









**RETURN:** Basin Transit, 62405 Verbena Rd, JT, CA 92252    PH: 760-366-2765    FAX: 760-621-4261    TREP@basin-transit.com

Rider Name:   Driver Name   MONTH OF TRAVEL   YR  

TRIP DATE	ADDRESS (exact location must be clear) <i>Every ONE WAY trip listed below must BEGIN or END at any address in the Basin Transit service area (high-desert) to be reimbursed.</i>	REASON # (see Reasons below) <b>1 Reason ONLY</b>	ROUND TRIP Check Box (Return Trip not needed)	MILEAGE START  MILEAGE END
<div><div> </div><div> </div></div>	<div>START FROM: (1 Location ONLY) <span style="border: 1px solid black; padding: 0 40px;"> </span></div> <div>GO TO: (1 Location ONLY) <span style="border: 1px solid black; padding: 0 40px;"> </span> </div>	<div><div> </div><div> </div></div>	<div><div><input type="checkbox"/></div></div>	<div><div> </div><div> </div></div>
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**REASONS:**    1=Medical/Pharmacy    2=Personal Errands    3=Shopping    4=Banking    5=Visit family/friends    6=Work  
7=Other: (You must specify)    
8=RETURN HOME  
9=Post Office    10=Pay Bills (Utilities)    11=Veterinarian    12=Food Bank    13=Dining    14=Religious Events

By typing or signing my name below, I certify that I have read and agree to the certification on page 2 below.

**RIDER'S SIGNATURE:**   (Mileage NOT PAID without Rider signature)    **Date:**  

By typing or signing my name below, I certify that I have driven the Rider on all trips noted above.

**DRIVER'S SIGNATURE:**   (Mileage NOT PAID without Driver signature)    **Date:**

<u>Mileage forms for:</u>		<u>Must be Received IN MY OFFICE by:</u>		<u>Reimbursement paid by:</u>
January trips <b>ONLY</b>	→	February 10, 12:00pm <u>NOON</u>	→ →	4 <sup>th</sup> Friday February
February trips <b>ONLY</b>	→	March 10, 12:00pm <u>NOON</u>	→ →	4 <sup>th</sup> Friday March
March trips <b>ONLY</b>	→	April 10, 12:00pm <u>NOON</u>	→ →	4th Friday April
April trips <b>ONLY</b>	→	May 10, 12:00pm <u>NOON</u>	→ →	4th Friday May
May trips <b>ONLY</b>	→	June 10, 12:00pm <u>NOON</u>	→ →	4th Friday June
June trips <b>ONLY</b>	→	July 10, 12:00pm <u>NOON</u>	→ →	4th Friday July
July trips <b>ONLY</b>	→	August 10, 12:00pm <u>NOON</u>	→ →	4th Friday August
August trips <b>ONLY</b>	→	September 10, 12:00pm <u>NOON</u>	→ →	4th Friday September
September trips <b>ONLY</b>	→	October 10, 12:00pm <u>NOON</u>	→ →	4th Friday October
October trips <b>ONLY</b>	→	November 10, 12:00pm <u>NOON</u>	→ →	4th Friday November
November trips <b>ONLY</b>	→	December 10, 12:00pm <u>NOON</u>	→ →	4th Friday December
December trips <b>ONLY</b>	→	January 10, 12:00pm <u>NOON</u>	→ →	4th Friday January

### **RIDER CERTIFICATION:**

**I certify that all information provided is true and accurate and that all travel was completed as reported.** I understand that I am not eligible for participation in the Transportation Reimbursement Escort Program (TREP) if I am able to use any other form of public or private transportation AND certify that I have no other form of transportation available. I further certify that my volunteer driver is not an employee of Basin Transit and I understand and agree that neither Basin Transit, nor its funding sources assume any liability for claims, losses, or liabilities arising out of, or in any way connected with my participation in TREP. I agree to abide by all TREP policies and understand that failure to do so may result in my becoming ineligible for continued participation in the Program.

- **If I choose to email completed mileage sheets for reimbursement to Basin Transit, I am responsible to insure they are received by Basin Transit.**
- **I understand all reimbursements are paid to me, the TREP client, and, when received, are paid to my volunteer driver.**