

BASIN TRANSIT

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, April 6, 2023 5:00 p.m.
Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Wright called the meeting to order at 5:02 p.m.

PLEDGE OF ALLEGIANCE – Board Member Drozd led the flag salute.

ROLL CALL

Members Present:

Merl Abel
Danielle Harrington
McArthur Wright

Jeff Drozd
Ben Sasnett

Members Absent:

Ellen Jackman

Dan Mintz

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

NONE

3.0 CLOSED SESSION

3.1 Personnel Matters, General Manager Evaluation

Chair Wright reported that the General Manager is doing a great job and expressed his appreciation on behalf of the Board.

4.0 PUBLIC COMMENTS

NONE

5.0 CONSENT CALENDAR

5.1 Minutes of the January 26, 2023 Board Meeting

- 5.2 Treasurer's Report for December 2022 and January 2023
- 5.3 Warrant Register through January 31, 2023
- 5.4 Ridership Reports
- 5.5 Financial Reports
- 5.6 General Manager's Reports
- 5.7 Operations Report
- 5.8 Audited Financial Reports Fiscal Year Ended June 30, 2022
- 5.9 eTransit Modifications
- 5.10 LCTOP K-12 Free Fares
- 5.11 LCTOP Bus Stop Improvement
- 5.12 Replacement Vehicles
- 5.13 Vehicle Disposals
- 5.14 Revisions to FY23 Capital Budget and Transit Operating, Capital Plan Reallocation

ACTION: Board Member Abel moved to approve the Consent Calendar (items 5.1 - 5.14); seconded by Board Member Sasnett: motion passed by Roll Call Vote (5-0).

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

- 8.1 Revision to Bylaws

Cheri Holsclaw reviewed the recommended changes to the by-laws with the Board. The Board directed the following changes to the draft language:

ARTICLE V

- G) The Board shall designate legal counsel for the Authority, and in the absence of such appointment may be either the City Attorney for Twentynine Palms, the Town of Yucca Valley or the County Counsel for San Bernardino.
- H) The Board shall have the right to designate the Treasurer, and in the absence of such a designation by the Board shall be designated by the General Manager.

ARTICLE VI

- A) The Board may select and appoint a General Manager for the Authority, who shall serve at the pleasure of the Board. In the absence of the General Manager position being filled, the Board may appoint an acting or interim General Manager, who shall serve at the pleasure of the Board.

ACTION: Board Member Drozd moved to adopt the updated bylaws with the revised language pending no further changes after legal counsel review; seconded by Board Member Harrington: motion passed by Roll Call Vote (5-0).

8.2 29 Palms Land Purchase

Cheri Holsclaw provided details on the proposed 29 Palms land purchase intended for a future transit center.

ACTION: Board Member Abel moved to approve the land transfer and reimbursement of costs agreement with the City of Twentynine Palms; seconded by Board Member Sasnett: motion passed by Roll Call Vote (5-0).

8.3 Award Security Surveillance Contract

Cheri Holsclaw explained some of the challenges Basin Transit has experienced with the existing security camera footage that is outdated. She further shared the benefits of the security surveillance system proposed by AIS.

ACTION: Board Member Drozd moved to award the security surveillance contract to AIS; seconded by Board Member Harrington: motion passed by Roll Call Vote (5-0).

8.4 FY 2023/24 Draft Operating and Capital Budgets

Cheri Holsclaw presented a detailed review of the items within the FY 2023/24 draft budgets. The Board did not recommend any changes.

9.0 GENERAL MANAGER UPDATE

NONE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

Board Member Sasnett congratulated Cheri on her evaluation stating she's doing excellent and that he's pleased with the direction Basin Transit is going.

Board Member Drozd agreed with Board Member Sasnett's comments.

Chair Wright shared that he would like staff to review a potential improvement to the bus stops in 29 Palms, on Adobe Rd. between Sunnyslope Dr. and Two Mile Rd, that only have a sign and no bench. He stated that he assisted an elderly lady to the stop and they were both tired once they arrived and unable to rest. Cheri replied that she would check to see where those particular bus stop improvements are within the bus stop improvement plan.

Board Member Abel expressed that he appreciates staff's efforts in keeping the public up-to-date with good PR and also congratulated her on being recognized as one of the five women leading transit agencies in San Bernardino County. He mentioned that he encourages and looks forward to Cheri taking opportunities to share her leadership path with others in the community. Board Member Abel again thanked her for getting the word out on Basin Transit's 300-day safety record.

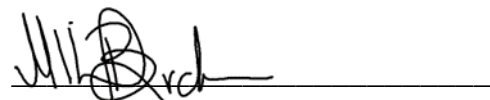
Chair Wright stated that he got the opportunity to watch Cheri present at a recent Rotary meeting and he thought she did a fantastic job and made him very proud to be a part of Basin Transit.

Chair Wright announced that the next Board meeting will be held on Thursday, May 25, 2023 at 5:00 p.m.

12.0 ADJOURNMENT

The meeting adjourned at 6:00 p.m. Thursday, April 6, 2023.

Respectfully submitted,



Michal Brock, Assistant Board Secretary