single Audit Act and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* at 2 CFR 200 (Uniform Guidance). This report describes the scope of testing of internal control and compliance and the results of our tests of internal control and compliance, consistent with the Single Audit Act; and Uniform Guidance. We will include any significant deficiencies and material weaknesses in the system of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control over each major program, report any noncompliance that could have a direct and material effect on each major program and report any known or likely fraud affecting a federal award consistent with the Single Audit Act and Uniform Guidance.

Timing of the Audit

We have scheduled the audit fieldwork to commence on the week of September 14, 2026. Management's adherence to its closing schedule and timely completion of the information used in our performance of the audit are essential to the timely completion of the audit.

Closing

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to continue to be of service to the Morongo Basin Transit Authority.

This communication is intended solely for the information and use of the Board of Directors and is not intended to be, and should not be, used by anyone other than the specified party.

Very truly yours,

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026
RE: Election of Member “At-Large” for Calendar Year 2026 and 2027

Due to the unexpected resignation of the incumbent at-large board member, the Board is required to hold a special election to fill the vacant seat, as the position may not be filled by appointment under the organization's bylaws. The Board Member “At-Large” is appointed by the other six (6) standing Board Members; employees of the Authority are not eligible for this appointment.

As part of this process, staff reached out to those individuals who had originally submitted letters of interest during the initial round of nominations to gauge continued interest in serving in this capacity.

Letter of interests were received from:

- € Joel Klink served as a Basin Transit Board Member from 2013 through 2016.
- € Daniel Polk, PhD has experience in community-based research and outreach.
- € Steven Reyes has over 35 years of public service experience, including an assignment in the Transit Services Section of the Los Angeles Police Dept.

**STAFF RECOMMENDATION: ELECT BASIN TRANSIT MEMBER “AT-LARGE”
WITH TERM ENDING DECEMBER 31, 2027**



Outlook

Member-at-large

From Joel Klink <Jak2945@outlook.com>

Date Wed 1/7/2026 8:48 AM

To Cheri Holsclaw <cheri@basin-transit.com >

Hi Cheri,

I am interested in the appointment of a member of the board as member-at-large. I was on the 29 Palms city council for 20 years and served on the MBTA Board. I don't remember how many years I served on the board. I really liked being on the board and didn't want to get off of it but other people on council wanted to have the experience I had to serve. If you need anything else from me let me know. I will be honored to serve the Morongo Basin as member-at-large on the Basin Transit Board.

Thank you for your time. Look forward to talking with you.

Joel Klink

760-910-1205

jak2945@outlook.com

Daniel Polk, PhD
9007 Navajo Trail
Morongo Valley, CA 92256

January 9, 2026

Cheri Holsclaw
General Manager
Basin Transit
62405 Verbena Road
Joshua Tree, CA 92252

RE: Letter in Interest in Member-at-Large Position

Dear General Manager Holsclaw:

I'm writing to express my interest in the Member-at-Large position on the Board of Directors for Basin Transit. I'm a long-time resident of the Morongo Basin and a social scientist by training, with over a decade of experience in community-based research and outreach. I'm also an active community member with experience serving on boards and advocating for policy changes.

I've called the Morongo Basin home for over 27 years, and I'm a graduate of Yucca Valley High School (class of 2004). I have a long-time resident's understanding and respect for the assets and challenges found in the hi-desert community. Although I left the region to attend college, graduate school, and post-doctoral training, I would regularly return to be with family, and I've been a permanent resident since 2015.

I'm trained as a social scientist, specializing in environmental policy and community engagement. I earned a BA in history from UC Riverside (class of 2008). I then earned my PhD in cultural anthropology at Princeton University (class of 2014), and I was a Postdoctoral Scholar in political science at Stanford University (2014-2015). I wrote my dissertation about water management in Southern California, with a focus on the Salton Sea. I have also conducted research in Central American and South America on similar issues of water infrastructure and environmental governance. I have expertise in policy analysis, survey methods, community engagement, and data analysis. I'm also fluent in Spanish.

I currently work as a Research Associate at HARC, Inc. (Health Assessment and Research for Communities), a 501(c)3 nonprofit based in Palm Desert. We serve as research consultants to other nonprofits and public agencies. We specialize in providing survey research, data analysis, and community outreach on policies that affect community health. This includes topics as varied

as housing, public safety, mental health, and air quality. At HARC, I have designed and managed survey projects and community outreach for state, county, and local government agencies.

I'm also an active community member. I'm a member of the Latino Health Coalition and a board member of the Association of Princeton Latino Alumni. As someone who proudly identifies as Hispanic, I've been active in efforts to uplift and empower Latino and immigrant communities. I also serve as a board member for the Rawson Roads Improvement Committee, a 501(c)3 nonprofit dedicated to improving road infrastructure in Morongo Valley. For this nonprofit, I have volunteered in canvassing residents, assisting with public meetings, and strategizing how to fix and maintain local roadways.

Although I primarily use a private vehicle for my transportation, I have used Basin Transit services at times, which motivates me to submit this letter of interest. When my car was once in the shop, I had no choice but to use Basin Transit to reach my office in the Coachella Valley. (I used Route 12 from Morongo Valley to Palm Springs.) Through my use of Route 12, I came to appreciate the extraordinary lifeline that Basin Transit offers. I'm interested in learning how I can support Basin Transit in improving and expanding its services.

I'm especially interested in securing funding for two shade structures in Morongo Valley (at the two bus stops at Highway 62/Lanning Lane). I'm also interested in finding a solution to improve pedestrian safety at the southside Lanning Lane bus stop.

If appointed to the Board, I would be interested in learning more about the full service area of Basin Transit. In collaboration with Basin Transit, and if appointed, I would like to hold several in-person community events (including at least one virtual option) to better understand the needs of riders and residents.

Thank you and let me know if I may provide further information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Daniel Polk', with a stylized, flowing script.

Daniel Polk, PhD

760-401-4390

Steven Reyes
PO BOX 1795
Twentynine Palms, California 92277
760-821-7193
Stevenr2625 l@outlook.com

Chairman and Board of Directors
Basin Transit
62405 Verbena Road
Joshua Tree, California 92252

Re: Letter of Interest - Member-at-Large, Board of Directors

Dear Mr. Chairmen and Board of Directors:

My name is Steven Reyes, and I am a full-time resident of unincorporated Twentynine Palms (Wonder Valley) and have over 35 years of public service experience. This includes 29 years of service with the Los Angeles Police Department and retiring at the rank of Detective III - Supervisor. During my law enforcement career, I was assigned to Transit Services Section for two years gaining extensive experience in the role of law enforcement and mass transit services in the City of Los Angeles. Since retiring from law enforcement, I served as the Field Representative for Supervisor Dawn Rowe for five years and recently retired from the position. I also serve on the board of directors for the Morongo Basin Ambulance, Twentynine Palms Historical Society, Bureau of Land Management - Desert Advisory Council (Vice Chair), and past Chairmen of the Municipal Advisory Council.

Please consider this as my letter of interest for the position of Member at Large for Basin Transit

Respectfully,



Steven Reyes

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Amended General Manager Employment Contract

Attached to this agenda item is the proposed amended and General Manager Employment Contract reflecting the salary adjustment discussed during the General Manager's performance evaluation on May 28, 2026. The draft has been edited by Basin Transit's Counsel (Munoz).

**STAFF RECOMMENDATION: APPROVE AMENDED GENERAL MANAGER
EMPLOYMENT CONTRACT**

AMENDED AND RESTATED GENERAL MANAGER EMPLOYMENT AGREEMENT

~~This~~This AMENDED AND RESTATED GENERAL MANAGER EMPLOYMENT AGREEMENT (“Agreement”) is entered into so as to be effective as of ~~March 24, 2022~~July 1, 2026 (the “Effective Date”), by and between MORONGO BASIN TRANSIT AUTHORITY, a Joint Powers Authority (“~~MBTA~~Basin Transit”) and CHERI HOLSCLOW (“Manager”). This Agreement amends and restates in its entirety the General Manager Employment Agreement entered into between the parties effective March 24, 2022 (the “Original Agreement”).

RECITALS

A. ~~MBTA requires the services of a general manager~~Basin Transit and ~~has determined that Manager has the necessary education, experience, skills and expertise~~entered into the Original Agreement on March 24, 2022, pursuant to servewhich Basin Transit employed Manager as the MBTAits general manager; and

B. The Board of Directors of ~~MBTA~~Basin Transit (the “Board”) desires to continue to employ the Manager to serve as the general manager of ~~MBTA~~Basin Transit under the amended and restated terms set forth herein; and

C. ~~The~~ Manager desires to continue to be employed by and serve as the general manager of Basin Transit under the ~~MBTA~~amended and restated terms set forth herein; and

D. The Parties mutually desire to ~~enter into this~~amend and restate the Original Agreement in its entirety, setting forth the revised terms and conditions of the Manager’s continued appointment and employment as the general manager of the ~~MBTA~~Basin Transit.

NOW THEREFORE, in consideration of the facts recited above, and the covenants, conditions and provisions below, the Parties agree as follows:

COVENANTS

SECTION 1. DUTIES.

1.1 ~~MBTA~~Basin Transit hereby appoints and employs Manager as the general manager of ~~MBTA~~Basin Transit, to perform the functions and duties specified in ~~MBTA~~Basin Transit document titled “General Manager Job Responsibilities” and to perform the legally permissible and proper duties and functions as the Board may from time to time assign. Manager shall neither accept nor engage in any other employment or consulting activities without the prior written consent of the Board.

1.2 Manager shall be the chief executive officer of ~~MBTA~~Basin Transit and shall be responsible to the Board for the proper administration of all affairs of ~~MBTA~~Basin Transit.

1.3 Manager shall perform her duties to the best of her ability and in accordance with the highest professional and ethical standards of the profession. Manager shall comply with all rules and regulations established by the Board or State law, and shall not engage in any activity

which is or may become a conflict of interest, prohibited by contract, or which may create an incompatibility of office as defined under California law.

1.4 The Parties acknowledge that Manager is an exempt employee who is expected to engage in those hours of work that are necessary to fulfill the obligations of Manager's position. Manager does not have set hours of work as Manager is expected to be available at all times. However, it is also recognized that Manager devotes a great deal of time outside the normal business hours to the business of MBTABasin Transit and, to that end, Manager's schedule of work each day and week shall vary in accordance with the work required to be performed.

1.5 To the maximum extent possible, Manager shall provide her input to and communicate with all members of MBTABasin Transit Board simultaneously and shall take direction from the MBTABasin Transit Board through proper action at a duly recognized MBTABasin Transit Board Meeting. In any circumstance, where such simultaneous communication with the MBTABasin Transit Board is not feasible, Manager shall communicate with the MBTABasin Transit Chairman, Vice-Chairman, or any other member of the MBTABasin Transit Board, in that order.

SECTION 2. COMPENSATION AND BENEFITS.

2.1 MBTABasin Transit shall provide the following compensation to the Manager during the term of this Agreement:

2.1.1 Salary. MBTABasin Transit shall pay Manager a salary in the amount of One Hundred ~~Twelve~~Fifty-Two Thousand ~~Eight Hundred Twenty-One~~ Dollars (\$~~112,000~~152,821.00) per annum for her services, payable in installments at the same time and in the same manner as MBTABasin Transit pays other employees of MBTABasin Transit. Manager's salary shall be subject to customary withholding for taxes and other required deductions.

2.1.2 Subject to performance evaluations in accordance with Section 3, MBTABasin Transit may increase, ~~but not decrease~~, the Manager's salary by minute action without the need to amend this Agreement. Except as provided in Section 2.1.3 below, Manager's salary shall not be decreased without the written consent of Manager.

2.1.3 The salary provided in this Agreement shall be increased or decreased proportionately with any cost of living and other salary adjustments applied to all executive management employees (department heads) of MBTABasin Transit.

2.1.4 MBTABasin Transit shall reimburse Manager for all mileage expenses in accordance with the prevailing rates established by the Internal Revenue Service.

2.1.5 MBTABasin Transit shall provide Manager a stipend of \$120 per month for cellular and wireless service.

2.2 Benefits.

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2.2.1 MBTABasin Transit shall pay the cost of health insurance premiums, to include medical, dental, and vision coverage, on behalf of Manager and her eligible dependents. Such payment is subject to MBTA'sBasin Transit's health insurance coverage provided for by MBTA'sBasin Transit's cafeteria selection of health care plans, recognizing such plans and associated benefits may change from time to time. In addition, MBTABasin Transit will reimburse Manager for up to \$300 per month for expenses defined under IRS Section 125 as qualifying health care related expenses. If Manager provides reasonable evidence of the existence of medical insurance from another source (e.g., through a spouse), Manager may choose to forego medical insurance coverage through MBTABasin Transit and may instead receive, on a monthly basis, an amount equal to 50% of the cost of CalPERS (Anthem Tradition or equivalent) HMO premium for Manager and one dependent.

2.2.2 Manager shall be a member of MBTA'sBasin Transit's retirement plan adopted and existing pursuant to its contract with the State of California Public Employees Retirement System. MBTABasin Transit shall pay the full amount of the required employer's contribution for the benefit of Manager and Manager shall pay the full amount of the employee's required contribution. In addition, MBTABasin Transit agrees to deposit One Thousand Dollars (\$1,000.00) per month as deferred compensation into a Section 457 Deferred Compensation Plan.

2.2.3 Manager is eligible for the same ten (10) paid holidays annually, and the same vacation schedule, as those set forth by the MBTABasin Transit for all employees. The Board shall have the right of advance approval of Manager's use of vacation leave.

2.2.4 Manager shall be allocated a maximum of eighty (80) hours of administrative/personal leave on July 1st of each fiscal year. The maximum amount of administrative/personal leave that Manager may accrue at any given time may not exceed eighty (80) hours total. Manager will stop accruing additional administrative/personal leave unless and until the accrued ~~vacation~~ administrative/personal leave falls below 80 hours. Upon Manager's request, in the last pay period of each fiscal year, up to forty (40) hours of Manager's unused additional administrative/personal leave from that ~~calendar~~ fiscal year, may be cashed out by MBTABasin Transit at Manager's regular rate of pay. The Board shall have the right of advance approval of Manager's use of administrative/personal leave.

2.2.5 Manager shall receive sick leave, bereavement leave, or other such leaves as provided by the policies of the MBTABasin Transit.

2.2.6 Manager shall be reimbursed at the rate established by the Board for out-of-pocket expenses incident to services performed on behalf of MBTABasin Transit hereunder, including professional activities, such as travel expenses, in the event Manager is required to travel on behalf of MBTA-Basin Transit. Manager may be provided credit cards at the discretion of the Board to be used to defray such expenses, whenever practicable, for ease of accounting.

2.2.7 Manager may attend, at MBTABasin Transit expense, conferences and other professional training and meetings as provided for through the MBTA'sBasin Transit's budget or in advance by Board action. The Board agrees to consider defraying such dues and subscriptions of Manager which the Board deems appropriate and necessary for continuation and

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full participation in national, regional, state and local associations and organization necessary and desirable for her continued professional participation, growth and advancement and for the benefit of the ~~MBTA~~Basin Transit. Funds for these purposes will be reviewed and provided as part of the ~~MBTA's~~Basin Transit's annual budget.

SECTION 3. PERFORMANCE EVALUATIONS.

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3.1 The parties mutually acknowledge that periodic performance evaluations are an important means by which the Board and Manager may ensure effective communications regarding expectations and performance. In this regard, the Board recognizes that, for Manager to respond to its needs and to grow in the performance of the Manager's position, Manager requires evaluation from the Board regarding her performance.

3.2 The Board shall endeavor to conduct an evaluation of Manager's performance annually in advance of the adoption of the annual operating budget. In addition, the Board may periodically review the Manager's performance, and Manager may periodically request feedback from the Board regarding her performance.

3.3 In conjunction with each performance review during the term of this Agreement, the Board shall develop goals or other performance objectives as it determines necessary for the proper operation of ~~MBTA~~Basin Transit and for the attainment of the Board's policy goals and objectives; and the Board shall establish a relative priority among these goals and performance objectives. In addition, the Board shall develop specific criteria for the conduct of Manager's performance evaluation. These established goals, performance objectives and criteria shall serve as the basis for the Manager's performance evaluations.

3.4 In connection with each performance review, Manager shall prepare and distribute to the Board a written description outlining the previous period's accomplishments relative to the goals and performance objectives established for that period. The Board shall consider the Manager's written description in conducting its performance evaluation. Upon the conclusion of the performance evaluation, the Board shall meet with the Manager to discuss the results of the evaluation, and the Board shall take any action as may be necessary as a result of the performance evaluation. As part of the performance evaluation, the Board shall establish goals and performance objectives for the following period based upon the results of the just-completed performance evaluation.

SECTION 4. TERM/SEPARATION.

4.1 This Agreement shall commence as of ~~March 24, 2022~~the Effective Date, and be effective for a period of three (3) years, unless terminated earlier pursuant to the provisions hereof; ~~(the "Term")~~. On or about ~~February 24, 2025~~the date that is two (2) months before the expiration of the then-current Term, and in connection with each of Manager's annual reviews thereafter, the ~~MBTA~~Basin Transit Board of Directors shall consider an extension of the Term ~~of~~ this Agreement; provided, however, absent formal action by the Board of Directors, this ~~agreement~~Agreement shall automatically be renewed upon its expiration date for successive one--year terms, subject to the provisions hereof, including without limitation those related to compensation upon termination.

4.2 Resignation. Manager may resign at any time, but shall give MBTABasin Transit at least thirty (30) days advance notice of the effective date of her resignation. Manager is not entitled to Severance pay as set herein upon her voluntary resignation.

4.3 Termination without Cause. Manager is an at-will employee serving at the pleasure of the Board.

4.3.1 By majority vote, the Board may terminate Manager's appointment and remove Manager at any time. As used in this Section, "termination" shall include actual termination, a request that Manager resign, or the elimination of Manager's position. Notice of termination shall be provided to Manager in writing.

4.3.2 In the event that the Board terminates Manager's appointment without cause pursuant to this paragraph 4.3 while Manager is willing and able to perform the duties of Manager, MBTABasin Transit shall pay to Manager a cash payment equal to six months' compensation then in effect as provided in paragraph 2.1.1 above (hereinafter, "Severance"). The foregoing notwithstanding, in no event shall the Severance include the payment of any sums prohibited pursuant to Government Code Section 53260 and any such sums shall be deducted from the Severance.

4.3.3 In addition to the Severance, MBTABasin Transit shall extend to Manager the right to continue health insurance as may be required by and pursuant to the terms and conditions of the Consolidated Omnibus Budget Reconciliation Act of 1986 ("COBRA").

4.3.4 In addition to the Severance and COBRA benefits, the Manager shall be entitled upon termination without cause to all compensation accrued up to the date of termination, such as payment of unused vacation, and such other termination benefits in accordance with MBTA'sBasin Transit's Personnel Rules and Regulations, or as may be required by law.

4.4 Termination for Cause.

4.4.1 By majority vote, the Board may terminate Manager at any time, for cause. As used in this Agreement, "cause" shall mean only one or more of the following:

- (a) Conviction of a felony or a misdemeanor that either involves moral turpitude or that adversely affects MBTA'sBasin Transit's or Manager's reputation;
- (b) Malfeasance, which shall mean and refer to wrongful or unlawful acts committed by the Manager, which the Manager has no legal right or authority to perform, and which interrupts, interferes with or are contrary to the performance of her official duties;
- (c) Failure to follow a lawful directive made by a majority of the Board;

(d) The violation of any rules or policies applicable to the general employees of MBTABasin Transit;

(e) Continued abuse of non-prescription drugs or alcohol that materially affects the performance of the Manager's duties; or

(f) Repeated and protracted unexcused absences from the Manager's office and duties.

4.4.2 Notice of Termination for cause shall be provided to Manager in writing.

4.4.3 In the event that MBTABasin Transit terminates Manager for cause, Manager shall be entitled only to the compensation accrued up to the date of termination, payments of all unused accrued vacation, and such other termination benefits and payments as may be required by law. Manager shall not be entitled to any Severance benefits provided by paragraphsSection 4.3.2 in the event of a termination for cause.

4.5 Investigations. In the event that MBTABasin Transit provides paid leave to Manager pending an investigation of a crime involving abuse of her office or position covered by Government Code section 53243.4 and should the investigation lead to a conviction, Manager shall fully reimburse MBTABasin Transit for any salary provided for that purpose, as required by Government Code section 53243.

SECTION 5. MISCELLANEOUS.

5.1 Business Expenses. MBTABasin Transit shall reimburse the Manager for all reasonable MBTABasin Transit-related business expenses incurred by the Manager in accordance with MBTABasin Transit policy.

5.2 Other Conditions of Employment. After consultation with Manager, the Board, by resolution, may fix any other terms and conditions of the Manager's employment as the Board may from time to time determine, provided such terms and conditions are not inconsistent with the provisions of this Agreement or law.

5.3 Indemnification. MBTABasin Transit shall defend, hold harmless and indemnify Manager against any claim, demand or other legal action, whether groundless or otherwise, arising out of any alleged act or omission occurring in the performance of Manager's duties as general manager. MBTABasin Transit shall pay the amount of any settlement or judgment thereon, provided that Manager cooperates in the defense of the claim, demand or action; in this regard, MBTABasin Transit shall have the discretion to compromise or settle any such claim, demand or action and pay the amount of any settlement or judgment rendered thereon. Notwithstanding the foregoing, MBTABasin Transit shall have no duty to indemnify, defend, or hold Manager harmless from any criminal proceeding, or with regard to any civil, criminal or administrative proceeding initiated by Manager.

5.4 Conflict of Interest. Manager shall not engage in any business or transaction, or have a financial or other personal interest or association, direct or indirect, which is

in conflict with the proper discharge of her official duties or which would tend to impair the independence of her judgment or action in the performance of her official duties. Manager shall also be subject to the conflict of interest provisions of the California Government Code and any conflict of interest codes applicable to Manager's employment with ~~MBTABasin Transit~~.

5.5 Notices. Any notice required by this Agreement shall be in writing and shall be either given in person or by first class mail with the postage prepaid, addressed as follows:

To ~~MBTABasin~~ Morongo Basin Transit Authority Board of Directors
Transit: c/o Chairman of the Board
62405 Verbena Road
Joshua Tree, CA 92252

To Manager: Cheri Holsclaw
General Manager
Morongo Basin Transit Authority
62405 Verbena Road
Joshua Tree, CA 92252

5.6 Construction and Interpretation. This Agreement shall be construed in accordance with the laws of the State of California and as if drafted jointly by both parties. In this regard, ~~MBTABasin Transit~~ and Manager each represent to the other that it has had the opportunity to consult with legal counsel regarding the terms and conditions in this Agreement prior to its execution.

5.7 Integration and Amendment. This Agreement amends and restates the Original Agreement in its entirety and represents the entire understanding of ~~MBTABasin Transit~~ and Manager as to those matters contained herein. The Original Agreement is hereby superseded in its entirety as of the Effective Date of this Agreement, and no prior oral or written understanding (other than the Original Agreement, which is superseded hereby) shall be of any force or effect with respect to those matters covered by this Agreement. Except as specifically authorized by this Agreement, this Agreement may not be modified, altered or amended, except in writing approved by the Board and Manager, and signed by Manager and the Chairperson of the Board of ~~MBTABasin Transit~~.

5.8 Assignment; Personal Contract. This Agreement is not assignable by either ~~MBTABasin Transit~~ or Manager. The Parties acknowledge that this Agreement is the personal services agreement, for the personal services of Manager.

5.9 Severability. In the event that any provision of this Agreement is held or determined to be illegal, invalid or void by reason of any final, non-appealable judgment, order or decision of a court having jurisdiction over the parties, the remainder of the Agreement shall remain in full force and effect unless the parts found to be illegal, invalid or void are wholly inseparable from the remaining portion of the Agreement.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first written above.

MORONGO BASIN TRANSIT AUTHORITY

By: _____
Merl Abel
MBTA Basin Transit Chair

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

A. Patrick Muñoz
MBTA Basin Transit Counsel

MANAGER

By: _____
Cheri Holsclaw

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BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Revisions to FY 2026/27 Operating & Capital Budget

This proposed revision to the operating budget reflects an increase of 5% related to the General Manager's compensation adjustment.

The capital budget is being revised to reallocate funding across projects, with no net increase to the overall capital budget. The revision includes:

- **Bus Stop Improvements** (Line 77): \$45,000 to purchase new bus shelters
- **Shop Equipment** (Line 78): Increased by \$1,674 to cover the taxes for the Telehandler purchase

**STAFF RECOMMENDATION: APPROVE REVISIONS TO FY 2026/27
OPERATING & CAPITAL BUDGET**

BASIN TRANSIT
2026/27 FINAL OPERATING BUDGET

Line	Revenue Section	Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
1	Passenger Fares	\$ 295,605	\$ 353,271	\$ 310,385		5.00%
2	LCTOP Subsidy	\$ 33,550	\$ 33,550	\$ 40,000	K-12 Free Fares	19.23%
3	FTA Section 5311	\$ 555,516	\$ 566,145	\$ 566,145	Federal funding	1.91%
4	Other	\$ 114,242	\$ 165,510	\$ 180,000	Interest, Gain of Assets	57.56%
5	Natural Gas	\$ 171,951	\$ 143,836	\$ 145,000	CNG Sales & RNG Credits	-15.67%
6	Measure I	\$ 136,700	\$ 136,700	\$ 137,800	Half-cent sales tax	0.80%
7	AB 2766	\$ 40,000	\$ 40,000	\$ 40,000	Motor vehicle registration surcharge	0.00%
8	TIRCP	\$ 3,639,476	\$ 3,639,476	\$ 1,784,504	SB125	-50.97%
9	LTF	\$ 764,918	\$ 764,918	\$ 2,916,599	.25% sales tax generated in County	281.30%
10	Total Revenues:	\$ 5,751,958	\$ 5,843,407	\$ 6,120,433		6.41%

Line	Administrative Expenses	Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
11	General Manager	\$ 152,528	\$ 152,528	\$ 167,018	4.5% COLA + Merit	9.50%
12	Office Manager	\$ 101,702	\$ 101,702	\$ 111,364	4.5% COLA + Merit	9.50%
13	F/T Office Clerk	\$ 55,264	\$ 55,264	\$ 60,514	4.5% COLA + Merit	9.50%
14	P/T Office Clerk	\$ 24,076	\$ 24,076	\$ 25,159	4.5% COLA	4.50%
15	Board Meetings	\$ 6,300	\$ 4,050	\$ 6,300		0.00%
16	Payroll taxes	\$ 12,236	\$ 9,303	\$ 9,745		-20.36%
17	Health & Welfare	\$ 79,858	\$ 78,894	\$ 82,492		3.30%
18	Retirement	\$ 56,565	\$ 61,752	\$ 51,846	Employer Rate per CalPERS	-8.34%
19	Mileage	\$ 5,000	\$ 1,439	\$ 2,500		-50.00%
20	Outside Services	\$ 31,228	\$ 23,891	\$ 26,528		-15.05%
21	Software Services	\$ -	\$ -	\$ 4,700	MS365, Quickbooks, Adobe, etc.	100.00%
22	Prof. Fees	\$ 78,507	\$ 63,159	\$ 78,507		0.00%
23	Utilities	\$ 187,698	\$ 156,730	\$ 196,144		4.50%
24	Marketing/Promotions	\$ 50,493	\$ 33,908	\$ 40,000		-20.78%
25	Office Supplies	\$ 17,389	\$ 21,683	\$ 17,389		0.00%
26	Postage	\$ 2,503	\$ 3,180	\$ 3,000	Increase in postage rates.	19.83%
27	Printing & Reproduction	\$ 14,425	\$ 12,576	\$ 14,425		0.00%
28	Training/Meetings	\$ 14,831	\$ 12,369	\$ 14,831		0.00%
29	Total Administration:	\$ 890,602	\$ 816,503	\$ 912,461		2.45%

Line	Maintenance Expenses	Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
30	Lead Tech Supervisor	\$ 111,472	\$ 111,472	\$ 116,488	4.5% COLA	4.50%
31	Mechanic B	\$ 77,169	\$ 77,169	\$ 84,500	4.5% COLA + Merit	9.50%
32	Mechanic C	\$ -	\$ -	\$ 70,817	New Position	100.00%
33	Utility Workers	\$ 146,237	\$ 146,237	\$ 106,256	New Personnel + Merits	-27.34%
34	Maint Admin	\$ 42,842	\$ 42,842	\$ 41,932	4.5% COLA	-2.12%
35	Payroll Taxes	\$ 7,994	\$ 6,709	\$ 7,322		-8.41%
36	Health & Welfare	\$ 33,078	\$ 40,885	\$ 33,078		0.00%
37	Retirement	\$ 26,514	\$ 20,552	\$ 33,305	Employer Rate per CalPERS	25.61%
38	Uniforms	\$ 4,551	\$ 5,001	\$ 5,006		10.00%
39	Outside Services	\$ 65,777	\$ 71,835	\$ 72,355	Windshield Replacements	10.00%
40	Parts	\$ 75,952	\$ 57,828	\$ 75,952		0.00%
41	Fluids	\$ 18,986	\$ 18,541	\$ 19,840		4.50%
42	Tires	\$ 64,516	\$ 59,240	\$ 64,516		0.00%
43	Accident Repair	\$ 26,369	\$ 5,293	\$ 26,369		0.00%
44	Tools	\$ 750	\$ 1,513	\$ 750		0.00%
45	Consulting	\$ 1,000	\$ 940	\$ 1,000		0.00%
46	Shop Supplies	\$ 1,250	\$ 14,153	\$ 1,875		50.00%
47	Safety Supplies	\$ -	\$ -	\$ 4,575	Protective gear, First Aid kits, etc.	100.00%
48	Facility Supplies	\$ 7,527	\$ 8,773	\$ 9,409		25.00%
49	Training/Meetings	\$ 5,000	\$ 5,465	\$ 5,000	CNG Certification	0.00%
50	Shelter Maintenance	\$ 2,000	\$ 602	\$ 2,000		0.00%
51	CNG Stations Maintenance	\$ 75,000	\$ 109,919	\$ 75,000		0.00%
52	Total Maintenance:	\$ 793,985	\$ 804,967	\$ 857,346		7.98%

Line		Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
53	Operations Manager	\$ 126,721	\$ 126,721	\$ 139,043	4.5% COLA + New Step	9.72%
54	Safety & Training Supervisor	\$ 78,294	\$ 78,294	\$ 85,731	4.5% COLA + Merit	9.50%
55	Operator Wages	\$ 1,732,545	\$ 1,449,915	\$ 1,937,967	COLA, Merits + New Steps	11.86%
56	Dispatch Wages	\$ 291,523	\$ 276,842	\$ 284,244	COLA, Merits + New Steps	-2.50%
57	Payroll Taxes	\$ 49,176	\$ 43,411	\$ 50,881		3.47%
58	Health & Welfare	\$ 343,402	\$ 302,498	\$ 343,402		0.00%
59	Retirement	\$ 276,227	\$ 288,072	\$ 348,568	includes Accrued Liability per CalPERS	26.19%
60	Safety Incentive Program	\$ 12,900	\$ 8,623	\$ 12,900	43 employees at (3) 100 days	0.00%
61	Workers' Comp.	\$ 243,000	\$ 243,000	\$ 271,000		11.52%
62	Other Employee Exp.	\$ 36,409	\$ 32,091	\$ 36,409		0.00%
63	Mileage	\$ 1,850	\$ -	\$ 925		-50.00%
64	Uniforms	\$ 8,076	\$ 12,574	\$ 12,921		60.00%
65	Outside Services	\$ 16,635	\$ 16,702	\$ 16,635		0.00%
66	Tel/cell/internet/fax etc.	\$ 53,638	\$ 64,510	\$ 67,048		25.00%
67	Radio Exp.	\$ 5,935	\$ 4,450	\$ 5,935		0.00%
68	Fuel	\$ 336,885	\$ 233,232	\$ 285,059		-15.38%
69	Training/Meetings	\$ 4,400	\$ 1,913	\$ 2,200		-50.00%
70	Insurance	\$ 396,077	\$ 383,577	\$ 396,077		0.00%
71	Deferred Comp Match	\$ 53,680	\$ 50,507	\$ 53,680		0.00%
72	Total Operations:	\$ 4,067,372	\$ 3,616,932	\$ 4,350,626		6.96%

73	Grand Total Operations:	\$ 5,751,958	\$ 5,238,402	\$ 6,120,433		6.41%
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BASIN TRANSIT CAPITAL BUDGET

Line	FY27 Capital Budget	STA	LTF	SGR	LCTOP	CMAQ	TOTAL
74	Operations Support	105,000					\$ 105,000
75	CERBT / CEPPT Trust		\$ 290,388				\$ 290,388
76	Replacement Vehicles		\$ 86,397			\$ 876,513	\$ 962,910
77	Bus Stop Improvements	\$ 109,044	\$ 45,000		\$ 91,184		\$ 245,228
78	Shop Equipment	\$ 51,674					\$ 51,674
79	Non-Revenue Vehicles	\$ 42,500					\$ 42,500
80	Facilities	\$ 40,956	\$ 1,795,310	\$ 156,673			\$ 1,992,939
81	Total Capital Budget:	\$ 349,174	\$ 2,217,095	\$ 156,673	\$ 91,184	\$ 876,513	\$ 3,690,639

PROCUREMENT BUDGET

Line	FY27 Procurement Budget		Revenue*	Expenses	TOTAL
82	Procurement Bid Income	<i>Accrued receivables & RVBA</i>	\$ 375,000		\$ 375,000
83	TAG Program			\$ 80,000	\$ (80,000)
84	Procurement Bid Expenses	<i>Consulting, Legal, Meetings, etc.</i>		\$ 95,000	\$ (95,000)
85	Procurement Director			\$ 143,001	\$ (143,001)
86	Total Procurement Reserves:		\$ 375,000	\$ 318,001	\$ 56,999

TREP BUDGET

Line	FY27 TREP Budget		Revenue	Expenses	TOTAL
87	5310 Grant Award		\$ 137,500		\$ 137,500
88	Direct Labor			\$ 58,780	\$ (58,780)
89	TREP Program Expenses			\$ 2,000	\$ (2,000)
90	Mileage Reimbursements			\$ 76,720	\$ (76,720)
91	Total TREP Budget:		\$ 137,500	\$ 137,500	\$ -

TAP BUDGET

Line	FY27 TAP Budget		Revenue	Expenses	TOTAL
92	5310 Grant Award		\$ 31,790		\$ 31,790
93	Direct Labor			\$ 15,720	\$ (15,720)
94	Recruitment Activities			\$ 7,270	\$ (7,270)
95	Travel Training			\$ 8,800	\$ (8,800)
96	Total TREP Budget:		\$ 31,790	\$ 31,790	\$ -

TAXI BUDGET

Line	FY27 Taxi Budget		Revenue	Expenses	TOTAL
97	Revenue		\$ 5,240		\$ 5,240
98	Administrative Expenses			\$ 7,301	\$ (7,301)
99	Total Taxi Budget:		\$ 5,240	\$ 7,301	\$ (2,061)

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Passenger Code of Conduct

Staff requests that the Board adopt the Passenger Code of Conduct. This document establishes clear, consistent expectations for passenger behavior, giving staff a documented standard to reference when addressing disruptive or unsafe conduct and giving passengers transparency about what is expected of them.

STAFF RECOMMENDATION: ADOPT THE PASSENGER CODE OF CONDUCT

MORONGO BASIN TRANSIT AUTHORITY (BASIN TRANSIT)

PASSENGER CODE OF CONDUCT

On-Board Etiquette

Using public transportation means sharing space, staying safe, and being respectful. It is important to treat your fellow riders, bus operations and Basin Transit property with courtesy and respect. Your safety is very important to us.

Things to remember:

- 🕒 Priority seating near the front of the bus is reserved for seniors and people with disabilities. If requested, please give this seat to the elderly, or disabled.
- 🕒 Eating, drinking, littering, smoking, or use of simulated smoking devices is not allowed while on the bus.
- 🕒 Avoid excessive noise or unnecessarily loud conversation. Do not distract the bus operator. Use headphones while listening to music, and please wait to make a phone call until you have exited the bus.
- 🕒 Rowdy, disruptive, threatening, or unlawful behaving will not be tolerated.
- 🕒 Basin Transit reserves the right to expel and/or exclude customers from service for unsafe or abusive behavior.
- 🕒 Please note, uniformed or plain-clothed law enforcement, or security officers may be on board. Security cameras are in operation. Basin Transit does not tolerate threatening or intimidating behavior against other customers, bus operators, or customer service representatives; we will contact law enforcement for assistance if this behavior is displayed. If you see anything suspicious, report it to your bus operator immediately, call dispatch at 760-366-2395 or email comments@basin-transit.com.

The Role of the Bus Operator

The bus operator's primary job is to operate the bus safely. If problems arise on a bus, the bus operator's priority is to determine if a passenger's safety or security is at stake. The operator will assess the severity of the problem, available resources, and respond accordingly. The bus operator, at their discretion, may choose to talk to the passenger, notify dispatch, call for assistance, submit a report of the incident at the end of their shift, or take no action.

Enforcement of the Code of Conduct is managed through a network of professionals that can

be called upon by the bus operator, if and when needed.

Prohibited Conduct

This list of activities and descriptions below are behaviors that are prohibited on Basin Transit vehicles, bus stops, and other public transportation system facilities owned, leased, or operated by Basin Transit. "Public Transportation System" is defined by Section 99211 of the Public Utilities Code. Prohibited conduct includes, but is not limited to:

- 1) Displaying or offering for sale, selling, or distributing goods or services.
- 2) Distributing literature or other materials aboard a Basin Transit vehicle in a manner that interferes with transit operations, obstructs passenger movement, creates a safety hazard, or otherwise disrupts the provision of transit services. Posting, affixing or attaching any sign, leaflet, advertisement, sticker, notice, or other material to any Basin Transit vehicle, shelter, bench, sign, facility, or other transit property is prohibited.
- 3) Performing instrumental or vocal music aboard a Basin Transit vehicle is prohibited. At transit stops and other Basin Transit facilities, performing instrumental or vocal music in a manner that interferes with transit operations, obstructs passenger movement, creates a safety hazard, or generates excessive noise that disturbs passengers or employees or disrupts the provision of transit services is prohibited.
- 4) Using sound-producing equipment in a manner audible to other passengers, except through headphones where the audio cannot be heard by others.
- 5) Transporting animals. Prohibited, except in a secure container, or a service animal as defined in 49 CFR Section 37.3. Trained service animals must be on a leash and on the floor or in the rider's lap.
- 6) Drinking non-alcohol beverages or eating, except for medical purposes.
- 7) Drinking alcoholic beverages or possessing an open container of same.
- 8) Willfully blocking the free movement of another person in, or on, Basin Transit property, including placing objects that block aisles, stairways or seats.
- 9) Loitering or storing personal property.
- 10) Extending anything out of windows or doors of moving bus.
- 11) Hanging off or swinging from bars or stanchions (except when using the standing-only features when such conditions apply).

- 12) Smoking within 20 feet of Basin Transit vehicles, main entrances, exits, restrooms and shelters, according to Government Section 7596-7598.
- 13) Littering.
- 14) Transporting leaking bags or containers.
- 15) Physical abuse or assault of Basin Transit employees and/or passengers.
- 16) Spitting, urinating or defecating; indecent exposure, or creating unsanitary conditions through presence of blood, urine, feces, vomit, or other bodily fluids.
- 17) Carrying explosives, acid, fireworks, flammable liquid, or toxic or hazardous material in or on Basin Transit property.
- 18) Interfering with the provision of transportation services (i.e., failure to properly board or alight, blocking progress of a transit vehicle, etc.).
- 19) Willfully disturbing others in or on Basin Transit property by being verbally abusive, engaging in boisterous/unruly behavior, or making threats to persons or property.
- 20) Defacing, destroying, or otherwise vandalizing transit property or any sign, notices, or advertisements thereon.
- 21) Throwing objects at Basin Transit property or at persons in or on transit property.
- 22) Skateboarding, roller skating, bicycle riding, rollerblading in a system facility, vehicle or parking structure.
- 23) Possession of firearms or weapons onboard Basin Transit vehicles or properties in violation of applicable federal, state, or local law.
- 24) Any criminal conduct, including but not limited to, assault, disorderly conduct, and illegal drug use.

Consequences of Violating Code of Conduct

In addition to civil and criminal penalties, violators of the Passenger Code of Conduct and/or any other applicable laws may be subject to immediate denial of Basin Transit service and possible suspension of Basin Transit service in the future.

For the first verified instance of misconduct, a 30-day suspension will be imposed. Each subsequent incident will result in an additional 30 days being added to the suspension period. For example, a second violation will lead to a 60-day suspension, while a third violation will

result in a 90-day suspension.

Basin Transit may immediately suspend a person's transit privileges pending investigation when the person's conduct presents an immediate threat to the safety of passengers, employees, or transit operations.

Appeal Process for Denial of Transportation Privileges

All reports of misconduct will be investigated thoroughly to ensure fairness. As part of the investigation, Basin Transit will attempt to contact the individual accused of misconduct and give them an opportunity to be heard. Once the investigation is complete and misconduct is verified, Basin Transit will issue a written decision. This decision will outline the findings, the nature of the misconduct, and the length of the suspension. Formal notification of the suspension will be provided to the individual.

The passenger has the right to appeal the suspension decision within 10 business days of receiving the formal notification. If no appeal is submitted within 10 business days, then the right to appeal is waived. The appeal hearing shall be before an objective director of executive level Basin Transit employee selected by the General Manager, the hearing officer, such that separation of functions is maintained (i.e., a decision by a person not involved with the initial decision to suspend service). The hearing officer will review any appeal and schedule a hearing within 15 business days of receiving the appeal request. The individual will be given an opportunity to present their case at the hearing. The hearing officer will issue a written decision within 15 days of the hearing, which will be final and binding. Service shall not be provided pending the appeal unless a decision has not been made within 15 days of the date of the appeal hearing. In that case, service will be restored from that time until any decision is made by the hearing officer that upholds the suspension for any remaining period of the suspension.

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: July 23, 2026

RE: Advertising Policy

Staff requests that the Board adopt Policy 208, which would authorize paid advertising content on the existing infotainment display systems installed on the buses.

STAFF RECOMMENDATION: ADOPT ADVERTISING POLICY NO. 208

MORONGO BASIN TRANSIT AUTHORITY (BASIN TRANSIT)

ADVERTISING POLICY

Policy No. 208
Adopted: July 23, 2026

208.00 PURPOSE

The purpose of this Policy is to allow advertisement sales on its transit vehicles Infotainments to earn revenue to supplement operating costs that are not otherwise met through farebox revenue and local, state and federal levies, taxes and grants.

With any advertising, Basin Transit seeks to maintain government neutrality, avoid any content that disrupts the safe enjoyment of public transit, respect First Amendment rights in accordance with established law, and maximize advertising revenues.

Basin Transit expressly reserves its proprietary right to display notices and advertisements relating to its transit operations, and transit operations or related public entities.

208.01 PERMITTED ADVERTISING CONTENT

The following classes of advertising are authorized on Basin Transit assets subject to final authorization by Basin Transit or a designated contractor:

1. Commercial and Promotional Advertising: Advertisements that promote or solicit the lawful sale, rental, distribution or availability of goods, services, food, entertainment, events, programs for commercial purposes. It does not include advertising that also conveys content that constitutes Prohibited Advertising Content.
2. Advertising that promotes Basin Transit and its services.
3. Public Service Advertising: Advertising proposed by either a governmental entity, academic institution or tax-exempt nonprofit organization that relates to: community, art, culture, education/training, health, provision of children and family services, provision of services and programs that provide support to low income citizens, senior citizens and people with disabilities, or safety or special events, programs and/or messages and does not include or contain any content that constitutes Prohibited Advertising Content. Upon Basin Transit's request, nonprofit entities must document their tax-exempt status. Unless the source of the Public Service Advertising is obvious from the content or copy, the advertisement must specifically identify the sponsor of the advertisement or the message.

4. Cross-Promotional Advertising, defined as advertising in which Basin Transit collaborates with for-profit or non-profit entities to promote using Basin Transit as a conveyance to a specific event.

208.02 PROHIBITED ADVERTISING CONTENT

An advertisement cannot be displayed or maintained on transit facilities if information contained in the advertisement falls within one or more of the following categories of Prohibited Advertising Content, as determined by Basin Transit, in its sole discretion:

1. False, Misleading, or Deceptive. The advertisement proposes a commercial transaction, and the advertisement or information contained in the advertisement is false, misleading, or deceptive.
2. Libelous Speech; Copyright Infringement. Defamatory, disparaging, disreputable, or disrespectful to a person, group of persons, business, or organization; the advertisement, or any material contained in it, is an infringement of copyright or other intellectual property right, or is otherwise unlawful or illegal or likely to subject Basin Transit to litigation.
3. Unlawful Goods or Services. Related to or promotes any unlawful goods, services or activity. The advertisement or material depicts, or encourages the use of, unlawful or illegal goods, services or activities.
4. Endorsement. The advertisement, or any material contained in it, implies or declares an endorsement by Basin Transit, its Directors, management, or employees of any service, product, event, program, or point of view without prior written authorization from Basin Transit.
5. Prurient Interest. The advertisement contains material that describes, depicts, or represents sexual activities, or aspects of the human anatomy in a way that the average adult, applying contemporary community standards, would find appeals to prurient interest of minors or adults. For purposes of these guidelines, the term "minor" shall have the meaning contained in California Penal Code Section 313.
6. "Adult" – Oriented Goods or Services. The advertisement promotes or encourages or appears to promote or encourage, a transaction related to, or uses brand names, trademarks, slogans, or other materials which are identifiable with, films rated "X" or "NC-17", adult book stores, adult video telephone services, adult internet sites, television or electronic content rated "MA", video, computer or mobile games rated "A" or "M", pornography, adult entertainment establishments, and escort services.
7. Obscenity or Nudity. The advertisement contains obscene materials or images of nudity. For purposes of these Guidelines, the term "obscene matter" shall of the meaning set forth in California Penal Code Section 311.

8. Unlawful and Detrimental Conduct. The advertisement, or any material contained in it, promotes or encourages, or appears to promote or encourage, unlawful or illegal behavior or activities, and promotes behavior or activities which are detrimental to the maintenance and safe operations of Basin Transit.
9. Harmful or Disruptive to Public Transit Services. The advertisement contains material that is so objectionable that a reasonably prudent person, knowledgeable of Basin Transits' ridership, and using prevailing community standards, would believe that it is reasonably foreseeable that the material will result in harm to, disruption of, or interference with the provision by Basin Transit of public transit services.
10. Violence. The advertisement either (a) contains images or descriptions of graphic violence, including, but not limited to, the depiction of weapons or other implements or devices used in the advertisement in an act or acts of violence or harm on a person or animal; or (b) the advertisement, or any material contained in it, incites or encourages, or appears to incite or encourage, violence or violent behavior.
11. Firearms. The advertisement contains an image of a firearm.
12. Profanity. The advertisement contains words recognized by the community as vulgar, indecent, or profane for display in a public setting that includes minors.
13. Alcohol/Tobacco/Smoking/Marijuana. The advertisement promotes the use of alcohol, tobacco, nicotine, electronic cigarettes, vaping, smoking, and/or marijuana, or related products.
14. Graffiti. The advertisement contains graphics or language that promotes, resembles, or otherwise encourages graffiti or vandalism.
15. Graphic Images. The advertisement contains graphic images which impair government neutrality, or the safe enjoyment of public transit including, but not limited to, the depiction of human or animal bodies or body parts, or fetuses, in states of mutilation, dismemberment, decomposition, or disfigurement.
16. Political Information. The advertisement contains political information including, but not limited to, candidates running for elected office, local or national controversial subjects, or subjects not in accordance with the statutes, ordinances, and court decisions pertaining to the Basin Transit service area. This includes messages that are political in nature including, but not limited to, messages of political advocacy, that support or oppose any candidate or referendum, or that feature any current political office holder or candidate for public office, or take positions on issues of public debate.

17. Religious Information. The advertisement contains direct or indirect reference to religion, or to any religion, or to any deity or deities, or which includes the existence, nonexistence or other characteristics of any deity or deities, or to any religious creed, denomination, belief, tenet, cause or issue relating to (including opposing or questioning) any religion. This prohibition shall include the depiction of text, symbols, or images commonly associated with any religion or with any deity or deities, or any religious creed, denomination, belief, tenet, cause or issue relating to (including opposing or questioning) any religion.

208.03 ADMINISTRATION AND ENFORCEMENT OF POLICY

Advertisers must pay the applicable fee for the advertising space before the advertisement is programmed. Basin Transit, may, by mutual agreement with a city/town within its service area, waive this fee for a city/town wishing to advertise city/town sponsored events.

208.04 BASIN TRANSITS' RIGHTS

The Basin Transit Board reserves the right to amend this Policy at any time. Further, Basin Transit may review and advertising content to determine conformance with these guidelines. Basin Transit reserves the right to reject any advertising content submitted for display on its properties, and/or to order the removal of any advertising posted on its properties for failure to comply with this Policy. Decisions regarding the rejection of advertising are made by the General Manager or his or her designee based upon the criteria in this Policy.

BUS ADVERTISING AGREEMENT

Please initial next to each item agreed to:

- _____ Comply with all requirements, restrictions, and standards contained with Basin Transit's Advertising Policy No 208.
- _____ Pay 100% of the price for the advertisement in full prior to installation of ad on bus.
- _____ Provide artwork in electronic format to advertising@basin-transit.com.
Specifications for submitted artwork: 1920x1080, 96 dpi, 32 bit, .png or .jpg

PRICES

- ☒ Fleet-Wide Advertising: \$300 per month.
- ☒ Promotional Offer: Buy 11 months, get 1 month free.
- ☒ Programming Fee: Programming your first graphic is free.
Additional graphics are \$100 per programming.

This Agreement is for: _____ month(s) to commence on: _____ and end on: _____.

Advertisement Type

Total

Month to Month:	_____ months	x \$300 =	\$ _____
Promo (11 Months, 1 Free):	<u>12</u> months	= \$3,300	\$ _____
Change Advertising Graphic:	_____ graphic	x \$100 =	\$ _____
			\$ _____

Company Name: _____

Mailing Address: _____

Printed Name: _____ Title: _____

Email Address: _____ Phone: _____ Date: _____

Signature: _____ EIN/501(3)c: _____

BASIN TRANSIT ACRONYM LIST

5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
IFB	Invitation for Bid
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
RFP	Request for Proposal
SBCTA	San Bernardino County Transportation Authority
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account

BASIN TRANSIT ROUTES

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service