

Agenda



Regular Board Meeting of the Board of Directors

Meeting Location:

**Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252**

It is the intention of Basin Transit to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 or email michal@basin-transit.com for assistance so the necessary arrangements can be made.

Public comments may be submitted via email to the Assistant Board Secretary at michal@basin-transit.com prior to September 24, 2025, at 5:00 PM with your name, telephone number, and subject of your public comment (agenda item or non-agenda item). If you send written comments, your comments will be made part of the official record of the proceedings and read into the record if they are received by the deadline above.

Board of Directors

Daniel L. Mintz, Sr., Chair
Merl Abel, Vice Chair
Jeff Drozd
Jennifer Henning
Dawn Rowe (Danielle Harrington Designee)
William Sasnett, Jr.
McArthur Wright

Officers

Cheri Holsclaw, Board Secretary
Michal Brock, Assistant Board Secretary



REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

Thursday, September 25, 2025
62405 Verbena Road, Joshua Tree CA 92252
5:00 PM

1.0 CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Board Members: Abel, Drozd, Harrington, Henning, Sasnett, Wright and Chair Mintz

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

NONE

3.0 PUBLIC COMMENTS

3.1 This is a time for comments from the public on any subject not on the agenda. The Brown Act prohibits the Basin Transit Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

3.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

4.0 CONSENT CALENDAR—All matters listed under the Consent Calendar are to be considered routine by the Basin Transit Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

4.1 [Minutes of July 24, 2025 Board Meeting](#)
Staff Recommendation: Approve Minutes

4.2 [Treasurer's Report for May through July 2025](#)
Staff Recommendation: Approve Treasurer's Reports

4.3 [Warrant Register through July 31, 2025](#)
Staff Recommendation: Approve Warrant Register

- 4.4 [Ridership Reports](#)
Staff Recommendation: Receive and File
- 4.5 [Financial Reports](#)
Staff Recommendation: Receive and File
- 4.6 [Taxi Report](#)
Staff Recommendation: Receive and File
- 4.7 [General Manager's Reports](#)
Staff Recommendation: Receive and File
- 4.8 [Operations Report](#)
Staff Recommendation: Receive and File
- 4.9 [Transit Operating, Capital Plan \(TOCP\) Reallocations](#)
Staff Recommendation: Approve TOCP Reallocation
- 4.10 [Lost & Found Policy](#)
Staff Recommendation: Adopt Lost & Found Policy No. 207

ACTION: Move_____ 2nd_____ Roll Call Vote

5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

6.0 OLD BUSINESS

NONE

7.0 NEW BUSINESS

- 7.1 [Transportation Assistance Grant \(TAG\) Awards](#)
Staff Recommendation: Approve Transportation Assistance Grant Program Awards

ACTION: Move_____ 2nd_____ Roll Call Vote

- 7.2 [Pilot Service with Amended FY 2025/26 Budget](#)
Staff Recommendation: Approve Pilot Service and Revisions to FY 2025/26 Budget

ACTION: Move_____ 2nd_____ Roll Call Vote

- 7.3 [End of Year Update](#)
Staff Recommendation: Receive and Discuss

7.4 [RFP 25-01 ADA Paratransit Plan Update](#)

Staff Recommendation: Approve RFP 25-01 ADA Paratransit Plan Update

ACTION: Move _____ 2nd _____ Roll Call Vote

8.0 CLOSED SESSION

NONE

9.0 GENERAL MANAGER UPDATE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

11.0 BOARD MEMBER COMMENTS - This is the time for comments from the Board members on any subject.

12.0 ADJOURNMENT - The next regularly scheduled board meeting will be held on Thursday, November 20, 2025, at 5:00 PM at the Basin Transit Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. **This agenda is certified to have been posted on or before September 22, 2025, at 5:00 PM.**



Michal Brock, Assistant Board Secretary

9/19/2025
Date

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Minutes of the July 24, 2025 Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

BASIN TRANSIT

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, July 24, 2025, 5:00 p.m.
Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Drozd called the meeting to order at 5:01 p.m.

PLEDGE OF ALLEGIANCE – Thomas Hathaway

ROLL CALL

Members Present:

Merl Abel
Danielle Harrington
Dan Mintz
McArthur Wright

Jeff Drozd
*Jennifer Henning
Ben Sasnett

*Arrived at 5:09 p.m., prior to agenda item no. 7.1

Members Absent:

NONE

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Recognition of Employee of the Quarter: Matt Atkins, Operations Manager, recognized Thomas Hathaway as the Employee of the Quarter.

3.0 PUBLIC COMMENTS

One (1) public comment made by Eric Menedez.

4.0 CONSENT CALENDAR

4.1 Minutes of the May 22, 2025 Board Meeting

4.2 Treasurer's Report for April 2025

4.3 Warrant Register through May 31, 2025

4.4 Ridership Reports

- 4.5 Financial Reports
- 4.6 Taxi Report
- 4.7 General Manager's Report(s)
- 4.8 Operations Report
- 4.9 Disposal of Vehicles
- 4.10 Purchase of Two (2) Staff Vehicles

ACTION: Vice Chair Abel moved to approve the Consent Calendar (items 4.1 - 4.10); seconded by Board Member Wright: motion passed by Roll Call Vote (6-0).

5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

6.0 OLD BUSINESS

NONE

7.0 NEW BUSINESS

7.1 Procurement Director Employment Contract

Cheri Holsclaw requested that the Board approve a new five-year employment contract for Basin Transit's Procurement Director, Joe Meer, which reflects a salary adjustment and is retroactively effective July 1, 2025.

ACTION: Board Member Wright moved to approve a new five-year employment contract for Basin Transit's Procurement Director, Joe Meer; seconded by Board Member Henning: motion passed by Roll Call Vote (7-0).

7.2 Bus Stop Improvement (IFB #25-01)

Cheri Holsclaw requested that the Board approve proceeding with IFB #25-01 for a bus stop improvement project located on Hatch Road in Twentynine Palms, near El Rey Avenue. The project is entirely funded by the Low Carbon Transit Operations Program (LCTOP).

ACTION: Board Member Wright moved to approve proceeding with IFB #25-01; seconded by Board Member Sasnett, motion passed by Roll Call Vote (7-0).

7.3 Shed Replacement

Cheri Holsclaw requested that the Board authorize staff to replace the old shed located in the Twentynine Palms City Yard with a new portable office unit. The existing shed is deteriorating and lacks air conditioning. The new unit provides staff with a safer, more functional, and climate-controlled workspace to better meet operational needs.

ACTION: Board Member Wright moved to authorize the replacement of the old shed in the Twentynine Palms City Yard with a new portable office; seconded by Board Member Henning, motion passed by Roll Call Vote (7-0).

8.0 CLOSED SESSION

NONE

9.0 GENERAL MANAGER UPDATE

Cheri shared that Basin Transit's Pack the Bus school supply drive was successful and thanked all who participated.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

The following Board Members made comments:

Board Member Sasnett

Board Member Henning

Board Member Drozd

Vice Chair Abel

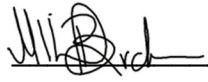
Board Member Wright

Chair Mintz

12.0 ADJOURNMENT

The meeting adjourned at 5:19 p.m. Thursday, July 24, 2025.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michal Brock", is written over a horizontal line.

Michal Brock, Assistant Board Secretary

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Treasurer's Report for May through July 2025

STAFF RECOMMENDATION: APPROVE TREASURER'S REPORT

BASIN TRANSIT
TREASURER'S REPORT
5/31/2025

Beginning Balance:	April 30, 2025	8,939,755
Receipts		417,288
Disbursements		848,898
Interest Received		<u>361</u>
Ending Balance:	May 31, 2025	8,939,755

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 57,509	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 1,792,535 \$	-	0.00%
US Bank MAIN	\$ 3,580,802 \$	-	0.00%
Pacific Western Bank	\$ 81,388 \$	-	0.00%
LAIF	\$ 3,575,815 \$	-	0.00%
US Bank PTMISEA	\$ 238,605 \$	-	0.00%
US Bank LCTOP	\$ 375,613 \$	-	0.00%
US Bank SGR (SB1)	\$ 165,030 \$	-	0.00%
	<u>\$</u>	<u>-</u>	0.00%
TOTAL INVESTMENTS	<u>\$ 9,867,296</u> <u>\$</u>	<u>-</u>	

BASIN TRANSIT
TREASURER'S REPORT
June 30, 2025

Beginning Balance:	May 31, 2025	8,939,755
Receipts		1,261,779
Disbursements		1,184,870
Interest Received		<u>325</u>
Ending Balance:	June 30, 2025	<u>9,016,989</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 56,410	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 1,832,470 \$	-	0.00%
US Bank MAIN	\$ 3,645,566 \$	-	0.00%
Pacific Western Bank	\$ 213,399 \$	-	0.00%
LAIF	\$ 3,575,815 \$	-	0.00%
US Bank PTMISEA	\$ 57,251 \$	-	0.00%
US Bank LCTOP	\$ 375,641 \$	-	0.00%
US Bank SGR (SB1)	\$ 187,978 \$	-	0.00%
	<u>\$</u>	<u>-</u>	<u>0.00%</u>
TOTAL INVESTMENTS	<u>\$ 9,944,530</u>	<u>\$ -</u>	

BASIN TRANSIT
TREASURER'S REPORT
July 31, 2025

Beginning Balance:	June 30, 2025	9,016,989
Receipts		2,388,334
Disbursements		2,701,658
Interest Received		<u>39,480</u>
Ending Balance:	July 31, 2025	<u>8,743,145</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 55,825	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 1,869,924 \$	-	0.00%
US Bank MAIN	\$ 3,431,677 \$	-	0.00%
Pacific Western Bank	\$ 91,428 \$	-	0.00%
LAIF	\$ 3,614,992 \$	-	0.00%
US Bank PTMISEA	\$ 57,253 \$	-	0.00%
US Bank LCTOP	\$ 361,595 \$	-	0.00%
US Bank SGR (SB1)	\$ 187,992 \$	-	0.00%
	<u>\$</u>	<u>-</u>	0.00%
TOTAL INVESTMENTS	<u>\$ 9,670,686</u>	<u>\$ -</u>	

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Warrant Register through July 31, 2025

STAFF RECOMMENDATION: APPROVE WARRANT REGISTER

BASIN TRANSIT
WARRANT REGISTER
June 2025

Date	Name	Memo	Paid Amount
06/01/2025	BENEFIT COORDINATORS CORP	DENTAL INSURANCE	-1,315.10
06/01/2025	INTERMEDIA.NET	TELEPHONE	-535.85
06/02/2025	SPECTRUM	TELEPHONE	-161.24
06/03/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-73.33
06/03/2025	ARCO	FUEL	-193.94
06/03/2025	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
06/05/2025	SOUTHERN CALIFORNIA EDISON	UTILITIES	-8,474.86
06/05/2025	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-30,674.55
06/05/2025	ADP	OUTSIDE SERVICES	-640.94
06/06/2025	AMAZON CAPITAL SERVICES, INC	OFFICE & SHOP SUPPLIES	-282.72
06/06/2025	AVALON URGENT CARE	EMPLOYEE EXPENSE	-300.00
06/06/2025	BATTERY SYSTEMS	PARTS	-337.77
06/06/2025	CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL FEES	-6,880.00
06/06/2025	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
06/06/2025	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-528.85
06/06/2025	NAPA AUTO PARTS	PARTS, FLUIDS. SHOP SUPPLIES	-907.07
06/06/2025	PALM SPRINGS MOTORS	PARTS	-187.46
06/06/2025	PLANETBIDS, LLC	OUTSIDE SERVICES	-4,000.00
06/06/2025	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & SHOP SUPPLIES	-88.39
06/06/2025	SOUTHWEST NETWORKS	PROFESSIONAL FEES	-3,702.25
06/06/2025	TOLAR MANUFACTURING CO.	BUS STOP IMPROVEMENTS	-9,751.38
06/06/2025	YUCCA VALLEY TOWING INC	OUTSIDE SERVICES	-875.00
06/09/2025	MICHAL BROCK	TRAINING/MEETINGS	-260.80
06/10/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-129.98
06/10/2025	SPECTRUM	TELEPHONE	-161.24
06/10/2025	ARCO	FUEL	-167.85
06/10/2025	BURRTEC	UTILITIES	-98.50
06/10/2025	BURRTEC	UTILITIES	-245.97
06/10/2025	BURRTEC	UTILITIES	-223.25
06/13/2025	ADP	WAGES	-74,794.34
06/13/2025	ADP	WAGES	-13,102.21
06/13/2025	US BANK	CREDIT CARD PYMNT	-5,522.29
06/13/2025	NOEMI ADDERLEY	MILEAGE REIMBURSEMENT	-88.20
06/13/2025	JOE MEER	TRAINING/MEETINGS	-541.20
06/13/2025	CSM trust - Garrison Prop and Cas Ins Co	ACCIDENT REPAIR	-6,879.68
06/13/2025	CLEAN ENERGY	CNG MAINTENANCE & REPAIRS	-3,000.00
06/13/2025	COPPER MOUNTAIN BROADCASTING	ADVERTISING & MARKETING	-440.00
06/13/2025	CUMMINS CAL PACIFIC	PARTS	-855.27
06/13/2025	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-126.19
06/13/2025	KCDZ	ADVERTISING & MARKETING	-460.00
06/13/2025	NAPA AUTO PARTS	PARTS, FLUIDS. SHOP SUPPLIES	-1,355.28
06/13/2025	PARKHOUSE TIRES	TIRES	-3,277.29
06/13/2025	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & SHOP SUPPLIES	-169.69

BASIN TRANSIT
WARRANT REGISTER
June 2025

06/13/2025	QUILL CORPORATION	OFFICE SUPPLIES	-283.86
06/13/2025	THE GAS COMPANY	FUEL	-17,660.69
06/13/2025	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-1,148.70
06/13/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-10,080.26
06/13/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,952.46
06/13/2025	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,900.93
06/13/2025	ADP	OUTSIDE SERVICES	-230.45
06/13/2025	ADP	WAGES	-75.00
06/14/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-570.17
06/15/2025	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-51.49
06/15/2025	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-30.53
06/15/2025	HI DESERT WATER DISTRICT	UTILITIES	-60.86
06/15/2025	HI DESERT WATER DISTRICT	UTILITIES	-115.27
06/15/2025	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
06/15/2025	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
06/17/2025	ARCO	FUEL	-263.28
06/19/2025	VISION SERVICE PLAN	VISION INSURANCE	-498.68
06/20/2025	JOSHUA BASIN WATER DISTRICT	UTILITIES	-242.90
06/20/2025	JOSHUA BASIN WATER DISTRICT	UTILITIES	-406.98
06/20/2025	AIS	OUTSIDE SERVICES	-94.20
06/20/2025	AMAZON CAPITAL SERVICES, INC	OFFICE & SHOP SUPPLIES	-162.46
06/20/2025	DESERT ARC	OUTSIDE SERVICES	-270.00
06/20/2025	GILLIG LLC	PARTS	-189.30
06/20/2025	MODEL 1 COMMERCIAL VEHICLES, INC.	PARTS	-2,932.58
06/20/2025	NAPA AUTO PARTS	PARTS, FLUIDS. SHOP SUPPLIES	-815.35
06/20/2025	O'REILLY AUTO PARTS	PARTS	-530.43
06/20/2025	PALM SPRINGS MOTORS	PARTS	-249.61
06/20/2025	PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-156.00
06/20/2025	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & SHOP SUPPLIES	-89.81
06/20/2025	VISUAL EDGE IT	PRINTING & REPRODUCTION	-31.17
06/20/2025	YUCCA VALLEY TOWING INC	OUTSIDE SERVICES	-525.00
06/20/2025	CHERI HOLSCLOW	REIMBURSEMENT - OUTSIDE SERVICES	-105.48
06/24/2025	ARCO	FUEL	-182.67
06/24/2025	SPECTRUM	TELEPHONE	-311.67
06/24/2025	SECRETARY OF STATE	OUTSIDE SERVICES	-1.00
06/24/2025	TOWN YUCCA VALLEY	ADVERTISING & MARKETING	-750.00
06/24/2025	TREP	TREP MILEAGE REIMBURSEMENTS	-3,265.60
06/25/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-394.36
06/25/2025	THE GAS COMPANY	UTILITIES	-14.79
06/25/2025	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-833.75
06/26/2025	HECTOR MANZANO	UNIFORM REIMBURSEMENT	-217.45
06/26/2025	CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL FEES	-8,380.00
06/26/2025	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC	ADVERTISING & MARKETING	-744.75
06/26/2025	JARRETT WALKER & ASSOCIATES	PROFESSIONAL FEES	-10,110.46

BASIN TRANSIT WARRANT REGISTER

June 2025

06/26/2025	NAPA AUTO PARTS	PARTS, FLUIDS. SHOP SUPPLIES	-666.91
06/26/2025	O'REILLY AUTO PARTS	PARTS	-32.89
06/26/2025	PARKHOUSE TIRES	TIRES	-3,257.58
06/26/2025	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & SHOP SUPPLIES	-93.02
06/26/2025	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-1,150.00
06/26/2025	VERIZON	TELEPHONE	-1,480.74
06/26/2025	YUCCA VALLEY TOWING INC	OUTSIDE SERVICES	-175.00
06/26/2025	ZONAR	OUTSIDE SERVICES	-2,021.51
06/27/2025	AREG ABARYANTS	TREP MILEAGE REIMBURSEMENTS	-120.00
06/27/2025	ADP	WAGES	-82,352.17
06/27/2025	ADP	WAGES	-16,161.83
06/27/2025	ADP	OUTSIDE SERVICES	-230.45
06/27/2025	ADP	WAGES	-75.00
06/27/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-10,566.94
06/27/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,087.49
06/27/2025	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,924.24
06/30/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-74.65
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-385.00
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-640.61
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-238.13
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-713.44
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-349.14
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-225.56
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-443.95
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-105.00
06/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,237.67
06/30/2025	FLEET MAINTENANCE SPECIALISTS, INC	OUTSIDE SERVICES	-3,800.00
06/30/2025	GMV SYNCROMATICS	OPIS ITS SYSTEM	-23,513.80
06/30/2025	GEORGE HALLAS	UNIFORM REIMBURSEMENT	-179.37
			-439,316.42
			-439,316.42

BASIN TRANSIT
WARRANT REGISTER
July 2025

Date	Name	Memo	Paid Amount
07/01/2025	ARCO	FUEL	-289.40
07/01/2025	INTERMEDIA.NET	TELEPHONE	-537.18
07/01/2025	BANC OF CALIFORNIA	DEPOSIT ORRECTION	-0.50
07/02/2025	SPECTRUM	TELEPHONE	-161.24
07/03/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-73.33
07/03/2025	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
07/05/2025	ADP	OUTSIDE SERVICES	-610.77
07/05/2025	SOUTHERN CALIFORNIA EDISON	UTILITIES	-11,369.74
07/05/2025	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-29,875.25
07/08/2025	ARCO	FUEL	-146.00
07/10/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-129.98
07/10/2025	BURRTEC	UTILITIES	-98.50
07/10/2025	SPECTRUM	TELEPHONE	-161.24
07/10/2025	BURRTEC	UTILITIES	-233.11
07/10/2025	BURRTEC	UTILITIES	-251.76
07/11/2025	JOSE GIRON	WAGES	-1,632.52
07/11/2025	ADP	WAGES	-79,874.73
07/11/2025	ADP	WAGES	-14,404.42
07/11/2025	ADAH MARTINEZ	UNIFORM REIMBURSEMENT	-103.91
07/11/2025	JANUARY RODRIGUEZ	UNIFORM REIMBURSEMENT	-119.63
07/11/2025	TIMOTHY NASH	UNIFORM REIMBURSEMENT	-59.78
07/11/2025	ROBERT ARVIZU	TOOL REIMBURSEMENT	-250.00
07/11/2025	NICHOLAS PACO	UNIFORM REIMBURSEMENT	-244.19
07/11/2025	ANITA PETKE	MILEAGE REIMBURSEMENT	-15.96
07/11/2025	ACE ALTERNATORS	PARTS	-206.57
07/11/2025	ALLIANT INSURANCE SERVICES	INSURANCE	-1,411.00
07/11/2025	AMAZON CAPITAL SERVICES, INC	OFFICE & SHOP SUPPLIES	-1,879.27
07/11/2025	BATTERY SYSTEMS	PARTS	-699.10
07/11/2025	BENEFIT COORDINATORS CORP	DENTAL INSURANCE	-1,544.30
07/11/2025	CALTIP	INSURANCE	-311,143.00
07/11/2025	CLEAN ENERGY	CNG MAINTENANCE	-252.00
07/11/2025	COPPER MOUNTAIN BROADCASTING	MARKETING & PROMOTION	-420.00
07/11/2025	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-126.19
07/11/2025	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-912.85
07/11/2025	GILLIG LLC	PARTS	-1,604.36
07/11/2025	GMV SYNCROMATICS	REIMBURSEABLE - OPERATIONS SUPPORT	-3,726.00
07/11/2025	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC.	MARKETING & PROMOTION	-1,094.75
07/11/2025	KCDZ	MARKETING & PROMOTION	-460.00
07/11/2025	MODEL 1 COMMERCIAL VEHICLES, INC.	BUS #39	-185,415.39
07/11/2025	NAPA AUTO PARTS	PARTS, FLUIDS. SHOP SUPPLIES	-2,058.40
07/11/2025	O'REILLY AUTO PARTS	PARTS	-401.74
07/11/2025	PALM SPRINGS MOTORS	PARTS	-402.31
07/11/2025	PRISM	INSURANCE	-217,021.00
07/11/2025	PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-324.00
07/11/2025	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & SHOP SUPPLIES	-325.99
07/11/2025	QUILL CORPORATION	OFFICE & SHOP SUPPLIES	-200.00
07/11/2025	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-1,895.60
07/11/2025	SUNNY AND SONS	OUTSIDE SERVICES	-149.00

BASIN TRANSIT WARRANT REGISTER July 2025

07/11/2025	TOKEN TRANSIT	REIMBURSEABLE - TOKEN TRANSIT	-21,200.00
07/11/2025	TRANSTRACK	REIMBURSABLE - OPERATIONS SUPPORT	-25,195.00
07/11/2025	VOYAGER	FUEL	-1,917.19
07/11/2025	DAN'S CARPET CLEANING	OUTSIDE SERVICES	-863.42
07/11/2025	JANUARY RODRIGUEZ	UNIFORM REIMBURSEMENT	-29.91
07/11/2025	RETROFIT SERVICE COMPANY, INC.	29 PALMS PORTABLE OFFICE	-27,757.50
07/11/2025	TOLAR MANUFACTURING CO.	BUS STOP IMPROVEMENTS	-46,072.84
07/11/2025	ADP	WAGES	-75.00
07/11/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-10,820.01
07/11/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,117.68
07/11/2025	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,844.35
07/11/2025	ADP	OUTSIDE SERVICES	-230.45
07/14/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-570.17
07/15/2025	ARCO	FUEL	-168.28
07/15/2025	HI DESERT WATER DISTRICT	UTILITIES	-115.27
07/15/2025	HI DESERT WATER DISTRICT	UTILITIES	-60.86
07/15/2025	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-35.77
07/15/2025	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-25.29
07/15/2025	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
07/15/2025	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
07/16/2025	DAWN BOSTROM	UNIFORM REIMBURSEMENT	-43.10
07/19/2025	VISION SERVICE PLAN	VISION INSURANCE	-498.68
07/20/2025	JOSHUA BASIN WATER DISTRICT	UTILITIES	-368.38
07/20/2025	JOSHUA BASIN WATER DISTRICT	UTILITIES	-242.90
07/22/2025	ARCO	FUEL	-217.91
07/24/2025	THOMAS HATHAWAY	EMPLOYEE EXPENSE	-50.00
07/24/2025	SPECTRUM	TELEPHONE	-311.67
07/24/2025	CALPERS HEALTH/RETIREMENT	CALPERS UNFUNDED ACCRUED LIABILITY (CLASSIC)	-124,289.00
07/24/2025	CALPERS HEALTH/RETIREMENT	CALPERS UNFUNDED ACCRUED LIABILITY (PEPRA)	-10,536.00
07/24/2025	TREP	TREP MILEAGE REIMBURSEMENTS	-3,085.68
07/25/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-393.89
07/25/2025	THE GAS COMPANY	UTILITIES	-15.78
07/25/2025	ADP	WAGES	-79,567.51
07/25/2025	ADP	WAGES	-14,272.52
07/25/2025	A-Z BUS SALES	OUTSIDE SERVICES	-7,286.45
07/25/2025	AIS	PRINTING & REPRODUCTION	-89.62
07/25/2025	ALLIANT INSURANCE SERVICES	INSURANCE	-40,468.92
07/25/2025	AMAZON CAPITAL SERVICES, INC	OFFICE & SHOP SUPPLIES	-1,186.90
07/25/2025	AVALON URGENT CARE	EMPLOYEE EXPENSE	-450.00
07/25/2025	BENEFIT COORDINATORS CORP	DENTAL INSURANCE	-1,544.30
07/25/2025	BROADLUX INC.	CNG MAINTENANCE	-2,648.00
07/25/2025	CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL FEES	-560.00
07/25/2025	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-100.00
07/25/2025	CLEAN ENERGY	CNG MAINTENANCE	-5,330.79
07/25/2025	DESERT ARC	OUTSIDE SERVICES	-270.00
07/25/2025	FLEET MAINTENANCE SPECIALISTS, INC	OUTSIDE SERVICES	-2,000.00
07/25/2025	NAPA AUTO PARTS	PARTS, FLUIDS. SHOP SUPPLIES	-1,374.33
07/25/2025	PALM SPRINGS MOTORS	PARTS	-815.53
07/25/2025	PARKHOUSE TIRES	TIRES	-5,453.12

BASIN TRANSIT
WARRANT REGISTER
July 2025

07/25/2025	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & SHOP SUPPLIES	-295.05
07/25/2025	RACEWAY FORD	PARTS	-1,918.20
07/25/2025	SAFETY-KLEEN	FLUIDS	-2,818.40
07/25/2025	SCHROEDER PLUMBING	OUTSIDE SERVICES	-145.00
07/25/2025	SOUTHWEST NETWORKS	PROFESSIONAL FEES	-656.25
07/25/2025	THE GAS COMPANY	FUEL	-18,052.47
07/25/2025	VERIZON	TELEPHONE	-1,480.74
07/25/2025	VISUAL EDGE IT	PRINTING & REPRODUCTION	-31.74
07/25/2025	XPRESS GRAPHICS AND PRINTING	MARKETING & PROMOTION	-110.29
07/25/2025	YUCCA AUTO BODY	OUTSIDE SERVICES	-2,646.30
07/25/2025	AREG ABARYANTS	TREP MILEAGE REIMBURSEMENTS	-120.00
07/25/2025	US BANK	CREDIT CARD PYMNT	-3,649.50
07/25/2025	AZTEC TECHNOLOGY CORPORATION	29 PALMS PORTABLE OFFICE CONSTRUCTION	-25,907.40
07/25/2025	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-833.75
07/25/2025	ADP	OUTSIDE SERVICES	-233.15
07/25/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-10,854.50
07/25/2025	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,038.69
07/25/2025	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,954.01
07/25/2025	ADP	WAGES	-75.00
07/29/2025	ARCO	FUEL	-234.52
07/29/2025	BEN SASNETT	BOARD MEMBER STIPEND	-100.00
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-410.00
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-397.57
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-311.09
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-729.73
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-563.44
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-494.00
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-151.40
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-510.65
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-750.94
07/30/2025	[EMPLOYEE]	HRA REIMBURSEMENTS	-197.44
07/30/2025	DAN MINTZ	BOARD MEMBER STIPEND	-100.00
07/30/2025	DANIELLE HARRINGTON	BOARD MEMBER STIPEND	-100.00
07/30/2025	JEFF DROZD	BOARD MEMBER STIPEND	-100.00
07/30/2025	JENNIFER HENNING	BOARD MEMBER STIPEND	-100.00
07/30/2025	McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
07/30/2025	MERL ABEL	BOARD MEMBER STIPEND	-100.00
07/31/2025	FRONTIER COMMUNICATIONS	TELEPHONE	-74.59
			-1,432,455.74
			-1,432,455.74

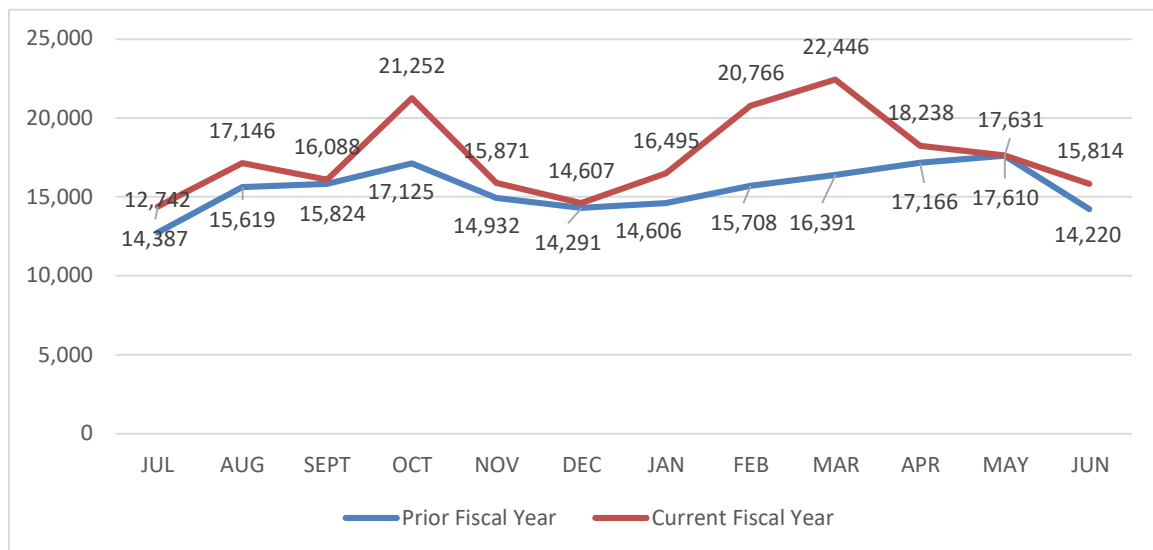
BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Ridership Reports

Ridership for FY 2024/25 exceeded the target by 24,507 passengers (13%) for a total 210,741.

This July's performance surpassed last July's, with 1,891 more passengers.



STAFF RECOMMENDATION: RECEIVE AND FILE



Quarterly Performance Scorecard

FY 2025
System - System-Wide
All Routes

Performance Indicators & Data	Prior Year Total	Current Year Target	Current Year To Date	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year To Date Performance
Farebox Recovery Ratio	7.95%	>= 10.00%	7.47%	8.04%	8.96%	6.57%	6.14%	Fails to Meet Target
Operating Costs Per Revenue Hour	\$138.17	<= \$166.81	\$135.99	\$105.07	\$173.48	\$131.35	\$145.07	Exceeds Target
Passenger Revenue Per Revenue Hour (a)	\$10.98		\$10.16	\$8.45	\$15.54	\$8.63	\$8.91	
Subsidy Per Revenue Hour	\$127.19		\$125.82	\$96.62	\$157.93	\$122.72	\$136.16	
Operating Cost Per Revenue Mile	\$7.00	<= \$8.48	\$7.02	\$5.30	\$8.30	\$7.10	\$7.93	Exceeds Target
Passenger Revenue Per Revenue Mile	\$0.56		\$0.52	\$0.43	\$0.74	\$0.47	\$0.49	
Subsidy Per Revenue Mile	\$6.45		\$6.50	\$4.88	\$7.56	\$6.63	\$7.45	
Operating Costs Per Passenger	\$23.93	<= \$34.23	\$23.53	\$24.25	\$26.93	\$19.20	\$24.48	Exceeds Target
Passenger Revenue Per Passenger (Avg Fare) (a)	\$1.90		\$1.76	\$1.95	\$2.41	\$1.26	\$1.50	
Subsidy Per Passenger	\$22.03		\$21.77	\$22.30	\$24.51	\$17.94	\$22.98	
Operating Cost Per Passenger Mile								
Passenger Revenue Per Passenger Mile (a)								
Subsidy Per Passenger Mile								
Passengers Per Revenue Hour	5.8		5.8	4.3	6.4	6.8	5.9	Fails to Meet Target
Passengers Per Revenue Mile	0.29		0.30	0.22	0.31	0.37	0.32	
Revenue Miles Between NTD Reportable Accidents (b)								
Percentage of Trips On Time	98.3%		76.4%	98.1%	98.3%	74.8%	75.1%	
Passengers Served Between Complaints	5,477		9,579	15,874	6,466	19,902	6,460	
Complaints Per 100,000 Passengers	18.26		10.44	6.30	15.46	5.02	15.48	
Revenue Miles Between NTD System Failures (c)			235,483	217,714	167,768	161,455		
Total Miles Between Total NTD System Failures (c)			252,759	236,739	180,296	171,227		
Total Miles Between Major NTD System Failures (d)								
Passengers	186,234	>= 154,000	210,741	47,621	51,730	59,707	51,683	Exceeds Target
Passenger Miles								
Revenue Hours	32,256		36,468	10,989	8,029	8,728	8,722	
Total Hours	35,307		40,835	12,170	8,521	10,100	10,045	
Revenue Miles	636,475		706,449	217,714	167,768	161,455	159,512	
Total Miles	694,263		758,277	236,739	180,296	171,227	170,015	
Operating Costs	\$4,456,627		\$4,959,192	\$1,154,586	\$1,392,846	\$1,146,445	\$1,265,315	
Passenger Revenue (a)	\$354,111		\$370,624	\$92,837	\$124,792	\$75,305	\$77,689	
Operating Subsidy	\$4,102,517		\$4,588,568	\$1,061,749	\$1,268,054	\$1,071,140	\$1,187,625	
NTD Reportable Accidents (b)	0		0	0	0	0	0	
Total Roadcalls (NTD System Failures) (c)	0		3	1	1	1	0	
Major Mechanical Failures (Roadcalls) (d)	0		0	0	0	0	0	
Complaints	34		22	3	8	3	8	
Trips On Time	15,278		80,566	3,785	2,636	26,953	47,192	
On-Time Performance Trips Sampled	15,544		105,405	3,860	2,681	36,028	62,836	

(a) Includes Auxiliary Revenues and other Local Support related to reduced fares. (b) Collision Accidents reportable per NTD Definition. (c) Total System Failures per NTD Definition. (d) Major System Failures per NTD Definition.

Total {All Day Types}

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	6,478	7,288	8.3	9.1	6.16%	12.23%
12	345	502	2.2	3.3	16.70%	11.41%
15	193	131	2.5	2.0	6.30%	8.13%
1X	208		6.1		5.78%	
21	779	859	3.9	2.5	1.65%	2.86%
3A	1,142	1,631	5.4	7.4	2.33%	6.29%
3B	1,240	1,430	5.8	5.9	4.67%	9.15%
7A	1,263	1,691	5.9	6.8	6.69%	5.69%
7B	1,317	1,319	6.0	5.8	4.57%	7.60%
Ready Ride		963		1.7		0.66%
RR30	436		2.8		1.56%	
RR31	131		2.8		1.55%	
RR31/36	99		2.3		1.24%	
RR34	259		2.6		1.30%	
RR50	330		2.1		1.19%	
Program Subtotals						
Commuter Service	538	633	2.3	2.9	13.18%	10.39%
Demand Response	1,255	963	2.5	1.7	1.37%	0.66%
Neighborhood Shuttles	12,427	14,218	6.6	6.8	4.92%	8.58%
System Total	14,220	15,814	5.5	5.5	5.12%	7.12%

Performance Statistics for June

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route#:										
1	7,288	803.0	\$119,146	\$14,572	9.1	\$16.35	\$148.38	\$2.00	\$18.15	12.23%
3A	1,631	222.0	\$31,776	\$2,000	7.4	\$19.48	\$143.14	\$1.23	\$9.01	6.29%
3B	1,430	241.0	\$32,581	\$2,980	5.9	\$22.78	\$135.19	\$2.08	\$12.37	9.15%
7A	1,691	250.0	\$32,486	\$1,849	6.8	\$19.21	\$129.94	\$1.09	\$7.40	5.69%
7B	1,319	226.0	\$30,699	\$2,333	5.8	\$23.27	\$135.83	\$1.77	\$10.32	7.60%
12	502	152.0	\$24,948	\$2,847	3.3	\$49.70	\$164.13	\$5.67	\$18.73	11.41%
15	131	65.0	\$11,278	\$917	2.0	\$86.09	\$173.51	\$7.00	\$14.10	8.13%
21	859	347.0	\$44,761	\$1,280	2.5	\$52.11	\$128.99	\$1.49	\$3.69	2.86%
Ready Ride	963	585.0	\$84,369	\$559	1.7	\$87.61	\$144.22	\$0.58	\$0.96	0.66%
Program:										
Commuter Service	633	217.0	\$36,227	\$3,764	2.9	\$57.23	\$166.94	\$5.95	\$17.35	10.39%
Demand Response	963	585.0	\$84,369	\$559	1.7	\$87.61	\$144.22	\$0.58	\$0.96	0.66%
Neighborhood Shuttles	14,218	2,089.0	\$291,449	\$25,013	6.8	\$20.50	\$139.52	\$1.76	\$11.97	8.58%
Mode:										
Bus (Motorbus)	14,218	2,089.0	\$291,449	\$25,013	6.8	\$20.50	\$139.52	\$1.76	\$11.97	8.58%
Commuter Bus	633	217.0	\$36,227	\$3,764	2.9	\$57.23	\$166.94	\$5.95	\$17.35	10.39%
Demand Response	963	585.0	\$84,369	\$559	1.7	\$87.61	\$144.22	\$0.58	\$0.96	0.66%
System Total:	15,814	2,891.0	\$412,044	\$29,336	5.5	\$26.06	\$142.53	\$1.86	\$10.15	7.12%

Total {All Day Types}

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	6,302	7,324	3.8	8.5	2.75%	5.22%
12	346	492	1.1	3.0	10.67%	7.98%
15	111	119	1.1	2.3	5.33%	9.18%
21	949	999	2.1	4.2	0.80%	1.79%
3A	1,195	1,687	2.3	6.1	1.05%	2.39%
3B	1,451	1,539	3.0	6.1	1.39%	3.57%
7A	1,572	1,828	3.3	7.6	3.80%	2.96%
7B	1,234	1,351	2.6	5.5	1.90%	2.53%
Ready Ride	1,227	939	1.0	1.4	2.17%	1.12%
Program Subtotals						
Commuter Service	457	611	1.1	2.8	9.26%	8.29%
Demand Response	1,227	939	1.0	1.4	2.17%	1.12%
Neighborhood Shuttles	12,703	14,728	3.1	7.0	2.16%	3.74%
System Total	14,387	16,278	2.5	5.5	2.77%	3.59%

Performance Statistics for July

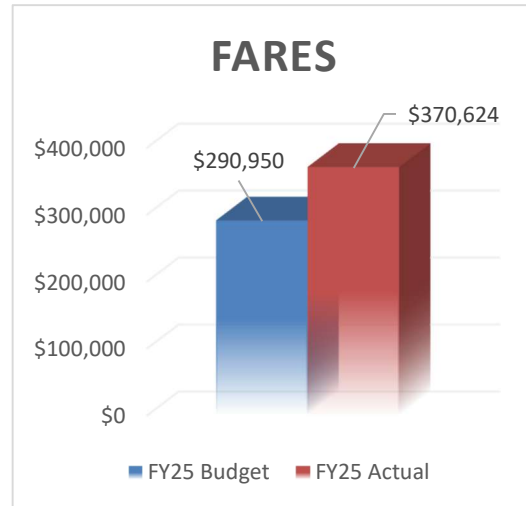
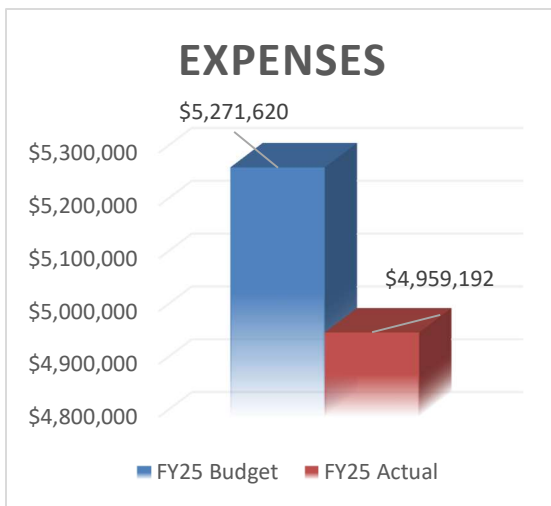
Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route#:										
1	7,324	859.0	\$126,621	\$6,609	8.5	\$17.29	\$147.41	\$0.90	\$7.69	5.22%
3A	1,687	275.0	\$36,584	\$876	6.1	\$21.69	\$133.03	\$0.52	\$3.18	2.39%
3B	1,539	251.0	\$33,865	\$1,208	6.1	\$22.00	\$134.92	\$0.78	\$4.81	3.57%
7A	1,828	240.0	\$31,282	\$925	7.6	\$17.11	\$130.34	\$0.51	\$3.85	2.96%
7B	1,351	245.0	\$32,366	\$820	5.5	\$23.96	\$132.11	\$0.61	\$3.35	2.53%
12	492	166.0	\$26,910	\$2,147	3.0	\$54.69	\$162.11	\$4.36	\$12.93	7.98%
15	119	53.0	\$9,456	\$868	2.3	\$79.46	\$178.41	\$7.29	\$16.37	9.18%
21	999	236.0	\$35,178	\$628	4.2	\$35.21	\$149.06	\$0.63	\$2.66	1.79%
Ready Ride	939	661.0	\$87,106	\$971	1.4	\$92.76	\$131.78	\$1.03	\$1.47	1.12%
Program:										
Commuter Service	611	219.0	\$36,365	\$3,015	2.8	\$59.52	\$166.05	\$4.93	\$13.77	8.29%
Demand Response	939	661.0	\$87,106	\$971	1.4	\$92.76	\$131.78	\$1.03	\$1.47	1.12%
Neighborhood Shuttles	14,728	2,106.0	\$295,897	\$11,065	7.0	\$20.09	\$140.50	\$0.75	\$5.25	3.74%
Mode:										
Bus (Motorbus)	14,728	2,106.0	\$295,897	\$11,065	7.0	\$20.09	\$140.50	\$0.75	\$5.25	3.74%
Commuter Bus	611	219.0	\$36,365	\$3,015	2.8	\$59.52	\$166.05	\$4.93	\$13.77	8.29%
Demand Response	939	661.0	\$87,106	\$971	1.4	\$92.76	\$131.78	\$1.03	\$1.47	1.12%
System Total:	16,278	2,986.0	\$419,368	\$15,051	5.5	\$25.76	\$140.44	\$0.92	\$5.04	3.59%

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Financial Report

At the conclusion of FY 2024/25, Basin Transit came in under budget by \$312,428 (6%) and received \$79,674 (27%) more fares than anticipated.



STAFF RECOMMENDATION: RECEIVE AND FILE

BASIN TRANSIT
Statement of Expenditures - Cash Basis
During Fiscal Year ending 06/30/2025
For Period Ending 6/30/25

Line	Administrative Exp.	FY 24/25 Budget	JUNE		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 148,086.00	\$ 11,391.23	\$ 15,391.93	\$ 148,086.00	\$ 151,612.45	\$ (3,526.45)	-2%
2	Office Salaries	\$ 177,168.00	\$ 13,628.31	\$ 19,229.87	\$ 177,168.00	\$ 170,285.84	\$ 6,882.16	4%
3	Board Members	\$ 4,200.00	\$ 500.00	\$ -	\$ 4,200.00	\$ 2,900.00	\$ 1,300.00	31%
4	Payroll Taxes	\$ 11,880.00	\$ 913.85	\$ 608.71	\$ 11,880.00	\$ 7,861.51	\$ 4,018.49	34%
5	Health & Welfare	\$ 76,833.00	\$ 6,402.75	\$ 7,110.33	\$ 76,833.00	\$ 84,334.23	\$ (7,501.23)	-10%
6	Retirement:PERS	\$ 52,666.00	\$ 4,051.23	\$ 4,199.84	\$ 52,666.00	\$ 57,286.25	\$ (4,620.25)	-9%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 88.20	\$ 5,000.00	\$ 1,659.78	\$ 3,340.22	67%
8	Outside Services	\$ 31,228.00	\$ 2,602.33	\$ 1,811.15	\$ 31,228.00	\$ 25,518.19	\$ 5,709.81	18%
9	Prof. Fees	\$ 78,507.00	\$ 6,542.25	\$ 24,160.95	\$ 78,507.00	\$ 75,411.75	\$ 3,095.25	4%
10	Utilities	\$ 178,760.00	\$ 14,896.67	\$ 10,091.59	\$ 178,760.00	\$ 148,077.41	\$ 30,682.59	17%
11	Marketing/Promotions	\$ 50,493.00	\$ 4,207.75	\$ 3,311.46	\$ 50,493.00	\$ 32,800.26	\$ 17,692.74	35%
12	Office Supplies	\$ 16,882.00	\$ 1,406.83	\$ 1,544.44	\$ 16,882.00	\$ 17,624.27	\$ (742.27)	-4%
13	Postage	\$ 2,503.00	\$ 208.58	\$ 135.56	\$ 2,503.00	\$ 1,799.56	\$ 703.44	28%
14	Printing/Reproduction	\$ 14,425.00	\$ 1,202.08	\$ 125.37	\$ 14,425.00	\$ (2,742.92)	\$ 17,167.92	119%
15	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 1,945.60	\$ 14,831.00	\$ 14,379.17	\$ 451.83	3%
16	Total Administrative	\$ 863,463.00	\$ 69,606.45	\$ 89,755.00	\$ 863,462.00	\$ 788,807.75	\$ 74,654.25	9%
Maintenance Expense								
17	Mechanic Salaries	\$ 204,629.00	\$ 15,740.69	\$ 19,160.48	\$ 204,629.00	\$ 185,348.45	\$ 19,280.55	9%
18	Utility Workers & Maint Admin Salaries	\$ 135,094.00	\$ 10,391.85	\$ 6,282.28	\$ 135,094.00	\$ 128,136.46	\$ 6,957.54	5%
19	Payroll Taxes	\$ 8,037.00	\$ 618.23	\$ 330.72	\$ 8,037.00	\$ 5,068.12	\$ 2,968.88	37%
20	Health & Welfare	\$ 29,237.00	\$ 2,436.42	\$ 856.45	\$ 29,237.00	\$ 27,317.73	\$ 1,919.27	7%
21	Retirement:PERS	\$ 24,452.00	\$ 1,880.92	\$ 739.61	\$ 24,452.00	\$ 17,508.26	\$ 6,943.74	28%
22	Uniforms	\$ 4,418.00	\$ 368.17	\$ 183.09	\$ 4,418.00	\$ 4,321.08	\$ 96.92	2%
23	Outside Services	\$ 52,622.00	\$ 4,385.17	\$ 3,558.75	\$ 52,622.00	\$ 82,104.30	\$ (29,482.30)	-56%
24	Parts	\$ 72,294.00	\$ 6,024.50	\$ 7,538.94	\$ 72,294.00	\$ 77,853.77	\$ (5,559.77)	-8%
25	Fluids	\$ 18,071.00	\$ 1,505.92	\$ 1,032.12	\$ 18,071.00	\$ 16,556.84	\$ 1,514.16	8%
26	Tires	\$ 63,251.00	\$ 5,270.92	\$ 7,445.01	\$ 63,251.00	\$ 53,650.66	\$ 9,600.34	15%
27	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ 6,879.68	\$ 26,369.00	\$ 46,871.40	\$ (20,502.40)	-78%
28	Tools	\$ 750.00	\$ 62.50	\$ -	\$ 750.00	\$ 948.11	\$ (198.11)	-26%
29	Consulting	\$ 1,000.00	\$ 83.33	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	100%
30	Shop Supplies	\$ 1,000.00	\$ 83.33	\$ 650.34	\$ 1,000.00	\$ 6,723.04	\$ (5,723.04)	-572%
31	Facility Supplies	\$ 6,022.00	\$ 501.83	\$ 390.92	\$ 6,022.00	\$ 6,923.18	\$ (901.18)	-15%
32	Training/Meetings	\$ 6,174.00	\$ 514.50	\$ 185.02	\$ 6,174.00	\$ 2,338.22	\$ 3,835.78	62%
33	Shelter Maintenance	\$ 2,784.00	\$ 232.00	\$ -	\$ 2,784.00	\$ 2,628.91	\$ 155.09	6%
34	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	\$ 3,000.00	\$ 115,874.00	\$ 53,159.46	\$ 62,714.54	54%
35	Total Maintenance	\$ 772,079.00	\$ 61,953.86	\$ 58,233.41	\$ 772,078.00	\$ 717,457.99	\$ 54,620.01	7%
Operations Expense								
36	Mgmt/Supv Salaries	\$ 195,524.00	\$ 15,040.31	\$ 14,039.38	\$ 195,524.00	\$ 192,787.54	\$ 2,736.46	1%
37	Operator Wages	\$ 1,437,485.00	\$ 110,575.77	\$ 100,294.01	\$ 1,437,485.00	\$ 1,415,910.26	\$ 21,574.74	2%
38	Dispatch Wages	\$ 269,928.00	\$ 20,763.69	\$ 25,058.76	\$ 269,928.00	\$ 265,459.84	\$ 4,468.16	2%
39	Payroll Taxes	\$ 45,670.00	\$ 3,513.08	\$ 2,192.45	\$ 45,670.00	\$ 32,071.39	\$ 13,598.61	30%
40	Health & Welfare	\$ 280,831.00	\$ 23,402.58	\$ 26,583.78	\$ 280,831.00	\$ 329,598.61	\$ (48,767.61)	-17%
41	Retirement:PERS	\$ 262,886.00	\$ 20,222.00	\$ 19,865.21	\$ 262,886.00	\$ 258,451.85	\$ 4,434.15	2%
42	Safety Incentive Program	\$ 12,900.00	\$ 1,075.00	\$ -	\$ 12,900.00	\$ 8,412.42	\$ 4,487.58	35%
43	Workers'Comp	\$ 217,350.00	\$ 18,112.50	\$ 15,518.63	\$ 217,350.00	\$ 186,224.00	\$ 31,126.00	14%
44	Other Employee Exp.	\$ 36,409.00	\$ 3,034.08	\$ 1,305.35	\$ 36,409.00	\$ 35,522.69	\$ 886.31	2%
45	Mileage	\$ 1,850.00	\$ 154.17	\$ -	\$ 1,850.00	\$ -	\$ 1,850.00	100%
46	Uniforms	\$ 8,076.00	\$ 673.00	\$ 456.38	\$ 8,076.00	\$ 12,893.43	\$ (4,817.43)	-60%
47	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ 156.00	\$ 16,635.00	\$ 10,511.54	\$ 6,123.46	37%
48	Tel/Cell/Internet/Fax	\$ 53,638.00	\$ 4,469.83	\$ 5,407.10	\$ 53,638.00	\$ 56,308.07	\$ (2,670.07)	-5%
49	Radio Expense	\$ 5,935.00	\$ 494.58	\$ -	\$ 5,935.00	\$ 5,278.71	\$ 656.29	11%
50	Fuel	\$ 336,885.00	\$ 28,073.75	\$ 18,468.43	\$ 336,885.00	\$ 240,428.96	\$ 96,456.04	29%
51	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ 129.97	\$ 4,400.00	\$ 2,883.79	\$ 1,516.21	34%
52	Insurance	\$ 398,598.00	\$ 33,216.50	\$ 30,651.19	\$ 398,598.00	\$ 347,987.30	\$ 50,610.70	13%
53	Deferred Comp Match	\$ 51,080.00	\$ 3,929.23	\$ 3,929.24	\$ 51,080.00	\$ 52,195.80	\$ (1,115.80)	-2%
54	Total Operations	\$ 3,636,081.00	\$ 288,502.99	\$ 264,055.88	\$ 3,636,080.00	\$ 3,452,926.20	\$ 183,153.80	5%
55	Grand Total of Op Exp	\$ 5,271,622.00	\$ 420,063.30	\$ 412,044.29	\$ 5,271,620.00	\$ 4,959,191.94	\$ 312,428.06	6%

BASIN TRANSIT
Statement of Income
For Period Ending 6/30/25

Other Revenue			JUNE		YTD Bdgt	YTD Actual		
1	Interest	\$ 39,476.00	\$ 3,289.67	\$ 295.14	\$ 39,476.00	\$ 162,987.47	\$ 123,511.47	313%
2	Other Revenue	\$ 24,195.00	\$ 2,016.25	\$ 37,447.17	\$ 24,195.00	\$ 42,021.32	\$ 17,826.32	74%
3	CNG Fuel	\$ 106,837.00	\$ 8,903.08	\$ 7,073.40	\$ 106,837.00	\$ 334,339.66	\$ 227,502.66	213%
4	Renewable Gas Credits	\$ 60,093.00	\$ 5,007.75	\$ 5,340.84	\$ 60,093.00	\$ 77,098.82	\$ 17,005.82	28%
5	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
6	Gain on Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ 5,875.00	\$ 5,875.00	100%
7	Total Other Revenue	\$ 230,601.00	\$ 19,216.75	\$ 50,156.55	\$ 230,601.00	\$ 622,322.27	\$ 391,721.27	170%

Passenger Fares			JUNE		YTD Bdgt	YTD Actual		
8	Fixed Route	\$ 179,543.00	\$ 14,961.92	\$ 25,013.06	\$ 179,543.00	\$ 246,546.14	\$ 67,003.14	37%
9	Ready Ride	\$ 19,676.00	\$ 1,639.67	\$ 558.98	\$ 19,676.00	\$ 31,649.67	\$ 11,973.67	61%
9	Palm Spr./Palm Des.	\$ 46,731.00	\$ 3,894.25	\$ 3,763.92	\$ 46,731.00	\$ 47,428.32	\$ 697.32	1%
10	LCTOP FY24/25 35 Days Free Fare Promotion	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -	0%
11	Total Fare Revenue	\$ 290,950.00	\$ 20,495.83	\$ 29,335.96	\$ 290,950.00	\$ 370,624.13	\$ 79,674.13	27%

Current Support Funding - Operations				Received		Received	Balance Due
12	Local Transit Funds	\$ 4,001,456.00	\$ -			\$ 4,001,456.00	\$ -
13	Section 5311 Operating Asst	\$ 555,516.00	\$ -			\$ -	\$ 555,516.00
14	Measure I	\$ 153,100.00	\$ -	\$ 14,478.58		\$ 150,867.06	\$ 2,232.94
16	AB 2766	\$ 40,000.00	\$ -			\$ 40,000.00	\$ -
17	Total Sup. Fund.Ops	\$ 4,750,072.00	\$ -	\$ 14,478.58		\$ 4,192,323.06	\$ 557,748.94

18	Total Operating Revenues	\$ 5,271,622.00		\$ 93,971.09		\$ 5,185,269.46	\$ 1,029,144.34
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Prior Year Support Funding - Operations		Grant Amt		Received		Received	Balance Due
19	Section 5311 Operating Asst FY23	\$ 579,901.00	\$ -			\$ 579,901.00	\$ -
20	Total Prior Year Operating Revenues	\$ 579,901.00	\$ -	\$ -	\$ -	\$ 579,901.00	\$ -

Current Year Capital Funding - Capital			Grant Amt		Received	Received in Previous FY(s)	Received Current FY	Balance Due
21	Operations Support Equip	STA FY25	\$ 50,000.00				\$ 49,659.76	\$ 340.24
22	CERBT / CEPPT Trust	LTF FY25	\$ 290,388.00		\$ 120,995.00		\$ 266,189.00	\$ 24,199.00
23	Engine Overhauls	STA/LTF FY25	\$ 159,422.66		\$ 42,905.69		\$ 58,190.76	\$ 101,231.90
24	Vehicle Replacements	STA/LTF/CMAQ FY25	\$ 1,164,329.00					\$ 1,164,329.00
25	GMV OPIS ITS System	STA/LTF/SGR FY25	\$ 900,000.00		\$ 165,764.74		\$ 305,387.09	\$ 594,612.91
26	Short Range Transit Plan (SRTP)	STA FY25	\$ 100,000.00				\$ 78,415.96	\$ 21,584.04
27	Zero Emission RFP	ZETCP FY25	\$ 246,734.00					\$ 246,734.00
28	Facilities	LTF FY25	\$ 84,081.00					\$ 84,081.00
29	Bus Stop Improvements/PV Stops	STA/LTF/LCTOP FY25	\$ 219,440.00		\$ 5,284.61		\$ 184,762.00	\$ 34,678.00
30	Total Current Capital Funding		\$ 3,214,394.66		\$ 334,950.04	\$ -	\$ 942,604.57	\$ 2,271,790.09

Previous Year(s) Capital Funding - Capital			Grant Amt		Received	Received in Previous FY(s)	Received Current FY	Balance Due
31	29Palms CNG Station	LTF FY18	\$ 20,577.34				\$ 20,577.34	\$ -
32	AVL/GPS Equipment	STA FY17	\$ 6,000.00					\$ 6,000.00
33	AVL/GPS Equipment	STA FY19	\$ 85,000.00					\$ 85,000.00
35	Bus Stop Improvements	STA FY19	\$ 70,000.00			\$ 16,473.85	\$ 53,526.15	\$ -
34	Bus Stop Improvements	STA FY22	\$ 17,403.00				\$ 17,403.00	\$ -
36	Bus Stop Improvements	STA/SGR/LTF/LCTOP FY23	\$ 357,252.00		\$ 6,176.77	\$ 313,182.65	\$ 33,046.77	\$ 11,022.58
36	Bus Stop Improvements	STA/LCTOP FY24	\$ 178,508.00			\$ 137,616.00	\$ 40,892.00	\$ -
37	Bus Wash System	STA FY20	\$ 67,950.00		\$ 34,460.06	\$ 4,310.00	\$ 34,460.06	\$ 29,179.94
38	Bus Wash System	STA FY21	\$ 7,500.00					\$ 7,500.00
39	CERBT / CEPPT Trust	LTF FY24	\$ 290,388.00			\$ 145,194.00	\$ 145,194.00	\$ -
40	CNG Compressor	LTF FY23	\$ 650,000.00		\$ 24,386.83		\$ 69,275.46	\$ 580,724.54
41	Cost Allocation Study	STA FY19	\$ 20,000.00			\$ 17,481.00		\$ 2,519.00
42	Engine Overhauls	STA/LTF FY23	\$ 75,000.00			\$ 51,470.23	\$ 23,529.77	\$ -
43	Facilities	STA/LTF FY23	\$ 150,000.00			\$ 103,013.79	\$ 6,212.53	\$ 40,773.68
44	Facilities	LTF FY24	\$ 1,012,587.00				\$ 9,687.47	\$ 1,002,899.53
45	Fare Media Structure	STA FY21	\$ 50,000.00					\$ 50,000.00
46	GMV OPIS ITS System	SGR/LTF FY24	\$ 444,341.00		\$ 170,659.94	\$ 97,903.98	\$ 341,522.02	\$ 4,915.00
47	Operations Support Equip	STA FY24	\$ 50,000.00			\$ 25,160.69	\$ 24,839.31	\$ -
48	REI Equipment	LTF FY15 Realloc.	\$ 760.00					\$ 760.00
49	Short Range Transit Plan	STA FY19	\$ 107,000.00		\$ 11,473.58	\$ 87,770.10	\$ 11,473.58	\$ 7,756.32
50	Staff Vehicles Replacemen	STA FY20	\$ 50,000.00			\$ 49,812.68		\$ 187.32
51	Vehicles Replacements: 1 Class E	STA FY19	\$ 68,368.00			\$ 2,385.95	\$ 4,200.00	\$ 61,782.05
52	Vehicle Replacements	STA FY22 / CMAQ	\$ 287,076.00					\$ 287,076.00
53	Vehicle Replacements	LTF FY23	\$ 1,079,970.00				\$ 198,972.45	\$ 880,997.55
54	Vehicle Replacements	STA/CMAQ FY24	\$ 823,183.00					\$ 823,183.00
55	Zero Emission Projects	LTF/LCTOP FY23	\$ 369,937.22			\$ 24,060.00		\$ 345,877.22
56	Total Prior Capital Funding		\$ 6,338,800.56		\$ 247,157.18	\$ 1,051,774.92	\$ 1,034,811.91	\$ 4,228,153.73

FY 24/25 Procurement Budget			Sent	Received	Sent	Received	Balance Due
57	Procurement Bid Income	\$ 320,000.00		\$ 77,752.75		\$ 605,926.52	\$ (285,926.52)
58	Procurement Bid Expenses	\$ (193,601.00)	\$ 9,507.20		\$ 143,373.48		\$ (50,227.52)
59	TAG Program	\$ (80,000.00)	\$ 4,541.96		\$ 93,162.41		\$ 13,162.41
60	Total Procurement Budget	\$ 46,399.00	\$ 14,049.16	\$ 77,752.75	\$ 236,535.89	\$ 605,926.52	\$ 369,390.63

FY 24/25 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
61	5310 TREP Revenue	<i>Previous Grant Balance</i>	\$ 217.07			\$ 217.07	\$ -
62	5310 TREP Revenue	<i>FY25 Award Allocation</i>	\$ 114,526.00			\$ 98,287.90	\$ 16,238.10
63	Program Administrator		\$ (2,298.00)	\$ 66.38		\$ 1,668.62	\$ (629.38)
64	Client Relations Clerk		\$ (53,325.00)	\$ 4,307.36		\$ 52,135.88	\$ (1,189.12)
65	TREP Program Expenses		\$ (1,000.00)	\$ -		\$ 99.00	\$ (785.00)
66	Mileage Reimbursements		\$ (57,903.00)	\$ 3,385.60		\$ 40,860.52	\$ (17,042.48)
67	Total TREP Funding		\$ 217.07	\$ 7,759.34	\$ -	\$ 94,764.02	\$ 98,504.97

BASIN TRANSIT
Statement of Expenditures - Cash Basis
During Fiscal Year ending 06/30/2026
For Period Ending 7/31/25

Line	Administrative Exp.	FY 25/26 Budget	JULY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 152,528.00	\$ 11,732.92	\$ 11,639.65	\$ 11,732.92	\$ 11,639.65	\$ 93.27	1%
2	Office Salaries	\$ 189,751.00	\$ 14,596.23	\$ 12,358.58	\$ 14,596.23	\$ 12,358.58	\$ 2,237.65	15%
3	Board Members	\$ 6,300.00	\$ 1,050.00	\$ 700.00	\$ 1,050.00	\$ 700.00	\$ 350.00	33%
4	Payroll Taxes	\$ 12,236.00	\$ 941.23	\$ 563.71	\$ 941.23	\$ 563.71	\$ 377.52	40%
5	Health & Welfare	\$ 77,712.00	\$ 6,476.00	\$ 6,710.55	\$ 6,476.00	\$ 6,710.55	\$ (234.55)	-4%
6	Retirement:PERS	\$ 56,565.00	\$ 4,351.15	\$ 4,690.58	\$ 4,351.15	\$ 4,690.58	\$ (339.43)	-8%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 15.96	\$ 416.67	\$ 15.96	\$ 400.71	96%
8	Outside Services	\$ 31,228.00	\$ 2,602.33	\$ 1,707.36	\$ 2,602.33	\$ 1,707.36	\$ 894.97	34%
9	Prof. Fees	\$ 78,507.00	\$ 6,542.25	\$ 1,285.13	\$ 6,542.25	\$ 1,285.13	\$ 5,257.12	80%
10	Utilities	\$ 187,698.00	\$ 15,641.50	\$ 12,943.55	\$ 15,641.50	\$ 12,943.55	\$ 2,697.95	17%
11	Marketing/Promotions	\$ 50,493.00	\$ 4,207.75	\$ 2,088.29	\$ 4,207.75	\$ 2,088.29	\$ 2,119.46	50%
12	Office Supplies	\$ 17,389.00	\$ 1,449.08	\$ 1,274.90	\$ 1,449.08	\$ 1,274.90	\$ 174.18	12%
13	Postage	\$ 2,503.00	\$ 208.58	\$ 120.99	\$ 208.58	\$ 120.99	\$ 87.59	42%
14	Printing/Reproduction	\$ 14,425.00	\$ 1,202.08	\$ 121.36	\$ 1,202.08	\$ 121.36	\$ 1,080.72	90%
15	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 27.00	\$ 1,235.92	\$ 27.00	\$ 1,208.92	98%
16	Total Administrative	\$ 897,165.00	\$ 72,653.71	\$ 56,247.61	\$ 72,653.71	\$ 56,247.61	\$ 16,406.10	23%
Maintenance Expense								
17	Mechanic Salaries	\$ 188,641.00	\$ 14,510.85	\$ 15,171.29	\$ 14,510.85	\$ 15,171.29	\$ (660.44)	-5%
18	Utility Workers & Maint Admin Salaries	\$ 144,452.00	\$ 11,111.69	\$ 8,866.98	\$ 11,111.69	\$ 8,866.98	\$ 2,244.71	20%
19	Payroll Taxes	\$ 7,994.00	\$ 614.92	\$ 347.84	\$ 614.92	\$ 347.84	\$ 267.08	43%
20	Health & Welfare	\$ 30,932.00	\$ 2,577.67	\$ 1,941.76	\$ 2,577.67	\$ 1,941.76	\$ 635.91	25%
21	Retirement:PERS	\$ 26,514.00	\$ 2,039.54	\$ 1,332.17	\$ 2,039.54	\$ 1,332.17	\$ 707.37	35%
22	Uniforms	\$ 4,551.00	\$ 379.25	\$ 305.64	\$ 379.25	\$ 305.64	\$ 73.61	19%
23	Outside Services	\$ 65,777.00	\$ 5,481.42	\$ 10,634.29	\$ 5,481.42	\$ 10,634.29	\$ (5,152.87)	-94%
24	Parts	\$ 74,463.00	\$ 6,205.25	\$ 6,561.29	\$ 6,205.25	\$ 6,561.29	\$ (356.04)	-6%
25	Fluids	\$ 18,613.00	\$ 1,551.08	\$ 2,883.52	\$ 1,551.08	\$ 2,883.52	\$ (1,332.44)	-86%
26	Tires	\$ 63,251.00	\$ 5,270.92	\$ 6,579.00	\$ 5,270.92	\$ 6,579.00	\$ (1,308.08)	-25%
27	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ 2,646.30	\$ 2,197.42	\$ 2,646.30	\$ (448.88)	-20%
28	Tools	\$ 750.00	\$ 62.50	\$ 250.00	\$ 62.50	\$ 250.00	\$ (187.50)	-300%
29	Consulting	\$ 1,000.00	\$ 83.33	\$ -	\$ 83.33	\$ -	\$ 83.33	100%
30	Shop Supplies	\$ 1,250.00	\$ 104.17	\$ 2,143.54	\$ 104.17	\$ 2,143.54	\$ (2,039.37)	-1958%
31	Facility Supplies	\$ 7,527.00	\$ 627.25	\$ 457.37	\$ 627.25	\$ 457.37	\$ 169.88	27%
32	Training/Meetings	\$ 5,000.00	\$ 416.67	\$ -	\$ 416.67	\$ -	\$ 416.67	100%
33	Shelter Maintenance	\$ 2,000.00	\$ 166.67	\$ -	\$ 166.67	\$ -	\$ 166.67	100%
34	CNG Stations Maint.	\$ 75,000.00	\$ 6,250.00	\$ 16,291.89	\$ 6,250.00	\$ 16,291.89	\$ (10,041.89)	-161%
35	Total Maintenance	\$ 744,084.00	\$ 59,650.58	\$ 76,412.88	\$ 59,650.58	\$ 76,412.88	\$ (16,762.30)	-28%
Operations Expense								
36	Mgmt/Supv Salaries	\$ 205,015.00	\$ 15,770.38	\$ 14,468.86	\$ 15,770.38	\$ 14,468.86	\$ 1,301.52	8%
37	Operator Wages	\$ 1,552,484.00	\$ 119,421.85	\$ 109,142.62	\$ 119,421.85	\$ 109,142.62	\$ 10,279.23	9%
38	Dispatch Wages	\$ 291,521.00	\$ 22,424.69	\$ 21,339.38	\$ 22,424.69	\$ 21,339.38	\$ 1,085.31	5%
39	Payroll Taxes	\$ 49,176.00	\$ 3,782.77	\$ 2,053.07	\$ 3,782.77	\$ 2,053.07	\$ 1,729.70	46%
40	Health & Welfare	\$ 298,861.00	\$ 24,905.08	\$ 25,614.25	\$ 24,905.08	\$ 25,614.25	\$ (709.17)	-3%
41	Retirement:PERS	\$ 276,227.00	\$ 21,248.23	\$ 22,900.90	\$ 21,248.23	\$ 22,900.90	\$ (1,652.67)	-8%
42	Safety Incentive Program	\$ 12,900.00	\$ 1,075.00	\$ -	\$ 1,075.00	\$ -	\$ 1,075.00	100%
43	Workers'Comp	\$ 243,000.00	\$ 20,250.00	\$ 18,085.08	\$ 20,250.00	\$ 18,085.08	\$ 2,164.92	11%
44	Other Employee Exp.	\$ 36,409.00	\$ 3,034.08	\$ 1,768.42	\$ 3,034.08	\$ 1,768.42	\$ 1,265.66	42%
45	Mileage	\$ 1,850.00	\$ 154.17	\$ -	\$ 154.17	\$ -	\$ 154.17	100%
46	Uniforms	\$ 8,076.00	\$ 673.00	\$ 1,564.58	\$ 673.00	\$ 1,564.58	\$ (891.58)	-132%
47	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ 2,022.29	\$ 1,386.25	\$ 2,022.29	\$ (636.04)	-46%
48	Tel/Cell/Internet/Fax	\$ 53,638.00	\$ 4,469.83	\$ 5,315.37	\$ 4,469.83	\$ 5,315.37	\$ (845.54)	-19%
49	Radio Expense	\$ 5,935.00	\$ 494.58	\$ -	\$ 494.58	\$ -	\$ 494.58	100%
50	Fuel	\$ 336,885.00	\$ 28,073.75	\$ 26,394.49	\$ 28,073.75	\$ 26,394.49	\$ 1,679.26	6%
51	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ -	\$ 366.67	\$ -	\$ 366.67	100%
52	Insurance	\$ 396,077.00	\$ 33,006.42	\$ 32,058.82	\$ 33,006.42	\$ 32,058.82	\$ 947.60	3%
53	Deferred Comp Match	\$ 53,680.00	\$ 4,129.23	\$ 3,979.24	\$ 4,129.23	\$ 3,979.24	\$ 149.99	4%
54	Total Operations	\$ 3,842,769.00	\$ 304,665.99	\$ 286,707.37	\$ 304,665.99	\$ 286,707.37	\$ 17,958.62	6%
55	Grand Total of Op Exp	\$ 5,484,019.00	\$ 436,970.28	\$ 419,367.86	\$ 436,970.28	\$ 419,367.86	\$ 17,602.42	4%

BASIN TRANSIT
Statement of Income
During Fiscal Year ending 06/30/2026
For Period Ending 7/31/25

			JULY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
Other Revenue								
1	Interest	\$ 87,966.00	\$ 7,330.50	\$ 39,448.20	\$ 7,330.50	\$ 39,448.20	\$ 32,117.70	438%
2	Other Revenue	\$ 22,848.00	\$ 1,904.00	\$ 233.74	\$ 1,904.00	\$ 233.74	\$ (1,670.26)	-88%
3	CNG Fuel	\$ 100,000.00	\$ 8,333.33	\$ 3,983.47	\$ 8,333.33	\$ 3,983.47	\$ (4,349.86)	-52%
4	Renewable Gas Credits	\$ 71,951.00	\$ 5,995.92	\$ 5,239.59	\$ 5,995.92	\$ 5,239.59	\$ (756.33)	-13%
5	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
6	Gain on Sale of Assets	\$ 3,427.00	\$ 285.58	\$ -	\$ 1,142.33	\$ -	\$ (1,142.33)	100%
7	Total Other Revenue	\$ 286,192.00	\$ 23,849.33	\$ 48,905.00	\$ 24,706.08	\$ 48,905.00	\$ 24,198.92	98%

			JULY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
Passenger Fares								
8	Fixed Route	\$ 233,528.00	\$ 19,460.67	\$ 11,065.39	\$ 19,460.67	\$ 11,065.39	\$ (8,395.28)	-43%
9	Ready Ride	\$ 23,648.00	\$ 1,970.67	\$ 971.25	\$ 1,970.67	\$ 971.25	\$ (999.42)	-51%
9	Palm Spr./Palm Des.	\$ 38,429.00	\$ 3,202.42	\$ 3,014.73	\$ 3,202.42	\$ 3,014.73	\$ (187.69)	-6%
10	LCTOP FY25/26 K-12 Free Fare Program	\$ 33,550.00	\$ 2,795.83	\$ -	\$ 33,550.00	\$ -	\$ (33,550.00)	-100%
11	Total Fare Revenue	\$ 329,155.00	\$ 27,429.58	\$ 15,051.37	\$ 58,183.75	\$ 15,051.37	\$ (43,132.38)	-74%

Current Support Funding - Operations			Invoiced			YTD Invoiced	Fund Balance
12	Local Transit Funds	\$ 4,120,055.00	\$ -	\$ 1,030,644.00		\$ 1,030,644.00	\$ 3,089,411.00
13	Section 5311 Operating Asst (FY26)	\$ 555,516.00	\$ -	\$ 566,145.00		\$ 566,145.00	\$ (10,629.00)
14	Measure I	\$ 153,100.00	\$ -			\$ -	\$ 153,100.00
16	AB 2766	\$ 40,000.00	\$ -			\$ -	\$ 40,000.00
17	Total Sup. Fund.Ops	\$4,868,671.00	\$ -	\$ 1,596,789.00		\$ 1,596,789.00	\$ 3,271,882.00

18	Total Operating Revenues	\$ 5,484,019.00		\$ 1,660,745.37		\$ 1,660,745.37	\$ 3,252,948.54
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Current Year Capital Funding - Capital			Grant Amt		Invoiced	Invoiced in Previous FY(s)	Invoiced Current FY	Fund Balance
19	Operations Support Equip	STA FY26	\$ 83,550.00				\$ -	\$ 83,550.00
20	CERBT / CEPPT Trust	LTF FY26	\$ 290,388.00				\$ -	\$ 290,388.00
21	Engine Overhauls	SGR FY26	\$ 50,000.00				\$ -	\$ 50,000.00
22	Bus Stop Improvements/PV Stops	STA/LCTOP FY26	\$ 214,246.00				\$ -	\$ 214,246.00
23	Shop Equipment	SGR FY26	\$ 20,000.00				\$ -	\$ 20,000.00
24	Non-Revenue Vehicles	STA/SGR FY26	\$ 110,000.00				\$ -	\$ 110,000.00
25	Facilities	STA/LTF FY26	\$ 615,341.00				\$ -	\$ 615,341.00
26	Total Current Capital Funding		\$ 1,383,525.00		\$ -	\$ -	\$ -	\$ 1,383,525.00

Previous Year(s) Capital Funding - Capital			Grant Amt		Invoiced	Invoiced in Previous FY(s)	Invoiced Current FY	Fund Balance
27	AVL/GPS Equipment	STA FY19	\$ 85,000.00			\$ 19,535.31		\$ 65,464.69
28	Bus Wash System	STA FY20	\$ 67,950.00			\$ 38,770.06		\$ 29,179.94
29	Bus Wash System	STA FY21	\$ 7,500.00					\$ 7,500.00
30	Bus Stop Improvements/PV Stops	STA/LTF/LCTOP FY25	\$ 220,200.00			\$ 219,812.26		\$ 387.74
31	CNG Compressor	LTF FY23	\$ 650,000.00			\$ 69,275.46		\$ 580,724.54
32	Cost Allocation Study	STA FY19	\$ 20,000.00			\$ 19,835.08		\$ 164.92
33	Engine Overhauls	STA/LTF FY25	\$ 159,422.66			\$ 58,190.76		\$ 101,231.90
34	Facilities	STA/LTF FY23	\$ 150,000.00			\$ 109,226.32		\$ 40,773.68
35	Facilities	LTF FY24	\$ 1,012,587.00			\$ 9,687.47		\$ 1,002,899.53
36	Facilities	LTF FY25	\$ 84,081.00					\$ 84,081.00
37	Fare Media Structure	STA FY21	\$ 50,000.00					\$ 50,000.00
38	GMV OPIS ITS System	STA/LTF/SGR FY25	\$ 904,915.00			\$ 305,387.09		\$ 599,527.91
39	Operations Support Equip	STA FY25	\$ 50,000.00			\$ 49,659.76		\$ 340.24
40	Short Range Transit Plan (S RTP)	STA FY25	\$ 100,000.00			\$ 78,415.96		\$ 21,584.04
41	Staff Vehicles Replacemen	STA FY20	\$ 50,000.00			\$ 49,812.68		\$ 187.32
42	Vehicles Replacements: 1 Class E	STA FY19	\$ 68,368.00			\$ 12,385.95		\$ 55,982.05
43	Vehicle Replacements	STA FY22 / CMAQ	\$ 287,076.00					\$ 287,076.00
44	Vehicle Replacements	LTF FY23	\$ 1,079,970.00			\$ 384,387.84		\$ 695,582.16
45	Vehicle Replacements	STA/CMAQ FY24	\$ 823,183.00					\$ 823,183.00
46	Vehicle Replacements	STA/LTF/CMAQ FY25	\$ 1,164,329.00					\$ 1,164,329.00
47	Zero Emission RFP	ZETCP FY25	\$ 246,734.00					\$ 246,734.00
48	Zero Emission Projects	LTF/LCTOP FY23	\$ 369,937.22			\$ 24,060.00		\$ 345,877.22
49	Total Prior Capital Funding		\$7,651,252.88		\$ -	\$ 1,448,442.00	\$ -	\$6,202,810.88

FY 24/25 Procurement Budget			Sent	Invoiced	Sent	Invoiced	Fund Balance
50	Procurement Bid Income	\$ 350,000.00		\$ 47,277.67		\$ 47,277.67	\$ 302,722.33
51	Procurement Bid Expenses	\$ (197,302.00)	\$ 9,736.32		\$ 9,736.32		\$ (187,565.68)
52	TAG Program	\$ (80,000.00)	\$ -		\$ -		\$ (80,000.00)
53	Total Procurement Budget	\$ 72,698.00	\$ 9,736.32	\$ 47,277.67	\$ 9,736.32	\$ 47,277.67	\$ 37,541.35

FY 24/25 TREP Budget			Grant Amt	Sent	Invoiced	Sent	Invoiced	Fund Balance
56	5310 TREP Revenue	<i>FY26 Award Allocation</i>	\$ 114,526.00		\$ -		\$ -	\$ 114,526.00
57	Program Administrator		\$ (2,298.00)	\$ 132.88		\$ 132.88		\$ (2,165.12)
58	Client Relations Clerk		\$ (53,325.00)	\$ 4,646.62		\$ 4,646.62		\$ (48,678.38)
59	TREP Program Expenses		\$ (1,000.00)	\$ -		\$ -		\$ (785.00)
60	Mileage Reimbursements		\$ (57,903.00)	\$ 3,172.40		\$ 3,172.40		\$ (54,730.60)
61	Total TREP Funding		\$ -	\$ 7,951.90	\$ -	\$ 7,951.90	\$ -	\$ (7,951.90)

BASIN TRANSIT

TO: Board of Directors
FROM: Michal Brock, Office Manager
DATE: September 25, 2025

RE: Taxi Report

June 2025

Cab Companies: 1
Registered Cabs: 2
Registered Drivers: 3
New Taxi Business Application(s) 1

New Driver Permits: 0
Driver Permit Renewals: 0
Denied Business Application(s): 0

July 2025

Cab Companies: 1
Registered Cabs: 2
Registered Drivers: 3
New Taxi Business Application(s) 0

New Driver Permits: 0
Driver Permit Renewals: 0
Denied Business Application(s): 0

Fiscal Year 2024/25 Taxi Administration Financial Summary

- As of June 30, 2025, expenditures are \$1,240.20 or 14% under the fiscal year budget.
- As of June 30, 2025, revenues are \$1,140.00 or 28% under the fiscal year budget.
- The net fiscal year operating gain (loss) after expenses is (\$4,569.80).

Fiscal-Year-to-Date 2025/26 Taxi Administration Financial Summary

- As of July 31, 2025, expenses are \$43.08 or 7% under the FYTD budget.
- As of July 31, 2025, revenues are \$31.67 or 14% under the FYTD budget.
- The net FYTD operating gain (loss) after expenses is (\$353.09).

STAFF RECOMMENDATION: RECEIVE AND FILE

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/25
For Period ending 6/30/2025

Line		FY 24/25	MONTH	JUNE	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2	Insurance	\$ 1,200.00	\$ 100.00	\$ 100.00	\$ 1,200.00	\$ 1,200.00	\$ -	0%
3	Taxicab Administrator	\$ 2,300.00	\$ 191.67	\$ 1,085.28	\$ 2,300.00	\$ 3,360.50	\$ 1,060.50	46%
4	Office Clerk	\$ 2,000.00	\$ 166.67	\$ -	\$ 2,000.00	\$ -	\$ (2,000.00)	-100%
5	Drug & Alcohol Testing	\$ 360.00	\$ 30.00	\$ -	\$ 360.00	\$ 110.55	\$ (249.45)	-69%
6	Background Checks	\$ 128.00	\$ 10.67	\$ -	\$ 128.00	\$ -	\$ (128.00)	-100%
7	Printing/Office/Meters	\$ 422.00	\$ 35.17	\$ 33.00	\$ 422.00	\$ 498.75	\$ 76.75	18%
8	Rent & Utilities	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 2,400.00	\$ 2,400.00	\$ -	0%
9	Total Administrative Exp.	\$ 8,810.00	\$ 734.17	\$ 1,418.28	\$ 8,810.00	\$ 7,569.80	\$ (1,240.20)	-14%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 24/25	MONTH	JUNE	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Taxi Business Permit	\$ 20.00	\$ -	\$ 20.00		\$ 20.00	\$ 20.00	100%
11	Driver Permit Fees	\$ 200.00	\$ 16.67	\$ 100.00	\$ 200.00	\$ 100.00	\$ (100.00)	-50%
12	Vehicles Permit Fees	\$ 3,600.00	\$ 300.00	\$ 200.00	\$ 3,600.00	\$ 2,700.00	\$ (900.00)	-25%
13	Driver Renewal Fees	\$ 240.00	\$ 20.00	\$ -	\$ 240.00	\$ 180.00	\$ (60.00)	-25%
14	Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
15	Fines	\$ 100.00	\$ 8.33	\$ -	\$ 100.00	\$ -	\$ (100.00)	-100%
16	TOTAL REVENUE	\$ 4,140.00	\$ 345.00	\$ 300.00	\$ 4,140.00	\$ 3,000.00	\$ (1,140.00)	-28%

\$ (4,569.80)

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/26
For Period ending 7/31/2025

Line		FY 25/26	MONTH	JULY	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2	Insurance	\$ 1,200.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	0%
3	Taxicab Administrator	\$ 2,700.00	\$ 225.00	\$ 188.87	\$ 225.00	\$ 188.87	\$ (36.13)	-16%
4	Office Clerk	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5	Drug & Alcohol Testing	\$ 240.00	\$ 20.00	\$ -	\$ 20.00	\$ -	\$ (20.00)	-100%
6	Background Checks	\$ 64.00	\$ 5.33	\$ -	\$ 5.33	\$ -	\$ (5.33)	-100%
7	Printing/Office/Meters	\$ 550.00	\$ 45.83	\$ 64.22	\$ 45.83	\$ 64.22	\$ 18.39	40%
8	Rent & Utilities	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	0%
9	Total Administrative Exp.	\$ 7,154.00	\$ 596.17	\$ 553.09	\$ 596.17	\$ 553.09	\$ (43.08)	-7%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 25/26	MONTH	JULY	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Taxi Business Permit	\$ -	\$ -	\$ -		\$ -	\$ -	100%
11	Driver Permit Fees	\$ 100.00	\$ 8.33	\$ -	\$ 8.33	\$ -	\$ (8.33)	-100%
12	Vehicles Permit Fees	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	0%
13	Driver Renewal Fees	\$ 180.00	\$ 15.00	\$ -	\$ 15.00	\$ -	\$ (15.00)	-100%
14	Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
15	Fines	\$ 100.00	\$ 8.33	\$ -	\$ 8.33	\$ -	\$ (8.33)	-100%
16	TOTAL REVENUE	\$ 2,780.00	\$ 231.67	\$ 200.00	\$ 231.67	\$ 200.00	\$ (31.67)	-14%

\$ (353.09)

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: General Manager's Report

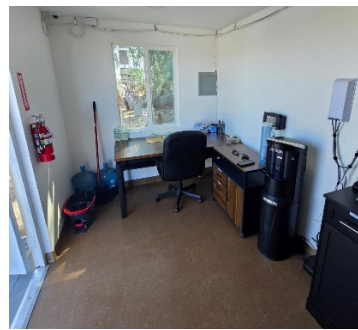
STAFF RECOMMENDATION: RECEIVE AND FILE

General Manager's Report

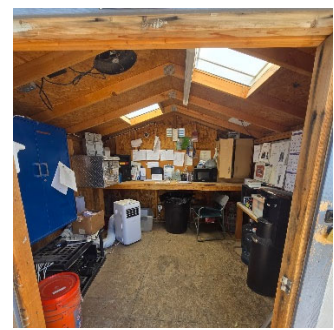
September 2025

CAPITAL PROJECTS

- The shed located in the City Yard in Twentynine Palms was upgraded to a portable office with a mini-split and drywall for insulation.



(after)

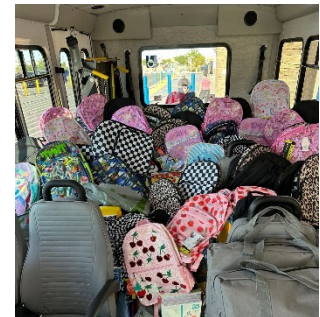


(before)

- Bus Stop improvement construction began on Hatch Rd, near El Rey Avenue in Twentynine Palms. This improvement consists of a curb, bus turnout, and shelter.

ACTIVITIES

- On July 19th, Basin Transit held another “Pack the Bus” School Supply Drive with the Boys & Girls Club, collecting over 90 backpacks and school supplies.
- Basin Transit had a booth at the conclusion of the 2025 Summer Music Festival on August 9th, with staff available to answer any transportation questions and provide free giveaways.



- Each month, we choose a fun national day to show appreciation to our hard-working team and help boost morale. In August, we marked **National Potato Day** by providing a potato bar with all the toppings. In September, we fired up the grill for **National Double Cheeseburger Day**. In October, we plan to celebrate **World Food Day** with an employee potluck.
- September 3rd marked the start of our annual Transportation Development Act (TDA) financial audit. Staff expects the audit to be completed by December, with the financial statement presented to the Board in January.

c,vor- r-re also responded.

Supply drive gets kids equipped for school

YUCCA VALLEY - Children picked out backpacks Monday and loaded them up with school supplies, all free thanks to people who donated to Basin Transit's Pack The Bus.

At their school supply drive held outside Walmart July 19, employees with Basin Transit and the Boys & Girls Club of the Hi-Desert collected 90 backpacks and other supplies to help students kick off the school year fully equipped.

"We are overwhelmed with gratitude for how our community showed up to support local kids," said Cheri Holsclaw, general manager of Basin Transit.

"From early morning drop-offs to afternoon donations, it was inspiring to see how many people care about ensuring students have what they need to succeed in the classroom."

The Boys & Girls Club used money donated at Pack The Bus to buy more supplies. They were able to give away 130 backpacks at



COURTESY PHOTO

From left, Brenna Ross, Malakhi Handley and Breannen Llewellyn show their new backpacks at the Boys & Girls Club Monday.

the club Monday. Although the giveaway started at 4 p.m., some people started arriving as early as 1, Boys & Girls Club officials said.

Children could pick out a backpack in the club lobby and then head into the gym, where they found tables covered in crayons,



STACY MOORE Hi-Desert Star

Xander Harrison, 11, and Evelyn Harrison, 2, show their new backpacks at the Boys & Girls Club Monday. With them are mom Jasmine and baby brother Maverick.

binders, pencils and other supplies to fill their new backpacks.

"Each backpack and essential school supply proves

this community won't let its children fall behind," said Justin Merino, interim executive director of the Boys & Girls Club.

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Inside today

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12 pages

All contents © Hi-Desert Star 2025

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Weather **A2**



**Hoopers hit
the travel ball
circuit**
Sports **B1**

BASIN TRANSIT

TO: Board of Directors
FROM: Matthew Atkins, Operations Manager
DATE: September 25, 2025

RE: Operations Report

STAFF RECOMMENDATION: RECEIVE AND FILE



Operations Report

September 25, 2025

PERSONNEL

Staffing

Total Coach Operators: June - 25, July - 25

Total Dispatchers: June - 4, July - 4

Overtime

Operators: June – 0.97%, July – 1.56%

Dispatchers: June – 11.94%, July – 12.84%

OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On-time performance for the reporting period:

Ready Ride: June – 98.8%, July – 98.7%

Fixed Route: June – 77.7%, July – 79.6%

Fixed Route On-time Performance is based on 100% of our time points (11,629 for June and 12,073 for July) recorded by GMV. A small sampling of about 80 – 120 time points per month is what was used in the past.

Staff received fifteen (15) customer contacts for June and July. These contacts were recorded as eight (8) complaints about drivers, two (2) complaints about other passengers and five (5) compliments about drivers. All compliments have been shared with employees and the complaints have all been addressed with customer follow-up.

As of July 31, 2025, staff completed 40 days free of any preventable accidents and /or injuries. Unfortunately, a minor, preventable collision occurred on August 12th that caused the safety board to be reset.

EMPLOYEE TRAINING/RECRUITMENT

As of September, Operations and Training staff continue to provide ongoing training and support for the three (3) new drivers hired in August to ensure they meet operational standards and are fully prepared for their roles.



MAINTENANCE

The following is the maintenance mileage, road call and cost per mile information for June and July.

June: 4 road calls with 1 tow

Mileage: 56,096 with a CPM (cost per mile) of \$0.89

July: 0 road calls

Mileage: 60,559 with a CPM (cost per mile) of \$0.79

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Transit Operating, Capital Plan (TOCP) Reallocations

Staff requests authorization to reallocate State Transit Assistance (STA) and Local Transportation Assistance (LTF) surplus funds from previous years.

STA reallocation would be to obtain a qualified contractor to update the ADA Paratransit Plan. STA Surplus funds are as follows:

- STA FY2018-2019 AVL/GPS Equipment for \$65,465.69
- STA FY2018-2019 Cost & Revenue Allocation Study \$164.92
- STA FT2019-2020 Staff Vehicle Replacements \$187.32

LTF reallocation would be to request full reimbursement for bus shelter solar lights.

- LTF S-15-03-21 REI Equipment \$760

STAFF RECOMMENDATION: APPROVE TOCP REALLOCATIONS

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY
FISCAL YEAR 2025/26 TRANSIT SYSTEM CLAIM

CAPITAL PROJECT DETAIL

Ongoing Capital Projects

(please include project information from prior years and remaining balances)

2014/2015	S-15-03-21	Bus Stop Improvements (9.25.25 Reallocation)		760.00	760.00
2014/2015					0.00
2014/2015					0.00
2014/2015					0.00
2014/2015					0.00
2014/2015					0.00
2014/2015					0.00
FY 2015 Grand Total:			0.00	760.00	760.00

2016/2017	17-02-MBT-B	AVL/GPS Equipment	0.00		0.00
2016/2017					0.00
2016/2017					0.00
2016/2017					0.00
2016/2017					0.00
2016/2017					0.00
2016/2017					0.00
FY 2017 Grand Total:			0.00	0.00	0.00

2018/2019	S19-MBT-01B	ADA Paratransit Plan (9.25.25 Reallocation)	65,464.69		65,464.69
2018/2019	S19-MBT-01B	Short Range Transit Plan	0.00		0.00
2018/2019	S19-MBT-01B	ADA Paratransit Plan (9.25.25 Reallocation)	164.92		164.92
2018/2019	S19-MBT-01B	Vehicle Replacement - 1 Class E (5339 Match)	44,789.95		44,789.95
2018/2019					0.00
2018/2019					0.00
FY 2019 Grand Total:			110,419.56	0.00	110,419.56

2019/2020	S20-MBT-03-B	Bus Wash System	29,179.94		29,179.94
2019/2020	S20-MBT-03-B	ADA Paratransit Plan (9.25.25 Reallocation)	187.32		187.32
2019/2020					0.00
2019/2020					0.00

Ongoing Capital Projects

(please include project information from prior years and remaining balances)

2019/2020					0.00
2019/2020					0.00
2019/2020					0.00
FY 2020 Grand Total:			29,367.26	0.00	29,367.26

2020/2021	S21-MBT-03-B	Fare Media Structure	50,000.00		50,000.00
2020/2021	S21-MBT-03-B	Bus Wash System	7,500.00		7,500.00
2020/2021					0.00
2020/2021					0.00
2020/2021					0.00
2020/2021					0.00
2020/2021					0.00
FY 2021 Grand Total:			57,500.00	0.00	57,500.00

2021/2022	S22-MBT-03-B	Vehicle Replacements	111,501.00		111,501.00
2021/2022					0.00
2021/2022					0.00
2021/2022					0.00
2021/2022					0.00
2021/2022					0.00
FY 2022 Grand Total:			111,501.00	0.00	111,501.00

2022/2023	L23-MBT-01	Replacement Vehicles		880,997.58	880,997.58
2022/2023	L23-MBT-01	CNG Station		580,724.54	580,724.54
2022/2023	L23-MBT-01	Zero Emission Projects		345,877.22	345,877.22
2022/2023	L23-MBT-01	Bus Stop Improvements		11,022.58	11,022.58
2022/2023	S23-MBT-03-B	Facilities	40,773.68		40,773.68
FY 2023 Grand Total:			40,773.68	1,818,621.92	1,859,395.60

2023/2024	L24-MBT-1	Facilities		1,002,899.53	1,002,899.53
2023/2024	S24-MBT-01-B	Replacement Vehicles	78,113.00		78,113.00
2023/2024					0.00
FY 2024 Grand Total:			78,113.00	1,002,899.53	1,081,012.53

2024/2025	L25-MBT-1	CERBT/CEPPT Trust		24,199.00	24,199.00
2024/2025	L25-MBT-1	Replacement Vehicles	100,257.00	160,000.00	260,257.00
2024/2025	L25-MBT-1	Onboard Intelligent System		566,289.21	566,289.21

Ongoing Capital Projects

(please include project information from prior years and remaining balances)

2024/2025	L25-MBT-1	Short Range Transit Plan (SRTP)	21,584.04		21,584.04
2024/2025	L25-MBT-1	Facilities		84,081.00	84,081.00
2024/2025	L25-MBT-1	Bus Stop Improvements/PV Stops		34,678.00	34,678.00
2024/2025	L25-MBT-1	Operations Support	340.24		340.24
2024/2025	L25-MBT-1	Engine Overhauls		101,231.90	101,231.90
2024/2025					0.00
2024/2025					0.00
FY 2025 Grand Total:			122,181.28	970,479.11	1,092,660.39

Total Ongoing Capital Project Funding \$ 549,855.78 \$ 3,792,760.56 \$ 4,342,616.34

New Capital Project Detail

Fiscal Year	Allocation No	Project Title	STA Amount Requested	LTF Amount Requested	Project Total
2025/2026	TBD by SBCTA	Operations Support	83,550.00		83,550.00
2025/2026	TBD by SBCTA	CERBT/CEPPT Trust		290,388.00	290,388.00
2025/2026	TBD by SBCTA	Bus Stop Improvements/PV Stops	45,000.00		45,000.00
2025/2026	TBD by SBCTA	Non-Revenue Vehicle(s)	28,453.00		28,453.00
2025/2026	TBD by SBCTA	Facilities	117,353.00	495,467.00	612,820.00
2025/2026	TBD by SBCTA				0.00
2025/2026	TBD by SBCTA				0.00
2025/2026	TBD by SBCTA				0.00
2025/2026	TBD by SBCTA				0.00
2025/2026	TBD by SBCTA				0.00
FY 2026 Grand Total:			274,356.00	785,855.00	976,661.00

Grand Total Capital Funding 824,211.78 4,578,615.56 5,319,277.34

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Lost & Found Policy

The purpose of this policy is to formally establish a Lost & Found program by setting forth general guidelines that align with past practices.

STAFF RECOMMENDATION: ADOPT LOST & FOUND POLICY NO. 207

MORONGO BASIN TRANSIT AUTHORITY (BASIN TRANSIT)

LOST AND FOUND POLICY

Policy No. 207
Adopted: September 25, 2025

207.00 PURPOSE

The purpose of this policy is to establish clear guidelines for handling items that are lost or found on company property, vehicles, or during company-sponsored activities. This ensures items are managed in a consistent, secure, and customer-focused manner.

207.01 POLICY

1. Turning in Items: Employees must turn in any found items to the designated Lost and Found locations.
2. Logging and Storage: Found items will be logged with basic details and stored in a secure location.
3. Claiming Items: Anyone claiming an item must describe it accurately and sign the log before the item is released.
4. Retention Period: Items will be kept for 30 days. Perishable or unsafe items may be discarded right away.
5. Unclaimed Items: After 30 days, unclaimed items may be donated, discarded, or handled according to applicable laws.

207.02 AUTHORIZATIONS

The General Manager is authorized to develop, revise and update detailed procedures for the handling, storage, retention, and disposal of lost and found items as necessary. Such updates may be made to improve efficiency, ensure legal compliance, or address operational needs, and do not require formal board approval unless they constitute a material change to this policy.

BASIN TRANSIT

TO: Board of Directors
FROM: Joe Meer, Procurement Director
DATE: September 25, 2025

RE: 2025 Transportation Assistance Grant (TAG) Awards

Basin Transit's TAG program received applications totaling \$161,693.75 vs. a budgeted amount of \$80,000.00. The program is funded by procurement administration fees that Basin Transit earned from its Vehicle Purchasing Program. After evaluation by the TAG Committee (Henning and Wright) and staff, the following allocation amounts are recommended to be presented to the board as follows:

Applicant	Project Description	Grant Award
Copper Mountain College Foundation	Matching funds for student bus passes	\$ 16,125.00
High Desert Children, Adolescent, and Family Services	Bus pass subsidy	\$ 4,750.00
High Desert Pregnancy Center	Bus pass subsidy	\$ 284.00
Morongo Basin Healthcare District	Operating assistance for non-emergency medical transportation system (\$20,000) and bus pass subsidy (\$3,120)	\$ 23,120.00
Morongo Basin Unity Home	Operating assistance for non-emergency medical transportation system (\$15,000) and bus pass subsidy (\$2,171.25)	\$ 17,171.25
Pacific Clinics	Bus pass subsidy	\$ 5,002.50
Reach Out Morongo Basin	Transportation program assistance	\$ 20,000.00
The Way Station	Bus pass subsidy	\$ 9,000.00
Yucca Valley Senior Citizens Club	Lunch bus service (\$1,800) and Ready Ride pass subsidy (\$600)	\$ 2,400.00
	Grant Award Total	\$ 97,852.75

The total allocation recommended is \$97,852.75, which is above the budgeted amount of \$80,000; therefore, staff requests a budget revision.

Staff notes to the Board and requests concurrence that allocations for operating funding going forward will be disbursed on a quarterly reimbursement basis to the awarded agencies.

Funding is available and is significantly less than the revenue made during the previous fiscal year, less Procurement Program expenses.

STAFF RECOMMENDATION: REVISE BUDGET AND APPROVE TAG AWARDS

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: Pilot Service with Amended FY 2025/26 Budget

Staff requests approval of a fully-funded FY 2025/26 amended budget, resulting in a 4.31% increase. The rationale for the amendments are as follows:

- Measure I has been adjusted to reflect what Basin Transit will receive.
- Health premiums increased to \$917.91/mo for single subscribers.
- An 18-month pilot program to expand services to Palm Springs, requiring an additional driver and resulting in increased vehicle maintenance.

During the Short Range Transit Plan process, we received many requests from stakeholders for expanded service to Palm Springs, particularly to better align with FlixBus connections.

Currently, Route 12 operates three (3) weekday trips. While the SRTP recommended increasing this to six (6), staff is proposing a more gradual approach due to budget considerations. As a first step, we recommend adding one additional trip at the 2:00pm hour to meet the 3:40pm FlixBus.

Route 15 currently provides two (2) weekend trips. The SRTP recommendation was to expand this to six (6); however, in keeping with a fiscally cautious approach, staff proposes adding two additional trips at this time.

Staff will also use this opportunity to remove the evening break on the highway route and adjust time points to improve on-time performance. This adjustment has no fiscal impact.

In addition, staff will re-route 7A to stop directly at the Boys & Girls Club instead of deviating, in preparation for the upcoming aquatic center.

STAFF RECOMMENDATION: APPROVE PILOT SERVICE AND REVISIONS TO FY 2025/26 BUDGET

Route 12

PILOT

Yucca Transit Center	PS Airport	DEPART Palm Springs Airport	Yucca Transit Center
7:00 AM	7:55 AM	7:55 AM	8:50 AM
10:00 AM	10:47 AM	10:47 AM	11:35 AM
2:00 PM	2:47 PM	2:47 PM	3:35 PM
5:00 PM	5:47 PM	5:47 PM	6:35 PM

Route 15

Adjusted

PILOT

PILOT

Adjusted

MCAGCC Bourke & 6th	MCAGCC Bldg 1664	Yucca Transit Center	PS Airport	DEPART PS Airport	Yucca Transit Center	MCAGCC Bourke & 6th	MCAGCC Bldg 1664
10:30 AM	10:35 AM	11:27 AM	12:33 PM	12:38 PM	1:28 PM	2:13 PM	2:18 PM
12:30 PM	12:35 PM	1:27 PM	2:33 PM	2:38 PM	3:28 PM	4:13 PM	4:18 PM
3:30 PM	3:35 PM	4:27 PM	5:14 PM	5:19 PM	6:09 PM	6:54 PM	6:59 PM
5:30 PM	5:35 PM	6:27 PM	7:14 PM	7:19 PM	8:09 PM	8:54 PM	8:59 PM

BASIN TRANSIT
2025/26 AMENDED OPERATING BUDGET

Line	Revenue Section	Approved FY26 Budget	Proposed FY26 Budget	Notes	% Chg.
1	Passenger Fares	\$ 295,605	\$ 295,605		0.00%
2	LCTOP Subsidy	\$ 33,550	\$ 33,550	K-12 Free Fares	0.00%
3	FTA Section 5311	\$ 555,516	\$ 555,516	Federal funding	0.00%
4	Other	\$ 114,242	\$ 114,242	Interest, Gain of Assets	0.00%
5	Natural Gas	\$ 171,951	\$ 171,951	CNG Sales & RNG Credits	0.00%
6	Measure I	\$ 153,100	\$ 136,700	Half-cent sales tax	-10.71%
7	AB 2766	\$ 40,000	\$ 40,000	Motor vehicle registration surcharge	0.00%
8	TIRCP	\$ -	\$ -	SB125	0.00%
9	LTF	\$ 4,120,055	\$ 4,372,714	.25% sales tax generated in County	6.13%
10	Total Revenues:	\$ 5,484,019	\$ 5,720,278		4.31%

Line	Administrative Expenses	Approved FY26 Budget	Proposed FY26 Budget	Notes	% Chg.
11	General Manager	\$ 152,528	\$ 152,528		0.00%
12	Office Manager	\$ 101,702	\$ 101,702		0.00%
13	F/T Office Clerk	\$ 55,264	\$ 55,264		0.00%
14	P/T Office Clerk	\$ 32,785	\$ 24,076	Clerk is in Maint more hours a day	-26.57%
15	Board Meetings	\$ 6,300	\$ 6,300		0.00%
16	Payroll taxes	\$ 12,236	\$ 12,236		0.00%
17	Health & Welfare	\$ 77,712	\$ 79,858	Increased Blue Shield Premiums	2.76%
18	Retirement	\$ 56,565	\$ 56,565		0.00%
19	Mileage	\$ 5,000	\$ 5,000		0.00%
20	Outside Services	\$ 31,228	\$ 31,228		0.00%
21	Prof. Fees	\$ 78,507	\$ 78,507		0.00%
22	Utilities	\$ 187,698	\$ 187,698		0.00%
23	Marketing/Promotions	\$ 50,493	\$ 50,493		0.00%
24	Office Supplies	\$ 17,389	\$ 17,389		0.00%
25	Postage	\$ 2,503	\$ 2,503		0.00%
26	Printing & Reproduction	\$ 14,425	\$ 14,425		0.00%
27	Training/Meetings	\$ 14,831	\$ 14,831		0.00%
28	Total Administration:	\$ 897,165	\$ 890,602		-0.73%

Line	Maintenance Expenses	Approved FY26 Budget	Proposed FY26 Budget	Notes	% Chg.
29	Lead Tech Supervisor	\$ 111,472	\$ 111,472		0.00%
30	Mechanic B	\$ 77,169	\$ 77,169		0.00%
31	Utility Worker	\$ 57,555	\$ 57,555		0.00%
32	Utility Worker/Safety Coord.	\$ 57,002	\$ 57,002		0.00%
33	Maint Admin	\$ 29,895	\$ 42,842	Clerk is in Maint more hours a day	43.31%
34	Payroll Taxes	\$ 7,994	\$ 7,994		0.00%
35	Health & Welfare	\$ 30,932	\$ 33,078	Increased Blue Shield Premiums	6.94%
36	Retirement	\$ 26,514	\$ 26,514		0.00%
37	Uniforms	\$ 4,551	\$ 4,551		0.00%
38	Outside Services	\$ 65,777	\$ 65,777		0.00%
39	Parts	\$ 74,463	\$ 75,952	Increased service on Routes 12&15	2.00%
40	Fluids	\$ 18,613	\$ 18,986	Increased service on Routes 12&15	2.00%
41	Tires	\$ 63,251	\$ 64,516	Increased service on Routes 12&15	2.00%
42	Accident Repair	\$ 26,369	\$ 26,369		0.00%
43	Tools	\$ 750	\$ 750		0.00%
44	Consulting	\$ 1,000	\$ 1,000		0.00%
45	Shop Supplies	\$ 1,250	\$ 1,250		0.00%
46	Facility Supplies	\$ 7,527	\$ 7,527		0.00%
47	Training/Meetings	\$ 5,000	\$ 5,000		0.00%
48	Shelter Maintenance	\$ 2,000	\$ 2,000		0.00%
49	CNG Stations Maintenance	\$ 75,000	\$ 75,000		0.00%
50	Total Maintenance:	\$ 744,084	\$ 762,304		2.45%

Line		Approved FY26 Budget	Proposed FY26 Budget	Notes	% Chg.
51	Operations Manager	\$ 126,721	\$ 126,721		0.00%
52	Safety & Training Supervisor	\$ 78,294	\$ 78,294		0.00%
53	Operator Wages	\$ 1,552,484	\$ 1,732,545	Additional Hours for Routes 12&15	11.60%
54	Dispatch Wages	\$ 291,523	\$ 291,523		0.00%
55	Payroll Taxes	\$ 49,176	\$ 49,176		0.00%
56	Health & Welfare	\$ 298,861	\$ 343,402	Increased Blue Shield Premiums	14.90%
57	Retirement	\$ 276,227	\$ 276,227		0.00%
58	Safety Incentive Program	\$ 12,900	\$ 12,900		0.00%
59	Workers' Comp.	\$ 243,000	\$ 243,000		0.00%
60	Other Employee Exp.	\$ 36,409	\$ 36,409		0.00%
61	Mileage	\$ 1,850	\$ 1,850		0.00%
62	Uniforms	\$ 8,076	\$ 8,076		0.00%
63	Outside Services	\$ 16,635	\$ 16,635		0.00%
64	Tel/cell/internet/fax etc.	\$ 53,638	\$ 53,638		0.00%
65	Radio Exp.	\$ 5,935	\$ 5,935		0.00%
66	Fuel	\$ 336,885	\$ 336,885		0.00%
67	Training/Meetings	\$ 4,400	\$ 4,400		0.00%
68	Insurance	\$ 396,077	\$ 396,077		0.00%
69	Deferred Comp Match	\$ 53,680	\$ 53,680		0.00%
70	Total Operations:	\$ 3,842,769	\$ 4,067,372		5.84%

71	Grand Total Operations:	\$ 5,484,019	\$ 5,720,278		4.31%
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BASIN TRANSIT CAPITAL BUDGET

Line	FY26 Capital Budget	STA	LTF	SGR	LCTOP	CMAQ	TOTAL
72	Operations Support	83,550					\$ 83,550
73	CERBT / CEPPT Trust		\$ 290,388				\$ 290,388
74	Engine Overhauls			\$ 50,000			\$ 50,000
75	Replacement Vehicles						\$ -
76	Bus Stop Improvements	\$ 45,000			\$ 169,246		\$ 214,246
77	Shop Equipment			\$ 20,000			\$ 20,000
78	Non-Revenue Vehicles	\$ 28,453		\$ 81,547			\$ 110,000
79	Facilities	\$ 117,353	\$ 245,329				\$ 362,682
80	Total Capital Budget:	\$ 274,356	\$ 535,717	\$ 151,547	\$ 169,246	\$ -	\$ 1,130,866

TREP BUDGET

Line	FY26 Trep Budget	Revenue	Expenses	TOTAL
81	5310 Grant Award	\$ 114,526		\$ 114,526
82	Program Administrator		\$ 2,298	\$ (2,298)
83	Client Relations Clerk		\$ 53,325	\$ (53,325)
84	TREP Program Expenses		\$ 1,000	\$ (1,000)
85	Mileage Reimbursements		\$ 57,903	\$ (57,903)
86	Total TREP Budget:	\$ 114,526	\$ 114,526	\$ -

PROCUREMENT BUDGET

Line	FY26 Procurement Budget	Revenue*	Expenses	TOTAL
87	Procurement Bid Income	Accrued receivables & RVBA	\$ 350,000	\$ 350,000
88	TAG Program		\$ 80,000	\$ (80,000)
89	Procurement Bid Expenses	Consulting, Legal, Meetings, etc.	\$ 70,000	\$ (70,000)
90	Procurement Director		\$ 127,302	\$ (127,302)
91	Total Procurement Reserves:		\$ 350,000	\$ 277,302
				\$ 72,698

TAXI BUDGET

Line	FY26 Taxi Budget	Revenue	Expenses	TOTAL
92	Revenue	\$ 2,780		\$ 2,780
93	Administrative Expenses		\$ 7,154	\$ (7,154)
94	Total Taxi Budget:	\$ 2,780	\$ 7,154	\$ (4,374)

Alternative 1

Overview

The main goal of Alternative 1 is to consolidate Route 1 as the backbone of Basin Transit's network, by creating a single and continuous route to travel between the Twentynine Palms Marine Base and the Kickapoo Park and Ride in Yucca Valley.

An additional goal of Alternative 1 is to increase service to Morongo Valley and Palm Springs via Route 12, by adding trips to provide more frequency through the day and by providing timed connections with Route 1 on all trips, to allow for seamless travel across the region, from Twentynine Palms to Palm Springs.

Also, Alternative 1 proposes to modify the operation of Ready Ride service to function as an on-demand "micro-transit" service but providing timed connections with Route 1 at designated transfer points, with the purpose of extending the coverage of Route 1 with Ready Ride acting as a feeder to the fixed route network.

These changes will create a continuous and connected service network that will reduce transfers for anyone traveling within the Morongo Basin, to none if living within walking distance of the Highway 62 corridor, and to just one transfer for those living away from Highway 62 and connecting to Route 1 via Route 21 or Ready Ride service.

The following paragraphs provide a more detailed explanation of the proposed changes.

Route 1

The biggest change to Route 1 is adopting the alignment that it is used on Saturday as the alignment of Route 1 every day of the week that the service is in operation. The frequency of service will remain hourly from 6:00 am to 10:00 pm, but providing more consistent frequency on

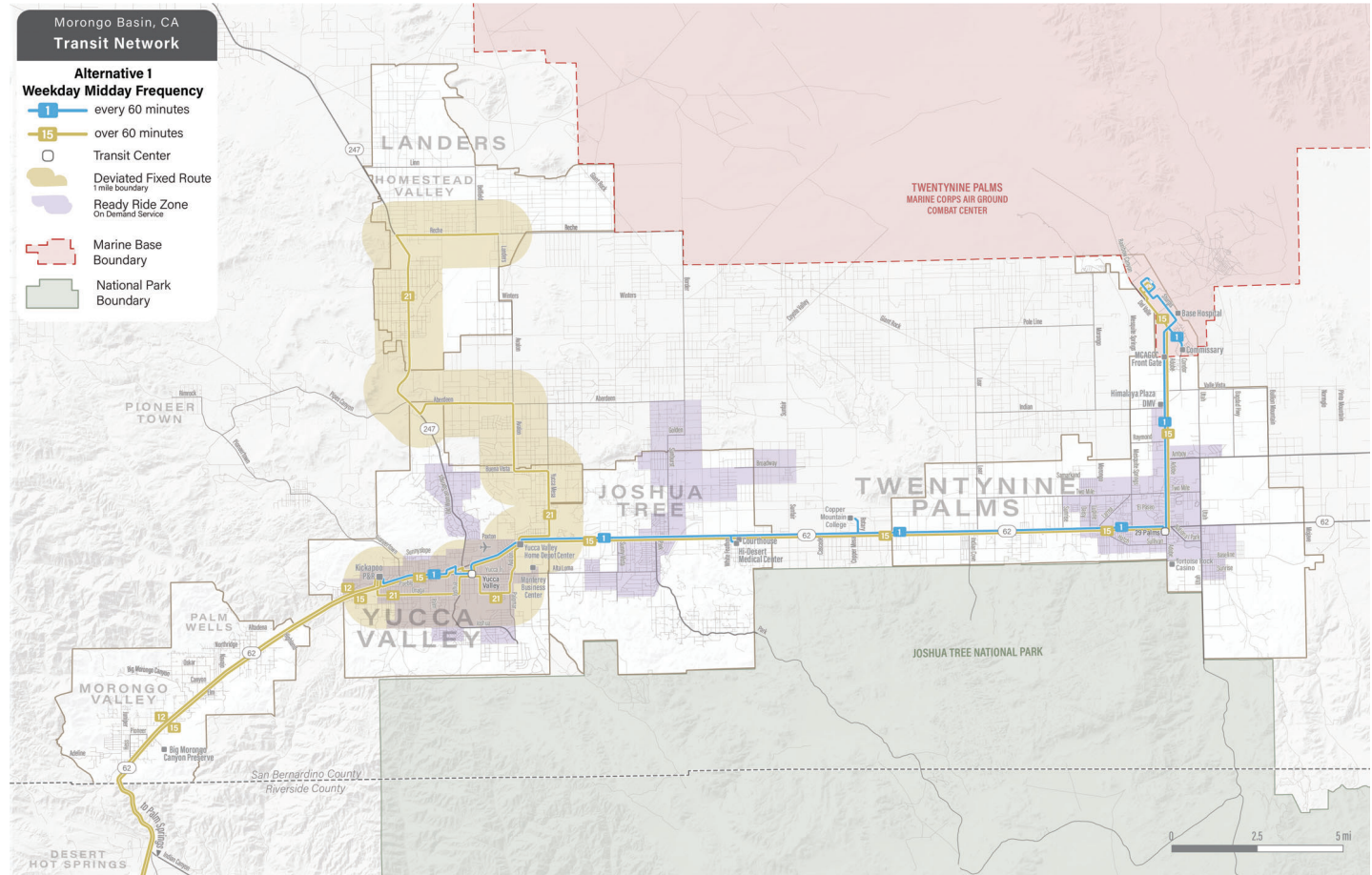


Figure 50: Alternative 1 - Network in the Basin

weekday evenings, closing the gap in service that currently exists at 6:00 pm.

In Yucca Valley, the route will run on Highway 62 from Kickapoo Park and Ride to Yucca Mesa Road but deviate off Highway 62, to serve the Yucca Valley Transit Center on Yucca Trail, via Joshua Lane and Airway Avenue.

Route 1 will keep the current deviations off Highway 62 to the Hi-Desert Medical Center and Copper Mountain College on its way to the Twentynine Palms Transit Center. From there it will head north on Adobe Road past the city limit and into the Marine Base. Route 1 will follow a simplified routing while on base that minimizes right-hand turns and provides a more convenient route for travel inside the base, from residential blocks in the north end to the Commissary in the south end, before returning to Adobe Road and the Twentynine Palms Transit Center.

Operating Route 1 along Adobe Road provides more direct access to neighborhoods and connectivity to important destinations in the City of Twentynine Palms such as The Plaza and the DMV office. City residents will be able to travel between Stater Bros Market and the DMV office on a single route.

The changes to Route 1 will not only offer a one-seat ride across the Morongo Basin but focus service on the communities where activity density is the highest and more riders are likely to use the service. Additionally, the extension of Route 1 to the Kickapoo Park and Ride and route changes inside the base, will create a more efficient scheduling cycle that will only require 3 vehicles for its operation.

The proposed alignment is currently served by Routes 7A and 7B, Route 1, and Route 3A, utilizing 4 vehicles for its operation. Utilizing one fewer vehicle saves resources that are

reinvested in other parts of the network, such as providing Ready Ride service on Saturday.

Route 21

The existing alignment of Route 21 is a large 40-mile long “figure 8” loop that is operated in one direction only, Monday to Friday, from Yucca Valley Transit Center to Yucca Mesa, Homestead Valley and Landers. Basin Transit allows deviations of up to 1.5 miles from the route on 4 out of 6 trips, if scheduled one day in advance.

The main change proposed for this route is to eliminate the “figure 8” and operate a consolidated alignment in both directions of travel, from Yucca Valley to Homestead Valley to Landers and back. This will provide riders in Homestead Valley and Yucca Mesa with a more direct travel path to Yucca Valley, and timed connections with Route 1 and regional service to Palm Springs.

The frequency of service will remain every two hours and offering the same 6 round trips that are provided today but with the addition of Saturday service. Because the route will travel a shorter path to and from Yucca Valley, it will also be able to make deviations on all trips, including the first and last trip in the day. However, the proposal is to limit deviations to only 1.0 mile away from the route, to reduce delays and also because a one-mile band around the route will provide coverage to most current users. Any existing customers in outlying areas that lose coverage with these changes can be grandfathered in until they stop using the service.

Changes to Route 21 in Homestead Valley and Landers will permit extending the route along Onaga Trail in Yucca Valley, to connect Walmart with neighborhoods south of Highway 62 with a direct two-way service. Route 21 will first connect with Route 1 at Walmart and last



Figure 51: Alternative 1 - Regional Network

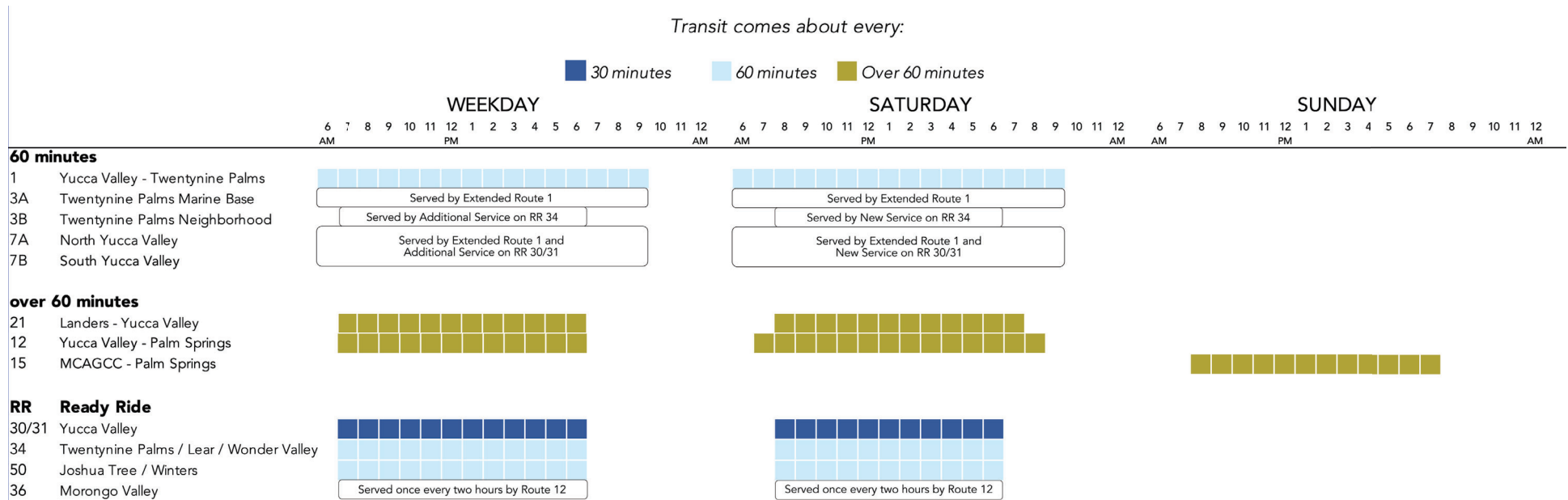


Figure 52: Alternative 1-Frequency Chart

at the Kickapoo Park and Ride, so the proposal is to time connections with Route 1 at Walmart and with Route 12 to Palm Springs at the park and ride. These changes will ensure that Yucca Valley High School and communities south of Highway 62 get enough service and connections to the network. They will also reduce excessive demand pressure off the new Ready Ride micro-transit service.

Ready Ride

Ready Ride will operate as a micro-transit service in three zones of not more than 12 square miles in Yucca Valley, Joshua Tree, and Twentynine Palms, see Figure 50. There will

be two vehicles providing service to Yucca Valley (RR 30 and RR 31), one vehicle providing service to Joshua Tree (RR 50), and one vehicle providing service in Twentynine Palms (RR 34), same as today, but the hours of service will be expanded on weekday evenings, and on Saturdays, to make the service more attractive and a better alternative for travel than the current Neighborhood Shuttle routes.

Ready Ride micro-transit service will be contained within each zone and not allowed to travel between zones, as it does today between Joshua Tree and Yucca Valley. Instead, Ready Ride service will be tethered to one stop along Route 1, within each zone, that will provide a

timed connection to travel across the Morongo Basin on the Intercity Highway service.

These changes in operation will contain the service within each zone allowing it to provide service more effectively with limited resources. The size of each Ready Ride zone will make it possible to complete dynamic routes through neighborhoods, to and from transit centers or other key locations, within one hour, to more effectively connect with and extend the reach of the fixed-route network. Additional service hours will allow the service to provide better coverage through the day and the week and increase its capacity to meet additional mobility needs.

Routes 12 and 15

Routes 12 and 15 will continue providing regional commute service on their current alignment but with the following changes:

- Route 12 will increase its service from 3 roundtrips to 6 roundtrips, Monday to Friday. This will allow operating a consistent frequency of service every two hours, from 7:00 am to 7:00 pm.
- Route 12's service will be expanded to run on Saturday, with one additional roundtrip (7 total), to provide service from 7:00 am to 9:00 pm, also every two hours.

Route 12's Saturday service will replace Route 15's service.

- Route 15's service hours on Saturday will be re-invested to provide additional service on Sunday. This will allow Route 15 to provide 4 more roundtrips on Sunday (6 total) and provide service from 8:00 am to 8:00 pm, every two hours.

These changes will create a regular connection, and consistent frequency of service, every two hours and 7 days per week, between all cities and census designated places in the Morongo Basin with Palm Springs and the Coachella Valley.

These changes respond not only to observed latent demand, but also to the feedback received during community outreach activities. Community survey responses, conversations with senior citizens and students, and talks with college and Marine Base representatives, emphasized the need for a reliable connection to Palm Springs throughout the week, and especially on weekends, to access jobs, services, and recreational opportunities.

Frequency of Service

Community feedback and the analysis of Fixed Route and Ready Ride services on Chapter 3 and Chapter 4, identified gaps in service in the early morning and late evening, Monday to Friday, and a significant gap in service on Saturday and Sunday. The service changes described for Alternative 1 seek to fill these gaps and improve the frequency and availability of service, to make the system more effective in providing a convenient mobility option to the community. Figure 52 shows the frequency and availability of service that can be achieved with the changes recommended in Alternative 1.

- **Route 1:** Provides hourly service from 6:00 am to 10:00 pm, Monday to Friday, and hourly service from 7:00 am to 10:00 pm on Saturday, from the Twentynine Palms MCAGCC to the Kickapoo Park and Ride.
- **Routes 3A, 3B, 7A, and 7B:** Eliminate Routes 3A, 3B, 7A, and 7B, and replace with additional service on Ready Ride services RR 30 and 31 in Yucca Valley, and RR 34 in Twentynine Palms. Also replaced with Route 1 extension to MCAGCC along Adobe Road (Routes 3A and 3B), and extension to Kickapoo Park and Ride along Highway 62 (Routes 7A and 7B).
- **Route 21:** Eliminate "figure 8" one-way loop and consolidate on bi-directional alignment via Yucca Mesa, Buena Vista, Avalon, Highway 247, and Reche, from Yucca Valley Transit Center to Walmart to Landers Post Office. Operate service every two hours from 7:00 am to 7:00 pm, Monday to Friday, and new service on Saturday from 8:00 am to 8:00 pm.
- **Route 12:** Operate every two hours from 7:00 am to 7:00 pm, Monday to Friday, from Kickapoo Park and Ride to Palm Springs Airport. Add new service on Saturday and also operate every two hours, from 8:00 am to 10:00 pm, to connect with Route 1 and Route 21 at the Kickapoo Park and Ride and continue travel across the basin.
- **Route 15:** Operate every two hours from 8:00 am to 8:00 pm, Sunday only. Add stops to provide access to all key destinations on Highway 62, between the MCAGCC and the Kickapoo Park and Ride.
- **Ready Ride Service:** Concentrate Ready Ride service to the three areas of higher demand and density – Yucca Valley, Joshua Tree, and Twentynine Palms. Increase

service hours within these areas to provide service every 30 minutes in Yucca Valley, every hour in Joshua Tree, and every hour in Twentynine Palms. Operate service from 7:00 am to 7:00 pm, Monday to Friday, and from 8:00 am to 7:00 pm on Saturday. Operate service on-demand with a dynamic route, using a dense web of virtual stops within each zone, and tethered to one or two key transfer locations to Route 1 and other services.

Resource Requirements

Alternative 1 changes the allocation of operational resources to a 52% focus on ridership and 48% focus on coverage. Service improvements are funded through re-allocation of resources and an increase of 10% in annual vehicle revenue hours, from 33,600 to 37,000.

- **Weekdays:** Service design changes require 3 fewer vehicles for peak operation (9 buses instead of 12). However, vehicle revenue hours are reduced by 4% only. Showing the consolidation of vehicle revenue hours into fewer routes and services.
- **Saturday:** Saturday service is increased by more than 250% with the addition of vehicle revenue hours on all routes and services, requiring 9 vehicles for peak service, like weekdays.
- **Sunday:** Sunday service is increased by 100% to provide travel options through the day on Route 15, which will require 2 vehicles.

BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: End of Year Update

Presentation by staff.

STAFF RECOMMENDATION: RECEIVE AND DISCUSS



**FY 2024/25
END OF YEAR
UPDATE**

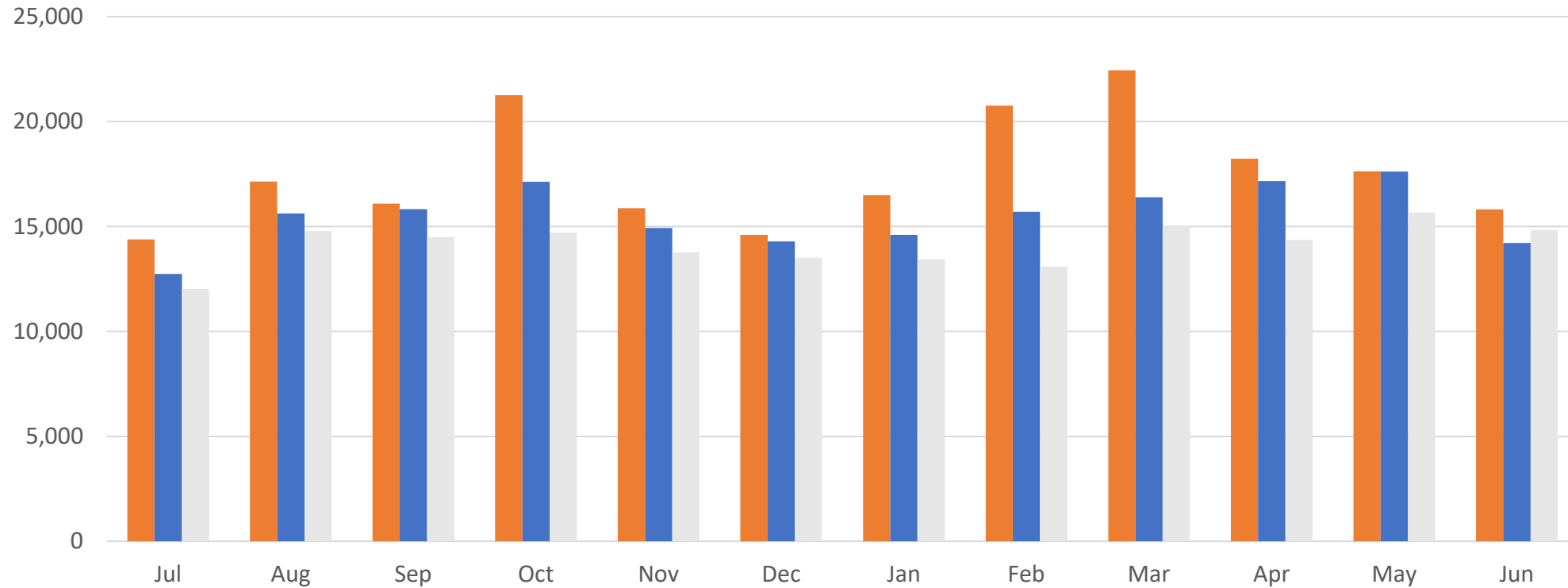
FY 2024/25 REVENUE

	<u>BUDGET</u>	<u>ACTUAL</u>		<u>% Chg.</u>
Passenger Fares	\$ 245,950	\$ 329,612	↗	34.02%
LCTOP Subsidy	\$ 45,000	\$ 45,000	↔	0.00%
FTA Section 5311	\$ 555,516	\$ 555,516	↔	0.00%
Other	\$ 63,671	\$ 210,684	↗	230.89%
Natural Gas	\$ 166,930	\$ 422,981	↗	153.39%
Measure I	\$ 153,100	\$ 149,573	↘	-2.30%
AB 2766	\$ 40,000	\$ 40,000	↔	0.00%
TIRCP	\$ -	\$ -	↔	0.00%
LTF	\$ 4,001,456	\$ 4,001,456	↔	0.00%
Total Revenues:	\$ 5,271,623	\$ 5,754,822	↗	9.17%

FY 2024/25 EXPENSES

	<u>BUDGET</u>	<u>ACTUAL</u>		<u>% Chg.</u>
Administration	\$ 863,463	\$ 794,710	↙	-7.96%
Maintenance	\$ 772,079	\$ 721,073	↙	-6.61%
Operations	\$ 3,636,081	\$ 3,450,831	↙	-5.09%
Total Expenses:	\$ 5,271,623	\$ 4,966,613	↙	-5.79%

FY 2024/25 RIDERSHIP



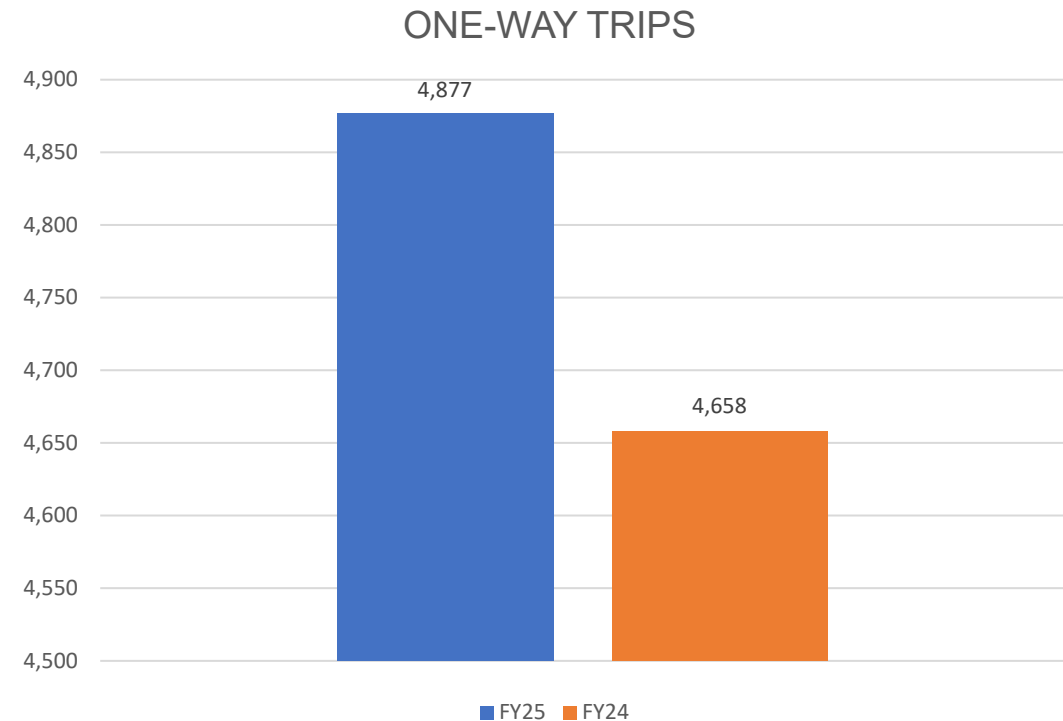
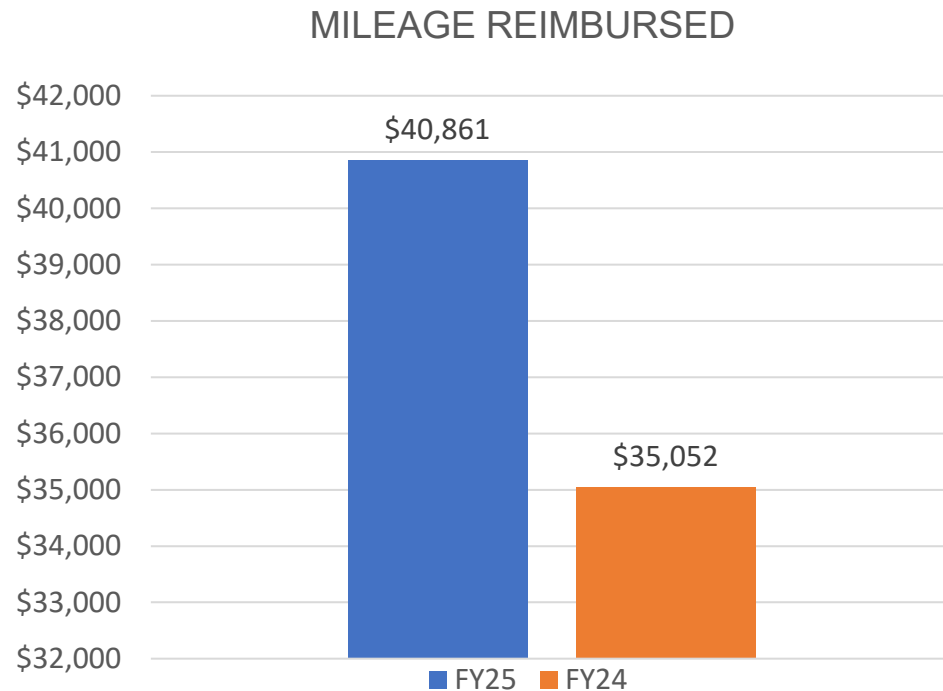
■ Fiscal Year 2024/25 = 210,741

■ Previous FY = 186,234

■ Two Years Ago = 169,710

TRANSPORTATION REIMBURSEMENT ESCORT PROGRAM

The Transportation Reimbursement Escort Program (TREP) is for seniors 60 years of age or older, persons that live with disabilities, or persons that have low and limited incomes and have no access to Basin Transit buses.



UPCOMING PROJECTS

- Facility Repairs



UPCOMING PROJECTS

- Facility Repairs
- Employee Handbook Updates



UPCOMING PROJECTS

- Facility Repairs
- Employee Handbook Updates
- **Bus Stop Improvements**



UPCOMING PROJECTS

- Facility Repairs
- Employee Handbook Updates
- Bus Stop Improvements
- **Wage Review**



UPCOMING PROJECTS

- Facility Repairs
- Employee Handbook Updates
- Bus Stop Improvements
- Wage Review
- **Transit Ambassador Program**



UPCOMING PROJECTS

- Facility Repairs
- Employee Handbook Updates
- Bus Stop Improvements
- Wage Review
- Transit Ambassador Program
- **Zero Emissions**





BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: September 25, 2025

RE: RFP 25-01 ADA Paratransit Plan Update

Staff requests approval of RFP 25-01 to obtain a qualified contractor to update the ADA Paratransit Plan. The scope is to review and update service policies, including eligibility, scheduling procedures, no-show policies, fares, hours of operation, and service boundaries.

The Americans with Disabilities Act (ADA) Paratransit Plan for the Morongo Basin Transit Authority (Basin Transit) was originally developed in 2012 in accordance with Code of Federal Regulations, Title 49, Volume 1, from the U.S. Government Printing Office via GPO Access, cite 49 CFR 37.

STAFF RECOMMENDATION: APPROVE RFP 25-01 ADA PARATRANSIT PLAN



MORONGO BASIN TRANSIT AUTHORITY (BASIN TRANSIT)

Cheri Holsclaw, General Manager
62405 Verbena Road
Joshua Tree CA 92252

REQUEST FOR PROPOSAL (RFP) NO. 25-01

FOR

ADA PARATRANSIT PLAN UPDATE

ELECTRONIC SUBMISSIONS ONLY

Questions regarding the solicitation process and the scope of work should be directed to Cheri Holsclaw at cheri@basin-transit.com or 760.366.2986. All questions should be submitted in writing by mail, or e-mail no later than no later than Friday, October 10, 2025 by 5:00pm. These questions, along with their answers, will be uploaded on PlanetBids by Friday, October 17, 2025 by 5:00pm.

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SECTION I - RFP KEY DATES

Monday, September 29, 2025	RFP Issue Date
Friday, October 10, 2025 by 5:00pm	Question Submittal Deadline
Friday, October 17, 2025 by 5:00pm	Basin Transit Responses to Questions
Friday, November 7, 2025 by 5:00pm	Proposal Due Date
Thursday, November 20, 2025	Recommendation to Board for Approval
Monday, November 24, 2025	Notice to Proceed

Note that all times referenced in this Request for Proposal are based on Basin Transit's local time which is Pacific Standard Time (PST).

This schedule is subject to change if determined by Basin Transit. Any changes will be issued by addendum to firms providing contact information to Basin Transit during the question and response period shown above. All Addendums and Notices of Action will be posted on PlanetBids.com.

SECTION II - INTRODUCTION & BACKGROUND

A. INTRODUCTION

Morongo Basin Transit Authority (branded and operated as "Basin Transit") seeks proposals from qualified contractors to update the ADA Paratransit Plan. The specific work requirements are detailed in Scope of Work - Section III.

B. BACKGROUND

Basin Transit is a joint powers agency and operates public transit services in 10 desert rural communities including Yucca Valley, Twentynine Palms, Joshua Tree, and unincorporated areas within San Bernardino County, extending south to Palm Springs in neighboring Riverside County. Much of the Morongo Basin's residential and commercial development is along the State Route 62 corridor between Yucca Valley in the west and Twentynine Palms in the east. This development parallels the northern border of Joshua Tree National Park and is largely the service area for Basin Transit routes. Two regional, long-distance routes, 12 and 15, connect the Morongo Basin to Palm Springs.

Basin Transit runs three types of routes: neighborhood shuttles, intercity service, and longer-distance service to Palm Springs. The majority of Basin Transit's neighborhood shuttle routes run between 18 and 24 miles in length; Route 21 runs on a 48-mile loop; the intercity route runs between 27 and 43 miles; and the longer-distance routes run between 39 and 79 miles, depending on point of origin relative to Palm Springs.

SECTION III - SCOPE OF WORK

This project will update Basin Transit's Americans with Disabilities Act (ADA) Paratransit Plan in accordance with the ADA requirements for complementary paratransit service. The plan will outline eligibility criteria, service policies, operating practices, route maps, and procedures to ensure the agency continues to provide accessible, equitable, and compliant transit options for seniors and persons with disabilities.

The Americans with Disabilities Act (ADA) Paratransit Plan for the Morongo Basin Transit Authority (Basin Transit) was originally developed in 2012 in accordance with Code of Federal Regulations, Title 49, Volume 1, from the U.S. Government Printing Office via GPO Access, cite 49 CFR 37.

This service is designed to improve community mobility but is not intended to meet the Americans with Disabilities Act (ADA) complementary paratransit requirements associated with a fixed-route transit system. Neighborhood Shuttles are tasked with providing ADA complementary service through deviations from fixed-route service by advanced reservation, while Basin Transit's Demand Service, Ready Ride, are tasked with providing demand response service to seniors and individuals with physical disabilities also by advanced reservation.

A budget of \$65,000 has been established to fund the study using non-federal funding.

A. PROJECT GOALS

This scope provides an outline of the elements anticipated in the ADA paratransit plan update:

- Review and update service policies, including eligibility, scheduling procedures, no-show policies, fares, hours of operation, and service boundaries.
- Update the plan to reflect current federal requirements and industry best practices.

B. RESPONSIBILITIES AND DELIVERABLES

The consultant shall:

- Meet with Basin Transit staff to gain an understanding of current practices and challenges.
- Develop a detailed task outline and project schedule.
- As the update progresses, sections should be provided to staff for review and comment.
- Review current ADA paratransit plan and identify gaps with federal requirements.
- Recommend updates to the eligibility certification process, service policies, and no-show procedures.
- Prepare selected strategies, tools for implementation and timelines, if changes are recommended.
- Include updated ADA service area maps consistent with fixed-route updates.
- Draft revisions to the ADA Paratransit Plan for agency review, and a scheduled Zoom/Teams meeting to discuss updates and proposed changes.
- Provide a final ADA Paratransit Plan that is clear, compliant, and ready for adoption in PDF or Word format.

C. PROJECT OVERSIGHT

Project oversight shall be provided by the Operations Manager, who shall serve as the point of contact and with close participation of the General Manager. Proposals shall demonstrate quality assurance and control measures for submitted materials and revisions.

D. TIMELINE

Successful proposer is to complete scope of work within 120 days from the date Notice to Proceed is issued.

SECTION IV - FORMAT OF PROPOSALS

One (1) digital copy of the Proposal in Portable Document Format (PDF) form along with one (1) separate digital copy of the Cost Proposal in PDF form shall be uploaded into PlanetBids.com no later than the date and time specified in Section I. No exceptions to this requirement will be considered.

The following is required for a proposal to be considered complete:

1. Contact information.
2. Resumes of key staff to be assigned to the project, including lead and any sub-consultants.
3. List of similar projects completed by the firm. Include the project description, client, contract amount, services provided, and duration of service provided.
4. Three references of previous or current clients.
5. Provide a description of your approach and methods to be utilized to complete the

project. Please describe how you anticipate working with Basin Transit staff and the community, if applicable.

6. Provide a clear statement of qualifications that details why your firm is qualified to complete the ADA paratransit plan update. Include any other information that may be helpful to the evaluation process.

SECTION V - EVALUATION PROCESS

Basin Transit will evaluate the contractor on their technical understanding of the Americans with Disabilities Act, ability to perform the proposed work, ability to complete the project in a given timeframe, ability to maintain communication with Basin Transit staff, ability to involve partners/stakeholders as necessary, and references. The contractor best meeting the Basin Transit's expectations for experience, qualifications, and cost requirements will be selected.

PLEASE KEEP IN MIND THAT COST, WHILE AN IMPORTANT FACTOR, WILL NOT BE A SOLE DETERMINING FACTOR. THE LOWEST BID WILL NOT AUTOMATICALLY BE AWARDED PREFERENTIAL CONSIDERATION.

Criteria	Points Possible
1. Quality, completeness, and responsiveness of proposal	30
2. Qualification of consulting firm	10
3. Qualification of proposed personnel	15
4. Work plan, project approach, and method of providing services	30
5. Schedule	15
Total Points	100

SECTION VI - GENERAL INFORMATION

A. GENERAL INSTRUCTIONS

1. Basin Transit may consider proposals for any and/or all elements of the requested items. The quantities and items requested are only estimates and are subject to change.
2. Basin Transit reserves the right to award a contract to a firm solely on the basis of the initial proposal submitted.
3. Required information to be submitted in the proposal must be current, complete and accurate. Please complete the forms referenced in other sections of this RFP. Basin Transit reserves the right to require more information and clarification of information submitted in the proposal in order to complete the evaluation.
4. Note that where two or more contractors, persons or entities wish to submit one proposal in response to this RFP, they should do so on a prime/subcontractor basis rather than as a joint venture. Basin Transit will contract with a single firm, person or entity only and not with a joint venture.

B. LIMITATIONS

This RFP does not commit Basin Transit to award a contract, pay any cost incurred in the preparation of a proposal responsive to this RFP, or procure or contract for services. Basin Transit reserves the right to accept or reject any or all proposals received as a result of this RFP, to negotiate with qualified sources, or to cancel in part or in its entirety this RFP if it is in the best interests of Basin Transit. The contents of the proposal submitted by a proposer may become a contractual obligation if a contract ensues.

C. PROTESTS

Basin Transit has the authority to resolve protested solicitations and awards. In the event a proposer desires to protest the proposal or an award, the following procedure shall be used.

- a. Any protest must be submitted in writing within ten calendar days after the notice of intent to contract to:
Basin Transit: Cheri Holsclaw, General Manager
Mailing Address: 62405 Verbena Road, Joshua Tree CA 92252
- b. To be considered valid, the bid protest shall:
 - i. be submitted within ten calendar days after Basin Transit issues a notice of intent to contract;
 - ii. contain a complete, detailed statement of the basis for the protest;
 - iii. include all relevant, supporting documentation; and
 - iv. identify the name, address, and telephone number of the person representing the protesting party.
- c. In addition, the party filling the protest shall transmit a copy of the protest and any supporting documentation to all other parties with a direct financial interest in the award of the contract and/or the outcome of the contract protest. Such parties shall include all other proposers who appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest.
- d. Basin Transit shall issue a decision within ten calendar days of receiving the bid protest, should that protest meet all criteria included in Section C.2 above.
- e. If Basin Transit determines that a protest is frivolous, the party originating the protest may be determined to be irresponsible and thus ineligible for future contract awards by Basin Transit.
- f. The procedure and time limits set forth in this paragraph are mandatory and are the proposer's sole and exclusive remedy in the event of protest. Failure to comply with these procedures shall constitute a waiver of any right to further pursue the bid protest or other legal proceedings.

D. DEBRIEFING

Any proposer who wishes a debriefing shall submit a written request no later than ten calendar days after award by the Basin Transit Board, to the attention of:

Basin Transit: Cheri Holsclaw, General Manager
Mailing Address: 62405 Verbena Road, Joshua Tree CA 92252

E. PUBLIC RECORDS ACT

Proposals may be subject to public disclosure under the California Public Records Act and other public records laws. Proposals become the property of Basin Transit when submitted and, by submitting a proposal, the proposer agrees that Basin Transit may use any information, documentation or writing contained in the proposal for any Basin Transit purpose. All Basin Transit public records, as such, may be subject to public review. Documents protected by law from public disclosure will not be disclosed by Basin Transit if clearly marked with the word "CONFIDENTIAL" on each applicable page. Trade secrets may be marked as "CONFIDENTIAL" only to the extent they meet the requirements of California Government Code Section 6254.7. Only information claimed to be a trade secret at the time of submittal to Basin Transit and clearly identified as "CONFIDENTIAL" will be treated as a trade secret. Entire Proposals in which every page is marked "CONFIDENTIAL" may be rejected by Basin Transit if each and every page does not meet the California Government Code Section 6254.7. Consistent with 49 U.S.C. 5325(b)(3)(D), before requesting or using indirect cost rate data, Basin Transit shall first notify and obtain written permission from any Proposer or firm subject to an indirect cost rates audit. If Basin Transit receives a Public Records Act request for a Proposer's or firm's indirect cost rates, pursuant to Government Code Section 6250 et seq., Basin Transit shall also take the above-described precautionary steps.

F. DISADVANTAGED BUSINESS ENTERPRISES (DBE). Basin Transit encourages the use of small and disadvantaged contractors in its contracting purposes. Basin Transit's annual DBE goal is 6.3%. Refer to the information contained in Agreement [Attachment 1](#).

G. FURNISHED MATERIALS

All software, data, reports, and other documents furnished to the awarded firm, or generated during the course of the Project, or for the firm's use in the performance of work or services under this contract shall be made available only for the use in performing this assignment and shall remain the sole property of Basin Transit. All such materials shall be returned to Basin Transit upon completion of the work, termination of the contract, or at any such time that Basin Transit determines. Contractor shall not utilize in print, in its materials or in the media, any Basin Transit data, reports, documents or information without prior written consent of Basin Transit.

H. REGULATION CONFORMANCE

Contractor is bound by the same terms and conditions of applicable federal, state and local regulations that are imposed on Basin Transit for proper administration of this project. All applicable provisions, whether identified herein or not, shall pertain to the project.

AGREEMENT ATTACHMENT 1 – DISADVANTAGED BUSINESS ENTERPRISE

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

Although this Agreement is not subject to Title 49, Part 26 of the Code of Federal Regulations (49 CFR 26) entitled "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs." Basin Transit does participate in DBE tracking and reporting to the State of California and the Federal Government. In order to ensure the California Department of Transportation (Caltrans) achieves its federally mandated statewide overall Disadvantaged Business Enterprise (DBE) goal, the Agency encourages the participation of DBE's, as defined in 49 CFR 26, in the performance of Agreements financed in whole or in part with federal funds. The Contractor shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of subcontracts.

As required by federal law, Caltrans has established a statewide overall DBE goal. In order to ascertain whether that statewide overall DBE goal is being achieved, Caltrans is tracking DBE participation on all federally assisted contracts. **Basin Transit's annual DBE goal is 6.3%.** To assist Contractors in ascertaining DBE availability for specific items of work, the Agency advises that it has determined that DBE's could reasonably be expected to compete for subcontracting opportunities on this project and the likely DBE Availability Advisory Percentage is 4 percent, consistent with Caltrans' objective. The Agency also advises that participation of DBE's in the specified percentage is not a condition of award. The Contractor has agreed to carry out applicable requirements of Title 49 CFR 26, in the award and administration of federally assisted Agreements. The regulations in their entirety are incorporated herein and by reference. The Contractor should notify the Basin Transit's General Manager in writing, of any changes to its anticipated DBE participation. This notice should be provided prior to the commencement of that portion of the work.

DBE as defined in Title 49 CFR 26 and other small businesses are encouraged to participate in the performance of agreements financed in whole or in part with federal funds. The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out the applicable requirements of 49 CFR. Part 26 in the award and administration of U.S. Department of Transportation assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as recipient deems appropriate. Any subcontract entered into as a result of the Agreement shall contain all the provisions of this section.

BASIN TRANSIT ACRONYM LIST

5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
IFB	Invitation for Bid
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
RFP	Request for Proposal
SBCTA	San Bernardino County Transportation Authority
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account

BASIN TRANSIT ROUTES

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service