

BASIN TRANSIT

**REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

Thursday, September 25, 2025, 5:00 p.m.  
Basin Transit Operations Center  
62405 Verbena Road  
Joshua Tree, CA 92252

**ACTION MINUTES**

**1.0 CALL TO ORDER** – Chair Drozd called the meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE** – Sandy Smith

**ROLL CALL**

Members Present:

Jeff Drozd  
Dan Mintz  
McArthur Wright

Jennifer Henning  
Ben Sasnett

Members Absent:

Merl Abel

Danielle Harrington

**2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS**

NONE

**3.0 PUBLIC COMMENTS ON NON-AGENDA ITEMS**

NONE

**4.0 CONSENT CALENDAR**

4.1 Minutes of the July 24, 2025 Board Meeting

4.2 Treasurer's Report for May 2025 through July 2025

4.3 Warrant Register through July 31, 2025

4.4 Ridership Reports

4.5 Financial Reports

4.6 Taxi Report

4.7 General Manager's Report(s)

4.8 Operations Report

4.9 Transit Operating, Capital Plan (TOCP) Reallocations

4.10 Lost & Found Policy No. 207

**ACTION:** Board Member Wright moved to approve the Consent Calendar (items 4.1 - 4.10); seconded by Board Member Henning: motion passed by Roll Call Vote (5-0).

**5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

NONE

**6.0 OLD BUSINESS**

NONE

**7.0 NEW BUSINESS**

7.1 Transportation Assistance Grant (TAG) Awards

The following TAG award applicants expressed their gratitude to the Board for considering their projects for grant awards:

Susanna Barnett, Morongo Basin Unity Home  
Sandy Smith, Copper Mountain College Foundation  
Robin Schlosser, Reach Out Morongo Basin  
Niko Lunetta, Morongo Basin Healthcare District  
Yvonne Gates, The Way Station  
Clint Lewis, Pacific Clinics

Joe Meer requested that the Board revise the TAG budget and approve TAG awards as listed in the staff report.

**ACTION:** Board Member Wright moved to revise the TAG budget and approve TAG awards as listed in the staff report; seconded by Board Member Drozd: motion passed by Roll Call Vote (5-0).

7.2 Pilot Service with Amended FY 2025/26 Budget

Cheri Holsclaw requested that the Board approve a pilot service, adding one (1) additional weekday trip to route 12 and two (2) weekend trips to route 15, along with additional changes to fixed route service. A 4.31% budget increase request accompanied this item to accommodate the service enhancements as well as additional economic activity changes.

**ACTION:** Board Member Drozd moved to approve the pilot service and amended FY 2025/26 budget as presented; seconded by Board Member Wright, motion passed by Roll Call Vote (5-0).

### 7.3 FY 2024/25 End of Year Update

Cheri Holsclaw presented an FY 2024/25 End of Year Update, sharing budget vs. actual revenue and expenses, ridership changes, Transportation Reimbursement Escort Program statistics, and upcoming projects.

### 7.4 RFP 25-01 ADA Paratransit Plan Update

Cheri Holsclaw requested that the Board approve RFP 25-01 to solicit a qualified contractor to assist the agency in updating its ADA Paratransit Plan.

**ACTION:** Board Member Wright moved to approve publication of RFP 25-01; seconded by Board Member Henning, motion passed by Roll Call Vote (5-0).

## 8.0 CLOSED SESSION

NONE

## 9.0 GENERAL MANAGER UPDATE

Cheri shared that a successful interactive safety meeting was held on Saturday, September 20<sup>th</sup>, which included an emergency evacuation drill and allowed staff members to practice using a fire extinguisher.

## 10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

## 11.0 BOARD MEMBER COMMENTS

The following Board Members made comments:

Board Member Sasnett

Board Member Henning

Board Member Drozd

Board Member Wright

Chair Mintz

## **12.0 ADJOURNMENT**

The meeting adjourned at 5:37 p.m. Thursday, September 25, 2025.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michal Brock", is written over a horizontal line.

Michal Brock, Assistant Board Secretary