

# Agenda



## Regular Board Meeting of the Board of Directors

*Meeting Location:*

**Basin Transit Operations Center  
62405 Verbena Road  
Joshua Tree, CA 92252**

It is the intention of Basin Transit to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 or email [michal@basin-transit.com](mailto:michal@basin-transit.com) for assistance so the necessary arrangements can be made.

Public comments may be submitted via email to the Assistant Board Secretary at [michal@basin-transit.com](mailto:michal@basin-transit.com) prior to November 15, 2023, at 5:00 PM with your name, telephone number, and subject of your public comment (agenda item or non-agenda item). If you send written comments, your comments will be made part of the official record of the proceedings and read into the record if they are received by the deadline above.

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### **Board of Directors**

McArthur Wright, Chair  
Jeff Drozd, Vice Chair  
Merl Abel  
Jennifer Henning  
Daniel L. Mintz, Sr.  
Dawn Rowe (Danielle Harrington Designee)  
Ben Sasnett

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### **Officers**

Cheri Holsclaw, Board Secretary  
Michal Brock, Assistant Board Secretary



## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

Thursday, November 16, 2023  
62405 Verbenia Road, Joshua Tree CA 92252  
5:00 PM

#### 1.0 CALL TO ORDER

##### PLEDGE OF ALLEGIANCE

**ROLL CALL:** Board Members: Abel, Drozd, Harrington, Henning, Mintz, Sasnett, and Chair Wright

#### 2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Employee of the Quarter

#### 3.0 PUBLIC COMMENTS

3.1 This is a time for comments from the public on any subject not on the agenda. The Brown Act prohibits the Basin Transit Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

3.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

**4.0 CONSENT CALENDAR**—All matters listed under the Consent Calendar are to be considered routine by the Basin Transit Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

4.1 Minutes of the September 28, 2023 Board Meeting

**Staff Recommendation: Approve Minutes**

4.2 Treasurer's Report for August and September 2023

**Staff Recommendation: Approve Treasurer's Reports**

4.3 Warrant Register through September 30, 2023

**Staff Recommendation: Approve Warrant Register**

- 4.4 Ridership Reports  
**Staff Recommendation: Receive and File**
- 4.5 Financial Reports  
**Staff Recommendation: Receive and File**
- 4.6 Taxi Report  
**Staff Recommendation: Receive and File**
- 4.7 General Manager's Reports  
**Staff Recommendation: Receive and File**
- 4.8 Operations Report  
**Staff Recommendation: Receive and File**
- 4.9 End-of-Year Employee Recognition  
**Staff Recommendation: Approve \$100 end-of-year recognition to each Basin Transit employee**

ACTION: Move\_\_\_\_\_ 2<sup>nd</sup>\_\_\_\_\_ Roll Call Vote

**5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

**6.0 OLD BUSINESS**

NONE

**7.0 NEW BUSINESS**

- 7.1 Revisions to FY 2023/24 Budget and Transit Operating, Capital Plan  
**Staff Recommendation: Approve Revisions to FY 2023/24 Budget and Transit Operating and Capital Plan; Authorize Staff to File Revised Transit Claim**

ACTION: Move\_\_\_\_\_ 2<sup>nd</sup>\_\_\_\_\_ Roll Call Vote

**8.0 CLOSED SESSION**

NONE

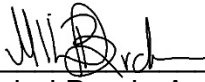
**9.0 GENERAL MANAGER UPDATE**

**10.0 FUTURE BOARD INITIATED AGENDA ITEMS**

**11.0 BOARD MEMBER COMMENTS** - This is the time for comments from the Board members on any subject.

**12.0 ADJOURNMENT** - The next regularly scheduled board meeting will be held on Thursday, January 25, 2024, at 5:00 PM at the Basin Transit Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. **This agenda is certified to have been posted on or before November 13, 2023, at 5:00 PM.**

  
\_\_\_\_\_  
Michal Brock, Assistant Board Secretary

11/13/2023  
Date

## **BASIN TRANSIT**

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 16, 2023

RE: Minutes of the September 28, 2023 Board Meeting

**STAFF RECOMMENDATION: APPROVE MINUTES**

## BASIN TRANSIT

### REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, September 28, 2023 5:00 p.m.  
Basin Transit Operations Center  
62405 Verbena Road  
Joshua Tree, CA 92252

### ACTION MINUTES

**1.0 CALL TO ORDER** – Chair Wright called the meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE** – Robin Schlosser with Reach Out Morongo Basin led the flag salute.

#### **ROLL CALL**

##### Members Present:

Jeff Drozd  
Dan Mintz  
McArthur Wright

Jennifer Henning  
Ben Sasnett

##### Members Absent:

Merl Abel

Danielle Harrington

#### **2.0 FEATURED BUSINESS**

##### 2.1 Transportation Assistance Grant (TAG) Awards

A brief oral report was given by Joe Meer that included an explanation on changing the original staff recommendation, as The Boys & Girls Club of the Hi-Desert notified staff the day before that they were withdrawing their grant application. The revision to the original staff recommendation was to award the Morongo Basin Healthcare District \$25,000 and Reach Out Morongo Basin \$20,000.

**ACTION:** Board Member Mintz moved to approve the FY24 TAG Awards; seconded by Board Member Drozd: motion passed by Roll Call Vote (5-0).

### **3.0 SPECIAL RECOGNITIONS AND PRESENTATIONS**

#### **3.1 Recognition of Incoming Board Member**

Cheri Holsclaw, General Manager, welcomed incoming Board Member Jennifer Henning to Basin Transit's Board of Directors. The County Supervisor appointed Board Member Henning, and she represents the unincorporated areas of the Morongo Basin.

### **4.0 PUBLIC COMMENTS**

A member of the public identified as A. Passenger expressed her dissatisfaction with communication responses by Basin Transit management and requested that copies of email communications she brought with her be distributed to the Board of Directors.

The following TAG award recipients expressed their gratitude to the Board for supporting their programs and approving their grant applications:

Linda Murphy, Pacific Clinics  
Robin Schlosser, Reach Out Morongo Basin  
Astrid Johnson, Morongo Basin Arch  
Sandy Smith, Copper Mountain College Foundation  
Benita Brown, The Way Station

### **5.0 CONSENT CALENDAR**

#### **5.1 Minutes of the July 27, 2023 Board Meeting**

#### **5.2 Treasurer's Report for June and July 2023**

#### **5.3 Warrant Register through July 31, 2023**

#### **5.4 Ridership Reports**

#### **5.5 Financial Reports**

#### **5.6 Taxi Report**

#### **5.7 General Manager's Reports**

#### **5.8 Operations Report**

#### **5.9 LTF Reallocation**

**ACTION:** Board Member Mintz moved to approve the Consent Calendar (items 5.1 - 5.9); seconded by Board Member Sasnett:

motion passed by Roll Call Vote for item 5.1 \*(4-0) and items 5.2-5.9 (5-0).

\*Board Member Henning abstained from voting on item 5.1 of the Consent Calendar as she did not attend the July 27, 2023 meeting.

## **6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

NONE

## **7.0 NEW BUSINESS**

7.1 Basin Transit Subcommittee Assignments

**ACTION:** Item tabled.

7.2 FY 2022/23 End of Year Update

**ACTION:** Received and Discussed

## **8.0 CLOSED SESSION**

NONE

## **9.0 GENERAL MANAGER UPDATE**

Cheri shared that Basin Transit will participate in a county-wide Clean Air Day promotion on Wednesday, October 4, 2023. Fares will be free to riders that day with fare reimbursement to Basin Transit by San Bernardino County Transit Authority.

Cheri also shared that Basin Transit is planning a partnership with The Way Station for a "Fill the Bus" type food drive in November. This event is planned to replace the annual Can-A-Ride event, which hasn't received much participation in recent years.

## **10.0 FUTURE BOARD INITIATED AGENDA ITEMS**

NONE

## **11.0 BOARD MEMBER COMMENTS**

Comments were made by the following Board Members:

Board Member Henning  
Board Member Sasnett



Board Member Mintz  
Vice-Chair Drozd  
Chair Wright

## **12.0 ADJOURNMENT**

The meeting adjourned at 5:24 p.m. Thursday, September 28, 2023.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michal Brock", is written over a horizontal line.

Michal Brock, Assistant Board Secretary

## **BASIN TRANSIT**

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 16, 2023

RE: Treasurer's Reports for August and September 2023

**STAFF RECOMMENDATION: APPROVE TREASURER'S REPORTS**

**BASIN TRANSIT**  
**TREASURER'S REPORT**  
**August 31, 2023**

Beginning Balance:	July 31, 2023	7,616,240
Receipts		2,789,688
Disbursements		2,832,297
Interest Received		58
Ending Balance:	August 31, 2023	7,573,689

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 64,125	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 1,354,370 \$	-	0.00%
US Bank MAIN	\$ 2,101,222 \$	-	0.00%
Pacific Western Bank	\$ 248,048 \$	-	0.00%
LAIF	\$ 3,325,525 \$	-	0.00%
US Bank PTMISEA	\$ 238,521 \$	-	0.00%
US Bank LCTOP	\$ 166,710 \$	-	0.00%
US Bank SGR (SB1)	\$ 75,168 \$	-	0.00%
	\$	-	0.00%
TOTAL INVESTMENTS	\$ 7,573,689	\$ -	

**BASIN TRANSIT**  
**TREASURER'S REPORT**  
**September 30, 2023**

Beginning Balance:	August 31, 2023	7,573,689
Receipts		352,182
Disbursements		593,587
Interest Received		<u>57</u>
Ending Balance:	September 30, 2023	<u>7,332,340</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 64,034	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 1,332,755 \$	-	0.00%
US Bank MAIN	\$ 1,977,520 \$	-	0.00%
Pacific Western Bank	\$ 151,607 \$	-	0.00%
LAIF	\$ 3,325,525 \$	-	0.00%
US Bank PTMISEA	\$ 238,525 \$	-	0.00%
US Bank LCTOP	\$ 166,730 \$	-	0.00%
US Bank SGR (SB1)	\$ 75,643 \$	-	0.00%
	<u>\$</u>	<u>-</u>	0.00%
TOTAL INVESTMENTS	<u>\$ 7,332,340</u>	<u>\$ -</u>	

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: November 16, 2023  
  
RE: Warrant Register through September 2023

**STAFF RECOMMENDATION: APPROVE WARRANT REGISTER**

**BASIN TRANSIT**  
**WARRANT REGISTER**  
As of August 31, 2023

Date	Name	Memo	Paid Amount
08/03/2023	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
08/04/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-0.25
08/05/2023	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-21,084.00
08/07/2023	ARCO	FUEL	-273.32
08/08/2023	NOEMI ADDERLEY	MILEAGE REIMBURSEMENT	-128.39
08/08/2023	JOE MEER	MEETINGS & MILEAGE	-93.47
08/08/2023	US BANK	CREDIT CARD PAYMENT	-3,454.76
08/08/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	0.10
08/08/2023	NEC CLOUD COMMUNICATIONS AMERICA, INC.	TELEPHONE	-560.17
08/09/2023	A-1 AUTO ELECTRIC	PARTS	-310.51
08/09/2023	BIT ONE IT SOLUTIONS, LLC	OUTSIDE SERVICES	-1,035.00
08/09/2023	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-125.36
08/09/2023	GILLIG LLC	PARTS	-644.37
08/09/2023	HI DESERT WATER DISTRICT	UTILITIES	-120.50
08/09/2023	JOSHUA BASIN WATER DISTRICT	UTILITIES	-75.97
08/09/2023	LANDIRENZO	PARTS	-435.86
08/09/2023	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-2,887.50
08/09/2023	NAPA	PARTS	-330.50
08/09/2023	O'REILLY AUTO PARTS	PARTS	-16.42
08/09/2023	PALM SPRINGS MOTORS	PARTS	-716.24
08/09/2023	PRUDENTIAL OVERALL SUPPLY	UNIFORMS	-214.65
08/09/2023	SAFETY-KLEEN	FLUIDS	-4,360.20
08/09/2023	SCHROEDER PLUMBING	OUTSIDE SERVICES	-125.00
08/09/2023	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-46.13
08/09/2023	VOYAGER	FUEL	-4,386.20
08/10/2023	SOUTHERN CALIFORNIA EDISON	UTILITIES	-14,818.69
08/10/2023	[EMPLOYEE]	WAGES	-276.27
08/10/2023	[EMPLOYEE]	WAGES	-776.45
08/11/2023	ADP	WAGES	-64,131.01
08/11/2023	ADP	WAGES	-13,902.16
08/11/2023	ROBERT ARVIZU	TELECOMMUNICATIONS STIPEND	-240.00
08/11/2023	MATTHEW ATKINS	TELECOMMUNICATIONS STIPEND	-480.00
08/11/2023	PAULA BALDWIN	TELECOMMUNICATIONS STIPEND	-240.00
08/11/2023	CORY DOUGLASS	TELECOMMUNICATIONS STIPEND	-240.00
08/11/2023	CHERI HOLSCRAW	TELECOMMUNICATIONS STIPEND	-480.00
08/11/2023	JOE MEER	TELECOMMUNICATIONS STIPEND	-600.00
08/11/2023	JAMES MITCHELL	TELECOMMUNICATIONS STIPEND	-240.00
08/11/2023	MICHAEL PADILLA	TELECOMMUNICATIONS STIPEND	-240.00
08/11/2023	CHRISTOPHER RASMUSSEN	TELECOMMUNICATIONS STIPEND	-240.00
08/11/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-7,847.04
08/11/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,769.60
08/11/2023	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,209.16
08/11/2023	ADP	WAGES	-230.79
08/11/2023	ADP	OUTSIDE SERVICES	-210.00
08/13/2023	AVALON URGENT CARE	EMPLOYEE EXPENSE	-300.00
08/13/2023	BATTERY SYSTEMS	PARTS	-808.07
08/13/2023	BURRTEC	UTILITIES	-78.34

# BASIN TRANSIT WARRANT REGISTER

As of August 31, 2023

08/13/2023	C&S ELECTRICAL	OUTSIDE SERVICES	-3,230.00
08/13/2023	CARQUEST - YUCCA VALLEY	PARTS	-106.16
08/13/2023	CLEAN ENERGY	CNG MAINTENCE	-115.50
08/13/2023	COPPER MOUNTAIN BROADCASTING	MARKETING/PROMOTIONS	-588.00
08/13/2023	DAN'S CARPET CLEANING	OUTSIDE SERVICES	-267.05
08/13/2023	DELL BUSINESS CREDIT	OFFICE SUPPLIES	-1,889.74
08/13/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-261.76
08/13/2023	GILLIG LLC	PARTS	-760.29
08/13/2023	KCDZ	MARKETING/PROMOTIONS	-460.00
08/13/2023	NAPA	PARTS	-88.52
08/13/2023	O'REILLY AUTO PARTS	PARTS	-61.47
08/13/2023	PALM SPRINGS MOTORS	PARTS	-1,662.43
08/13/2023	QUILL CORPORATION	OFFICE SUPPLIES	-175.59
08/13/2023	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-2,262.90
08/13/2023	SONSRAY FLEET SERVICES	OUTSIDE SERVICES	-1,435.80
08/13/2023	THE GAS COMPANY	FUEL	-15,991.39
08/13/2023	TRILLIUM SOLUTIONS, INC	OPERATIONS SUPPORT TO BE REIMBURSED	-6,600.00
08/14/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-1.20
08/14/2023	ARCO	FUEL	-390.50
08/15/2023	VISION SERVICE PLAN	VISION INSURANCE	-497.66
08/21/2023	ARCO	FUEL	-396.68
08/22/2023	CHERI HOLSCLOW	OFFICE SUPPLIES	-3,319.92
08/22/2023	ACE ALTERNATORS	PARTS	-206.57
08/22/2023	AIS	PRINTING & REPRODUCTION	-182.48
08/22/2023	BCREATIVE LLC	MARKETING/PROMOTIONS	-425.00
08/22/2023	BENEFIT COORDINATORS CORP	DENTAL INSURANCE	-4,791.90
08/22/2023	CLEAN ENERGY	CNG MAINTENCE	-3,000.00
08/22/2023	CUMMINS CAL PACIFIC	PARTS	-2,366.40
08/22/2023	DESERT ARC	OUTSIDE SERVICES	-270.00
08/22/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-57.95
08/22/2023	AIS	CAPITAL TO BE REIMBURSED	-221,609.14
08/22/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-72.06
08/22/2023	HALE ELECTRIC	OUTSIDE SERVICES	-1,500.00
08/22/2023	KULIK GOTTESMAN SIEGEL & WARE LLP	PROFESSIONAL FEES	-544.50
08/22/2023	LANDIRENZO	PARTS	-1,260.19
08/22/2023	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-560.00
08/22/2023	NAPA	PARTS	0.00
08/22/2023	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-134.87
08/22/2023	QUILL CORPORATION	OFFICE SUPPLIES	-117.80
08/22/2023	THE GAS COMPANY	UTILITIES	-23.94
08/22/2023	VERIZON	TELEPHONE	-200.05
08/22/2023	IMAGE SOURCE	CREDIT APPLIED	0.00
08/23/2023	[EMPLOYEE]	WAGES	-916.43
08/23/2023	NAPA	PARTS	-74.19
08/23/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-0.51
08/24/2023	JOE MEER	MEETINGS & MILEAGE	-736.47
08/24/2023	TREP	MILEAGE REIMBURSEMENTS	-2,106.54
08/25/2023	[EMPLOYEE]	WAGES	-165.62

# BASIN TRANSIT WARRANT REGISTER

As of August 31, 2023

08/25/2023	[EMPLOYEE]	WAGES	-239.66
08/25/2023	CHERI HOLSCLOW	MARKETING/PROMOTIONS	-2,444.79
08/25/2023	ADP	WAGES	-66,301.10
08/25/2023	ADP	WAGES	-12,313.54
08/25/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-8,210.07
08/25/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,789.87
08/25/2023	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,349.85
08/25/2023	ADP	WAGES	-845.79
08/25/2023	ADP	OUTSIDE SERVICES	-210.00
08/25/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	4.19
08/28/2023	DAWN BOSTROM	UNIFORMS REIMBURSEMENT	-99.08
08/28/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-0.27
08/29/2023	[EMPLOYEE]	WAGES	-277.80
08/29/2023	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
08/29/2023	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
08/29/2023	CALPERS HEALTH/RETIREMENT	PROFESSIONAL FEES	-700.00
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-67.24
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-375.00
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-77.07
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-298.30
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,526.76
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-355.40
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-4,748.26
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-373.46
08/31/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-329.80
			-571,820.34
			<b>-571,820.34</b>



# BASIN TRANSIT WARRANT REGISTER

As of September 30, 2023

Date	Name	Memo	Paid Amount
09/01/2023	US BANK	CREDIT CARD PAYMENT	-3,357.71
09/01/2023	JOE MEER	MEETINGS & MILEAGE	-832.56
09/01/2023	ACE ALTERNATORS	PARTS	-288.00
09/01/2023	BIT ONE IT SOLUTIONS, LLC	PROFESSIONAL SERVICES	-2,745.00
09/01/2023	BURRTEC	UTILITIES	-310.25
09/01/2023	CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL SERVICES	-3,291.25
09/01/2023	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-125.36
09/01/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98
09/01/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
09/01/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-532.62
09/01/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-168.24
09/01/2023	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-1,947.50
09/01/2023	MODEL 1 COMMERCIAL VEHICLES, INC.	PARTS	-970.50
09/01/2023	PALM SPRINGS MOTORS	PARTS	-576.37
09/01/2023	PRUDENTIAL OVERALL SUPPLY	UNIFORMS	-370.28
09/01/2023	QUILL CORPORATION	OFFICE SUPPLIES	-485.35
09/01/2023	SPECTRUM	UTILITIES	-411.90
09/01/2023	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
09/01/2023	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-72.11
09/01/2023	VOYAGER	FUEL	-5,085.69
09/03/2023	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
09/06/2023	WEDNESDAY VEGAS	EMPLOYEE EXPENSE	-4,050.00
09/08/2023	[EMPLOYEE]	WAGES	-190.22
09/08/2023	ROBIN OSIP	EMPLOYEE EXPENSE	-90.87
09/08/2023	[EMPLOYEE]	WAGES	-143.07
09/08/2023	BATTERY SYSTEMS	PARTS	-537.16
09/08/2023	BCREATIVE LLC	MARKETING/PROMOTIONS	-200.00
09/08/2023	BROADLUX INC.	CNG MAINTENANCE	-1,398.55
09/08/2023	BURRTEC	UTILITIES	-78.34
09/08/2023	COPPER MOUNTAIN BROADCASTING	MARKETING/PROMOTIONS	-644.00
09/08/2023	CUMMINS CAL PACIFIC	CAPITAL TO BE REIMBURSED - VEHICLE REHAB	-3,271.90
09/08/2023	HI DESERT WATER DISTRICT	UTILITIES	-129.21
09/08/2023	JOSHUA BASIN WATER DISTRICT	UTILITIES	-722.47
09/08/2023	KCDZ	MARKETING/PROMOTIONS	-460.00
09/08/2023	NAPA	PARTS	-222.99
09/08/2023	PALM SPRINGS MOTORS	PARTS	-445.56
09/08/2023	PARKHOUSE TIRES	TIRES	-1,585.34
09/08/2023	PRUDENTIAL OVERALL SUPPLY	UNIFORMS	-166.78
09/08/2023	QUILL CORPORATION	OFFICE SUPPLIES	-248.89
09/08/2023	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-22,866.53
09/08/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-8,033.71
09/08/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,776.48
09/08/2023	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,241.45
09/08/2023	ADP	WAGES	-67,045.69
09/08/2023	ADP	WAGES	-12,064.75
09/08/2023	ADP	WAGES	-230.79
09/08/2023	ADP	OUTSIDE SERVICES	-215.00
09/10/2023	SOUTHERN CALIFORNIA EDISON	UTILITIES	-13,992.52
09/10/2023	NEC CLOUD COMMUNICATIONS AMERICA, INC.	TELEPHONE	-558.73
09/11/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-0.25

# BASIN TRANSIT WARRANT REGISTER

As of September 30, 2023

09/14/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	0.25
09/15/2023	VISION SERVICE PLAN	VISION INSURANCE	-516.57
09/18/2023	NOEMI ADDERLEY	MILEAGE REIMBUREMENT	-68.78
09/18/2023	JANUARY RODRIGUEZ	UNIFORM REIMBURSEMENT	-85.60
09/18/2023	CARQUEST - YUCCA VALLEY	PARTS	-57.42
09/18/2023	CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL SERVICES	-746.25
09/18/2023	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
09/18/2023	DELL BUSINESS CREDIT	CAPITAL TO BE REIMBURSED - COMPUTER	-3,128.43
09/18/2023	DEPARTMENT OF JUSTICE	EMPLOYEE EXPENSE	-64.00
09/18/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-266.92
09/18/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-57.95
09/18/2023	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC.	MARKETING/PROMOTIONS	-899.10
09/18/2023	KULIK GOTTESMAN SIEGEL & WARE LLP	PROFESSIONAL SERVICES	-148.50
09/18/2023	NAPA	PARTS	-131.00
09/18/2023	O'REILLY AUTO PARTS	PARTS	-195.53
09/18/2023	OLS SERVICE, INC.	OUTSIDE SERVICES	-1,708.03
09/18/2023	PALM SPRINGS MOTORS	PARTS	-426.49
09/18/2023	PARKHOUSE TIRES	TIRES	-1,398.74
09/18/2023	PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-156.00
09/18/2023	PRUDENTIAL OVERALL SUPPLY	UNIFORMS	-255.70
09/18/2023	QUILL CORPORATION	OFFICE SUPPLIES	-234.15
09/18/2023	SAFETY-KLEEN	FLUIDS	-795.58
09/18/2023	THE GAS COMPANY	FUEL	-18,767.02
09/18/2023	TROPHY EXPRESS	EMPLOYEE EXPENSE	-16.65
09/18/2023	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-30.00
09/20/2023	ARCO	FUEL	-1,284.29
09/22/2023	ADP	WAGES	-66,595.89
09/22/2023	ADP	WAGES	-11,980.05
09/22/2023	TREP	MILEAGE REIMBURSEMENTS	-2,495.97
09/22/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-0.25
09/22/2023	ADP	WAGES	-230.79
09/22/2023	ADP	OUTSIDE SERVICES	-212.50
09/25/2023	ADP	OUTSIDE SERVICES	-624.68
09/25/2023	ADP	OUTSIDE SERVICES	-130.80
09/26/2023	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
09/26/2023	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
09/28/2023	ROBERT ARVIZU	UNIFORM REIMBURSEMENT	-250.11
09/28/2023	AIS	PRINTING & REPRODUCTION	-51.58
09/28/2023	BURRTEC	UTILITIES	-310.25
09/28/2023	CITY OF TWENTYNINE PALMS	PROFESSIONAL SERVICES	-100.00
09/28/2023	DESERT ARC	OUTSIDE SERVICES	-270.00
09/28/2023	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-125.36
09/28/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-72.06
09/28/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-112.09
09/28/2023	FRONTIER COMMUNICATIONS	TELEPHONE	-532.62
09/28/2023	NAPA	PARTS	-383.60
09/28/2023	PALM SPRINGS MOTORS	PARTS	-393.76
09/28/2023	PRUDENTIAL OVERALL SUPPLY	UNIFORMS	-92.88
09/28/2023	QUILL CORPORATION	OFFICE SUPPLIES	-771.42
09/28/2023	SPECTRUM	UTILITIES	-411.90
09/28/2023	SUNNY AND SONS	OUTSIDE SERVICES	-149.00

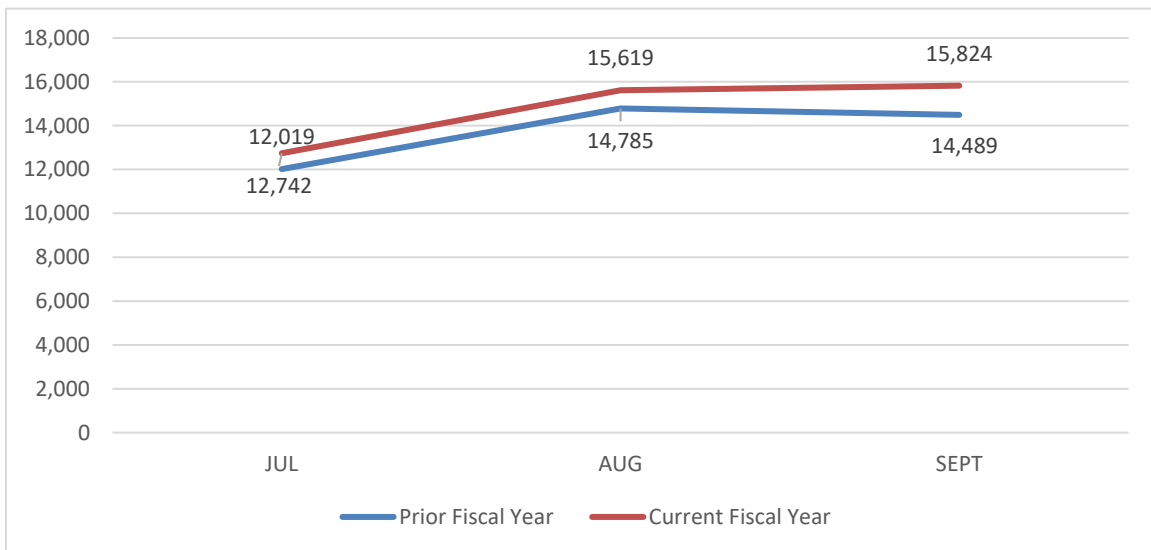
**BASIN TRANSIT**  
**WARRANT REGISTER**  
**As of September 30, 2023**

09/28/2023	THE GAS COMPANY	UTILITIES	-21.80
09/28/2023	VERIZON	TELEPHONE	-200.05
09/28/2023	IMAGE SOURCE	CREDIT APPLIED	0.00
09/28/2023	BENEFIT COORDINATORS CORP	DENTAL INSURANCE	-1,344.30
09/28/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-8,048.44
09/28/2023	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,827.23
09/28/2023	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,296.84
09/28/2023	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-0.25
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-70.00
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-350.00
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,843.32
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-518.31
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-194.95
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-362.14
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-150.00
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-487.80
09/29/2023	[EMPLOYEE]	HRA REIMBURSEMENTS	-800.00
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			-338,920.34
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## BASIN TRANSIT

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: November 16, 2023  
  
RE: Ridership Reports

Year-to-date, staff is still continuing to see an increase from the previous year with 2,892 (7%) more passengers in the first quarter. At over 44,000 passengers during the first quarter, we are on track to meet our FY24 Target of 140,0000.



**STAFF RECOMMENDATION: RECEIVE AND FILE**



## Quarterly Performance Scorecard

FY 2024  
System - System-Wide  
All Routes

Performance Indicators & Data	Prior Year Total	Current Year Target	Current Year To Date	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year To Date Performance
Farebox Recovery Ratio	6.79%	>= 10.00%	8.58%	8.58%				Fails to Meet Target
Operating Costs Per Revenue Hour	\$141.91	<= \$149.42	\$140.42	\$140.42				Exceeds Target
Passenger Revenue Per Revenue Hour (a)	\$9.64		\$12.05	\$12.05				Fails to Meet Target
Subsidy Per Revenue Hour	\$132.26		\$128.36	\$128.36				
Operating Cost Per Revenue Mile	\$7.11	<= \$7.59	\$3.27	\$3.27				Exceeds Target
Passenger Revenue Per Revenue Mile	\$0.48		\$0.28	\$0.28				
Subsidy Per Revenue Mile	\$6.63		\$2.99	\$2.99				
Operating Costs Per Passenger	\$26.51	<= \$33.73	\$23.87	\$23.87				Exceeds Target
Passenger Revenue Per Passenger (Avg Fare) (a)	\$1.80		\$2.05	\$2.05				
Subsidy Per Passenger	\$24.70		\$21.82	\$21.82				
Operating Cost Per Passenger Mile								
Passenger Revenue Per Passenger Mile (a)								
Subsidy Per Passenger Mile								
Passengers Per Revenue Hour	5.4		5.9	5.9				
Passengers Per Revenue Mile	0.27		0.14	0.14				
Revenue Miles Between NTD Reportable Accidents (b)								
Percentage of Trips On Time	98.0%		98.6%	98.6%				
Passengers Served Between Complaints	13,055		14,728	14,728				
Complaints Per 100,000 Passengers	7.66		6.79	6.79				
Revenue Miles Between NTD System Failures (c)								
Total Miles Between Total NTD System Failures (c)								
Total Miles Between Major NTD System Failures (d)								
Passengers	169,710	>= 140,000	44,185	44,185				Fails to Meet Target
Passenger Miles								
Revenue Hours	31,699		7,511	7,511				
Total Hours	34,777		8,229	8,229				
Revenue Miles	632,478		322,463	322,463				
Total Miles	693,339		(1,111,225)	(1,111,225)				
Operating Costs	\$4,498,220		\$1,054,626	\$1,054,626				
Passenger Revenue (a)	\$305,646		\$90,522	\$90,522				
Operating Subsidy	\$4,192,574		\$964,104	\$964,104				
NTD Reportable Accidents (b)	0		0	0				
Total Roadcalls (NTD System Failures) (c)	0		0	0				
Major Mechanical Failures (Roadcalls) (d)	0		0	0				
Complaints	13		3	3				
Trips On Time	12,491		1,113	1,113				
On-Time Performance Trips Sampled	12,742		1,129	1,129				

(a) Includes Auxiliary Revenues and other Local Support related to reduced fares. (b) Collision Accidents reportable per NTD Definition. (c) Total System Failures per NTD Definition. (d) Major System Failures per NTD Definition.



## Monthly Ridership Report

August, FY 2024

### Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
<b>Route Subtotals</b>						
1	6,489	6,893	7.9	9.0	10.82%	21.08%
12	406	466	3.4	4.1	26.82%	16.84%
15	250	92	5.9	1.9	5.75%	3.92%
1X	133	80	5.0	3.0	3.66%	3.21%
21	702	836	3.2	4.1	2.98%	9.46%
3A	1,415	1,366	5.8	6.1	5.54%	6.85%
3B	1,116	1,630	4.4	7.7	6.13%	23.59%
7A	1,764	1,556	7.0	7.2	4.35%	13.06%
7B	1,244	1,472	5.2	6.9	3.40%	9.77%
RR30	436	402	2.6	2.6	1.43%	21.77%
RR31	238	171	2.4	2.2	1.28%	16.51%
RR34	216	279	1.8	2.6	0.92%	18.96%
RR36	38	50	0.9	1.4	0.53%	11.06%
RR50	338	326	1.9	1.9	1.03%	15.96%
<b>Program Subtotals</b>						
Commuter Service	656	558	4.1	3.4	20.91%	13.06%
Demand Response	1,266	1,228	2.1	2.2	1.13%	17.93%
Neighborhood Shuttles	12,863	13,833	6.2	7.4	7.06%	15.95%
<b>System Total</b>	14,785	15,619	5.2	6.1	6.96%	16.09%



**FY 2024 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for August**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
<b>Reporting Route #:</b>										
1	6,893	766.0	\$102,854	\$21,686	9.0	\$14.92	\$134.28	\$3.15	\$28.31	21.08%
1X	80	26.8	\$3,576	\$115	3.0	\$44.70	\$133.69	\$1.43	\$4.29	3.21%
3A	1,366	224.0	\$28,067	\$1,923	6.1	\$20.55	\$125.31	\$1.41	\$8.59	6.85%
3B	1,630	212.9	\$26,021	\$6,137	7.7	\$15.96	\$122.23	\$3.77	\$28.83	23.59%
7A	1,556	216.8	\$26,159	\$3,416	7.2	\$16.81	\$120.68	\$2.20	\$15.76	13.06%
7B	1,472	213.7	\$26,366	\$2,577	6.9	\$17.91	\$123.38	\$1.75	\$12.06	9.77%
12	466	115.0	\$19,641	\$3,307	4.1	\$42.15	\$170.79	\$7.10	\$28.76	16.84%
15	92	48.1	\$8,123	\$319	1.9	\$88.29	\$169.05	\$3.46	\$6.63	3.92%
21	836	204.8	\$28,912	\$2,735	4.1	\$34.58	\$141.16	\$3.27	\$13.35	9.46%
RR30	402	155.2	\$17,562	\$3,824	2.6	\$43.69	\$113.13	\$9.51	\$24.63	21.77%
RR31	171	78.9	\$9,850	\$1,627	2.2	\$57.60	\$124.87	\$9.51	\$20.62	16.51%
RR34	279	108.2	\$13,995	\$2,654	2.6	\$50.16	\$129.32	\$9.51	\$24.52	18.96%
RR36	50	37.1	\$4,300	\$476	1.4	\$85.99	\$116.05	\$9.51	\$12.84	11.06%
RR50	326	168.4	\$19,434	\$3,101	1.9	\$59.61	\$115.44	\$9.51	\$18.42	15.96%
<b>Program:</b>										
Commuter Service	558	163.1	\$27,763	\$3,626	3.4	\$49.75	\$170.27	\$6.50	\$22.24	13.06%
Demand Response	1,228	547.7	\$65,141	\$11,680	2.2	\$53.05	\$118.93	\$9.51	\$21.32	17.93%
Neighborhood Shuttles	13,833	1,864.9	\$241,955	\$38,589	7.4	\$17.49	\$129.74	\$2.79	\$20.69	15.95%
<b>Mode:</b>										
Bus (Motorbus)	13,833	1,864.9	\$241,955	\$38,589	7.4	\$17.49	\$129.74	\$2.79	\$20.69	15.95%
Commuter Bus	558	163.1	\$27,763	\$3,626	3.4	\$49.75	\$170.27	\$6.50	\$22.24	13.06%
Demand Response	1,228	547.7	\$65,141	\$11,680	2.2	\$53.05	\$118.93	\$9.51	\$21.32	17.93%
<b>System Total:</b>	15,619	2,575.7	\$334,859	\$53,895	6.1	\$21.44	\$130.01	\$3.45	\$20.92	16.09%



## Monthly Ridership Report

September, FY 2024

### Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
<b>Route Subtotals</b>						
1	6,625	7,504	8.6	9.9	8.77%	14.21%
12	435	429	3.9	3.9	19.37%	28.99%
15	146	176	3.2	2.6	3.98%	12.65%
1X	137	72	5.1	2.7	1.90%	1.37%
21	684	790	3.5	4.1	2.24%	4.11%
3A	1,299	1,271	5.8	5.9	4.06%	2.42%
3B	1,008	1,555	4.4	7.3	2.80%	5.71%
7A	1,614	1,358	7.1	6.2	3.43%	4.27%
7B	1,332	1,458	5.9	6.6	2.05%	1.67%
RR30	407	374	2.7	2.6	1.47%	3.63%
RR31	249	151	2.8	1.8	1.51%	2.44%
RR34	191	297	1.9	2.8	0.94%	3.84%
RR36	50	45	1.3	1.2	0.76%	1.70%
RR50	312	344	1.9	2.1	1.09%	0.41%
<b>Program Subtotals</b>						
Commuter Service	581	605	3.7	3.4	14.54%	22.82%
Demand Response	1,209	1,211	2.2	2.3	1.21%	1.10%
Neighborhood Shuttles	12,699	14,008	6.7	7.6	5.32%	6.69%
<b>System Total</b>	14,489	15,824	5.6	6.2	5.26%	5.08%





**FY 2024 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for September**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
<b>Reporting Route #:</b>										
1	7,504	756.5	\$103,101	\$7,878	9.9	\$13.74	\$136.29	\$1.05	\$10.41	7.64%
1X	72	26.7	\$3,624	\$34	2.7	\$50.33	\$135.89	\$0.48	\$1.29	0.95%
3A	1,271	215.8	\$28,023	\$486	5.9	\$22.05	\$129.85	\$0.38	\$2.25	1.73%
3B	1,555	213.3	\$27,030	\$1,127	7.3	\$17.38	\$126.70	\$0.72	\$5.28	4.17%
7A	1,358	218.0	\$27,319	\$878	6.2	\$20.12	\$125.32	\$0.65	\$4.03	3.21%
7B	1,458	221.4	\$28,276	\$672	6.6	\$19.39	\$127.74	\$0.46	\$3.04	2.38%
12	429	109.6	\$20,458	\$3,126	3.9	\$47.69	\$186.71	\$7.29	\$28.53	15.28%
15	176	68.3	\$11,423	\$828	2.6	\$64.90	\$167.21	\$4.70	\$12.12	7.25%
21	790	192.9	\$27,985	\$748	4.1	\$35.42	\$145.11	\$0.95	\$3.88	2.67%
RR30	374	145.0	\$17,338	\$502	2.6	\$46.36	\$119.57	\$1.34	\$3.46	2.90%
RR31	151	85.2	\$10,147	\$203	1.8	\$67.20	\$119.14	\$1.34	\$2.38	2.00%
RR34	297	106.8	\$13,837	\$399	2.8	\$46.59	\$129.52	\$1.34	\$3.73	2.88%
RR36	45	36.3	\$3,870	\$60	1.2	\$86.00	\$106.51	\$1.34	\$1.66	1.56%
RR50	344	165.2	\$19,828	\$462	2.1	\$57.64	\$120.05	\$1.34	\$2.80	2.33%
<b>Program:</b>										
Commuter Service	605	177.9	\$31,881	\$3,954	3.4	\$52.70	\$179.22	\$6.54	\$22.23	12.40%
Demand Response	1,211	538.5	\$65,020	\$1,626	2.3	\$53.69	\$120.74	\$1.34	\$3.02	2.50%
Neighborhood Shuttles	14,008	1,844.5	\$245,358	\$11,822	7.6	\$17.52	\$133.02	\$0.84	\$6.41	4.82%
<b>Mode:</b>										
Bus (Motorbus)	14,008	1,844.5	\$245,358	\$11,822	7.6	\$17.52	\$133.02	\$0.84	\$6.41	4.82%
Commuter Bus	605	177.9	\$31,881	\$3,954	3.4	\$52.70	\$179.22	\$6.54	\$22.23	12.40%
Demand Response	1,211	538.5	\$65,020	\$1,626	2.3	\$53.69	\$120.74	\$1.34	\$3.02	2.50%
<b>System Total:</b>	15,824	2,560.9	\$342,259	\$17,402	6.2	\$21.63	\$133.65	\$1.10	\$6.80	5.08%

## BASIN TRANSIT

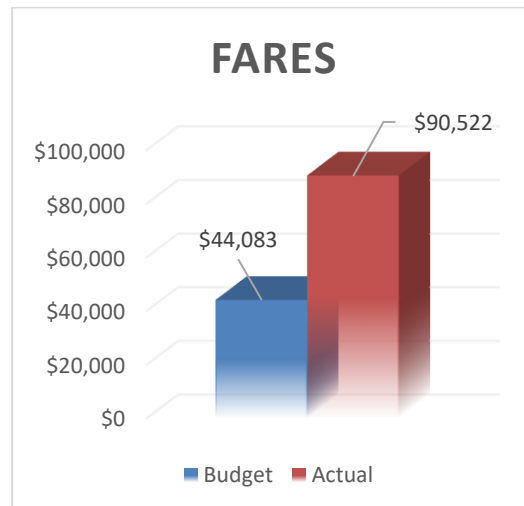
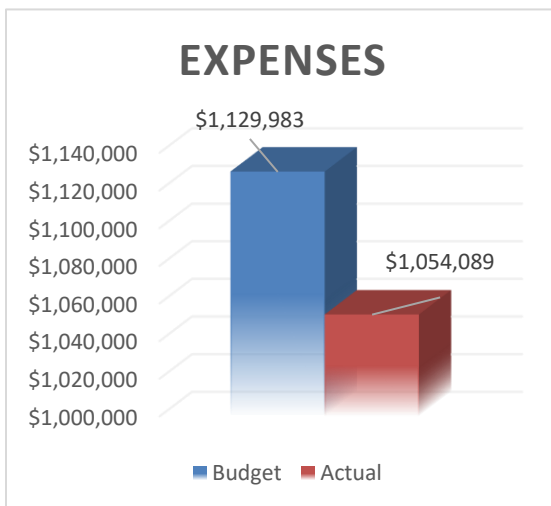
TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: November 16, 2023  
  
RE: Financial Reports

At the conclusion of September, Basin Transit expenses were \$75,894 (7%) below budget.

Basin Transit's operating revenues were ahead of budget.

Passenger Fares were \$46,438 (105%) ahead of budget.

CNG fuel sold was \$33,495 (1321%) ahead of budget. Unfortunately, the CNG station will be down for repairs for an extended period of time, which will result in a suspension of sales.



**STAFF RECOMMENDATION: RECEIVE AND FILE**

**BASIN TRANSIT**  
**Statement of Expenditures - Cash Basis**  
**During Fiscal Year ending 6/30/2024**  
**For Period Ending 08/31/23**

Line	Administrative Exp.	FY 23/24 Budget	AUGUST		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 141,980.50	\$ 10,921.58	\$ 10,864.00	\$ 21,843.15	\$ 21,609.20	\$ 233.95	1%
2	Office Salaries	\$ 154,391.50	\$ 11,876.27	\$ 10,506.34	\$ 23,752.54	\$ 19,413.69	\$ 4,338.85	18%
3	Board Members	\$ 4,200.00	\$ -	\$ -	\$ 700.00	\$ 600.00	\$ 100.00	14%
4	Payroll Taxes	\$ 10,773.00	\$ 828.69	\$ 762.57	\$ 1,657.38	\$ 1,572.61	\$ 84.77	5%
5	Health & Welfare	\$ 67,326.00	\$ 5,610.50	\$ 4,727.89	\$ 11,221.00	\$ 8,621.04	\$ 2,599.96	23%
6	Retirement:PERS	\$ 49,206.00	\$ 3,785.08	\$ 3,659.74	\$ 7,570.15	\$ 7,303.02	\$ 267.13	4%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 618.33	\$ 833.33	\$ 618.33	\$ 215.00	26%
8	Outside Services	\$ 29,940.00	\$ 2,495.00	\$ 2,162.22	\$ 4,990.00	\$ 2,831.31	\$ 2,158.69	43%
9	Prof. Fees	\$ 32,338.00	\$ 2,694.83	\$ 3,507.40	\$ 5,389.67	\$ 10,252.90	\$ (4,863.23)	-90%
10	Utilities	\$ 155,443.00	\$ 12,953.58	\$ 15,599.18	\$ 25,907.17	\$ 27,226.25	\$ (1,319.08)	-5%
11	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	\$ 3,957.79	\$ 6,748.83	\$ 6,986.89	\$ (238.06)	-4%
12	Office Supplies	\$ 16,882.00	\$ 1,406.83	\$ 778.83	\$ 2,813.67	\$ 2,854.51	\$ (40.84)	-1%
13	Postage	\$ 2,400.00	\$ 200.00	\$ 119.99	\$ 400.00	\$ 677.67	\$ (277.67)	-69%
14	Printing/Reproduction	\$ 14,425.00	\$ 1,202.08	\$ 202.03	\$ 2,404.17	\$ 427.90	\$ 1,976.27	82%
15	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 1,377.41	\$ 2,471.83	\$ 1,691.34	\$ 780.49	32%
16	Total Administrative	\$ 739,629.00	\$ 59,001.45	\$ 58,843.72	\$ 118,702.90	\$ 112,686.66	\$ 6,016.24	5%
Maintenance Expense								
17	Mechanic Salaries	\$ 196,193.00	\$ 15,091.77	\$ 14,702.78	\$ 30,183.54	\$ 30,105.80	\$ 77.74	0%
18	Utility Workers & Maint Admin Salaries	\$ 108,585.00	\$ 8,352.69	\$ 8,391.90	\$ 16,705.38	\$ 17,136.23	\$ (430.85)	-3%
19	Payroll Taxes	\$ 7,315.00	\$ 562.69	\$ 307.28	\$ 1,125.38	\$ 645.58	\$ 479.80	43%
20	Health & Welfare	\$ 28,811.00	\$ 2,400.92	\$ 1,703.82	\$ 4,801.83	\$ 3,353.07	\$ 1,448.76	30%
21	Retirement:PERS	\$ 23,620.00	\$ 1,816.92	\$ 1,098.86	\$ 3,633.85	\$ 2,205.04	\$ 1,428.81	39%
22	Uniforms	\$ 4,000.00	\$ 333.33	\$ 210.66	\$ 666.67	\$ 523.60	\$ 143.07	21%
23	Outside Services	\$ 34,431.00	\$ 2,869.25	\$ 2,670.27	\$ 5,738.50	\$ 12,842.80	\$ (7,104.30)	-124%
24	Parts	\$ 45,462.00	\$ 3,788.50	\$ 9,452.82	\$ 7,577.00	\$ 15,231.65	\$ (7,654.65)	-101%
25	Fluids	\$ 16,403.00	\$ 1,366.92	\$ 4,360.20	\$ 2,733.83	\$ 6,347.83	\$ (3,614.00)	-132%
26	Tires	\$ 63,251.00	\$ 5,270.92	\$ 1,018.60	\$ 10,541.83	\$ 5,152.54	\$ 5,389.29	51%
27	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ -	\$ 4,394.83	\$ -	\$ 4,394.83	100%
28	Tools	\$ 750.00	\$ 62.50	\$ -	\$ 125.00	\$ 250.00	\$ (125.00)	-100%
29	Consulting	\$ 1,000.00	\$ 83.33	\$ -	\$ 166.67	\$ -	\$ 166.67	100%
30	Shop Supplies	\$ 1,000.00	\$ 83.33	\$ 114.61	\$ 166.67	\$ 160.81	\$ 5.86	4%
31	Facility Supplies	\$ 6,022.00	\$ 501.83	\$ 236.95	\$ 1,003.67	\$ 803.96	\$ 199.71	20%
32	Training/Meetings	\$ 6,174.00	\$ 514.50	\$ -	\$ 1,029.00	\$ -	\$ 1,029.00	100%
33	Shelter Maintenance	\$ 2,784.00	\$ 232.00	\$ -	\$ 464.00	\$ -	\$ 464.00	100%
34	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	\$ 3,115.50	\$ 19,312.33	\$ 9,470.02	\$ 9,842.31	51%
35	Total Maintenance	\$ 688,044.00	\$ 55,184.99	\$ 47,384.25	\$ 110,369.99	\$ 104,228.93	\$ 6,141.06	6%
Operations Expense								
36	Mgmt/Supv Salaries	\$ 175,632.00	\$ 13,510.15	\$ 13,886.29	\$ 27,020.31	\$ 26,906.58	\$ 113.73	0%
37	Operator Wages	\$ 1,170,399.00	\$ 90,030.69	\$ 86,153.03	\$ 180,061.38	\$ 172,817.12	\$ 7,244.26	4%
38	Dispatch Wages	\$ 229,578.00	\$ 17,659.85	\$ 18,685.14	\$ 35,319.69	\$ 40,884.78	\$ (5,565.09)	-16%
39	Payroll Taxes	\$ 37,815.00	\$ 2,908.85	\$ 332.75	\$ 5,817.69	\$ 2,199.75	\$ 3,617.94	62%
40	Health & Welfare	\$ 263,867.00	\$ 21,988.92	\$ 24,618.23	\$ 43,977.83	\$ 42,951.12	\$ 1,026.71	2%
41	Retirement:PERS	\$ 253,249.00	\$ 19,480.69	\$ 16,555.77	\$ 38,961.38	\$ 33,498.23	\$ 5,463.15	14%
42	Safety Incentive Program	\$ 12,900.00	\$ 1,075.00	\$ -	\$ 2,150.00	\$ 4,100.00	\$ (1,950.00)	-91%
43	Workers'Comp	\$ 259,900.00	\$ 21,658.33	\$ 13,615.33	\$ 43,316.67	\$ 27,230.66	\$ 16,086.01	37%
44	Other Employee Exp.	\$ 36,409.00	\$ 3,034.08	\$ 539.91	\$ 6,068.17	\$ 1,452.89	\$ 4,615.28	76%
45	Mileage	\$ 1,850.00	\$ 154.17	\$ -	\$ 308.33	\$ -	\$ 308.33	100%
46	Uniforms	\$ 8,076.00	\$ 673.00	\$ 99.08	\$ 1,346.00	\$ 321.74	\$ 1,024.26	76%
47	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ 442.05	\$ 2,772.50	\$ 442.05	\$ 2,330.45	84%
48	Tel/Cell/Internet/Fax	\$ 47,638.00	\$ 3,969.83	\$ 3,530.08	\$ 7,939.67	\$ 4,837.52	\$ 3,102.15	39%
49	Radio Expense	\$ 5,935.00	\$ 494.58	\$ -	\$ 989.17	\$ -	\$ 989.17	100%
50	Fuel	\$ 336,885.00	\$ 28,073.75	\$ 21,465.02	\$ 56,147.50	\$ 40,728.37	\$ 15,419.13	27%
51	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ 30.55	\$ 733.33	\$ 729.55	\$ 3.78	1%
52	Insurance	\$ 382,165.00	\$ 31,847.08	\$ 24,898.83	\$ 63,694.17	\$ 88,017.23	\$ (24,323.06)	-38%
53	Deferred Comp Match	\$ 51,080.00	\$ 3,929.23	\$ 3,779.24	\$ 7,858.46	\$ 7,708.47	\$ 149.99	2%
54	Total Operations	\$ 3,294,413.00	\$ 262,241.13	\$ 228,631.30	\$ 524,482.26	\$ 494,826.06	\$ 29,656.20	6%
55	Grand Total of Op Exp	\$ 4,722,086.00	\$ 376,427.57	\$ 334,859.27	\$ 753,555.14	\$ 711,741.65	\$ 41,813.49	6%

**BASIN TRANSIT**  
**Statement of Income**  
**08/31/23**

Other Revenue		AUGUST		YTD Bdgt	YTD Actual		
1	Interest	\$ 11,254.00	\$ 937.83	\$ 35.47	\$ 1,875.67	\$ 10,397.17	\$ 8,521.50 454%
2	Other Revenue	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 400.00	\$ 400.00	\$ - 0%
3	CNG Fuel	\$ 15,219.00	\$ 1,268.25	\$ 10,979.60	\$ 2,536.50	\$ 26,398.86	\$ 23,862.36 941%
4	Renewable Gas Credits	\$ 20,175.00	\$ 1,681.25	\$ -	\$ 3,362.50	\$ 3,968.81	\$ 606.31 100%
5	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100%

6	Gain on Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
7	Total Other Revenue	\$ 49,048.00	\$ 4,087.33	\$ 11,215.07	\$ 8,174.67	\$ 41,164.84	\$ 32,990.17	404%

Passenger Fares			AUGUST		YTD Bdgt	YTD Actual		
8	Fixed Route	\$ 187,795.00	\$ 15,649.58	\$ 38,588.70	\$ 31,299.17	\$ 50,728.01	\$ 19,428.84	62%
9	Ready Ride	\$ 15,870.00	\$ 1,322.50	\$ 11,680.35	\$ 2,645.00	\$ 12,621.26	\$ 9,976.26	377%
10	Palm Spr./Palm Des.	\$ 60,835.00	\$ 5,069.58	\$ 3,625.70	\$ 10,139.17	\$ 9,770.71	\$ (368.46)	-4%
11	Total Fare Revenue	\$ 264,500.00	\$ 22,041.67	\$ 53,894.75	\$ 44,083.33	\$ 73,119.98	\$ 29,036.65	66%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
12	Local Transit Funds	\$ 3,635,737.00			\$ 908,934.25	\$ 2,726,802.75
13	Section 5311 Operating Asst	\$ 579,901.00				\$ 579,901.00
14	Measure I	\$ 152,900.00			\$ 31,700.01	\$ 121,199.99
15	Section 5311 COVID-19 Stimulus	\$ -			\$ 405,096.00	\$ -
16	AB 2766	\$ 40,000.00				\$ 40,000.00
17	Total Sup. Fund.Ops	\$4,408,538.00	\$ -		\$ 1,345,730.26	\$ 3,467,903.74
18	Total Operating Revenues	\$ 4,722,086.00	\$ 65,109.82		\$ 1,460,015.08	\$ 3,529,930.56

Prior Year Support Funding - Operations		Grant Amt	Received	Prior FY	Received	Balance Due
19	Section 5311 Operating Asst FY22	\$ 568,530.00				\$ 568,530.00
20	Total Prior Year Operating Revenues	\$ 568,530.00	\$ -	\$ -	\$ -	\$ 568,530.00

Current Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
21	Operations Support Equip STA FY24	\$ 50,000.00				\$ 50,000.00
22	CERBT / CEPPT Trust LTF FY24	\$ 290,388.00				
23	Vehicle Replacements STA/CMAQ FY24	\$ 823,183.00				\$ 823,183.00
24	Intelligent Transit System (ITS) SGR/LTF FY24	\$ 439,000.00				\$ 439,000.00
25	Facilities LTF FY24	\$ 1,190,708.00				\$ 1,190,708.00
26	Zero Emission Projects LTF FY24	\$ 167,003.00				\$ 167,003.00
27	Bus Stop Improvements STA/LCTOP FY24	\$ 178,407.00				\$ 178,407.00
28	Total Current Capital Funding	\$ 3,138,689.00	\$ -	\$ -	\$ -	\$ 2,848,301.00

Prior Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
29	29Palms CNG Station LTF FY18	\$ 130,000.00				\$ 130,000.00
30	AVL/GPS Equipment STA FY17	\$ 6,000.00				\$ 6,000.00
31	AVL/GPS Equipment STA FY19	\$ 85,000.00				\$ 85,000.00
32	Bus Stop Improvements STA FY22	\$ 17,403.00				\$ 17,403.00
33	Bus Stop Improvements STA FY19	\$ 53,526.15				\$ 53,526.15
34	Bus Stop Improvements STA/SGR/LTF/LCTOP FY23	\$ 65,303.86				\$ 65,303.86
35	Bus Wash System STA FY20	\$ 63,640.00				\$ 63,640.00
36	Bus Wash System STA FY21	\$ 7,500.00				\$ 7,500.00
37	Class H Replacement Vehicles CMAQ FY21	\$ 1,214,400.00				\$ 1,214,400.00
38	CNG Compressor LTF FY23	\$ 650,000.00				\$ 650,000.00
39	Cost Allocation Study STA FY19	\$ 2,519.00				\$ 2,519.00
40	Engine Overhauls LTF FY18	\$ 56,109.80				\$ 56,109.80
41	Engine Overhauls STA FY20	\$ 24,212.39				\$ 24,212.39
42	Engine Overhauls STA FY23	\$ 25,000.00				\$ 25,000.00
43	Facilities STA/LTF FY23	\$ 72,199.17				\$ 72,199.17
44	Fare Media Structure STA FY21	\$ 50,000.00				\$ 50,000.00
45	MBTA Branding LTF FY23	\$ 147,716.29				\$ 147,716.29
46	Operations Support Equip STA FY23	\$ 6,257.16				\$ 6,257.16
47	REI Equipment LTF FY15 Realloc.	\$ 760.00				\$ 760.00
48	Short Range Transit Plan STA FY19	\$ 19,229.80				\$ 19,229.80
49	Staff Vehicles Replacemen STA FY20	\$ 187.32				\$ 187.32
50	Vehicle Replacements STA FY22 / CMAQ	\$ 287,076.00				\$ 287,076.00
51	Vehicle Replacements LTF FY23	\$ 1,079,970.00				\$ 1,079,970.00
52	Vehicles: 1 Class E STA FY19	\$ 65,982.05				\$ 65,982.05
53	Video Surveillance LTF FY18	\$ 20,000.00				\$ 20,000.00
54	Video Surveillance LTF FY23	\$ 190,000.00				\$ 190,000.00
55	Zero Emission Projects LTF/LCTOP FY23	\$ 263,077.00				\$ 263,077.00
54	Total Prior Capital Funding	\$4,603,068.99	\$0.00	\$0.00	\$0.00	\$4,339,991.99

FY 23/24 Procurement Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
55	Procurement Bid Income	\$ 280,000.00		\$ 51,713.58		\$ 65,311.72	\$ 214,688.28
56	Procurement Bid Expenses	\$ (163,505.00)	\$ 4,100.00		\$ 49,350.34		\$ (114,154.66)
57	TAG Program	\$ (80,000.00)					\$ (80,000.00)
58	Total Procurement Budget		\$ 4,100.00	\$ 51,713.58	\$ 49,350.34	\$ 65,311.72	\$ 15,961.38

FY 23/24 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
59	5310 TREP Revenue Balance	\$ 114,526.00					\$ 114,526.00
60	Program Administrator	\$ (4,906.00)	\$ 235.64		\$ 345.70		\$ (4,560.30)
61	Client Relations Clerk	\$ (34,020.00)	\$ 3,478.20		\$ 7,052.10		\$ (26,967.90)
62	Mileage Reimbursements	\$ (75,600.00)	\$ 2,106.54		\$ 4,576.71		\$ (71,023.29)

**BASIN TRANSIT**  
**Statement of Expenditures - Cash Basis**  
**During Fiscal Year ending 6/30/2024**  
**For Period Ending 09/30/23**

Line	Administrative Exp.	FY 23/24 Budget	SEPTEMBER		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 141,980.50	\$ 10,921.58	\$ 10,864.00	\$ 32,764.73	\$ 32,473.20	\$ 291.53	1%
2	Office Salaries	\$ 154,391.50	\$ 11,876.27	\$ 10,270.81	\$ 35,628.81	\$ 29,772.44	\$ 5,856.37	16%
3	Board Members	\$ 4,200.00	\$ -	\$ -	\$ 700.00	\$ 600.00	\$ 100.00	14%
4	Payroll Taxes	\$ 10,773.00	\$ 828.69	\$ 682.30	\$ 2,486.08	\$ 2,254.91	\$ 231.17	9%
5	Health & Welfare	\$ 67,326.00	\$ 5,610.50	\$ 4,542.37	\$ 16,831.50	\$ 13,163.41	\$ 3,668.09	22%
6	Retirement:PERS	\$ 49,206.00	\$ 3,785.08	\$ 3,659.74	\$ 11,355.23	\$ 10,962.76	\$ 392.47	3%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 68.78	\$ 1,250.00	\$ 687.11	\$ 562.89	45%
8	Outside Services	\$ 29,940.00	\$ 2,495.00	\$ 4,888.79	\$ 7,485.00	\$ 7,720.10	\$ (235.10)	-3%
9	Prof. Fees	\$ 32,338.00	\$ 2,694.83	\$ 4,286.00	\$ 8,084.50	\$ 14,538.90	\$ (6,454.40)	-80%
10	Utilities	\$ 155,443.00	\$ 12,953.58	\$ 16,431.22	\$ 38,860.75	\$ 43,657.47	\$ (4,796.72)	-12%
11	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	\$ 2,436.08	\$ 10,123.25	\$ 9,422.97	\$ 700.28	7%
12	Office Supplies	\$ 16,882.00	\$ 1,406.83	\$ 1,783.69	\$ 4,220.50	\$ 4,638.20	\$ (417.70)	-10%
13	Postage	\$ 2,400.00	\$ 200.00	\$ 88.23	\$ 600.00	\$ 765.90	\$ (165.90)	-28%
14	Printing/Reproduction	\$ 14,425.00	\$ 1,202.08	\$ 141.97	\$ 3,606.25	\$ 569.87	\$ 3,036.38	84%
15	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 1,709.73	\$ 3,707.75	\$ 3,401.07	\$ 306.68	8%
16	Total Administrative	\$ 739,629.00	\$ 59,001.45	\$ 61,853.71	\$ 177,704.35	\$ 174,628.31	\$ 3,076.04	2%
<b>Maintenance Expense</b>								
17	Mechanic Salaries	\$ 196,193.00	\$ 15,091.77	\$ 14,870.24	\$ 45,275.31	\$ 44,976.04	\$ 299.27	1%
18	Utility Workers & Maint Admin Salaries	\$ 108,585.00	\$ 8,352.69	\$ 8,333.47	\$ 25,058.08	\$ 25,469.70	\$ (411.62)	-2%
19	Payroll Taxes	\$ 7,315.00	\$ 562.69	\$ 309.91	\$ 1,688.08	\$ 955.49	\$ 732.59	43%
20	Health & Welfare	\$ 28,811.00	\$ 2,400.92	\$ 1,637.58	\$ 7,202.75	\$ 4,990.65	\$ 2,212.10	31%
21	Retirement:PERS	\$ 23,620.00	\$ 1,816.92	\$ 1,098.60	\$ 5,450.77	\$ 3,303.64	\$ 2,147.13	39%
22	Uniforms	\$ 4,000.00	\$ 333.33	\$ 698.50	\$ 1,000.00	\$ 1,222.10	\$ (222.10)	-22%
23	Outside Services	\$ 34,431.00	\$ 2,869.25	\$ 4,389.09	\$ 8,607.75	\$ 17,231.89	\$ (8,624.14)	-100%
24	Parts	\$ 45,462.00	\$ 3,788.50	\$ 6,991.48	\$ 11,365.50	\$ 22,223.13	\$ (10,857.63)	-96%
25	Fluids	\$ 16,403.00	\$ 1,366.92	\$ 1,011.59	\$ 4,100.75	\$ 7,359.42	\$ (3,258.67)	-79%
26	Tires	\$ 63,251.00	\$ 5,270.92	\$ 2,984.08	\$ 15,812.75	\$ 8,136.62	\$ 7,676.13	49%
27	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ -	\$ 6,592.25	\$ -	\$ 6,592.25	100%
28	Tools	\$ 750.00	\$ 62.50	\$ -	\$ 187.50	\$ 250.00	\$ (62.50)	-33%
29	Consulting	\$ 1,000.00	\$ 83.33	\$ -	\$ 250.00	\$ -	\$ 250.00	100%
30	Shop Supplies	\$ 1,000.00	\$ 83.33	\$ 31.78	\$ 250.00	\$ 192.59	\$ 57.41	23%
31	Facility Supplies	\$ 6,022.00	\$ 501.83	\$ 792.25	\$ 1,505.50	\$ 1,596.21	\$ (90.71)	-6%
32	Training/Meetings	\$ 6,174.00	\$ 514.50	\$ 110.26	\$ 1,543.50	\$ 110.26	\$ 1,433.24	93%
33	Shelter Maintenance	\$ 2,784.00	\$ 232.00	\$ -	\$ 696.00	\$ -	\$ 696.00	100%
34	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	\$ 4,398.55	\$ 28,968.50	\$ 13,868.57	\$ 15,099.93	52%
35	Total Maintenance	\$ 688,044.00	\$ 55,184.99	\$ 47,657.38	\$ 165,554.98	\$ 151,886.31	\$ 13,668.67	8%
<b>Operations Expense</b>								
36	Mgmt/Supv Salaries	\$ 175,632.00	\$ 13,510.15	\$ 12,830.73	\$ 40,530.46	\$ 39,737.31	\$ 793.15	2%
37	Operator Wages	\$ 1,170,399.00	\$ 90,030.69	\$ 86,722.46	\$ 270,092.08	\$ 260,633.26	\$ 9,458.82	4%
38	Dispatch Wages	\$ 229,578.00	\$ 17,659.85	\$ 15,926.59	\$ 52,979.54	\$ 55,717.69	\$ (2,738.15)	-5%
39	Payroll Taxes	\$ 37,815.00	\$ 2,908.85	\$ 1,699.35	\$ 8,726.54	\$ 3,899.10	\$ 4,827.44	55%
40	Health & Welfare	\$ 263,867.00	\$ 21,988.92	\$ 22,069.07	\$ 65,966.75	\$ 65,020.19	\$ 946.56	1%
41	Retirement:PERS	\$ 253,249.00	\$ 19,480.69	\$ 16,594.71	\$ 58,442.08	\$ 50,092.94	\$ 8,349.14	14%
42	Safety Incentive Program	\$ 12,900.00	\$ 1,075.00	\$ -	\$ 3,225.00	\$ 4,100.00	\$ (875.00)	-27%
43	Workers'Comp	\$ 259,900.00	\$ 21,658.33	\$ 13,615.33	\$ 64,975.00	\$ 40,845.99	\$ 24,129.01	37%
44	Other Employee Exp.	\$ 36,409.00	\$ 3,034.08	\$ 5,028.75	\$ 9,102.25	\$ 6,481.64	\$ 2,620.61	29%
45	Mileage	\$ 1,850.00	\$ 154.17	\$ 492.56	\$ 462.50	\$ 492.56	\$ (30.06)	-6%
46	Uniforms	\$ 8,076.00	\$ 673.00	\$ 85.60	\$ 2,019.00	\$ 407.34	\$ 1,611.66	80%
47	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ 286.80	\$ 4,158.75	\$ 728.85	\$ 3,429.90	82%
48	Tel/Cell/Internet/Fax	\$ 47,638.00	\$ 3,969.83	\$ 3,511.24	\$ 11,909.50	\$ 8,348.76	\$ 3,560.74	30%
49	Radio Expense	\$ 5,935.00	\$ 494.58	\$ -	\$ 1,483.75	\$ -	\$ 1,483.75	100%
50	Fuel	\$ 336,885.00	\$ 28,073.75	\$ 25,207.00	\$ 84,221.25	\$ 65,935.37	\$ 18,285.88	22%
51	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ -	\$ 1,100.00	\$ 729.55	\$ 370.45	34%
52	Insurance	\$ 382,165.00	\$ 31,847.08	\$ 24,898.83	\$ 95,541.25	\$ 112,916.06	\$ (17,374.81)	-18%
53	Deferred Comp Match	\$ 51,080.00	\$ 3,929.23	\$ 3,779.12	\$ 11,787.69	\$ 11,487.59	\$ 300.10	3%
54	Total Operations	\$ 3,294,413.00	\$ 262,241.13	\$ 232,748.14	\$ 786,723.38	\$ 727,574.20	\$ 59,149.18	8%
55	Grand Total of Op Exp	\$ 4,722,086.00	\$ 376,427.57	\$ 342,259.23	\$ 1,129,982.71	\$ 1,054,088.82	\$ 75,893.89	7%

**BASIN TRANSIT**  
**Statement of Income**  
**09/30/23**

Other Revenue			SEPTEMBER		YTD Bdgt	YTD Actual		
1	Interest	\$ 11,254.00	\$ 937.83	\$ 34.26	\$ 1,875.67	\$ 10,431.43	\$ 8,555.76	456%
2	Other Revenue	\$ 2,400.00	\$ 200.00	\$ 710.74	\$ 400.00	\$ 1,110.74	\$ 710.74	178%
3	CNG Fuel	\$ 15,219.00	\$ 1,268.25	\$ 9,632.60	\$ 2,536.50	\$ 36,031.46	\$ 33,494.96	1321%
4	Renewable Gas Credits	\$ 20,175.00	\$ 1,681.25	\$ 4,077.45	\$ 3,362.50	\$ 8,046.26	\$ 4,683.76	100%
5	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%



6	Gain on Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
7	Total Other Revenue	\$ 49,048.00	\$ 4,087.33	\$ 14,455.05	\$ 8,174.67	\$ 55,619.89	\$ 47,445.22	580%

Passenger Fares		SEPTEMBER			YTD Bdgt	YTD Actual		
8	Fixed Route	\$ 187,795.00	\$ 15,649.58	\$ 11,822.27	\$ 31,299.17	\$ 62,550.28	\$ 31,251.11	100%
9	Ready Ride	\$ 15,870.00	\$ 1,322.50	\$ 1,625.52	\$ 2,645.00	\$ 14,246.78	\$ 11,601.78	439%
10	Palm Spr./Palm Des.	\$ 60,835.00	\$ 5,069.58	\$ 3,953.80	\$ 10,139.17	\$ 13,724.51	\$ 3,585.34	35%
11	Total Fare Revenue	\$ 264,500.00	\$ 22,041.67	\$ 17,401.59	\$ 44,083.33	\$ 90,521.57	\$ 46,438.24	105%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
12	Local Transit Funds	\$ 3,635,737.00			\$ 908,934.25	\$ 2,726,802.75
13	Section 5311 Operating Asst	\$ 579,901.00				\$ 579,901.00
14	Measure I	\$ 152,900.00	\$ 14,886.29		\$ 46,586.30	\$ 106,313.70
15	Section 5311 COVID-19 Stimulus	\$ -			\$ 405,096.00	\$ -
16	AB 2766	\$ 40,000.00				\$ 40,000.00
17	Total Sup. Fund.Ops	\$4,408,538.00	\$ 14,886.29		\$ 1,360,616.55	\$ 3,453,017.45
18	Total Operating Revenues	\$ 4,722,086.00	\$ 46,742.93		\$ 1,506,758.01	\$ 3,546,900.91

Prior Year Support Funding - Operations		Grant Amt	Received	Prior FY	Received	Balance Due
19	Section 5311 Operating Asst FY22	\$ 568,530.00				\$ 568,530.00
20	Total Prior Year Operating Revenues	\$ 568,530.00	\$ -	\$ -	\$ -	\$ 568,530.00

Current Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
21	Operations Support Equip STA FY24	\$ 50,000.00				\$ 50,000.00
22	CERBT / CEPPT Trust LTF FY24	\$ 290,388.00				
23	Vehicle Replacements STA/CMAQ FY24	\$ 823,183.00				\$ 823,183.00
24	Intelligent Transit System (ITS) SGR/LTF FY24	\$ 439,000.00				\$ 439,000.00
25	Facilities LTF FY24	\$ 1,190,708.00				\$ 1,190,708.00
26	Zero Emission Projects LTF FY24	\$ 167,003.00				\$ 167,003.00
27	Bus Stop Improvements STA/LCTOP FY24	\$ 178,407.00				\$ 178,407.00
28	Total Current Capital Funding	\$ 3,138,689.00	\$ -	\$ -	\$ -	\$ 2,848,301.00

Prior Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
29	29Palms CNG Station LTF FY18	\$ 130,000.00				\$ 130,000.00
30	AVL/GPS Equipment STA FY17	\$ 6,000.00				\$ 6,000.00
31	AVL/GPS Equipment STA FY19	\$ 85,000.00				\$ 85,000.00
32	Bus Stop Improvements STA FY22	\$ 17,403.00				\$ 17,403.00
33	Bus Stop Improvements STA FY19	\$ 53,526.15				\$ 53,526.15
34	Bus Stop Improvements STA/SGR/LTF/LCTOP FY23	\$ 65,303.86	\$ 21,234.86		\$ 21,234.86	\$ 44,069.00
35	Bus Wash System STA FY20	\$ 63,640.00				\$ 63,640.00
36	Bus Wash System STA FY21	\$ 7,500.00				\$ 7,500.00
37	Class H Replacement Vehicles CMAQ FY21	\$ 1,214,400.00				\$ 1,214,400.00
38	CNG Compressor LTF FY23	\$ 650,000.00				\$ 650,000.00
39	Cost Allocation Study STA FY19	\$ 2,519.00				\$ 2,519.00
40	Engine Overhauls LTF FY18	\$ 56,109.80	\$ 44,938.03		\$ 44,938.03	\$ 11,171.77
41	Engine Overhauls STA FY20	\$ 24,212.39				\$ 24,212.39
42	Engine Overhauls STA FY23	\$ 25,000.00				\$ 25,000.00
43	Facilities STA/LTF FY23	\$ 72,199.17	\$ 22,897.96		\$ 22,897.96	\$ 49,301.21
44	Fare Media Structure STA FY21	\$ 50,000.00				\$ 50,000.00
45	MBTA Branding LTF FY23	\$ 147,716.29	\$ 3,306.93		\$ 3,306.93	\$ 144,409.36
46	Operations Support Equip STA FY23	\$ 6,257.16	\$ 1,077.28		\$ 1,077.28	\$ 5,179.88
47	REI Equipment LTF FY15 Realloc.	\$ 760.00				\$ 760.00
48	Short Range Transit Plan STA FY19	\$ 19,229.80				\$ 19,229.80
49	Staff Vehicles Replacemen STA FY20	\$ 187.32				\$ 187.32
50	Vehicle Replacements STA FY22 / CMAQ	\$ 287,076.00				\$ 287,076.00
51	Vehicle Replacements LTF FY23	\$ 1,079,970.00				\$ 1,079,970.00
52	Vehicles: 1 Class E STA FY19	\$ 65,982.05				\$ 65,982.05
53	Video Surveillance LTF FY18	\$ 20,000.00				\$ 20,000.00
54	Video Surveillance LTF FY23	\$ 190,000.00				\$ 190,000.00
55	Zero Emission Projects LTF/LCTOP FY23	\$ 263,077.00				\$ 263,077.00
54	Total Prior Capital Funding	\$4,603,068.99	\$93,455.06	\$0.00	\$93,455.06	\$4,246,536.93

FY 23/24 Procurement Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
55	Procurement Bid Income	\$ 280,000.00		\$ 11,885.85		\$ 77,197.57	\$ 202,802.43
56	Procurement Bid Expenses	\$ (163,505.00)	\$ 13,086.14		\$ 71,551.68		\$ (91,953.32)
57	TAG Program	\$ (80,000.00)					\$ (80,000.00)
58	Total Procurement Budget		\$ 13,086.14	\$ 11,885.85	\$ 71,551.68	\$ 77,197.57	\$ 5,645.89

FY 23/24 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
59	5310 TREP Revenue Balance	\$ 114,526.00					\$ 114,526.00
60	Program Administrator	\$ (4,906.00)	\$ 117.82		\$ 471.28		\$ (4,434.72)
61	Client Relations Clerk	\$ (34,020.00)	\$ 3,478.20		\$ 10,434.60		\$ (23,585.40)
62	Mileage Reimbursements	\$ (75,600.00)	\$ 2,495.97		\$ 7,072.68		\$ (68,527.32)

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Michal Brock, Office Manager  
DATE: November 16, 2023

RE: Taxi Reports

### **August**

Cab Companies: 2  
Pending Cab Company: 1  
Registered Cabs: 3  
Registered Drivers: 4

New Driver Permits: 0  
Permit Renewals: 0  
Denied Applications: 0

### **September**

Cab Companies: 2  
Pending Cab Company: 1  
Registered Cabs: 3  
Registered Drivers: 4

New Driver Permits: 0  
Permit Renewals: 0  
Denied Applications: 0

### **Fiscal-Year-to-Date 2023/24 Taxi Administration Financial Summary**

- As of September 30, 2023, expenditures are \$102.21 or 5% under the FYTD budget.
- As of September 30, 2023, revenues are \$30.00 or 3% under the FYTD budget.
- The net FYTD operating gain (loss) after expenses is (\$770.29).

**STAFF RECOMMENDATION: RECEIVE AND FILE**

MORONGO BASIN TRANSIT AUTHORITY  
TAXI ADMINISTRATION  
**Statement of Expenditures**  
During Fiscal Year ending 6/30/24  
For Period ending 8/31/23

Line		FY 23/24	MONTH	AUGUST	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	<b>Administrative Exp.</b>							
1	Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2	Insurance	\$ 1,200.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ -	0%
3	Taxicab Administrator	\$ 1,500.00	\$ 125.00	\$ 110.06	\$ 250.00	\$ 660.36	\$ 410.36	164%
4	Office Clerk	\$ 1,500.00	\$ 125.00	\$ -	\$ 250.00	\$ -	\$ (250.00)	-100%
5	Drug & Alcohol Testing	\$ 420.00	\$ 35.00	\$ 34.90	\$ 70.00	\$ 34.90	\$ (35.10)	-50%
6	Background Checks	\$ 128.00	\$ 10.67	\$ 32.00	\$ 21.33	\$ 32.00	\$ 10.67	50%
7	Printing/Office/Meters	\$ 422.00	\$ 35.17	\$ 36.00	\$ 70.33	\$ 72.00	\$ 1.67	2%
8	Rent & Utilities	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 400.00	\$ 400.00	\$ -	0%
9	<b>Total Administrative Exp.</b>	<b>\$ 7,570.00</b>	<b>\$ 630.83</b>	<b>\$ 512.96</b>	<b>\$ 1,261.67</b>	<b>\$ 1,399.26</b>	<b>\$ 137.59</b>	<b>11%</b>

MORONGO BASIN TRANSIT AUTHORITY  
TAXI ADMINISTRATION  
**Statement of Income**

Line		FY 23/24	MONTH	AUGUST	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	<b>REVENUE</b>							
10	Taxi Business Permit	\$ -	\$ -	\$ -		\$ 20.00	\$ 20.00	100%
11	Driver Permit Fees	\$ 200.00	\$ 16.67	\$ -	\$ 33.33	\$ 100.00	\$ 66.67	200%
12	Vehicles Permit Fees	\$ 3,600.00	\$ 300.00	\$ 300.00	\$ 600.00	\$ 600.00	\$ -	0%
13	Driver Renewal Fees	\$ 300.00	\$ 25.00	\$ -	\$ 50.00	\$ -	\$ (50.00)	-100%
14	Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
15	Fines	\$ 100.00	\$ 8.33	\$ -	\$ 16.67	\$ -	\$ (16.67)	-100%
16	<b>TOTAL REVENUE</b>	<b>\$ 4,200.00</b>	<b>\$ 350.00</b>	<b>\$ 300.00</b>	<b>\$ 700.00</b>	<b>\$ 720.00</b>	<b>\$ 20.00</b>	<b>3%</b>

\$ (679.26)



MORONGO BASIN TRANSIT AUTHORITY  
TAXI ADMINISTRATION  
**Statement of Expenditures**  
During Fiscal Year ending 6/30/24  
For Period ending 9/30/23

Line		FY 23/24	MONTH	SEPTEMBER	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	<b>Administrative Exp.</b>							
1	Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2	Insurance	\$ 1,200.00	\$ 100.00	\$ 100.00	\$ 300.00	\$ 300.00	\$ -	0%
3	Taxicab Administrator	\$ 1,500.00	\$ 125.00	\$ 55.03	\$ 375.00	\$ 715.39	\$ 340.39	91%
4	Office Clerk	\$ 1,500.00	\$ 125.00	\$ -	\$ 375.00	\$ -	\$ (375.00)	-100%
5	Drug & Alcohol Testing	\$ 420.00	\$ 35.00	\$ -	\$ 105.00	\$ 34.90	\$ (70.10)	-67%
6	Background Checks	\$ 128.00	\$ 10.67	\$ -	\$ 32.00	\$ 32.00	\$ -	0%
7	Printing/Office/Meters	\$ 422.00	\$ 35.17	\$ 36.00	\$ 105.50	\$ 108.00	\$ 2.50	2%
8	Rent & Utilities	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 600.00	\$ 600.00	\$ -	0%
9	<b>Total Administrative Exp.</b>	<b>\$ 7,570.00</b>	<b>\$ 630.83</b>	<b>\$ 391.03</b>	<b>\$ 1,892.50</b>	<b>\$ 1,790.29</b>	<b>\$ (102.21)</b>	<b>-5%</b>

MORONGO BASIN TRANSIT AUTHORITY  
TAXI ADMINISTRATION  
**Statement of Income**

Line		FY 23/24	MONTH	SEPTEMBER	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	<b>REVENUE</b>							
10	Taxi Business Permit	\$ -	\$ -	\$ -		\$ 20.00	\$ 20.00	100%
11	Driver Permit Fees	\$ 200.00	\$ 16.67	\$ -	\$ 50.00	\$ 100.00	\$ 50.00	100%
12	Vehicles Permit Fees	\$ 3,600.00	\$ 300.00	\$ 300.00	\$ 900.00	\$ 900.00	\$ -	0%
13	Driver Renewal Fees	\$ 300.00	\$ 25.00	\$ -	\$ 75.00	\$ -	\$ (75.00)	-100%
14	Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
15	Fines	\$ 100.00	\$ 8.33	\$ -	\$ 25.00	\$ -	\$ (25.00)	-100%
16	<b>TOTAL REVENUE</b>	<b>\$ 4,200.00</b>	<b>\$ 350.00</b>	<b>\$ 300.00</b>	<b>\$ 1,050.00</b>	<b>\$ 1,020.00</b>	<b>\$ (30.00)</b>	<b>-3%</b>

\$ (770.29)

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: November 16, 2023  
  
RE: General Manager's Report

**STAFF RECOMMENDATION: RECEIVE AND FILE**

## General Manager's Report

October 2023

### CAPITAL PROJECTS

- With Board Member Mintz's request to put a covered shelter at the Twentynine Palms bus stop, staff was informed that a 5' by 8' of concrete would need to be added adjacent to the current bench to be in compliance with ADA, as well as obtain a city permit. With that information, this bus stop was added to the bus stop improvement list to be completed as shelter funds become available.

### ACTIVITIES

- October 4<sup>th</sup> was Clean Air Day. Basin Transit provided 843 free fares, courtesy of SBCTA. Clean Air Day was an important initiative to raise awareness about air quality and promote sustainable transportation options. Offering free fares throughout San Bernardino County was a way to encourage people to use public transportation and reduce their carbon footprint.
- Although our driver was not at fault for the accident in Yucca Valley on October 10<sup>th</sup> at Kickapoo & Highway 62, the accident could have been prevented and therefore reset our safety board to 0.
- Staff attended the Morongo Basin Healthcare District and the City of Twentynine Palms Community Health & Resource Fair on October 14<sup>th</sup>.
- Basin Transit participated in Trunk or Treat on Saturday, October 28<sup>th</sup> at the CMC Bell Center, in which they gave out 135 lbs of candy.



### STAFF

- Three (3) new drivers were recently hired. One (1) already possessed their Class B license and passenger endorsement.
- Halloween was celebrated by allowing staff to dress in costumes while adhering to strict safety guidelines. Additionally, we organized a pumpkin carving contest and distributed treats to staff.



# Basin Transit gives \$20,000 to health district

YUCCA VALLEY - The Morongo Basin Healthcare District received a \$20,000 grant from Basin Transit Thursday.

The money will help

fund operational costs for the District's Lift Transportation Program. The program provides free non-emergency medical transportation to medical appointments locally and

throughout the region.

Basin Transit offers transportation assistance grants to help pay for programs that meet transportation needs not covered by the bus agency.



COURTESY PHOTO

From left, Morongo Basin Healthcare District CEO Cindy Schmall, board chair Dianne Markle-Greenhouse, board member Misty Evans, Basin Transit board member McArthur Wright and healthcare district board members Debra Savitt, Patricia Cooper and Heidi Stiemsma mark a \$20,000 grant from Basin Transit to the Morongo Basin Healthcare District.

## Obituaries

### Renee Marie Page

Caregiver, 65

Our beloved daughter, sister, and aunt, Renee Page, entered God's Kingdom on July 19, 2023, at 8:11 p.m. Renee was born to Ellen and Lee Page on Nov. 21, 1957, in Orange, California. When Renee was a child, some of her favorite activities were listening to music, dancing and riding her motorcycle. Renee graduated from Yucca Valley high school. During her high school years, she was a member of the International Order of the Rainbow for Girls. Her hard work and leadership led to her being appointed to an esteemed position in office.

After graduation, Renee



**Renee Marie Page**  
Nov. 21, 1957-July 19, 2023

went on to attend college in eastern Idaho. She then returned to Yucca Valley, where she worked as a caregiver in a convalescent home. Little did she know, this job would be the beginning of her life-

long dedication to the care and wellness of others.

Renee loved traveling and experiencing the wonders of God's Creation. She especially loved Yosemite and Mesa Verde National Parks.

Renee joins her father, Lee, in heaven and is survived by her mother, Ellen, two brothers, Brandon and Mark, nephew Christopher, and two nieces, Candice and Crystal. Surrounded by loved ones, she was buried on Aug. 4, at 10 a.m. in Joshua Tree, California, alongside her father. Renee was a special gift to this Earth, blessing each life she encountered. She was selfless and loved her friends and family unconditionally. May she rest peacefully in the arms of her Lord and Savior, Jesus Christ.



### Richard Quinlan



water service industry. He spent 19 years with the city of North Las Vegas and 24 years with Mission Springs Water District. During his retirement, Richard enjoyed working in the yard, spending time with family, serving through his church

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Matthew Atkins, Operations Manager  
DATE: November 16, 2023  
  
RE: Operations Report

**STAFF RECOMMENDATION: RECEIVE AND FILE**



# Operations Report

November 16, 2023

## PERSONNEL

### Staffing

Total Coach Operators: August - 27, September - 26

Total Dispatchers: August - 3, September - 4

### Overtime

Operators: August – 2.02%, September – 2.22%

Dispatchers: August – 19.29%, September – 13.44%

## OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On-time performance for the reporting period:

Ready Ride: August – 98.6%, September – 98.2%

Fixed Route: August – 94%, September – 93%

Staff received nine (9) customer contacts for August and September. These contacts were recorded as six (6) complaints about drivers, one (1) complaint about another passenger, and two (2) service suggestions. All complaints have been addressed with customer follow up.

As of September 30, 2023, staff completed 185 days free of any preventable accidents and/or injuries. A minor, preventable, non-injury traffic collision occurred on October 10<sup>th</sup> that caused the safety board to be reset.

## EMPLOYEE TRAINING/RECRUITMENT

Operations and Training Staff have completed the training for one (1) trainee who has successfully passed her DMV tests and has started driving on her own. Two (2) new trainees have completed their classroom training and are currently receiving their behind the wheel instruction.

## MAINTENANCE

The following is the maintenance mileage, road call and cost per mile information for August and September.



August: 4 road calls with 1 tow

Mileage: 55,428 with a CPM (cost per mile) of \$0.85

September: 3 road calls with 0 tows

Mileage: 55,963 with a CPM (cost per mile) of \$0.85

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: November 16, 2023  
RE: End-of-Year Employee Recognition

In the past, the General Manager acknowledged the dedication and hard work of all Basin Transit employees by hosting an annual dinner and providing a \$100 check as a token of gratitude for their contributions. Staff would like to preserve this tradition.

**STAFF RECOMMENDATION: APPROVE \$100 END-OF-YEAR RECOGNITION  
CHECK TO EACH BASIN TRANSIT EMPLOYEE**



## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: November 16, 2023  
RE: Revisions to FY 2023/24 Budget and Transit Operating, Capital Plan

Staff requests approval of a fully-funded FY 2023/24 amended budget, resulting in a 7.31% increase. The rationale for the amendments are as follows:

- 15% wage increase for Office Clerks, Utility Workers, and Drivers, which would consequently lead to increased wages for Dispatchers, the Lead Dispatcher, and the Safety & Training Supervisor to compete with the fast food industry before April 2024.
- Although the lowest single subscriber health premium offered through PERS will switch from Blue Cross Select to Blue Shield Access+, there will still be an increase in premiums beginning January 1, 2024.
- Line 19: Primarily due to increased cyber attacks, Basin Transit would like to outsource IT services to include cyber training, security management, backup and disaster recovery, as well as technical assistance. Quotes estimate this to be an increase of approximately \$20,000 per year.
- Line 20: The estimated increase in Utilities has exceeded the original projection. The original budget was for a 28.64% increase, but in reality, the rates and usage have increased by approximately 44%.
- Line 81: Increase the Transportation Reimbursement Escort Program (TREP) mileage from \$.30/per mile to \$.40/per mile to encourage more participation from clients. This expense is covered by a 5310 Enhanced Mobility of Seniors & Individuals with Disabilities grant.

**STAFF RECOMMENDATION: APPROVE REVISIONS TO FY 2023/24 BUDGET AND TRANSIT OPERATING AND CAPITAL PLAN; AUTHORIZE STAFF TO FILE REVISED TRANSIT CLAIM**

BASIN TRANSIT  
2023/24 AMENDED OPERATING BUDGET

Line	Revenue Section	Approved FY24 Budget	FY 2024 Estimate	Proposed FY24 Budget	Notes	% Chg.
1	Passenger Fares	\$ 264,500	\$ 367,043	\$ 264,500	incl LCTOP K-12 Free Fares	0.00%
2	FTA Section 5311	\$ 579,901	\$ 579,901	\$ 579,901	Federal funding	0.00%
3	Other	\$ 13,654	\$ 44,540	\$ 13,654	Interest, Gain of Assets	0.00%
4	Natural Gas	\$ 35,394	\$ 105,595	\$ 35,394	CNG Sales & RNG Credits	0.00%
5	Measure I	\$ 152,900	\$ 152,900	\$ 152,900	Half-cent sales tax	0.00%
6	AB 2766	\$ 40,000	\$ 40,000	\$ 40,000	Motor vehicle registration surcharge	0.00%
7	LTF	\$ 3,635,737	\$ 3,635,737	\$ 3,980,861	.25% sales tax generated in County	9.49%
8	Total Revenues:	\$ 4,722,086	\$ 4,925,716	\$ 5,067,210		7.31%

Line	Administrative Expenses	Approved FY24 Budget	FY 2024 Estimate	Proposed FY24 Budget	Notes	% Chg.
9	General Manager	\$ 141,980	\$ 141,980	\$ 141,980		0.00%
10	Office Manager	\$ 86,156	\$ 86,156	\$ 86,156		0.00%
11	Full-time Office Clerk	\$ 42,910	\$ 46,816	\$ 46,816	Wage Adjustment - New Hire	9.10%
12	Part-time Office Clerk	\$ 25,324	\$ 29,122	\$ 29,122	Wage Adjustment	15.00%
13	Board Meetings	\$ 4,200	\$ 4,200	\$ 4,200		0.00%
14	Payroll taxes	\$ 10,773	\$ 11,390	\$ 11,390	Increased wages affect taxes	5.72%
15	Health & Welfare	\$ 67,326	\$ 72,868	\$ 72,868	Increased Health Plan Rates	8.23%
16	Retirement	\$ 49,206	\$ 56,042	\$ 56,042	Increased wages affect CalPERS	13.89%
17	Mileage	\$ 5,000	\$ 3,436	\$ 5,000		0.00%
18	Outside Services	\$ 29,940	\$ 29,746	\$ 29,940		0.00%
19	Prof. Fees	\$ 32,338	\$ 29,078	\$ 52,338	IT Services	61.85%
20	Utilities	\$ 155,443	\$ 174,630	\$ 178,760	Utilities continue to rise	15.00%
21	Marketing/Promotions	\$ 40,493	\$ 37,429	\$ 40,493		0.00%
22	Office Supplies	\$ 16,882	\$ 14,843	\$ 16,882		0.00%
23	Postage	\$ 2,400	\$ 1,954	\$ 2,400		0.00%
24	Printing & Reproduction	\$ 14,425	\$ 3,008	\$ 14,425		0.00%
25	Training/Meetings	\$ 14,831	\$ 13,509	\$ 14,831		0.00%
26	Total Administration:	\$ 739,629	\$ 756,207	\$ 803,645		8.66%

Line	Maintenance Expenses	Approved FY24 Budget	FY 2024 Estimate	Proposed FY24 Budget	Notes	% Chg.
27	Lead Tech Supervisor	\$ 103,763	\$ 103,763	\$ 103,763		0.00%
28	Mechanic	\$ 92,430	\$ 92,430	\$ 92,430		0.00%
29	Utility Worker	\$ 42,397	\$ 48,757	\$ 48,757	Wage Adjustment	15.00%
30	Utility Worker/Safety Coord.	\$ 41,990	\$ 48,289	\$ 48,289	Wage Adjustment	15.00%
31	Maint Admin	\$ 24,198	\$ 27,828	\$ 27,828	Wage Adjustment	15.00%
32	Payroll Taxes	\$ 7,315	\$ 7,706	\$ 7,706	Increased wages affect taxes	5.34%
33	Health & Welfare	\$ 28,811	\$ 29,036	\$ 29,036	Increased Health Plan Rates	0.78%
34	Retirement	\$ 23,620	\$ 24,883	\$ 24,883	Increased wages affect CalPERS	5.34%
35	Uniforms	\$ 4,000	\$ 4,888	\$ 4,000		0.00%
36	Outside Services	\$ 34,431	\$ 39,094	\$ 34,431		0.00%
37	Parts	\$ 45,462	\$ 44,376	\$ 45,462		0.00%
38	Fluids	\$ 16,403	\$ 14,719	\$ 16,403		0.00%
39	Tires	\$ 63,251	\$ 32,546	\$ 63,251		0.00%
40	Accident Repair	\$ 26,369	\$ 5,000	\$ 26,369		0.00%
41	Tools	\$ 750	\$ 1,000	\$ 750		0.00%
42	Consulting	\$ 1,000	\$ 1,000	\$ 1,000		0.00%
43	Shop Supplies	\$ 1,000	\$ 730	\$ 1,000		0.00%
44	Facility Supplies	\$ 6,022	\$ 6,385	\$ 6,022		0.00%
45	Training/Meetings	\$ 6,174	\$ 6,174	\$ 6,174		0.00%
46	Shelter Maintenance	\$ 2,784	\$ -	\$ 2,784		0.00%
47	CNG Stations Maintenance	\$ 115,874	\$ 55,474	\$ 115,874		0.00%
48	Total Maintenance:	\$ 688,044	\$ 594,077	\$ 706,210		2.64%

Line	Operations Expenses	Approved FY24 Budget	FY 2024 Estimate	Proposed FY24 Budget	Notes	% Chg.
49	Operations Manager	\$ 117,958	\$ 117,958	\$ 117,958		0.00%
50	Safety & Training Supervisor	\$ 57,675	\$ 66,326	\$ 66,326	Wage Adjustment	15.00%
51	Operator Wages	\$ 1,170,400	\$ 1,345,960	\$ 1,345,960	Wage Adjustment	15.00%
52	Dispatch Wages	\$ 229,578	\$ 264,015	\$ 264,015	Wage Adjustment	15.00%
53	Payroll Taxes	\$ 37,815	\$ 43,062	\$ 43,062	Increased wages affect taxes	13.88%
54	Health & Welfare	\$ 263,867	\$ 280,831	\$ 280,831	Increased Health Plan Rates	6.43%
55	Retirement	\$ 253,249	\$ 275,332	\$ 275,332	Increased wages affect CalPERS	8.72%
56	Safety Incentive Program	\$ 12,900	\$ 12,300	\$ 12,900		0.00%
57	Workers' Comp.	\$ 259,900	\$ 259,900	\$ 259,900		0.00%
58	Other Employee Exp.	\$ 36,409	\$ 30,585	\$ 36,409		0.00%
59	Mileage	\$ 1,850	\$ 1,970	\$ 1,850		0.00%
60	Uniforms	\$ 8,076	\$ 1,629	\$ 8,076		0.00%
61	Outside Services	\$ 16,635	\$ 2,392	\$ 16,635		0.00%
62	Tel/cell/internet/fax etc.	\$ 47,638	\$ 28,919	\$ 47,638		0.00%
63	Radio Exp.	\$ 5,935	\$ -	\$ 5,935		0.00%
64	Fuel	\$ 336,885	\$ 341,342	\$ 336,885		0.00%
65	Training/Meetings	\$ 4,400	\$ 2,918	\$ 4,400		0.00%
66	Insurance	\$ 382,165	\$ 340,834	\$ 382,165		0.00%
67	Deferred Comp Match	\$ 51,080	\$ 45,950	\$ 51,080		0.00%
68	Total Operations:	\$ 3,294,413	\$ 3,462,223	\$ 3,557,356		7.98%

69	Grand Total Operations:	\$ 4,722,086	\$ 4,812,507	\$ 5,067,210		7.31%
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## BASIN TRANSIT CAPITAL BUDGET

Line	FY24 Capital Budget	STA	CMAQ	SGR	LTF	LCTOP	TOTAL
70	Operations Support	\$ 50,000					\$ 50,000
71	CERBT / CEPPT Trust				\$ 290,388		\$ 290,388
72	Engine Overhauls						\$ -
73	Replacement Vehicles	\$ 78,113	\$ 745,070				\$ 823,183
74	Intelligent Transit System (ITS)			\$ 127,536	\$ 311,464		\$ 439,000
75	Zero Emission Projects				\$ 1,012,587		\$ 1,012,587
76	Bus Stop Improvements	\$ 40,892				\$ 137,515	\$ 178,407
77	<b>Total Capital Budget:</b>	<b>\$ 169,005</b>	<b>\$ 745,070</b>	<b>\$ 127,536</b>	<b>\$ 1,614,439</b>	<b>\$ 137,515</b>	<b>\$ 2,793,565</b>

## TREP BUDGET

Line	FY24 Trep Budget	Revenue	Expenses	TOTAL
78	5310 Grant Award	\$ 114,526		\$ 114,526
79	Program Administrator		\$ 1,414	\$ (1,414)
80	Client Relations Clerk		\$ 51,999	\$ (51,999)
81	Mileage Reimbursements		\$ 61,113	\$ (61,113)
82	<b>Total TREP Budget:</b>	<b>\$ 114,526</b>	<b>\$ 114,526</b>	<b>\$ -</b>

## PROCUREMENT BUDGET

Line	FY24 Procurement Budget	Revenue*	Expenses	TOTAL
83	Procurement Bid Income	<i>Accrued receivables &amp; RVBA</i>	\$ 280,000	\$ 280,000
84	TAG Program		\$ 80,000	\$ (80,000)
85	Procurement Bid Expenses	<i>Director, Consulting, Legal, Meetings, etc.</i>	\$ 163,505	\$ (163,505)
86	<b>Total Procurement Reserves:</b>	<b>\$ 280,000</b>	<b>\$ 243,505</b>	<b>\$ 36,495</b>

## TAXI BUDGET

Line	FY24 Taxi Budget	Revenue	Expenses	TOTAL
87	Revenue	\$ 4,200		\$ 4,200
88	Administrative Expenses		\$ 7,570	\$ (7,570)
89	<b>Total Taxi Budget:</b>	<b>\$ 4,200</b>	<b>\$ 7,570</b>	<b>\$ (3,370)</b>

## **BASIN TRANSIT ACRONYM LIST**

5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
IFB	Invitation for Bid
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
RFP	Request for Proposal
SBCTA	San Bernardino County Transportation Authority
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account

## **BASIN TRANSIT ROUTES**

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service