BASIN TRANSIT

**REGULAR MEETING OF   
THE BOARD OF DIRECTORS**

Thursday, May 22, 2025, 5:00 p.m.

Basin Transit Operations Center

62405 Verbena Road

Joshua Tree, CA 92252

**ACTION MINUTES**

**1.0 CALL TO ORDER** – Chair Drozd called the meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE –** Matt Atkins

**ROLL CALL**

Members Present:

Merl Abel Jeff Drozd

\*Jennifer Henning Dan Mintz

Ben Sasnett McArthur Wright

\*Arrived at 5:06 p.m., prior to agenda item no. 3.0

Members Absent:

Danielle Harrington

**2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS**

2.1 Recognition of Employee of the Quarter: Matt Atkins, Operations Manager, recognized Robert Arvizu as the Employee of the Quarter.

**3.0 PUBLIC COMMENTS**

NONE

**4.0 CONSENT CALENDAR**

4.1 Minutes of the March 27, 2025 Board Meeting

4.2 Treasurer's Report for February and March 2025

4.3 Warrant Register through March 31, 2025

4.4 Ridership Reports

4.5 Financial Reports

4.6 Taxi Report

4.7 General Manager's Report(s)

4.8 Operations Report

4.9 Renewal of Banc of California Credit Line

4.10 Bus Wash Replacement

4.11 JPA Amendment 7

**ACTION:** Board Member Wright moved to approve the Consent Calendar (items 4.1 - 4.11); seconded by Board Member Henning: motion passed by Roll Call Vote (6-0).

**5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

NONE

**6.0 OLD BUSINESS**

NONE

**7.0 NEW BUSINESS**

7.1 Approval of FY 2025/26 Operating and Capital Budgets

Cheri Holsclaw reported that no revisions were made between the draft FY 2025/26 budget presented at the March 27, 2025, Board of Directors’ meeting and the final version presented for approval. It was requested that the Board approve the FY 2025/26 Operating, Capital, and Taxi Budget, and adopt Resolution 25-04, following public hearing.

**ACTION:** Following a public hearing,Board Member Drozd moved to approve the FY 2025/26 Operating, Capital, and Taxi Budget, and adopt Resolution 25-04; seconded by Board Member Wright: motion passed by Roll Call Vote (6-0).

7.2 CMAQ Grant Request

Cheri Holsclaw requested that the Board approve a CMAQ grant request for $904,072 to replace four (4) aging transit buses that have reached the end of their Federal Transit Administration (FTA) defined useful life, following public hearing.

**ACTION:** Following a public hearing, Vice Chair Abel moved to approve the CMAQ grant request; seconded by Board Member Wright, motion passed by Roll Call Vote (6-0).

7.3 Procurement Update

Joe Meer provided an update on Basin Transit’s Cooperative Procurement Department activities. In a brief presentation and discussion, Joe shared a brief history on the program, summarized the types of vehicles and contracts involved with the program, its financial performance, anticipated force majeure undertakings, and upcoming activities.

7.4 Onboard Passenger Information System (OPIS) Presentation

Cheri Holsclaw presented an overview of the new Onboard Passenger Information System, including its features and benefits.

**8.0 CLOSED SESSION**

8.1 Closed Session Pursuant to Government Code Section 54957 Regarding   
Personnel Matters, General Manager Evaluation

8.2 Closed Session Pursuant to Government Code Section 54957 Regarding   
Personnel Matters, Procurement Director Evaluation

Chair Mintz commented that there was nothing to report.

**9.0 GENERAL MANAGER UPDATE**

Cheri updated the Board on the status of new buses to be delivered.

**10.0 FUTURE BOARD INITIATED AGENDA ITEMS**

NONE

**11.0 BOARD MEMBER COMMENTS**

The following Board Members made comments:

Board Member Wright

Board Member Sasnett

Chair Mintz

**12.0 ADJOURNMENT**

The meeting adjourned at 6:27 p.m. Thursday, May 22, 2025.

Respectfully submitted,



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Michal Brock, Assistant Board Secretary