

BASIN TRANSIT

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, May 23, 2024 5:00 p.m.
Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Drozd called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE – Chair Drozd

ROLL CALL

Members Present:

Merl Abel	Jeff Drozd
Jennifer Henning	Dan Mintz
Ben Sasnett	McArthur Wright

Members Absent:

Danielle Harrington

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Recognition of Employee of the Quarter: Matt Atkins, Operations Manager, recognized January Rodriguez as the Employee of the Quarter.

3.0 PUBLIC COMMENTS

NONE

4.0 CONSENT CALENDAR

4.1 Minutes of the March 28, 2024 Board Meeting

4.2 Treasurer's Report for February 2024 and March 2024

4.3 Warrant Register through March 31, 2024

4.4 Ridership Reports

4.5 Financial Reports

4.6 Taxi Report

- 4.7 General Manager's Reports
- 4.8 Operations Report
- 4.9 Transportation Reimbursement Escort Program (TREP) Update
- 4.10 Conveyance of 29 Palms Land
- 4.11 Authorize General Manager to apply for Fiscal Years 2024/25, 2025/26 and 2026/27 Grant Funding for Capital and Operating Assistance
- 4.12 Approval of Vehicle Purchase
- 4.13 Renewal of Banc of California Credit Line
- 4.14 Revisions to Basin Transit Policies

ACTION: Board Member Abel moved to approve the Consent Calendar (items 4.1 - 4.14); seconded by Board Member Wright: motion passed by Roll Call Vote (6-0).

5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

6.0 OLD BUSINESS

NONE

7.0 NEW BUSINESS

7.1 CMAQ Grant Request

Cheri Holsclaw requested that the Board approve a CMAQ grant request for \$745,080 to replace five (5) revenue vehicles with Class C's as stated in the SBCTA approved Short Range Transit Plan, following public hearing.

ACTION: Following a public hearing, Vice Chair Mintz moved to approve the CMAQ grant request; seconded by Board Member Wright: motion passed by Roll Call Vote (6-0).

7.2 FY 2024/25 Operating and Capital Budgets

Cheri Holsclaw requested that the Board approve FY 2024/25 Operating, Capital, and Taxicab Budgets and authorize staff to submit the transit claim to SBCTA, following public hearing.

ACTION: Following public hearing, Board Member Abel moved to approve the FY 2024/25 Operating, Capital, and Taxicab Budgets and authorize staff to submit the transit claim to SBCTA; seconded by Board Member Wright: motion passed by Roll Call Vote (6-0).

7.3 Workplace Violence Prevention Plan (WVPP) – Policy No. 205

Cheri Holsclaw requested the adoption of Basin Transit’s WVPP – Policy No. 205.

ACTION: Vice Chair Mintz moved to adopt Basin Transit’s WVPP – Policy No. 205; seconded by Board Member Henning, motion passed by Roll Call Vote (6-0).

7.4 National Rural Transit Day

Cheri Holsclaw requested the Board to approve free rides to the public on July 16, 2024 to celebrate National Rural Transit Day.

ACTION: Board Member Wright moved to approve free rides to the public on July 16, 2024 to celebrate National Rural Transit Day. Fares provided that day will be reimbursed by SBCTA as authorized at the Board Meeting by Nancy Strickert; seconded by Board Member Sasnett, motion passed by Roll Call Vote (6-0).

7.5 RFP 24-02 for the 2025-2029 Short Range Transit Plan (SRTTP)

Cheri Holsclaw requested approval of RFP 24-02 for the 2025-2029 SRTTP.

ACTION: Board Member Sasnett moved to approve RFP 24-02; seconded by Vice Chair Mintz, motion passed by Roll Call Vote (6-0).

8.0 CLOSED SESSION

8.1 Closed Session Pursuant to Government Code Section 54957 Regarding Personnel Matters, General Manager Evaluation

8.2 Closed Session Pursuant to Government Code Section 54957 Regarding Personnel Matters, Procurement Director Evaluation

Chair Drozd reported that the annual evaluations for the General Manager and the Procurement Director were very favorable.

9.0 GENERAL MANAGER UPDATE

Vice Chair Mintz inquired about an update on the shade structure for the 29 Palms Post Office bus stop. Cheri informed Vice Chair Mintz that Basin Transit will not have funding for that bus stop until July 2024.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

The following Board Members made comments:

Board Member Abel


Board Member Sasnett

Vice Chair Mintz

12.0 ADJOURNMENT

The meeting adjourned at 6:05 p.m. Thursday, May 23, 2024.

Respectfully submitted,



Michal Brock, Assistant Board Secretary