

# Agenda



## Regular Board Meeting of the Board of Directors

*Meeting Location:*

**Basin Transit Operations Center  
62405 Verbena Road  
Joshua Tree, CA 92252**

It is the intention of Basin Transit to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 or email [michal@basin-transit.com](mailto:michal@basin-transit.com) for assistance so the necessary arrangements can be made.

Public comments may be submitted via email to the Assistant Board Secretary at [michal@basin-transit.com](mailto:michal@basin-transit.com) prior to September 21, 2022 at 5:00 pm with your name, telephone number, and subject of your public comment (agenda item or non-agenda item). If you send written comments, your comments will be made part of the official record of the proceedings and read into the record if they are received by the deadline above.

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### **Board of Directors**

Merl Abel, Chair  
McArthur Wright, Vice Chair  
Jeff Drozd  
Ellen Jackman  
Karmolette O'Gilvie  
Dawn Rowe (Danielle Harrington Designee)  
Ben Sasnett

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### **Officers**

Cheri Holsclaw, Board Secretary  
Michal Brock, Assistant Board Secretary



## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

Thursday, September 22, 2022  
62405 Verbena Road, Joshua Tree CA 92252  
5:00 PM

#### 1.0 CALL TO ORDER

##### PLEDGE OF ALLEGIANCE

**ROLL CALL:** Board Members: Drozd, Harrington, Jackman, O'Gilvie,  
Sasnett, Wright and Chair Abel

#### 2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Recognition of Retired Coach Operator

#### 3.0 CLOSED SESSION

3.1 Closed Session Pursuant to Government Code Section 54957; regarding  
Personnel Matters, Procurement Director Evaluation

#### 4.0 PUBLIC COMMENTS

4.1 This is a time for comments from the public on any subject not on the agenda. The Brown Act prohibits the Basin Transit Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

4.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

**5.0 CONSENT CALENDAR**—All matters listed under the Consent Calendar are to be considered routine by the Basin Transit Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

5.1 Minutes of the July 28, 2022 Board Meeting  
**Staff Recommendation: Approve Minutes**

5.2 Treasurer's Report for June and July 2022  
**Staff Recommendation: Approve Treasurer's Reports**

5.3 Warrant Register through July 31, 2022  
**Staff Recommendation: Approve Warrant Register**

- 5.4 Ridership Reports  
**Staff Recommendation: Receive and File**
- 5.5 Financial Reports  
**Staff Recommendation: Receive and File**
- 5.6 General Manager's Reports  
**Staff Recommendation: Receive and File**
- 5.7 Operations Report  
**Staff Recommendation: Receive and File**
- 5.8 Can-A-Ride Day on November 17, 2022  
**Staff Recommendation: Approve accepting food items in lieu of fares for November 17, 2022, which will be designated Can-A-Ride Day**
- 5.9 Approval of Purchase Order for Raul Brave and Associates  
**Staff Recommendation: Authorize Staff to Issue Purchase Order of up to \$35,000 to RVBA**

ACTION: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Roll Call Vote

**6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

**7.0 OLD BUSINESS**

NONE

**8.0 NEW BUSINESS**

- 8.1 Transportation Assistance Grant (TAG) Awards  
**Staff Recommendation: Approve Transportation Assistance Grant Program Awards**

ACTION: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Roll Call Vote

- 8.2 FY 2021/22 End of Year Update  
**Staff Recommendation: Receive and Discuss as necessary**

**9.0 GENERAL MANAGER UPDATE**

**10.0 FUTURE BOARD INITIATED AGENDA ITEMS**

**11.0 BOARD MEMBER COMMENTS** - This is the time for comments from the Board members on any subject.

**12.0 ADJOURNMENT** The next regularly scheduled board meeting will be held on Thursday, November 17, 2022 at 5:00PM at the Basin Transit Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. **This agenda is certified to have been posted on or before September 19, 2022 at 5:00 P.M.**

  
\_\_\_\_\_  
Michal Brock, Assistant Board Secretary

9/15/22  
\_\_\_\_\_  
Date/Time

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: Minutes of the July 28, 2022 Board Meeting

**STAFF RECOMMENDATION: APPROVE MINUTES**

## **BASIN TRANSIT**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, July 28, 2022 5:00 p.m.  
Basin Transit Operations Center  
62405 Verbena Road  
Joshua Tree, CA 92252

### **ACTION MINUTES**

**1.0 CALL TO ORDER** – Chair Abel called the meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE** – Chair Abel led the flag salute.

#### **ROLL CALL**

##### Members Present:

Jeff Drozd  
Karmollette O’Gilvie  
McArthur Wright

Danielle Harrington  
Ben Sasnett  
Merl Abel

##### Members Absent:

Ellen Jackman

## **2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS**

### **2.1 Employee of the Quarter**

Matt Atkins, Operations Manager, recognized Paula Baldwin as the Employee of the Quarter. Matt shared that Paula has been with Basin Transit since September 2011 and has worked as a Coach Operator, Dispatch, and is currently serving as the Dispatch Supervisor. Matt shared that this was Paula’s third time being recognized as the Employee of the Quarter during her tenure at Basin Transit. Matt continued to share that Paula was being recognized this time for all she has done to keep the shifts covered during the staffing shortage, including the long hours she’s put in herself to ensure that services continue operating on schedule. Matt closed out his recognition by thanking Paula on behalf of Basin Transit staff.

The Board simultaneously extended their thanks to Paula.

### **3.0 CLOSED SESSION**

NONE

### **4.0 PUBLIC COMMENTS**

NONE

### **5.0 CONSENT CALENDAR**

5.1 Minutes of the May 19, 2022 Special Board Meeting

5.2 Minutes of the May 26, 2022 Board Meeting

5.3 Treasurer's Report for April and May 2022

5.4 Warrant Register through May 31, 2022

5.5 Ridership Reports

5.6 Financial Reports

5.7 General Manager's Reports

5.8 Operations Report

**ACTION:** Board Member O'Gilvie moved to approve the Consent Calendar (items 5.1 - 5.8); seconded by Board Member Wright: passed by Roll Call Vote (6-0).

### **6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

NONE

### **7.0 OLD BUSINESS**

NONE

### **8.0 NEW BUSINESS**

8.1 Approval to Rewrap Vehicles

Cheri Holsclaw presented visual images of the rebranding campaign that included the proposed new look of the buses, bus stop signs, and Coach Operator uniform shirts. A more in-depth discussion developed on the various rebranding activities. Chair Abel closed out the discussion by entertaining a

motion to approve moving forward with painting and rewrapping the buses with the new Basin Transit brand.

**ACTION:** Board Member Wright moved to approve authorization of staff to proceed with the painting and installation of vehicle wraps with the work being completed by Decals by Design and Yucca Auto Body, per MBTA's Non-Competitive Acquisition Policy; seconded by Board Member Wright: passed by Roll Call Vote (6-0).

## **9.0 GENERAL MANAGER UPDATE**

Cheri Holsclaw shared that MBTA hit 100 Safety Days on Monday, July 25<sup>th</sup>. 100 Safety Days is an incentive program with a goal of reaching 100 days without a preventable accident. Non-preventable accidents such as the recent hit-and-run on a stopped MBTA bus are not included in the equation since there is nothing staff could have done to prevent the accident. It was shared that the "hit-and-run" driver involved in the accident had not been apprehended and the accident was still under investigation. Cheri also shared that staff morale has been really good, in part due to the new bowling team and hiring three (3) new drivers which is giving existing staff some relief, among other teambuilding activity considerations.

## **10.0 FUTURE BOARD INITIATED AGENDA ITEMS**

None.

## **11.0 BOARD MEMBER COMMENTS**

Board Member Sasnett congratulated Paula on being awarded Employee of the Quarter and stated that he was pleased with the progress of the bus wraps.

Board Member Drozd echoed Board Member Sasnett's comments and stated that he thinks MBTA is on the right track.

Board Member O'Gilvie congratulated Paula on being named Employee of the Quarter and stated that it is really good to hear that people are enjoying working at MBTA.

Vice-Chair Wright's comments mirrored other Board Member comments, adding that the recent staff BBQ was awesome and he's looking forward to the next one.

Chair Abel verified that Paula Baldwin (Employee of the Quarter) was the dispatcher onsite when the Board toured the facility last year and thought she was very knowledgeable and found how she explained her job quite interesting.

Board Member Drozd added that the recent picture of the Board Members in front of the new electric bus was in the Hi-Desert Star yesterday, July 27<sup>th</sup>.



Chair Abel further commented that it's nice to promote the rider's options and anytime there's an opportunity to be in the paper on a positive note, it's a good thing.

## **12.0 ADJOURNMENT**

The meeting adjourned at 5:24 p.m. Thursday, July 28, 2022.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michal Brock", is written over a horizontal line.

Michal Brock, Assistant Board Secretary

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: Treasurer's Reports for June and July 2022

**STAFF RECOMMENDATION: APPROVE TREASURER'S REPORTS**

**MORONGO BASIN TRANSIT AUTHORITY**  
**TREASURER'S REPORT**  
**June 30, 2022**

Beginning Balance:	May 31, 2022	5,923,654
Receipts		306,978
Disbursements		753,911
Interest Received		30
Ending Balance:	June 30, 2022	5,476,751

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 70,753	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,519,108	\$ -	0.00%
Union Bank	\$ 2,092,457	\$ -	0.00%
Pacific Western Bank	\$ 88,514	\$ -	0.00%
LAIF	\$ 1,292,778	\$ -	0.00%
US Bank PTMISEA	\$ 238,465	\$ -	0.00%
US Bank LCTOP	\$ 81,317	\$ -	0.00%
US Bank SGR (SB1)	\$ 93,359	\$ -	0.00%
	\$	-	0.00%
TOTAL INVESTMENTS	\$ 5,476,751	\$ -	

**MORONGO BASIN TRANSIT AUTHORITY**  
**TREASURER'S REPORT**  
**July 31, 2022**

Beginning Balance:	June 30, 2022	5,476,751
Receipts		519,053
Disbursements		1,011,424
Interest Received		<u>31</u>
Ending Balance:	July 31, 2022	<u>4,984,411</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 70,612	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,524,310	\$ -	0.00%
Union Bank	\$ 1,692,432	\$ -	0.00%
Pacific Western Bank	\$ (3,296)	\$ -	0.00%
LAIF	\$ 1,295,198	\$ -	0.00%
US Bank PTMISEA	\$ 238,469	\$ -	0.00%
US Bank LCTOP	\$ 78,503	\$ -	0.00%
US Bank SGR (SB1)	\$ 93,360	\$ -	0.00%
		\$ -	0.00%
TOTAL INVESTMENTS	<u>\$ 4,989,587</u>	<u>\$ -</u>	

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: Warrant Register through July 2022

**STAFF RECOMMENDATION: APPROVE WARRANT REGISTER**

**MORONGO BASIN TRANSIT AUTHORITY**  
**WARRANT REGISTER**  
As of June 30, 2022

Date	Name	Memo	Paid Amount
06/01/2022	ARCO	FUEL	-78.30
06/02/2022	CORY DOUGLASS	EMPLOYEE EXPENSE	-86.96
06/02/2022	GARY JOHNSON	EMPLOYEE EXPENSE	-10.00
06/02/2022	PRISM	INSURANCE	-27,775.00
06/02/2022	NOEMI ADDERLEY	MILEAGE	-65.52
06/13/2022	[EMPLOYEE]	WAGES	-76.83
06/02/2022	AT&T MOBILITY	TELEPHONE	-31.39
06/02/2022	BURRTEC	UTILITIES	-374.11
06/02/2022	CARQUEST - YUCCA VALLEY	PARTS	-287.86
06/02/2022	GILLIG LLC	PARTS	-186.97
06/23/2022	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-495.00
06/13/2022	KARMOLETTE O'GILVIE	BOARD MEMBER STIPEND	-100.00
06/02/2022	NAPA	PARTS	-225.92
06/02/2022	PALM SPRINGS MOTORS	PARTS	-201.92
06/02/2022	PARKHOUSE TIRES	TIRES	-4,156.65
06/02/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-46.57
06/02/2022	QUILL CORPORATION	OFFICE SUPPLIES	-721.55
06/02/2022	SAFELITE	OUTSIDE SERVICES	-422.28
06/02/2022	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
06/02/2022	TRANSIT MARKETING	MARKETING	-1,145.00
06/02/2022	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-49.82
06/02/2022	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-725.00
06/02/2022	JOSHUA BASIN WATER DISTRICT	UTILITIES	-518.03
06/02/2022	JOE MEER	MILEAGE	-154.44
06/03/2022	SOUTHERN CALIFORNIA EDISON	UTILITIES	-6,598.66
06/03/2022	ADP	WAGES	-52,641.90
06/03/2022	ADP	TAXES	-9,433.30
06/03/2022	ADP	OUTSIDE SERVICES	-290.00
06/03/2022	ADP	WAGES	-79.84
06/03/2022	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-20,217.80
06/03/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,438.17
06/03/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,072.65
06/03/2022	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,631.08
06/03/2022	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
06/03/2022	ADP	OUTSIDE SERVICES	-187.50
06/06/2022	Governmentjobs.com, Inc.	MARKETING	-7,747.50
06/06/2022	BOKLOCKSMITH	OFFICE SUPPLIES	191.30
06/06/2022	ARCO	FUEL	-132.88
06/07/2022	ARCO	FUEL	-134.20
06/08/2022	THE GAS COMPANY	FUEL	-5,741.88
06/09/2022	AIRWAVE COMMUNICATIONS	RADIO	-1,108.06
06/09/2022	CLEAN ENERGY	CNG MAINTENANCE	-4,409.26
06/09/2022	COPPER MOUNTAIN BROADCASTING	MARKETING	-609.00
06/09/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-219.25
06/09/2022	HI DESERT WATER DISTRICT	UTILITIES	-147.40
06/09/2022	NAPA	PARTS	-35.33
06/09/2022	PALM SPRINGS MOTORS	PARTS	-128.15
06/09/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-101.31
06/09/2022	QUILL CORPORATION	OFFICE SUPPLIES	-93.39
06/09/2022	THE GAS COMPANY	FUEL	-15,930.78
06/09/2022	VALLEY INDEPENDENT PRINTING	PRINTING/REPRODUCTION	-35.34
06/09/2022	VOYAGER	FUEL	-566.62

**MORONGO BASIN TRANSIT AUTHORITY**  
**WARRANT REGISTER**  
As of June 30, 2022

Date	Name	Memo	Paid Amount
06/13/2022	BEN SASNETT	BOARD MEMBER STIPEND	-200.00
06/13/2022	KARMOLETTE O'GILVIE	BOARD MEMBER STIPEND	-100.00
06/13/2022	ARCO	FUEL	-63.98
06/13/2022	ELLEN JACKMAN	BOARD MEMBER STIPEND	-100.00
06/13/2022	KARMOLETTE O'GILVIE	BOARD MEMBER STIPEND	-100.00
06/13/2022	McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
06/13/2022	MERL ABEL	BOARD MEMBER STIPEND	-100.00
06/13/2022	DANIELLE HARRINGTON	BOARD MEMBER STIPEND	-100.00
06/13/2022	ELLEN JACKMAN	BOARD MEMBER STIPEND	-100.00
06/13/2022	McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
06/13/2022	MERL ABEL	BOARD MEMBER STIPEND	-100.00
06/13/2022	ELLEN JACKMAN	BOARD MEMBER STIPEND	-100.00
06/13/2022	McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
06/13/2022	MERL ABEL	BOARD MEMBER STIPEND	-100.00
06/13/2022	DANIELLE HARRINGTON	BOARD MEMBER STIPEND	-100.00
06/13/2022	JEFF DROZD	BOARD MEMBER STIPEND	-100.00
06/13/2022	JEFF DROZD	BOARD MEMBER STIPEND	-100.00
06/14/2022	JEFF DROZD	BOARD MEMBER STIPEND	-100.00
06/15/2022	VISION SERVICE PLAN	VISION INSURNACE	-400.93
06/16/2022	JOSE GIRON	UNIFORM REIMBURSEMENT	-38.05
06/16/2022	CHRISTOPHER RASMUSSEN	EMPLOYEE EXPENSE	-87.04
06/16/2022	US BANK	CREDIT CARD PAYMENT	-3,268.90
06/16/2022	MORONGO BASIN TRANSIT AUTHORITY	PROCUREMENT REIMBURSEMENT	2,578.70
06/16/2022	A-Z BUS SALES	PARTS	-803.44
06/16/2022	AIS	LEASE/RENTS	-93.94
06/16/2022	BROADLUX INC.	CNG MAINTENANCE	-4,217.07
06/16/2022	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
06/16/2022	DEPARTMENT OF JUSTICE	EMPLOYEE EXPENSE	-32.00
06/16/2022	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-132.26
06/16/2022	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-401.99
06/16/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-54.41
06/16/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-68.28
06/16/2022	HI DESERT PUBLISHING	MARKETING	-1,023.84
06/16/2022	IMAGE SOURCE	CREDIT APPLIED	0.00
06/16/2022	NAPA	PARTS	-337.98
06/16/2022	PALM SPRINGS MOTORS	PARTS	-1,032.19
06/16/2022	PARKHOUSE TIRES	TIRES	-257.61
06/16/2022	PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-156.00
06/16/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-206.23
06/16/2022	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-111.40
06/16/2022	SAFETY-KLEEN	FLUIDS	-774.11
06/16/2022	ZONAR	OUTSIDE SERVICES	-478.36
06/16/2022	TOLAR MANUFACTURING CO.	CAPITAL TO BE REIMB	-9,915.25
06/16/2022	JOE MEER	TRAINING/MEETINGS	0.00
06/16/2022	JOE MEER	TRAINING/MEETINGS	-515.86
06/17/2022	[EMPLOYEE]	WAGES	-76.83
06/17/2022	ADP	WAGES	-51,056.15
06/17/2022	ADP	TAXES	-8,864.04
06/17/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,480.48
06/17/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-3,977.53
06/17/2022	ADP	OUTSIDE SERVICES	-190.00
06/17/2022	ADP	WAGES	-79.84

**MORONGO BASIN TRANSIT AUTHORITY**  
**WARRANT REGISTER**  
As of June 30, 2022

Date	Name	Memo	Paid Amount
06/17/2022	JOE MEER	TRAINING/MEETINGS	-387.97
06/20/2022	ARCO	FUEL	-122.17
06/21/2022	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,629.78
06/21/2022	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
06/21/2022	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
06/23/2022	DEMSEY, FILLIGER & ASSOC	PROFESSIONAL FEES	-750.00
06/23/2022	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
06/23/2022	CHRISTOPHER RASMUSSEN	EMPLOYEE EXPENSE	-56.08
06/23/2022	ALLIANT INSURANCE SERVICES	INSURANCE	-1,216.00
06/23/2022	AVALON URGENT CARE	OUTSIDE SERVICES	-100.00
06/23/2022	DESERT ARC	OUTSIDE SERVICES	-270.00
06/23/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98
06/23/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-1,018.52
06/23/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
06/23/2022	GILLIG LLC	PARTS	-120.23
06/23/2022	NAPA	PARTS	-38.21
06/23/2022	PARKHOUSE TIRES	TIRES	-22.46
06/23/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-390.23
06/23/2022	QUILL CORPORATION	OFFICE SUPPLIES	-273.91
06/23/2022	SAN BERNARDINO COUNTY	OUTSIDE SERVICES	-473.00
06/23/2022	SPECTRUM	UTILITIES	-407.19
06/23/2022	THE GAS COMPANY	UTILITIES	-23.10
06/23/2022	HEAVEN'S BEST CARPET	OUTSIDE SERVICES	-95.00
06/24/2022	TREP	MILEAGE REIMBURSEMENT	-2,711.97
06/27/2022	TREP	MILEAGE REIMBURSEMENT - PYMNT. REVERSAL	90.00
06/28/2022	ARCO	FUEL	-227.88
06/30/2022	ADP	WAGES	-79.84
06/30/2022	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-725.00
06/30/2022	JOSE GIRON	UNIFORM REIMBURSEMENT	-21.74
06/30/2022	JOSE GIRON	HRA REIMBURSEMENTS	-149.95
06/30/2022	JOE MEER	HRA REIMBURSEMENTS	-125.00
06/30/2022	JOE MEER	MILEAGE	-161.25
06/30/2022	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-4,241.38
06/30/2022	GARY COOPER	HRA REIMBURSEMENTS	-605.00
06/30/2022	BLAS CRUZ	HRA REIMBURSEMENTS	-259.44
06/30/2022	ROY DAVIS	HRA REIMBURSEMENTS	-432.99
06/30/2022	SABRINA FRANKLIN	HRA REIMBURSEMENTS	-531.52
06/30/2022	JOE MEER	TRAINING/MEETINGS	515.86
06/30/2022	GEORGE HALLAS	HRA REIMBURSEMENTS	-55.31
06/30/2022	CHERI HOLSCLOW	HRA REIMBURSEMENTS	-70.08
06/30/2022	ANNA JUNKER	HRA REIMBURSEMENTS	-876.93
06/30/2022	CYNTHIA LOPEZ	HRA REIMBURSEMENTS	-308.84
06/30/2022	VIKAS SHARMA	HRA REIMBURSEMENTS	-922.40
06/30/2022	RAUL MARQUEZ	UNIFORM REIMBURSEMENT	-86.18
06/30/2022	CHRISTOPHER RASMUSSEN	VOIDED	0.00
06/30/2022	CHERI HOLSCLOW	TRAINING/MEETINGS	-33.02
06/30/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-168.53
06/30/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-101.31
06/30/2022	QUILL CORPORATION	OFFICE SUPPLIES	-10.23
06/30/2022	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
06/30/2022	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-57.70
06/30/2022	ADP	WAGES	-50,816.46



MORONGO BASIN TRANSIT AUTHORITY  
**WARRANT REGISTER**  
As of June 30, 2022

Date	Name	Memo	Paid Amount
06/30/2022	ADP	TAXES	-8,793.60
06/30/2022	CHRISTOPHER RASMUSSEN	EMPLOYEE EXPENSE	-60.31
			-379,950.17
			<b>-379,950.17</b>

**MORONGO BASIN TRANSIT AUTHORITY**  
**WARRANT REGISTER**  
As of July 31, 2022

Date	Name	Memo	Paid Amount
07/01/2022	CALTIP	INSURANCE	-79,083.99
07/01/2022	[EMPLOYEE]	WAGES	-1,401.08
07/01/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,446.47
07/01/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-3,907.93
07/01/2022	ADP	WAGES	76.83
07/01/2022	ADP	OUTSIDE SERVICES	-190.00
07/03/2022	SOUTHERN CALIFORNIA EDISON	UTILITIES	-9,956.92
07/06/2022	CALPERS 457 PROGRAM	SUPL RETIREMENT	-3,730.33
07/06/2022	ARCO	FUEL	-227.88
07/06/2022	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
07/08/2022	US BANK	CREDIT CARD PAYMENT	-4,143.35
07/08/2022	NOEMI ADDERLEY	MILEAGE	-86.00
07/08/2022	CHRISTOPHER RASMUSSEN	VOIDED	0.00
07/08/2022	PRISM	INSURANCE	-21,629.00
07/08/2022	BATTERY SYSTEMS	PARTS	-265.78
07/08/2022	CARQUEST - YUCCA VALLEY	PARTS & FLUIDS	-425.17
07/08/2022	CREATIVE BUS SALES - PARTS	PARTS	-244.91
07/08/2022	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-672.98
07/08/2022	HI DESERT WATER DISTRICT	UTILITIES	-147.40
07/08/2022	JOSHUA BASIN WATER DISTRICT	UTILITIES	-548.83
07/08/2022	KCDZ	MARKETING	-440.00
07/08/2022	NAPA	PARTS	-24.56
07/08/2022	PALM SPRINGS MOTORS	PARTS	-4,577.56
07/08/2022	PARKHOUSE TIRES	TIRES	-2,181.62
07/08/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-49.34
07/08/2022	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-424.70
07/08/2022	SCHROEDER PLUMBING	OUTSIDE SERVICES	-485.00
07/08/2022	TRANSIT MARKETING	MARKETING	-987.50
07/08/2022	TRANSTRACK	OPERATIONS SUPPORT TO BE REIMB	-15,115.00
07/08/2022	TRILLIUM SOLUTIONS, INC	OPERATIONS SUPPORT TO BE REIMB	-2,500.00
07/08/2022	VOYAGER	FUEL	-939.70
07/08/2022	TREP	MILEAGE REIMBURSEMENT	-270.00
07/10/2022	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-20,217.80
07/11/2022	PACIFIC WESTERN BANK	DEPOSIT CORRECTION	-0.25
07/12/2022	ARCO	FUEL	-84.52
07/14/2022	GARY JOHNSON	EMPLOYEE EXPENSE	-22.03
07/14/2022	AVALON URGENT CARE	OUTSIDE SERVICES	-300.00
07/14/2022	BROADLUX INC.	CNG MAINTENANCE	-662.00
07/14/2022	CLEAN ENERGY	CNG MAINTENANCE	-332.64
07/14/2022	COPPER MOUNTAIN BROADCASTING	MARKETING	-616.00
07/14/2022	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-132.26
07/14/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-223.84
07/14/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-55.36
07/14/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-69.41
07/14/2022	GILLIG LLC	PARTS	-201.01
07/14/2022	HI DESERT PUBLISHING	MARKETING	-1,118.84
07/14/2022	IMAGE SOURCE	CREDIT APPLIED	0.00
07/14/2022	NAPA	PARTS	-12.71
07/14/2022	PALM SPRINGS MOTORS	PARTS	-153.12
07/14/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-101.31
07/14/2022	QUILL CORPORATION	OFFICE SUPPLIES	-72.09
07/14/2022	SCHROEDER PLUMBING	OUTSIDE SERVICES	-225.00

**MORONGO BASIN TRANSIT AUTHORITY**  
**WARRANT REGISTER**  
As of July 31, 2022

Date	Name	Memo	Paid Amount
07/14/2022	THE GAS COMPANY	FUEL	-24,816.75
07/14/2022	ZONAR	OUTSIDE SERVICES	-76.64
07/14/2022	JOSE GIRON	VOIDED	0.00
07/14/2022	[EMPLOYEE]	WAGES (VOIDED)	0.00
07/14/2022	[EMPLOYEE]	WAGES	-1,399.11
07/14/2022	[EMPLOYEE]	WAGES	-3,011.72
07/14/2022	[EMPLOYEE]	WAGES	-1,452.25
07/14/2022	[EMPLOYEE]	WAGES	-799.58
07/14/2022	[EMPLOYEE]	WAGES	-1,352.47
07/14/2022	[EMPLOYEE]	WAGES	-1,463.42
07/14/2022	[EMPLOYEE]	WAGES	0.00
07/14/2022	[EMPLOYEE]	WAGES	-1,168.63
07/14/2022	[EMPLOYEE]	WAGES	-1,528.29
07/14/2022	[EMPLOYEE]	WAGES	-1,344.03
07/14/2022	[EMPLOYEE]	WAGES	-1,677.97
07/14/2022	[EMPLOYEE]	WAGES	-1,158.82
07/14/2022	[EMPLOYEE]	WAGES	-989.93
07/14/2022	[EMPLOYEE]	WAGES	-1,344.29
07/14/2022	[EMPLOYEE]	WAGES	-1,617.10
07/14/2022	[EMPLOYEE]	WAGES	-1,089.24
07/14/2022	[EMPLOYEE]	WAGES	-1,282.39
07/14/2022	[EMPLOYEE]	WAGES	-985.36
07/14/2022	[EMPLOYEE]	WAGES	-1,438.28
07/14/2022	[EMPLOYEE]	WAGES	-1,208.01
07/14/2022	[EMPLOYEE]	WAGES	-1,692.92
07/14/2022	[EMPLOYEE]	WAGES	-1,139.28
07/14/2022	[EMPLOYEE]	WAGES	-1,966.02
07/14/2022	[EMPLOYEE]	WAGES	-1,782.82
07/14/2022	[EMPLOYEE]	WAGES	-1,473.29
07/14/2022	[EMPLOYEE]	WAGES	-2,516.30
07/14/2022	[EMPLOYEE]	WAGES	-2,613.88
07/14/2022	[EMPLOYEE]	WAGES	-1,199.84
07/14/2022	[EMPLOYEE]	WAGES	-3,429.36
07/14/2022	[EMPLOYEE]	WAGES	-3,474.13
07/14/2022	[EMPLOYEE]	WAGES	-1,367.42
07/14/2022	[EMPLOYEE]	WAGES	-2,354.67
07/14/2022	[EMPLOYEE]	WAGES	-1,072.32
07/14/2022	[EMPLOYEE]	WAGES	-896.25
07/14/2022	[EMPLOYEE]	VOIDED	0.00
07/14/2022	[EMPLOYEE]	WAGES	-426.24
07/14/2022	[EMPLOYEE]	WAGES	-426.24
07/14/2022	[EMPLOYEE]	WAGES	-997.06
07/14/2022	[EMPLOYEE]	WAGES	997.06
07/14/2022	[EMPLOYEE]	WAGES	-1,169.70
07/15/2022	JOE MEER	TRAINING/MEETINGS	-572.68
07/15/2022	ADP	WAGES	-58,005.56
07/15/2022	ADP	TAXES	-11,134.74
07/15/2022	ADP	WAGES (DIRECT DEPOSIT REVERSAL)	54,178.65
07/15/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-7,633.08
07/15/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-542.08
07/15/2022	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,744.22
07/15/2022	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00

**MORONGO BASIN TRANSIT AUTHORITY**  
**WARRANT REGISTER**  
As of July 31, 2022

Date	Name	Memo	Paid Amount
07/15/2022	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
07/15/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,991.57
07/15/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,654.41
07/15/2022	ADP	OUTSIDE SERVICES	-195.00
07/15/2022	ADP	WAGES	-79.84
07/15/2022	ADP	WAGES (DIRECT DEPOSIT REVERSAL REJECTION )	-1,169.70
07/15/2022	ADP	WAGES (DIRECT DEPOSIT REVERSAL REJECTION )	-1,168.63
07/15/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT (ANNUAL UNFUNDED ACCRUED LIABILITY - CLAS	-86,963.88
07/15/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT (ANNUAL UNFUNDED ACCRUED LIABILITY - PEPR	-5,962.88
07/18/2022	VISION SERVICE PLAN	VISION INSURANCE	-400.93
07/18/2022	THE CASTLE PRESS	REBRANDING EXPENSES TO BE REIMB	-2,561.00
07/18/2022	MATTHEW ATKINS	TRAINING/MEETINGS	-85.00
07/19/2022	ARCO	FUEL	-141.43
07/19/2022	[EMPLOYEE]	WAGES	-560.00
07/19/2022	JOE MEER	TRAINING/MEETINGS	-1,099.38
07/19/2022	FLEET MAINTENANCE SPECIALISTS, INC	OUTSIDE SERVICES	-2,160.00
07/20/2022	[EMPLOYEE]	WAGES	-874.15
07/21/2022	BURRTEC	UTILITIES	-381.42
07/21/2022	CLEAN ENERGY	CNG MAINTENANCE	-16,144.01
07/21/2022	DEPARTMENT OF TOXIC SUBSTANCES CONTROL	OUTSIDE SERVICES	-22.50
07/21/2022	DESERT ARC	OUTSIDE SERVICES	-270.00
07/21/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98
07/21/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
07/21/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-1,060.23
07/21/2022	PALM SPRINGS MOTORS	PARTS	-590.21
07/21/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-101.31
07/21/2022	QUILL CORPORATION	OFFICE SUPPLIES	-63.00
07/21/2022	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-207.50
07/21/2022	SPECTRUM	UTILITIES	-407.19
07/22/2022	FLEET MAINTENANCE SPECIALISTS, INC	OUTSIDE SERVICES (ACH RETURNED)	2,160.00
07/25/2022	ANDREW BERNSTEIN	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	DAWN BOSTROM	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	DON CATLETT	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	BLAS CRUZ	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	SABRINA FRANKLIN	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	CHERI HOLSCLOW	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	ANNA JUNKER	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	JOE MEER	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	RENEE PAYNE	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	ROBERT WHENNEN	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	DOUG HUNTER	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	PAULA BALDWIN	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	ROY DAVIS	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	CHRISTOPHER RASMUSSEN	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	LINDA STREICH	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	RAUL MARQUEZ	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	HECTOR MANZANO	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	NOEMI ADDERLEY	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	JAMES MITCHELL	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	JOSE GIRON	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	MATTHEW ATKINS	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	KATHY CHRISTENSEN	SAFETY INCENTIVE PRGM	-100.00

**MORONGO BASIN TRANSIT AUTHORITY**  
**WARRANT REGISTER**  
As of July 31, 2022

Date	Name	Memo	Paid Amount
07/25/2022	KRISTEN KOHER	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	ADAH MARTINEZ	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	GARY COOPER	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	CYNTHIA LOPEZ	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	KIMBERLY BERNARD	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	GEORGE HALLAS	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	LYDIA KNUDSON	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	ROBERT ARVIZU	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	VIKAS SHARMA	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	CORY DOUGLASS	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	THOMAS HATHAWAY	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	AMANDA KNOBLOCH	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	JANUARY RODRIGUEZ	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	GARY JOHNSON	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	MICHAL BROCK	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	LEOBARDO BECERRA	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	BRYAN BLASZAK	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	MICK STONEHENGE	SAFETY INCENTIVE PRGM	-100.00
07/25/2022	TREP	MILEAGE REIMBURSEMENT	-2,677.26
07/26/2022	MORONGO BASIN TRANSIT AUTHORITY	PROCUREMENT REIMBURSEMENT	-5,176.20
07/26/2022	[EMPLOYEE]	WAGES	1,169.70
07/26/2022	ARCO	FUEL	-86.21
07/28/2022	PAULA BALDWIN	EMPLOYEE EXPENSE	-50.00
07/29/2022	VISION SERVICE PLAN	OUTSIDE SERVICES	-400.93
07/29/2022	BEN SASNETT	BOARD MEMBER STIPEND	-100.00
07/29/2022	VISION SERVICE PLAN	VOIDED	0.00
07/29/2022	AIRWAVE COMMUNICATIONS	RADIO	-641.28
07/29/2022	BENEFIT COORDINATORS CORP	DENTAL	-1,992.00
07/29/2022	CARQUEST - YUCCA VALLEY	PARTS & FLUIDS	-344.54
07/29/2022	FRONTIER COMMUNICATIONS	TELEPHONE	-170.79
07/29/2022	GILLIG LLC	PARTS	-707.87
07/29/2022	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-750.00
07/29/2022	PALM SPRINGS MOTORS	PARTS	-159.49
07/29/2022	PARKHOUSE TIRES	TIRES	-2,140.16
07/29/2022	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-153.13
07/29/2022	QUILL CORPORATION	OFFICE SUPPLIES	-745.90
07/29/2022	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-575.00
07/29/2022	SAFETY-KLEEN	FLUIDS	-477.31
07/29/2022	SAN BERNARDINO & RIVERSIDE FIRE EQUIPMENT	OUTSIDE SERVICES	-501.00
07/29/2022	THE GAS COMPANY	UTILITIES	-19.90
07/29/2022	JOE MEER	MILEAGE	-240.00
07/29/2022	LEOBARDO BECERRA	EMPLOYEE EXPENSE	-85.00
07/29/2022	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-367.62
07/29/2022	BLAS CRUZ	HRA REIMBURSEMENTS	-600.54
07/29/2022	SABRINA FRANKLIN	HRA REIMBURSEMENTS	-531.52
07/29/2022	GEORGE HALLAS	HRA REIMBURSEMENTS	-139.58
07/29/2022	CHERI HOLSCLOW	HRA REIMBURSEMENTS	-925.44
07/29/2022	ANNA JUNKER	HRA REIMBURSEMENTS	-584.62
07/29/2022	CYNTHIA LOPEZ	VOIDED	0.00
07/29/2022	JOE MEER	HRA REIMBURSEMENTS	-35.00
07/29/2022	CYNTHIA LOPEZ	HRA REIMBURSEMENTS	-342.84
07/29/2022	ADP	WAGES	-61,514.08

MORONGO BASIN TRANSIT AUTHORITY  
**WARRANT REGISTER**  
As of July 31, 2022

Date	Name	Memo	Paid Amount
07/29/2022	ADP	TAXES	-11,900.44
07/29/2022	McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
07/29/2022	MERL ABEL	BOARD MEMBER STIPEND	-100.00
07/29/2022	DANIELLE HARRINGTON	BOARD MEMBER STIPEND	-100.00
07/29/2022	KARMOLETTE O'GILVIE	BOARD MEMBER STIPEND	-100.00
07/29/2022	JEFF DROZD	BOARD MEMBER STIPEND	-100.00
07/29/2022	ADP	WAGES	-79.84
07/29/2022	VISION SERVICE PLAN	VISION INSURANCE	-457.01
			-546,830.96

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: Ridership Report

Basin Transit is still seeing a rise in Ridership. Ridership for July was 12,019 vs 11,255 for the same reporting period last year.

The Farebox Recovery Ratio is low at only 3.14% but this is normal for the month of July. The Farebox Recovery Ratio is the total operating expenses divided by passenger fares and a majority of the annual operating expenses are due in July every Fiscal Year.

**STAFF RECOMMENDATION: RECEIVE AND FILE**



**FY 2023 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for July**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
<b>Reporting Route #:</b>										
1	5,266	750.9	\$153,411	\$5,357	7.0	\$29.13	\$204.30	\$1.02	\$7.13	3.49%
1X	167	32.8	\$6,981	\$78	5.1	\$41.80	\$213.15	\$0.47	\$2.37	1.11%
3A	1,122	219.2	\$41,452	\$1,574	5.1	\$36.94	\$189.08	\$1.40	\$7.18	3.80%
3B	915	215.5	\$39,522	\$1,028	4.3	\$43.19	\$183.38	\$1.12	\$4.77	2.60%
7A	1,324	212.3	\$40,113	\$708	6.2	\$30.30	\$188.97	\$0.53	\$3.34	1.77%
7B	964	216.2	\$41,287	\$897	4.5	\$42.83	\$191.01	\$0.93	\$4.15	2.17%
12	351	107.6	\$28,974	\$3,702	3.3	\$82.55	\$269.32	\$10.55	\$34.41	12.78%
15	254	52.7	\$16,927	\$915	4.8	\$66.64	\$321.30	\$3.60	\$17.36	5.40%
21	570	192.9	\$41,958	\$751	3.0	\$73.61	\$217.51	\$1.32	\$3.89	1.79%
RR30	382	148.7	\$25,690	\$249	2.6	\$67.25	\$172.82	\$0.65	\$1.68	0.97%
RR31	192	78.7	\$14,295	\$125	2.4	\$74.45	\$181.76	\$0.65	\$1.59	0.88%
RR34	195	95.6	\$19,070	\$127	2.0	\$97.79	\$199.58	\$0.65	\$1.33	0.67%
RR36	35	36.3	\$5,556	\$23	1.0	\$158.76	\$153.00	\$0.65	\$0.63	0.41%
RR50	282	146.3	\$25,310	\$184	1.9	\$89.75	\$172.96	\$0.65	\$1.26	0.73%
<b>Program:</b>										
Commuter Service	605	160.3	\$45,902	\$4,617	3.8	\$75.87	\$286.41	\$7.63	\$28.81	10.06%
Demand Response	1,086	505.5	\$89,921	\$709	2.2	\$82.80	\$177.89	\$0.65	\$1.40	0.79%
Neighborhood Shuttles	10,328	1,839.7	\$364,724	\$10,394	5.6	\$35.31	\$198.25	\$1.01	\$5.65	2.85%
<b>Mode:</b>										
Bus (Motorbus)	10,328	1,839.7	\$364,724	\$10,394	5.6	\$35.31	\$198.25	\$1.01	\$5.65	2.85%
Commuter Bus	605	160.3	\$45,902	\$4,617	3.8	\$75.87	\$286.41	\$7.63	\$28.81	10.06%
Demand Response	1,086	505.5	\$89,921	\$709	2.2	\$82.80	\$177.89	\$0.65	\$1.40	0.79%
<b>System Total:</b>	12,019	2,505.5	\$500,547	\$15,720	4.8	\$41.65	\$199.78	\$1.31	\$6.27	3.14%





## Monthly Ridership Report

July, FY 2023

### Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
<b>Route Subtotals</b>						
1	4,543	5,266	5.7	7.0	3.82%	3.49%
12	231	351	1.5	3.3	5.40%	12.78%
15	133	254	2.5	4.8	10.54%	5.40%
1X	74	167	3.3	5.1	2.98%	1.11%
21	677	570	3.4	3.0	2.39%	1.79%
3A	1,196	1,122	5.2	5.1	3.81%	3.80%
3B	1,087	915	4.9	4.3	3.02%	2.60%
7A	1,268	1,324	5.7	6.2	3.85%	1.77%
7B	909	964	4.1	4.5	2.77%	2.17%
RR30	353	382	2.3	2.6	8.83%	0.97%
RR31	144	192	1.7	2.4	6.38%	0.88%
RR34	273	195	2.4	2.0	7.92%	0.67%
RR36	23	35	4.1	1.0	9.76%	0.41%
RR50	344	282	2.1	1.9	8.13%	0.73%
<b>Program Subtotals</b>						
Commuter Service	364	605	1.8	3.8	6.94%	10.06%
Demand Response	1,137	1,086	2.2	2.2	8.02%	0.79%
Neighborhood Shuttles	9,754	10,328	5.1	5.6	3.44%	2.85%
<b>System Total</b>	11,255	12,019	4.3	4.8	4.60%	3.14%



# Quarterly Performance Scorecard

FY 2022  
System - System-Wide  
All Routes

Performance Indicators & Data	Prior Year Total	Current Year Target	Current Year To Date	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year To Date Performance
Farebox Recovery Ratio	5.28%	>= 10.00%	7.30%	5.58%	8.03%	8.48%	7.20%	Fails to Meet Target
Operating Costs Per Revenue Hour	\$114.80	<= \$137.90	\$125.71	\$132.44	\$128.69	\$126.28	\$115.38	Exceeds Target
Passenger Revenue Per Revenue Hour (a)	\$6.06		\$9.18	\$7.39	\$10.33	\$10.71	\$8.31	Fails to Meet Target
Subsidy Per Revenue Hour	\$108.74		\$116.54	\$125.04	\$118.36	\$115.57	\$107.07	
Operating Cost Per Revenue Mile	\$5.79	<= \$7.00	\$6.37	\$6.70	\$6.66	\$6.32	\$5.79	Exceeds Target
Passenger Revenue Per Revenue Mile	\$0.31		\$0.46	\$0.37	\$0.53	\$0.54	\$0.42	
Subsidy Per Revenue Mile	\$5.48		\$5.90	\$6.33	\$6.12	\$5.79	\$5.37	
Operating Costs Per Passenger	\$27.68	<= \$19.51	\$26.81	\$29.98	\$29.07	\$26.69	\$22.26	Fails to Meet Target
Passenger Revenue Per Passenger (Avg Fare) (a)	\$1.46		\$1.96	\$1.67	\$2.33	\$2.26	\$1.60	
Subsidy Per Passenger	\$26.22		\$24.86	\$28.31	\$26.73	\$24.42	\$20.66	
Operating Cost Per Passenger Mile								
Passenger Revenue Per Passenger Mile (a)								
Subsidy Per Passenger Mile								
Passengers Per Revenue Hour	4.2		4.7	4.4	4.4	4.7	5.2	
Passengers Per Revenue Mile	0.21		0.24	0.22	0.23	0.24	0.26	
Revenue Miles Between NTD Reportable Accidents (b)								
Percentage of Trips On Time	98.8%		98.3%	97.6%	98.0%	98.5%	99.0%	
Passengers Served Between Complaints	7,254		8,720	5,037	8,814	6,117		
Complaints Per 100,000 Passengers	13.79		11.47	19.85	11.35	16.35	0.00	
Revenue Miles Between NTD System Failures (c)								
Total Miles Between Total NTD System Failures (c)								
Total Miles Between Major NTD System Failures (d)								
Passengers	130,574	>= 225,000	148,240	35,262	35,254	36,702	41,022	Fails to Meet Target
Passenger Miles								
Revenue Hours	31,482		31,618	7,983	7,963	7,756	7,916	
Total Hours	34,501		34,440	8,670	8,687	8,463	8,620	
Revenue Miles	624,558		624,318	157,670	153,960	154,877	157,811	
Total Miles	694,898		686,363	172,832	169,756	170,257	173,518	
Operating Costs	\$3,614,013		\$3,974,715	\$1,057,164	\$1,024,751	\$979,454	\$913,346	
Passenger Revenue (a)	\$190,647		\$290,126	\$59,002	\$82,260	\$83,078	\$65,785	
Operating Subsidy	\$3,423,366		\$3,684,589	\$998,162	\$942,492	\$896,376	\$847,560	
NTD Reportable Accidents (b)	0		0	0	0	0	0	
Total Roadcalls (NTD System Failures) (c)	0		0	0	0	0	0	
Major Mechanical Failures (Roadcalls) (d)	0		0	0	0	0	0	
Complaints	18		17	7	4	6	0	
Trips On Time	12,298		12,254	3,047	3,094	2,943	3,170	
On-Time Performance Trips Sampled	12,448		12,469	3,123	3,157	2,987	3,202	

(a) Includes Auxiliary Revenues and other Local Support related to reduced fares. (b) Collision Accidents reportable per NTD Definition. (c) Total System Failures per NTD Definition. (d) Major System Failures per NTD Definition.



**FY 2022 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for June**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
<b>Reporting Route #:</b>										
1	5,953	805.8	\$105,591	\$8,044	7.4	\$17.74	\$131.04	\$1.35	\$9.98	7.62%
1X	150	26.7	\$3,547	\$65	5.6	\$23.64	\$132.75	\$0.43	\$2.43	1.83%
3A	1,316	238.2	\$29,328	\$1,716	5.5	\$22.29	\$123.15	\$1.30	\$7.20	5.85%
3B	1,198	233.2	\$28,500	\$1,183	5.1	\$23.79	\$122.23	\$0.99	\$5.07	4.15%
7A	1,436	230.3	\$29,441	\$1,019	6.2	\$20.50	\$127.85	\$0.71	\$4.43	3.46%
7B	1,114	236.7	\$29,930	\$951	4.7	\$26.87	\$126.47	\$0.85	\$4.02	3.18%
12	393	113.6	\$18,835	\$4,117	3.5	\$47.93	\$165.77	\$10.48	\$36.24	21.86%
15	184	48.5	\$8,789	\$1,214	3.8	\$47.77	\$181.09	\$6.60	\$25.02	13.81%
21	758	210.0	\$29,354	\$1,158	3.6	\$38.73	\$139.77	\$1.53	\$5.52	3.95%
RR30	366	164.1	\$19,129	\$329	2.2	\$52.27	\$116.61	\$0.90	\$2.01	1.72%
RR31	205	99.3	\$11,677	\$184	2.1	\$56.96	\$117.55	\$0.90	\$1.86	1.58%
RR34	229	104.6	\$13,916	\$206	2.2	\$60.77	\$133.06	\$0.90	\$1.97	1.48%
RR36	26	47.8	\$5,079	\$23	0.5	\$195.33	\$106.17	\$0.90	\$0.49	0.46%
RR50	327	167.4	\$19,520	\$294	2.0	\$59.69	\$116.61	\$0.90	\$1.76	1.51%
<b>Program:</b>										
Commuter Service	577	162.2	\$27,624	\$5,331	3.6	\$47.87	\$170.36	\$9.24	\$32.88	19.30%
Demand Response	1,153	583.2	\$69,320	\$1,038	2.0	\$60.12	\$118.86	\$0.90	\$1.78	1.50%
Neighborhood Shuttles	11,925	1,980.8	\$255,690	\$14,136	6.0	\$21.44	\$129.09	\$1.19	\$7.14	5.53%
<b>Mode:</b>										
Bus (Motorbus)	11,925	1,980.8	\$255,690	\$14,136	6.0	\$21.44	\$129.09	\$1.19	\$7.14	5.53%
Commuter Bus	577	162.2	\$27,624	\$5,331	3.6	\$47.87	\$170.36	\$9.24	\$32.88	19.30%
Demand Response	1,153	583.2	\$69,320	\$1,038	2.0	\$60.12	\$118.86	\$0.90	\$1.78	1.50%
<b>System Total:</b>	13,655	2,726.1	\$352,634	\$20,505	5.0	\$25.82	\$129.35	\$1.50	\$7.52	5.81%



# Monthly Ridership Report

June, FY 2022

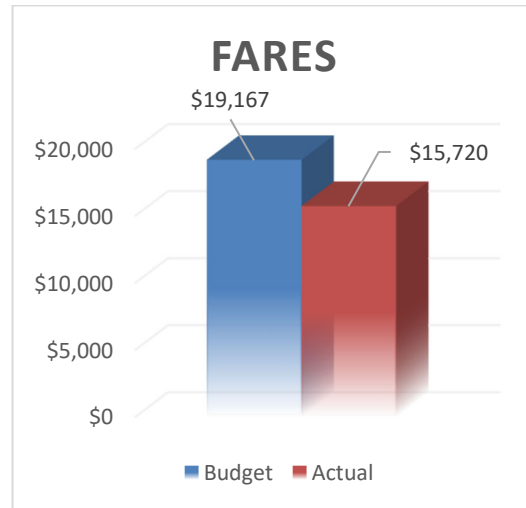
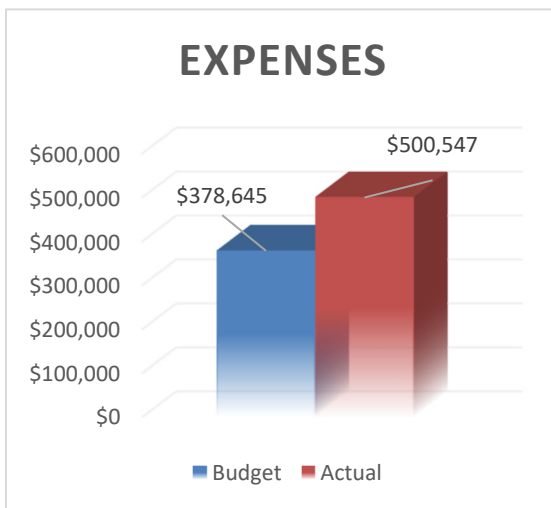
## Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
<b>Route Subtotals</b>						
1	4,349	5,953	5.5	7.4	5.76%	7.62%
12	298	393	1.9	3.5	9.06%	21.86%
15	263	184	4.0	3.8	28.66%	13.81%
1X	132	150	5.1	5.6	6.13%	1.83%
21	695	758	3.3	3.6	4.26%	3.95%
3A	1,153	1,316	4.9	5.5	5.78%	5.85%
3B	866	1,198	3.7	5.1	3.79%	4.15%
7A	1,290	1,436	5.6	6.2	5.98%	3.46%
7B	1,129	1,114	4.9	4.7	5.12%	3.18%
RR30	327	366	1.9	2.2	1.92%	1.72%
RR31	163	205	1.9	2.1	1.82%	1.58%
RR34	259	229	2.5	2.2	2.11%	1.48%
RR36	13	26	0.4	0.5	0.37%	0.46%
RR50	326	327	2.0	2.0	2.06%	1.51%
<b>Program Subtotals</b>						
Commuter Service	561	577	2.5	3.6	15.16%	19.30%
Demand Response	1,088	1,153	2.0	2.0	1.89%	1.50%
Neighborhood Shuttles	9,614	11,925	4.9	6.0	5.32%	5.53%
<b>System Total</b>	11,263	13,655	4.1	5.0	5.53%	5.81%

## BASIN TRANSIT

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: Financial Report

At the conclusion of July, MBTA expenses were \$121,901 (32%) over budget. This is common practice for the month of July as annual expenses such as the unfunded liability due to CalPERS and the first quarterly payment to CalTIP for insurance is due. In addition to these costs, the CNG station was in need of repairs so we used more fuel outside of the JT facility.



**STAFF RECOMMENDATION: RECEIVE AND FILE**

**BASIN TRANSIT AUTHORITY**  
**Statement of Expenditures - Cash Basis**  
**During Fiscal Year ending 07/31/23**  
**For Period Ending 07/31/22**

Line	Administrative Exp.	FY 22/23	JULY		Year to Date		Year to Date	%
		Budget	Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 132,075.00	\$ 10,159.62	\$ 8,959.25	\$ 10,159.62	\$ 8,959.25	\$ 1,200.37	12%
2	Office Salaries	\$ 137,236.00	\$ 10,556.62	\$ 7,005.96	\$ 10,556.62	\$ 7,005.96	\$ 3,550.66	34%
3	Board Members	\$ 6,300.00	\$ 525.00	\$ 600.00	\$ 525.00	\$ 600.00	\$ (75.00)	-14%
4	Payroll Taxes	\$ 7,888.00	\$ 606.77	\$ 460.00	\$ 606.77	\$ 460.00	\$ 146.77	24%
5	Health & Welfare	\$ 60,441.00	\$ 5,036.75	\$ 4,107.13	\$ 5,036.75	\$ 4,107.13	\$ 929.62	18%
6	Retirement:PERS	\$ 42,579.00	\$ 3,275.31	\$ 3,153.29	\$ 3,275.31	\$ 3,153.29	\$ 122.02	4%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 1,025.38	\$ 416.67	\$ 1,025.38	\$ (608.71)	-146%
8	Outside Services	\$ 37,425.00	\$ 3,118.75	\$ 1,889.62	\$ 3,118.75	\$ 1,889.62	\$ 1,229.13	39%
9	Prof. Fees	\$ 64,676.00	\$ 5,389.67	\$ 199.70	\$ 5,389.67	\$ 199.70	\$ 5,189.97	96%
10	Leases/Rents	\$ 1,428.00	\$ 119.00	\$ (105.31)	\$ 119.00	\$ (105.31)	\$ 224.31	188%
11	Utilities	\$ 120,840.00	\$ 10,070.00	\$ 11,593.92	\$ 10,070.00	\$ 11,593.92	\$ (1,523.92)	-15%
12	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	\$ 4,688.34	\$ 3,374.42	\$ 4,688.34	\$ (1,313.92)	-39%
13	Office Supplies	\$ 16,882.00	\$ 1,406.83	\$ 622.23	\$ 1,406.83	\$ 622.23	\$ 784.60	56%
14	Postage	\$ 2,400.00	\$ 200.00	\$ 117.99	\$ 200.00	\$ 117.99	\$ 82.01	41%
15	Printing/Reproduction	\$ 36,214.00	\$ 3,017.83	\$ 2,666.31	\$ 3,017.83	\$ 2,666.31	\$ 351.52	12%
16	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 972.68	\$ 1,235.92	\$ 972.68	\$ 263.24	21%
17	Total Administrative	\$ 726,708.00	\$ 58,509.14	\$ 47,956.49	\$ 58,509.14	\$ 47,956.49	\$ 10,552.65	18%
Maintenance Expense								
18	Mechanic Salaries	\$ 178,684.00	\$ 13,744.92	\$ 12,882.33	\$ 13,744.92	\$ 12,882.33	\$ 862.59	6%
19	Misc. Work/Salaries	\$ 97,521.00	\$ 7,501.62	\$ 4,142.73	\$ 7,501.62	\$ 4,142.73	\$ 3,358.89	45%
20	Payroll Taxes	\$ 4,211.00	\$ 323.92	\$ 243.08	\$ 323.92	\$ 243.08	\$ 80.84	25%
21	Health & Welfare	\$ 29,364.00	\$ 2,447.00	\$ 1,638.05	\$ 2,447.00	\$ 1,638.05	\$ 808.95	33%
22	Retirement:PERS	\$ 20,964.00	\$ 1,612.62	\$ 1,075.43	\$ 1,612.62	\$ 1,075.43	\$ 537.19	33%
23	Uniforms	\$ 2,500.00	\$ 208.33	\$ 161.24	\$ 208.33	\$ 161.24	\$ 47.09	23%
24	Outside Services	\$ 34,431.00	\$ 2,869.25	\$ 7,072.00	\$ 2,869.25	\$ 7,072.00	\$ (4,202.75)	-146%
25	Parts	\$ 41,329.00	\$ 3,444.08	\$ 4,357.54	\$ 3,444.08	\$ 4,357.54	\$ (913.46)	-27%
26	Fluids	\$ 15,259.01	\$ 1,271.58	\$ 779.03	\$ 1,271.58	\$ 779.03	\$ 492.55	39%
27	Tires	\$ 55,000.44	\$ 4,583.37	\$ 4,321.78	\$ 4,583.37	\$ 4,321.78	\$ 261.59	6%
28	Accident Repair	\$ 26,369.25	\$ 2,197.44	\$ -	\$ 2,197.44	\$ -	\$ 2,197.44	100%
29	Tools	\$ 1,500.00	\$ 125.00	\$ -	\$ 125.00	\$ -	\$ 125.00	100%
30	Consulting	\$ 1,606.00	\$ 133.83	\$ -	\$ 133.83	\$ -	\$ 133.83	100%
31	Shop Supplies	\$ 2,000.00	\$ 166.67	\$ 155.04	\$ 166.67	\$ 155.04	\$ 11.63	7%
32	Facility Supplies	\$ 7,527.00	\$ 627.25	\$ 243.85	\$ 627.25	\$ 243.85	\$ 383.40	61%
33	Training/Meetings	\$ 6,174.00	\$ 514.50	\$ -	\$ 514.50	\$ -	\$ 514.50	100%
34	Shelter Maintenance	\$ 2,783.91	\$ 231.99	\$ -	\$ 231.99	\$ -	\$ 231.99	100%
35	CNG Stations Maint.	\$ 115,873.70	\$ 9,656.14	\$ 17,138.65	\$ 9,656.14	\$ 17,138.65	\$ (7,482.51)	-77%
36	Total Maintenance	\$ 643,097.30	\$ 51,659.52	\$ 54,210.75	\$ 51,659.52	\$ 54,210.75	\$ (2,551.23)	-5%
Operations Expense								
37	Mgmt/Supv Salaries	\$ 160,993.00	\$ 12,384.08	\$ 11,996.26	\$ 12,384.08	\$ 11,996.26	\$ 387.82	3%
38	Operator Wages	\$ 1,073,545.00	\$ 82,580.38	\$ 79,266.19	\$ 82,580.38	\$ 79,266.19	\$ 3,314.19	4%
39	Dispatch Wages	\$ 213,418.00	\$ 16,416.77	\$ 15,010.30	\$ 16,416.77	\$ 15,010.30	\$ 1,406.47	9%
40	Payroll Taxes	\$ 34,751.00	\$ 2,673.15	\$ 1,617.71	\$ 2,673.15	\$ 1,617.71	\$ 1,055.44	39%
41	Health & Welfare	\$ 445,125.00	\$ 37,093.75	\$ 32,935.61	\$ 37,093.75	\$ 32,935.61	\$ 4,158.14	11%
42	Retirement:PERS	\$ 343,469.00	\$ 26,420.69	\$ 117,917.05	\$ 26,420.69	\$ 117,917.05	\$ (91,496.36)	-346%
43	Safety Incentive Program	\$ 8,800.00	\$ 733.33	\$ 4,104.59	\$ 733.33	\$ 4,104.59	\$ (3,371.26)	-460%
44	Workers'Comp	\$ 350,000.00	\$ 29,166.67	\$ 21,629.00	\$ 29,166.67	\$ 21,629.00	\$ 7,537.67	26%
45	Other Employee Exp.	\$ 21,567.00	\$ 1,797.25	\$ 1,357.85	\$ 1,797.25	\$ 1,357.85	\$ 439.40	24%
46	Mileage	\$ 1,850.00	\$ 154.17	\$ -	\$ 154.17	\$ -	\$ 154.17	100%
47	Uniforms	\$ 16,152.00	\$ 1,346.00	\$ -	\$ 1,346.00	\$ -	\$ 1,346.00	100%
48	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ 76.64	\$ 1,386.25	\$ 76.64	\$ 1,309.61	94%
49	Tel/Cell/Internet/Fax	\$ 32,638.00	\$ 2,719.83	\$ 2,386.45	\$ 2,719.83	\$ 2,386.45	\$ 333.38	12%
50	Radio Expense	\$ 11,869.00	\$ 989.08	\$ 641.28	\$ 989.08	\$ 641.28	\$ 347.80	35%
51	Fuel	\$ 192,506.00	\$ 16,042.17	\$ 26,296.49	\$ 16,042.17	\$ 26,296.49	\$ (10,254.32)	-64%
52	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ 882.22	\$ 366.67	\$ 882.22	\$ (515.55)	-141%
53	Insurance	\$ 389,447.00	\$ 32,453.92	\$ 78,732.83	\$ 32,453.92	\$ 78,732.83	\$ (46,278.91)	-143%
54	Deferred Comp Match	\$ 48,780.00	\$ 3,752.31	\$ 3,529.24	\$ 3,752.31	\$ 3,529.24	\$ 223.07	6%
55	Total Operations	\$ 3,365,945.00	\$ 268,476.47	\$ 398,379.71	\$ 268,476.47	\$ 398,379.71	\$ (129,903.24)	-48%
56	Grand Total of Op Exp	\$ 4,735,750.30	\$ 378,645.13	\$ 500,546.95	\$ 378,645.13	\$ 500,546.95	\$ (121,901.82)	-32%

**BASIN TRANSIT AUTHORITY**  
Statement of Income  
07/31/22

Other Revenue			JULY		YTD Bdgt	YTD Actual		
1	Interest	\$ 752.00	\$ 62.67	\$ 2,425.13	\$ 62.67	\$ 2,425.13	\$ 2,362.46	3770%
2	Other Revenue	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	0%
3	CNG Fuel	\$ 38,127.00	\$ 3,177.25	\$ 3,298.90	\$ 3,177.25	\$ 3,298.90	\$ 121.65	4%
4	Gain on Sale of Assets	\$ -	\$ -		\$ -		\$ -	0%
5	Total Other Revenue	\$ 41,279.00	\$ 3,439.92	\$ 5,924.03	\$ 3,439.92	\$ 5,924.03	\$ 2,484.11	72%
Passenger Fares			JULY		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 147,200.00	\$ 12,266.67	\$ 10,101.30	\$ 12,266.67	\$ 10,101.30	\$ (2,165.37)	-18%
7	Ready Ride	\$ 46,000.00	\$ 3,833.33	\$ 708.60	\$ 3,833.33	\$ 708.60	\$ (3,124.73)	-82%
8	Palm Spr./Palm Des.	\$ 20,700.00	\$ 1,725.00	\$ 4,616.95	\$ 1,725.00	\$ 4,616.95	\$ 2,891.95	168%
9	Office Passes	\$ 16,100.00	\$ 1,341.67	\$ 293.00	\$ 1,341.67	\$ 293.00	\$ (1,048.67)	-78%
10	Total Fare Revenue	\$ 230,000.00	\$ 19,166.67	\$ 15,719.85	\$ 19,166.67	\$ 15,719.85	\$ (3,446.82)	-18%
Current Support Funding - Operations				Received	Prior FY	Received	Balance Due	
11	Local Transit Funds	\$ 3,688,070.00					\$ 3,688,070.00	
12	Section 5311 Operating Asst	\$ 579,901.00					\$ 579,901.00	
13	Measure I	\$ 156,500.00					\$ 156,500.00	
14	AB 2766	\$ 40,000.00					\$ 40,000.00	
15	Total Sup. Fund.Ops	\$4,464,471.00		\$ -		\$ -	\$ 4,464,471.00	
16	Total Operating Revenues	\$ 4,735,750.00		\$ 21,643.88		\$ 21,643.88	\$ 4,463,508.30	
Prior Year Support Funding - Operations			Grant Amt		Received	Prior FY	Received	Balance Due
17	Section 5311 Operating Asst FY21	\$ 437,331.00						\$ 437,331.00
18	Section 5311 Operating Asst FY22	\$ 568,530.00						\$ 568,530.00
19	Total Prior Year Operating Revenues	\$ 1,005,861.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,005,861.00
Current Year Capital Funding - Capital			Grant Amt		Received	Prior FY	Received	Balance Due
20	Operations Support Equip	STA FY23 \$ 40,000.00						\$ 40,000.00
21	Engine Overhauls	STA FY23 \$ 25,000.00						\$ 25,000.00
22	Vehicle Replacements	LTF FY23 \$ 1,079,970.00						\$ 1,079,970.00
23	CNG Compressor	LTF FY23 \$ 650,000.00						\$ 650,000.00
24	Facilities	STA/LTF \$ 150,000.00						\$ 150,000.00
25	MBTA Branding	LTF FY23 \$ 500,000.00						\$ 500,000.00
26	Zero Emission Projects	LTF/LCTOP \$ 287,137.00						\$ 287,137.00
27	Bus Stop Improvements	\$ 357,252.00						\$ 357,252.00
28	Total Current Capital Funding	\$ 3,089,359.00		\$ -	\$ -	\$ -	\$ -	\$ 3,089,359.00
Prior Year Capital Funding - Capital			Grant Amt		Received	Prior FY	Received	Balance Due
29	29Palms CNG Station	LTF FY18 \$ 130,000.00						\$ 130,000.00
30	Add'l Bus Stop Improv	STA FY15 Realloc \$ 3,467.47						\$ 3,467.47
31	AVL/GPS Equipment	STA FY17 \$ 6,000.00						\$ 6,000.00
32	AVL/GPS Equipment	STA FY19 \$ 85,000.00						\$ 85,000.00
33	Bus Stop Improvements	SGR FY21 / LCTOP \$ 6,832.98						\$ 6,832.98
34	Bus Stop Improvements	STA FY19 \$ 70,000.00						\$ 70,000.00
35	Bus Wash System	STA FY20 \$ 67,950.00						\$ 67,950.00
36	Bus Wash System	STA FY21 \$ 7,500.00						\$ 7,500.00
37	Class H Replacement Vehicles	CMAQ \$ 1,214,400.00						\$ 1,214,400.00
38	Cost Allocation Study	STA FY19 \$ 2,519.00						\$ 2,519.00
39	Enclosed Bike Racks	ART 3 \$ 29,380.00						\$ 29,380.00
40	Engine Overhauls	LTF FY18 \$ 56,250.00						\$ 56,250.00
41	Engine Overhauls	STA FY19 \$ 12,254.93						\$ 12,254.93
42	Engine Overhauls	STA FY20 \$ 25,000.00						\$ 25,000.00
43	Engine Overhauls	SGR FY22 \$ 6,478.59						\$ 6,478.59
44	Facility Facelift Repairs	SGR FY22 \$ 7,304.10						\$ 7,304.10
45	Fare Media Structure	STA FY21 \$ 50,000.00						\$ 50,000.00
46	JT Facility Upgrade	STA/LTF FY16 \$ 3,615.00						\$ 3,615.00
47	Landscape & Lighting	STA FY11 Realloc. \$ 1,223.00						\$ 1,223.00
48	Operations Support Equip	STA FY22 \$ 16,785.05						\$ 16,785.05
49	REI Equipment	LTF FY15 Realloc \$ 760.00						\$ 760.00
50	Shop Equipment	SGR FY22 \$ 3,135.77						\$ 3,135.77
51	Shop Vehicle Replacement	SGR FY22 \$ 4,298.93						\$ 4,298.93
52	Short Range Transit Plan	STA FY19 \$ 19,229.80						\$ 19,229.80
53	Twentynine Palms Land	LTF FY18 \$ 83,293.05						\$ 83,293.05
54	Vehicle Replacements	STA FY22 / CMAQ \$ 287,076.00						\$ 287,076.00
55	Vehicles: 1 Class E	STA FY19 \$ 65,982.05						\$ 65,982.05
56	Vehicles: 5 Replacements	CMAQ / STA \$ 375,909.68						\$ 375,909.68
57	Video Surveillance	LTF FY18 \$ 20,000.00						\$ 20,000.00
58	Total Prior Capital Funding	\$2,661,645.40		\$0.00	\$0.00	\$0.00	\$0.00	\$2,661,645.40

FY 22/23 Procurement Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
59	Procurement Bid Income	\$ 225,000.00		\$ 19,812.55		\$ 19,812.55	\$ 205,187.45
60	Procurement Bid Expenses	\$ (145,665.00)	\$ 8,567.92		\$ 8,567.92		\$ (137,097.08)
61	TAG Program	\$ (50,000.00)					\$ (50,000.00)
62	FY 19/20 29 Palms Land	\$ (265,000.00)					\$ (265,000.00)
63	Total Procurement Budget		\$ 8,567.92	\$ 19,812.55	\$ 8,567.92	\$ 19,812.55	\$ 11,244.63

FY 22/23 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
64	5310 TREP Revenue	<i>Balance</i> \$ 114,526.00					\$ 114,526.00
65	Program Administrator	\$ (1,553.00)	\$ 190.49			\$ 190.49	\$ (1,553.00)
66	Client Relations Clerk	\$ (43,672.00)	\$ 5,115.45			\$ 5,115.45	\$ (43,672.00)
67	Mileage Reimbursements	\$ (69,300.00)	\$ 2,947.26			\$ 2,947.26	\$ (69,300.00)
68	Total TREP Funding	\$ 1.00	\$ 8,253.20	\$ -	\$ -	\$ 8,253.20	\$ 114,526.00



BASIN TRANSIT  
TAXI ADMINISTRATION  
**Statement of Expenditures**  
During Fiscal Year ending 6/30/23  
For Period ending 7/31/22

Line		FY 22/23	MONTH	JULY	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	<b>Administrative Exp.</b>							
1	Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2	Insurance	\$ 3,000.00	\$ 250.00	\$ 250.00	\$ 3,000.00	\$ 250.00	\$ (2,750.00)	-92%
3	Taxicab Administrator	\$ 2,500.00	\$ 208.33	\$ 189.63	\$ 2,500.00	\$ 189.63	\$ (2,310.37)	-92%
4	Office Clerk	\$ 2,500.00	\$ 208.33	\$ 70.17	\$ 2,500.00	\$ 70.17	\$ (2,429.83)	-97%
5	Drug & Alcohol Testing	\$ 200.00	\$ 16.67	\$ -	\$ 200.00	\$ -	\$ (200.00)	-100%
6	Background Checks	\$ 200.00	\$ 16.67	\$ -	\$ 200.00	\$ -	\$ (200.00)	-100%
7	Printing/Office/Meters	\$ 400.00	\$ 33.33	\$ 31.00	\$ 400.00	\$ 31.00	\$ (369.00)	-92%
8	Rent & Utilities	\$ 2,400.00	\$ 200.00	\$ 200.00	\$ 2,400.00	\$ 200.00	\$ (2,200.00)	-92%
9	<b>Total Administrative Exp.</b>	<b>\$ 11,200.00</b>	<b>\$ 933.33</b>	<b>\$ 740.80</b>	<b>\$ 11,200.00</b>	<b>\$ 740.80</b>	<b>\$ (10,459.20)</b>	<b>-93%</b>

BASIN TRANSIT  
TAXI ADMINISTRATION  
**Statement of Income**

Line		FY 22/23	MONTH	JULY	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	<b>REVENUE</b>							
10	Driver Permit Fees	\$ 500.00	\$ 41.67	\$ -	\$ 500.00	\$ -	\$ (500.00)	-100%
12	Vehicles Permit Fees	\$ 4,800.00	\$ 400.00	\$ 600.00	\$ 4,800.00	\$ 600.00	\$ (4,200.00)	-88%
13	Driver Renewal Fees	\$ 420.00	\$ 35.00	\$ -	\$ 420.00	\$ -	\$ (420.00)	-100%
14	Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
15	Fines	\$ 100.00	\$ 8.33	\$ -	\$ 100.00	\$ -	\$ (100.00)	-100%
16	<b>TOTAL REVENUE</b>	<b>\$ 5,820.00</b>	<b>\$ 485.00</b>	<b>\$ 600.00</b>	<b>\$ 5,820.00</b>	<b>\$ 600.00</b>	<b>\$ (5,220.00)</b>	<b>-90%</b>

\$ (140.80)

**MORONGO BASIN TRANSIT AUTHORITY**  
**Statement of Expenditures - Cash Basis**  
**During Fiscal Year ending 06/30/22**  
**For Period Ending 06/30/22**

Line	Administrative Exp.	FY 21/22 Budget	JUNE		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmnt. Salaries	\$ 120,082.00	\$ 13,855.62	\$ 18,961.95	120,082.00	\$ 129,592.59	(9,510.59)	-8%
2	Office Salaries	\$ 170,125.00	\$ 13,086.54	11,251.45	170,125.00	114,373.47	55,751.53	33%
3	Board Members	\$ 6,300.00	\$ 525.00	1,900.00	6,300.00	6,100.00	200.00	3%
4	Payroll Taxes	\$ 7,888.00	\$ 606.77	740.42	7,888.00	6,402.58	1,485.42	19%
5	Health & Welfare	\$ 78,780.00	\$ 6,565.00	3,610.89	78,780.00	59,625.62	19,154.38	24%
6	Retirement:PERS	\$ 50,215.00	\$ 3,862.69	2,320.98	50,215.00	38,875.11	11,339.89	23%
7	Mileage	\$ 5,000.00	\$ 416.67	381.21	5,000.00	2,519.98	2,480.02	50%
8	Outside Services	\$ 45,640.00	\$ 3,803.33	1,023.49	45,640.00	25,664.04	19,975.96	44%
9	Prof. Fees	\$ 58,796.00	\$ 4,899.67	986.50	58,796.00	17,943.62	40,852.38	69%
10	Leases/Rents	\$ 5,712.00	\$ 476.00	-2,650.91	5,712.00	-2,618.98	8,330.98	146%
11	Utilities	\$ 105,078.00	\$ 8,756.50	8,308.27	105,078.00	110,103.93	(5,025.93)	-5%
12	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	3,365.84	40,493.00	51,640.21	(11,147.21)	-28%
13	Office Supplies	\$ 16,882.00	\$ 1,406.83	1,097.65	16,882.00	13,628.87	3,253.13	19%
14	Postage	\$ 2,400.00	\$ 200.00	170.51	2,400.00	2,345.93	54.07	2%
15	Printing/Reproduction	\$ 12,071.00	\$ 1,005.92	2,780.19	12,071.00	7,778.84	4,292.16	36%
16	Training/Meetings	\$ 14,831.00	\$ 1,235.92	1,471.59	14,831.00	9,082.76	5,748.24	39%
17	Interest Exp.	\$ 2,000.00	\$ 166.67	0.00	\$ 2,000.00	0.00	2,000.00	100%
18	<b>Total Administrative</b>	<b>\$ 742,293.00</b>	<b>\$ 64,243.53</b>	<b>\$ 55,720.03</b>	<b>\$ 742,293.00</b>	<b>\$ 593,058.57</b>	<b>\$ 149,234.43</b>	<b>20%</b>
<b>Maintenance Expense</b>								
19	Mechanic Salaries	\$ 161,375.00	\$ 12,413.46	19,974.44	161,375.00	\$ 152,968.55	8,406.45	5%
20	Misc. Work/Salaries	\$ 58,810.00	\$ 4,523.85	7,016.29	58,810.00	51,183.48	7,626.52	13%
21	Payroll Taxes	\$ 3,730.00	\$ 286.92	355.81	3,730.00	3,599.98	130.02	3%
22	Health & Welfare	\$ 29,364.00	\$ 2,447.00	1,499.73	29,364.00	17,963.00	11,401.00	39%
23	Retirement:PERS	\$ 17,651.00	\$ 1,357.77	294.79	17,651.00	11,326.44	6,324.56	36%
24	Uniforms	\$ 2,500.00	\$ 208.33	199.29	2,500.00	2,338.78	161.22	6%
25	Outside Services	\$ 49,187.00	\$ 4,098.92	2,840.28	49,187.00	37,884.54	11,302.46	23%
26	Parts	\$ 56,329.00	\$ 4,694.08	3,383.27	56,329.00	39,314.67	17,014.33	30%
27	Fluids	\$ 15,259.00	\$ 1,271.58	774.11	15,259.00	13,015.45	2,243.55	15%
28	Tires	\$ 55,000.00	\$ 4,583.33	4,436.72	55,000.00	41,847.66	13,152.34	24%
29	Accident Repair	\$ 26,369.00	\$ 2,197.42	0.00	26,369.00	7,860.25	18,508.75	70%
30	Tools	\$ 2,206.00	\$ 183.83	0.00	2,206.00	546.95	1,659.05	75%
31	Consulting	\$ 2,606.00	\$ 217.17	0.00	2,606.00	990.00	1,616.00	62%
32	Shop Supplies	\$ 4,000.00	\$ 333.33	14.93	4,000.00	722.45	3,277.55	82%
33	Facility Supplies	\$ 25,054.00	\$ 2,087.83	789.00	25,054.00	5,151.22	19,902.78	79%
34	Training/Meetings	\$ 6,174.00	\$ 514.50	0.00	6,174.00	156.79	6,017.21	97%
35	Shelter Maintenance	\$ 2,784.00	\$ 232.00	0.00	2,784.00	94.88	2,689.12	97%
36	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	11,626.33	\$ 115,874.00	80,384.55	35,489.45	31%
37	<b>Total Maintenance</b>	<b>\$ 634,272.00</b>	<b>\$ 51,307.50</b>	<b>\$ 53,204.99</b>	<b>\$ 634,272.00</b>	<b>\$ 467,349.64</b>	<b>\$ 166,922.36</b>	<b>26%</b>
<b>Operations Expense</b>								
38	Mgmnt/Supv Salaries	\$ 159,333.00	\$ 12,256.38	18,927.06	159,333.00	\$ 131,330.58	28,002.42	18%
39	Operator Wages	\$ 928,353.00	\$ 71,411.77	106,148.26	928,353.00	898,743.95	29,609.05	3%
40	Dispatch Wages	\$ 176,952.00	\$ 13,611.69	21,813.26	176,952.00	181,985.48	(5,033.48)	-3%
41	Payroll Taxes	\$ 30,351.00	\$ 2,334.69	1,999.71	30,351.00	15,081.98	15,269.02	50%
42	Health & Welfare	\$ 444,904.00	\$ 37,075.33	35,458.23	444,904.00	403,405.87	41,498.13	9%
43	Retirement:PERS	\$ 229,799.00	\$ 17,676.85	11,678.58	229,799.00	278,554.83	(48,755.83)	-21%
44	Safety Incentive Program	\$ 8,800.00	\$ 733.33	0.00	8,800.00	3,800.00	5,000.00	57%
45	Workers'Comp	\$ 350,000.00	\$ 29,166.67	27,775.00	350,000.00	369,074.17	(19,074.17)	-5%
46	Other Employee Exp.	\$ 19,988.00	\$ 1,665.67	1,020.87	19,988.00	19,055.88	932.12	5%
47	Mileage	\$ 1,850.00	\$ 154.17	0.00	1,850.00	785.35	1,064.65	58%
48	Uniforms	\$ 11,152.00	\$ 929.33	145.97	11,152.00	6,203.34	4,948.66	44%
49	Outside Services	\$ 16,635.00	\$ 1,386.25	1,099.23	16,635.00	11,045.94	5,589.06	34%
50	Tel/Cell/Internet/Fax	\$ 32,638.00	\$ 2,719.83	2,581.48	32,638.00	28,026.88	4,611.12	14%
51	Radio Expense	\$ 11,000.00	\$ 916.67	1,108.06	11,000.00	24,617.67	(13,617.67)	-124%
52	Fuel	\$ 192,506.00	\$ 16,042.17	22,998.69	192,506.00	195,243.70	(2,737.70)	-1%
53	Trainings/Meetings	\$ 4,400.00	\$ 366.67	22.80	4,400.00	874.28	3,525.72	80%
54	Insurance	\$ 360,933.00	\$ 30,077.75	966.00	360,933.00	314,644.56	46,288.44	13%
55	Deferred Comp Match	\$ 33,660.00	\$ 2,589.23	3,429.25	\$ 33,660.00	34,992.18	(1,332.18)	-4%
56	<b>Total Operations</b>	<b>\$ 3,013,254.00</b>	<b>\$ 241,114.45</b>	<b>\$ 257,172.45</b>	<b>\$ 3,013,254.00</b>	<b>\$ 2,917,466.64</b>	<b>\$ 95,787.36</b>	<b>3%</b>
57	<b>Grand Total of Op Exp</b>	<b>\$ 4,389,819.00</b>	<b>\$ 356,665.48</b>	<b>\$ 366,097.47</b>	<b>\$ 4,389,819.00</b>	<b>\$ 3,977,874.85</b>	<b>\$ 411,944.15</b>	<b>9%</b>

**MORONGO BASIN TRANSIT AUTHORITY**  
Statement of Income  
06/30/22

Other Revenue			JUNE		YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	4.99	152.00	\$ 3,297.41	\$ 3,145.41	2069%
2	Other Revenue	\$ 3,000.00	250.00	728.45	3,000.00	115,407.41	\$ 112,407.41	3747%
3	CNG Fuel	\$ 17,487.00	1,457.25	5,975.26	17,487.00	58,012.11	\$ 40,525.11	232%
4	Gain on Sale of Assets	\$ -	0.00	0.00	0.00	0.00	-	0%
5	Total Other Revenue	\$ 20,639.00	\$ 1,719.92	\$ 6,708.70	\$ 20,639.00	\$ 176,716.93	\$ 156,077.93	756%

Passenger Fares			JUNE		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 128,000.00	10,666.67	11,520.60	128,000.00	151,932.24	\$ 23,932.24	19%
7	Ready Ride	\$ 40,000.00	3,333.33	1,037.57	40,000.00	54,676.50	\$ 14,676.50	37%
8	Palm Spr./Palm Des.	\$ 18,000.00	1,500.00	5,331.07	18,000.00	62,296.40	\$ 44,296.40	246%
9	Office Passes	\$ 14,000.00	1,166.67	2,615.50	14,000.00	21,460.25	\$ 7,460.25	53%
10	Total Fare Revenue	\$ 200,000.00	\$ 16,666.67	\$ 20,504.74	\$ 200,000.00	\$ 290,365.39	\$ 90,365.39	45%

Current Support Funding - Operations				Received	Prior FY	Received	Balance Due
11	Local Transit Funds	\$ 3,834,010.00				\$ 3,834,010.00	\$ -
12	Section 5311 Operating Asst	\$ 568,530.00					\$ 568,530.00
13	Measure I	\$ 140,500.00		\$ 15,759.45		\$ 157,722.08	\$ (17,222.08)
14	AB 2766	\$ 40,000.00				\$ 40,000.00	\$ -
15	Total Sup. Fund.Ops	\$4,583,040.00		\$ 15,759.45		\$ 4,031,732.08	\$ 551,307.92
16	Total Operating Revenues	\$ 4,803,679.00		\$ 42,972.89		\$ 4,498,814.40	\$ 797,751.24

Prior Year Support Funding - Operations		Grant Amt		Received	Prior FY	Received	Balance Due
17	Section 5311 Operating Asst FY20	\$ 421,203.00				\$ 421,203.00	\$ -
18	Section 5311 Operating Asst FY21	\$ 437,331.00					\$ 437,331.00
19	Total Prior Year Operating Revenues	\$ 858,534.00	\$ -	\$ -	\$ -	\$ 421,203.00	\$ 437,331.00

Current Year Capital Funding - Capital			Grant Amt		Received	Prior FY	Received	Balance Due
20	Operations Support Equip	STA FY22	\$ 25,000.00				\$ 8,214.95	\$ 16,785.05
21	Cashless Fare System (TT)	STA FY22	\$ 103,200.00				\$ 103,200.00	\$ -
22	Vehicle Replacements	STA FY22 / CMAQ	\$ 287,076.00					\$ 287,076.00
23	Bike Lockers	ART 3	\$ 30,181.00				\$ 28,163.82	\$ 2,017.18
24	Engine Overhauls	SGR	\$ 35,000.00		\$ 28,521.41		\$ 28,521.41	\$ 6,478.59
25	Shop Equipment	SGR	\$ 15,000.00		\$ 2,658.99		\$ 11,864.23	\$ 3,135.77
26	Facility Facelift Repairs	SGR	\$ 38,115.00				\$ 30,810.90	\$ 7,304.10
27	Shop Vehicle Replacement	SGR	\$ 39,000.00				\$ 34,701.07	\$ 4,298.93
28	Zero Emission Pilot	LCTOP	\$ 86,421.00				\$ 86,421.00	\$ -
29	Total Current Capital Funding		\$ 658,993.00		\$ 31,180.40	\$ -	\$ 331,897.38	\$ 327,095.62

Prior Year Capital Funding - Capital			Grant Amt		Received	Prior FY	Received	Balance Due
30	29Palms CNG Station	LTF FY18	\$ 130,000.00					\$ 130,000.00
31	Add'l Bus Stop Improv	STA FY15 Realloc	\$ 235,153.00			\$ 219,914.73	\$ 11,770.80	\$ 3,467.47
32	AVL/GPS Equipment	STA FY17	\$ 6,000.00					\$ 6,000.00
33	AVL/GPS Equipment	STA FY19	\$ 85,000.00					\$ 85,000.00
34	Bus Stop Improvements	SGR FY21 / LCTOP	\$ 145,124.00			\$ 100,127.00	\$ 38,164.02	\$ 6,832.98
35	Bus Stop Improvements	STA FY19	\$ 70,000.00					\$ 70,000.00
36	Bus Wash System	STA FY20	\$ 67,950.00					\$ 67,950.00
37	Bus Wash System	STA FY21	\$ 7,500.00					\$ 7,500.00
38	Class H Replacement Vehicles	CMAQ	\$ 1,214,400.00					\$ 1,214,400.00
39	Cost Allocation Study	STA FY19	\$ 20,000.00			\$ 17,481.00		\$ 2,519.00
40	Disp & Maint Equip	STA FY21	\$ 10,000.00				\$ 10,000.00	\$ -
41	Disp & Maint Equipment	STA FY17	\$ 10,000.00			\$ 7,334.07	\$ 2,665.50	\$ -
42	Disp & Maint Equipment	STA FY18	\$ 10,000.00			\$ 1,508.02	\$ 8,491.98	\$ -
43	Disp & Maint Equipment	STA FY19	\$ 10,000.00				\$ 10,000.00	\$ -
44	Disp & Maint Equipment	STA FY20	\$ 10,000.00				\$ 10,000.00	\$ -
45	Enclosed Bike Racks	ART 3	\$ 29,380.00					\$ 29,380.00
46	Engine Overhauls	LTF FY18	\$ 75,000.00			\$ 18,750.00		\$ 56,250.00
47	Engine Overhauls	SGR FY21	\$ 25,000.00			\$ 16,356.00	\$ 8,644.00	\$ -
48	Engine Overhauls	STA FY19	\$ 30,000.00			\$ 9,029.94	\$ 8,715.13	\$ 12,254.93
49	Engine Overhauls	STA FY20	\$ 25,000.00					\$ 25,000.00
50	Fare Media Structure	STA FY21	\$ 50,000.00					\$ 50,000.00
51	JT Facility Upgrade	STA/LTF FY16	\$ 6,163.00			\$ 2,548.00		\$ 3,615.00
52	Landscape & Lighting	STA FY11 Realloc	\$ 15,000.00			\$ 13,777.00		\$ 1,223.00
53	REI Equipment	LTF FY15 Realloc	\$ 5,000.00			\$ 4,240.00		\$ 760.00
54	Shop Equipment	STA FY20	\$ 25,000.00			\$ 23,926.95	\$ 1,073.05	\$ -
55	Short Range Transit Plan	STA FY19	\$ 107,000.00			\$ 87,770.12		\$ 19,229.88
56	Twentynine Palms Land	LTF FY18	\$ 90,000.00			\$ 6,706.95		\$ 83,293.05
57	Vehicles: 1 Class E	STA FY19	\$ 68,368.00				\$ 2,385.95	\$ 65,982.05
58	Vehicles: 5 Replacements	CMAQ / STA	\$ 1,025,275.00			\$ 647,556.32	\$ 1,809.00	\$ 375,909.68
59	Video Surveillance	LTF FY18	\$ 20,000.00					\$ 20,000.00
60	Total Prior Capital Funding		\$1,636,186.00		\$0.00	\$856,984.37	\$113,719.43	\$1,967,316.59

FY 21/22 Procurement Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
61	Procurement Bid Income	\$ 275,000.00		\$ 922.77		\$ 260,244.81	\$ 14,755.19
62	Procurement Bid Expenses	\$ (135,000.00)	\$ 11,837.00		\$ 15,624.32		\$ (119,375.68)
63	TAG Program	\$ (50,000.00)			\$ 59,715.00		\$ 9,715.00
64	FY 19/20 29 Palms Land	\$ (265,000.00)			\$ 55,777.41		\$ (209,222.59)
65	Total Procurement Budget		\$ 11,837.00	\$ 922.77	\$ 75,339.32	\$ 260,244.81	\$ 184,905.49

FY 21/22 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
66	5310 TREP Revenue	\$ 96,037.97		\$ -		\$ 57,481.69	\$ 38,556.28
67	Program Administrator	\$ (7,405.00)	\$ -		\$ 3,578.78		\$ (3,826.22)
68	Client Relations Clerk	\$ (34,663.00)	\$ 3,020.60		\$ 35,927.67		\$ 1,264.67
69	Mileage Reimbursements	\$ (75,600.00)	\$ 2,621.97		\$ 34,032.68		\$ (41,567.32)
70	Total TREP Funding	\$ (21,630.03)	\$ 5,642.57	\$ -	\$ 73,539.13	\$ 57,481.69	\$ 22,498.84

MORONGO BASIN TRANSIT AUTHORITY  
TAXI ADMINISTRATION  
**Statement of Expenditures**  
During Fiscal Year ending 6/30/22  
For Period ending 6/30/22

Line		FY 21/22	MONTH	JUNE	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	<b>Administrative Exp.</b>							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	0%
2	Insurance	3,000.00	250.00	0.00	3,000.00	2,750.00	\$ (250.00)	-8%
3	Taxicab Administrator	2,496.00	208.00	0.00	2,496.00	2,960.58	\$ 464.58	19%
4	Office Clerk	2,500.00	208.33	0.00	2,500.00	1,544.47	\$ (955.53)	-38%
5	Drug & Alcohol Testing	500.00	41.67	0.00	500.00	278.03	\$ (221.97)	-44%
6	Background Checks	200.00	16.67	0.00	200.00	224.00	\$ 24.00	12%
7	Printing/Office/Meters	250.00	20.83	31.00	250.00	514.93	\$ 264.93	106%
8	Rent & Utilities	2,400.00	200.00	0.00	2,400.00	2,200.00	\$ (200.00)	-8%
9	<b>Total Administrative Exp.</b>	<b>\$ 11,346.00</b>	<b>\$ 945.50</b>	<b>\$ 31.00</b>	<b>\$ 11,346.00</b>	<b>\$ 10,472.01</b>	<b>\$ (873.99)</b>	<b>-8%</b>

MORONGO BASIN TRANSIT AUTHORITY  
**TAXI ADMINISTRATION**  
**Statement of Income**

Line		FY 21/22	MONTH	JUNE	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	<b>REVENUE</b>							
10	Driver Permit Fees	500.00	41.67	0.00	500.00	200.00	\$ (300.00)	-60%
12	Vehicles Permit Fees	6,000.00	500.00	200.00	6,000.00	5,300.00	\$ (700.00)	-12%
13	Driver Renewal Fees	480.00	40.00	0.00	480.00	240.00	\$ (240.00)	-50%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	100.00	0.00	\$ (100.00)	-100%
16	<b>TOTAL REVENUE</b>	<b>\$ 7,080.00</b>	<b>\$ 590.00</b>	<b>\$ 200.00</b>	<b>\$ 7,080.00</b>	<b>\$ 5,740.00</b>	<b>\$ (1,340.00)</b>	<b>-19%</b>

\$ (4,732.01)

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: General Manager's Reports

**STAFF RECOMMENDATION: RECEIVE AND FILE**



## General Manager's Report

September 15, 2022

### CAPITAL PROJECTS

- Basin Transit is having a cloud-based phone system installed to hopefully prevent another fraudulent hack on our phone bill. We anticipate this having a cost savings of approximately \$300 per month.

### ACTIVITIES

- Auditors from Edie Bailly are in the final stages of fieldwork for our Annual Financial Report and Single Audit in accordance with Government Auditing Standards.
- Caltrans conducted an annual Agency Monitoring Review with the assistance of our Operations Manager, which we successfully passed.

### BASIN TRANSIT

- The Gillig buses were the first to receive the new brand last weekend. Several more will get the decals installed beginning September 16<sup>th</sup>.
- Basin Transit now has an Instagram at @basin\_transit.



### EMPLOYEES

- Three (3) more drivers are joining our team! The next classroom training will begin on September 26<sup>th</sup>. This makes six (6) new coach operators and one (1) new utility worker since July, allowing us to be fully staffed since pre-pandemic. Three (3) of these employees will be entitled to the sign-on bonus the Board approved for 2022.
- With so much interest from employees this season, Basin Transit has joined both Monday & Wednesday bowling leagues. The Monday team is Basin Transit Pinheads, the Wednesday team is Basin Bus Busters.
- The General Manager was elected to serve on the Finance and Administration Committee for Sedgwick through April 30, 2024. Sedgwick is our Workers' Compensation administrator.
- New dispatchers and the Operations supervisor have been receiving their Reasonable Suspicion certificates.



## PROCUREMENT

- Force Majeure Price requests were finally approved after FTA required cost analysis was conducted. Contract amendments were drawn up by the Director with assistance from Counsel for the bus dealers and their represented manufacturers on the procurement program. 140 different line items and bus types were adjusted and the price schedule was republished.
- The Director made an online “Transit Talks” presentation put on by the California Transit Association and CalACT on how to conduct cost analysis attended by over 200 transit agencies.
- The electric bus and shuttle van bid progress was delayed by this activity, but we hope to bring awards to the board for approval by the end of this year.”





## **General Manager's Report**

**August 26, 2022**

### **CAPITAL PROJECTS**

- Basin Transit was awarded Low Carbon Transit Operations Program (LCTOP) funding for the bus stop at El Paseo Drive & Mesquite Springs in Twentynine Palms (across from the high school). Charles Abbott & Associates has been consulted to begin an IFB to take to the Board for approval at a future board meeting.
- Staff has begun working on the Zero-Emission Rollout Plan to comply with the Innovative Clean Transit (ICT) regulation. This Zero-Emission Rollout Plan is to show how Basin Transit plans to achieve a full transition to zero-emission buses (ZEBs), including an infrastructure and maintenance training plan.

### **ACTIVITIES**

- Copper Mountain College (CMC) Foundation will once again be paying for their students to ride fixed-routes for free. The Token Transit app now allows the CMC Student Services Office to send electronic bus passes to their students.
- Consulted with Fleet Maintenance Specialists to structure our maintenance parts room for better efficiency and reliability, teach thorough bus cleaning techniques and do an OSHA walkthrough with our new utility worker/safety coordinator.

### **MARKETING & OUTREACH**

- MBTA sponsored a booth at the August 13<sup>th</sup> Yucca Valley Music Festival.
- Staff attended the CMC job fair on August 25<sup>th</sup> and received 25 applications.

### **BASIN TRANSIT**

- [www.basin-transit.com](http://www.basin-transit.com) is ready to launch on Sept 1<sup>st</sup>.
- Application of the new bus wrap decals will begin on September 10<sup>th</sup> and should be completed over two (2) weekends. Paint will begin on September 19<sup>th</sup>.
- Arranged to have a booth at the Farmers Markets in Joshua Tree and Twentynine Palms on Saturday, October 1<sup>st</sup>. The Farmers Market in Twentynine Palms will have a bus for potential riders to tour.



es the junior tennis.

"I am pro-pickleball, but please do not take one of our courts and convert it into pickleball. Please do

would most likely collapse from losing the court," said

See **Court A2**



CRYSTAL HARRELL Hi-Desert Star

Izzie Wegner returns a volley during a youth tournament hosted by the Morongo Basin Tennis Association in March at Jacobs Park.

Steve Botthof and his project manager, Nancy Ferguson, presented their plans at the Homestead Valley Community Council. Several locals told them they did not want the development in their community.

"It's obvious that we don't want you here and you are still pushing yourselves onto this community, onto this land, onto this environment," said Rohini Walker, of Joshua Tree.

"That's a very specific kind of energy when a community is saying no on behalf of themselves, on behalf of the land and you're still pushing yourselves onto this community. What



STACY MOORE Hi-Desert Star

Project manager Nancy Ferguson, left, listens as Steve Botthof describes the Flamingo Heights campsite development he has applied to build, Monday at the Yucca Mesa Community Center.

else does that sound like, when you're forcing yourselves onto us and we're saying no?"

Botthof's RoBott Land Company has applied for a permit to develop around 25 acres of 640 acres it owns off Old Woman Springs Road. The property includes part of Pipes Canyon Wash and he and Ferguson said they would not

develop anything in there.

On the section of the land farthest from the highway, RoBott Land proposes building a reception area and camp store, pool, two workshops, an art barn, a restaurant, a bar and a yoga deck, along with several different sizes of campsites. They plan for

See **Development A2**

## Bus system rebrands with new name, look

**JOSHUA TREE** — The Morongo Basin Transit Authority is changing its name to Basin Transit and repainting its buses red with a new logo depicting a lizard.

General Manager Cheri Holsclaw said the rebranding was motivated by the purchase of new buses and was guided by the system's board of directors.

"This has been a really exciting project. I've been with MBTA for almost 15 years and have seen a lot of positive changes as the system has grown and modernized," Holsclaw said.

The first bus with a red col-

or and the new lizard logo will be showcased at the Twentynine Palms Farmers Market Oct. 1. Everyone will have a chance to climb on board and check out the new ride.

The people of the Morongo Basin will start seeing new buses on the street in September, and over the next six months, the entire fleet, as well as bus stop signs, will take on the new identity.

The fronts and backs of the buses will be painted red, with the lizard and the words "Basin Transit"

painted in the center.

"With this rebranding effort, Basin Transit's new identity will catch the eyes of Morongo Basin residents and call attention to the tremendous value and service provided by the public transportation system," said Merl Abel, chairman of the board of directors.

"We are looking forward to supporting the Basin Transit system as it continues to provide efficient, environmentally friendly transpor-

tation options to Morongo Basin residents."

Services and fares will remain unchanged.

Another new addition for the transit agency is a fully electric van that joined the fleet this summer.

It was the first vehicle of its type delivered to a public agency in the nation, according to Holsclaw.

"This is the first small action taken by MBTA in order to prepare for the upcoming state mandates to eventually make all transit vehicles fully electrified," Holsclaw said.

A \$141,481 grant paid for the vehicle and chargers.



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### Inside today

Volume 65, Number 39  
16 pages

All contents © Hi-Desert Star 2022

Classified ads **C4**  
Desert Drive **B5**  
Faith and Values **A6**  
Focus **A8**  
Milestones **A4**

Opinion **B3**  
Service Directory **B8**  
Sheriff's Calls **B3**  
Sports **B1**



Junior golfers  
hit the links  
Sports **B1**



# MBTA makes history with electric van

MORONGO BASIN — A new type of bus has entered service for the Morongo Basin Transit Authority. The agency recently acquired a fully electrified Ford van.

Converted to transit use by Mobility Trans of Livonia, Michigan, it is the first vehicle of its type delivered to a public agency in the nation, according to MBTA General Manager Cheri Holsclaw.

The vehicle seats seven passengers plus the driver and is equipped with a rear-mounted wheelchair lift.

"This is the first small action taken by MBTA in order to prepare for the upcoming state mandates to eventually make all transit vehicles fully electrified," Holsclaw said.

"The purpose of this acquisition is for us to learn



COURTESY PHOTO

Morongo Basin Transit Authority board members, from left, Merl Abel, Ben Sasnett, Jeff Drozd, Karmollette O'Gilvie, Ellen Jackman and McArthur Wright stand in front of a new electric van added to the fleet.

and identify what challenges we will have in operating and maintaining these new types of vehicles

before their adoption is more widespread."

A Low Carbon Transit Operations Program grant

acquired by MBTA from \$141,481 paid for the vehicle and necessary chargers to operate it.

tigating reports of a bad smell coming from the property tried to contact the homeowners but no one was home. They found six large, deceased dogs in a cage near the side of the house, according to the Sheriff's Department.

They served a search warrant and found more animals inside the house, including dead lizards in cages that appeared to have been living "in severe conditions," a Sheriff's Department press release said.

Seven dead dogs and one dead bearded dragon were removed from the property, according to the county.

San Bernardino County spokesman David Wert

"The live animals ... are doing fine and being housed at a county animal shelter facility pending investigation of this case," Wert said via email.

The county animal control department has not gotten previous complaints about animal abuse or neglect at the house, according to Wert.

"This property was the focus of attention earlier in the year, when dogs from the property attacked a tourist from Switzerland who was riding his bike through the area. The dogs involved in that attack were removed from the property and subsequently euthanized," he said.



CARDIFF LIMOUSINE  
& TRANSPORTATION

LOS ALGODONES - \$55 PER PERSON

Thursday, August 18

GROVE & FARMER'S MARKET

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Matthew Atkins, Operations Manager  
DATE: September 22, 2022  
  
RE: Operations Report

**STAFF RECOMMENDATION: RECEIVE AND FILE**



# Operations Report

September 22, 2022

## PERSONNEL

### Staffing

Total Coach Operators: June - 23, July - 24

Total Dispatchers: June - 4, July - 4

### Overtime

Operators: June – 3.03%, July – 2.97%

Dispatchers: June – 16.19%, July – 10.28%

## OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On-time performance for the reporting period:

Ready Ride: June – 98.94%, July – 98.7%

Fixed Route: June – 97.37%, July – 95.0%

Staff received eight (8) customer contacts for June and July. These contacts were recorded as two (2) complaints about drivers, one (1) complaint about another passenger and five (5) compliments about drivers. All complaints have been addressed with customer follow up and the compliments have been shared with the drivers.

As of July 31, 2022, staff completed 107 days free of any preventable accidents and /or injuries. On July 25<sup>th</sup>, all employees received safety bonus checks for making it to the 100<sup>th</sup> day accident free.

## EMPLOYEE TRAINING/RECRUITMENT

Staff has identified three (3) new Coach Operators that are scheduled to start training on 9/26/22. Two (2) already have the proper credentials and the third will be trained for her commercial license. Ongoing recruitment and training efforts will continue until all coach operator positions have been filled.



## **MAINTENANCE**

The following is the maintenance mileage, road call and cost per mile information for June and July.

June: 6 road calls with 1 tow

Mileage was 58,936 with a CPM (cost per mile) of \$0.80

July: 4 road calls with 1 tow

Mileage was 55,418 with a CPM (cost per mile) of \$0.97

## **TAXI**

Cab Companies: June- 3, July- 3

Registered Cabs: June- 3, July- 3

Registered Drivers: June- 5, July- 5

New Driver Permits: June- 0, July- 0

Permit Renewals: June- 0, July- 0

Denied Applications: June- 0, July- 0

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: Can-A-Ride Day on November 17, 2022

The annual Can-A-Ride Day food drive is scheduled for November 17, 2022. Coach Operators would accept a canned or non-perishable food item in lieu of bus fare on this day.

The food collected would be given to the Way Station here in Joshua Tree, which then distributes the food to families in need in the Basin through a variety of local agencies.

This fiscal impact of this effort would be approx. \$635

**RECOMMENDATION: APPROVE ACCEPTING FOOD ITEMS IN LIEU OF  
FARES FOR NOVEMBER 17, 2022 WHICH WILL BE DESIGNATED CAN-A-  
RIDE DAY**

## **BASIN TRANSIT**

TO: Board of Directors

FROM: Joe G. Meer

DATE: September 14, 2022

RE: Approval of Purchase Order for Raul Brave and Associates

Approval is requested to enable staff to issue a purchase order and notice to proceed for Buy America audit and cost analysis services with Raul Bravo and Associates (RVBA). A Request for Information was circulated within the industry requesting pricing for the schedule of services needed to assist in the ongoing Zero Emission Vehicle bid and repricing exercise. Two other firms provide pricing and FMS was the lowest priced, responsive response.

Please note, the RFP and resulting contract specify that the inspection and auditing expenses incurred including Buy America analysis are reimbursable by the successful proposing firms, therefore there is minimal exposure financially for the MBTA for these services. The scope of work and final amount will be determined once other evaluation factors are determined by staff and bidders go forward to this stage of the procurement.

**STAFF RECOMMENDATION: AUTHORIZE STAFF TO ISSUE PURCHASE ORDER OF UP TO \$35,000 TO RVBA**



## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Joe Meer, Procurement Director  
DATE: September 22, 2022

RE: Transportation Assistance Grant (TAG) Awards

MBTA's TAG program has an approved FY23 budget amount of \$50,000 and received applications totaling \$152,795. The program is funded by Procurement administration fees earned by Basin Transit for its Vehicle Purchasing Program. After evaluation by the TAG committee (Jackman and Wright) and staff, the following allocation amounts are recommended to be approved by the Board as follows:

<b>Applicant</b>	<b>Funding Request Description</b>	<b>Amount</b>
Morongo Basin Healthcare District	Operating expenses for non-emergency medical transportation systems	\$ 25,000.00
Reach Out 29 Morongo Basin	Transportation program assistance	\$ 20,000.00
Copper Mountain Unified School District	Matching funds for student bus passes	\$ 12,000.00
Morongo Basin Unity Home	Operating assistance for client rides-pass assistance	\$ 9,000.00
The Way Station	Subsidy for bus passes	\$ 8,745.00
Pacific Clinics	Subsidy for bus passes	\$ 4,147.50
Morongo Basin Unified School District	Subsidy for bus passes	\$ 3,950.00
Morongo Basin ARCH	Subsidy for bus passes	\$ 1,150.00
Total Funding Awards		\$ 83,992.50

The total award funding recommendation requires Board approval to include increasing the FY23 budget amount by \$33,992.50. Funding is available and is less than the revenue generated during the fiscal year after procurement program expenses.

**STAFF RECOMMENDATION: APPROVE FY23 PROGRAM BUDGET INCREASE AND FUNDING FOR RECOMMENDED TAG PROGRAM AWARDS.**

## **BASIN TRANSIT**

TO: Board of Directors  
FROM: Cheri Holsclaw, General Manager  
DATE: September 22, 2022  
  
RE: FY 2021/22 End of Year Update

Presentation by staff.

**STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY**

## **BASIN TRANSIT ACRONYM LIST**

5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
IFB	Invitation for Bid
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
RFP	Request for Proposal
SBCTA	San Bernardino County Transportation Authority
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account

## **BASIN TRANSIT ROUTES**

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service