

MORONGO BASIN TRANSIT AUTHORITY

**REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

Thursday, March 24, 2022 5:00 p.m.

MBTA Operations Center

62405 Verbena Road

Joshua Tree, CA 92252

**ACTION MINUTES**

**1.0 CALL TO ORDER** – Chair Abel called the meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE** – Mathew Atkins led the flag salute.

**ROLL CALL** - On call of the roll the following Board Members were present:

Jeff Drozd, Danielle Harrington, Ellen Jackman, Karmollette O’Gilvie, Ben Sasnett, McArthur Wright and Merl Abel.

**2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS**

NONE

**3.0 CLOSED SESSION**

3.1 Closed Session Pursuant to Government Code Section 54957(b): Public Employee Appointment; Title: General Manager

Chair Abel reported that the appointment of Cheri Holsclaw was approved during closed session, subject to the employment contract. Vice-Chair Wright made the motion and was seconded by Board Member O’Gilvie. The motion was approved by unanimous vote.

**4.0 PUBLIC COMMENTS**

NONE

**5.0 CONSENT CALENDAR**

5.1 Minutes of the January 20, 2022 Special Board Meeting

5.2 Minutes of the January 27, 2022 Board Meeting

5.3 Treasurer’s Report for December 2021 and January 2022

- 5.4 Warrant Register through February 28, 2022
- 5.5 Ridership Report
- 5.6 Financial Reports
- 5.7 General Manager's Report
- 5.8 Operations Report
- 5.9 Solar Light Kits
- 5.10 Shop Vehicle
- 5.11 Title VI Program Plan Update
- 5.12 Approval of Purchase Order to Fleet Maintenance Specialists
- 5.13 Approval of Bus Stop & MBTA Yard Slurry IFB #21-01
- 5.14 Mobility Trans Ford eTransit Electric Van

**ACTION:** Board Member O'Glivie moved to approve the Consent Calendar (items 5.1 - 5.14); seconded by Vice Chair Wright: passed by Roll Call Vote (7-0).

**6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSIONS AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS**

NONE

**7.0 OLD BUSINESS**

NONE

**8.0 NEW BUSINESS**

**8.1 General Manager Employment Contract**

Joe Meer, Procurement Director, reported that the personnel committee which consisted of the City Manager, Town Manager and Chair Abel, met to discuss specific points within the proposed employment contract that were outlined in a provided staff report. Joe shared that the employment contract mostly modeled previous general manager contracts.

Chair Abel announced copies of the contract under consideration were available to the public.

**ACTION:** Vice-Chair Wright moved to approve the General Manager Employment Contract as written; seconded by Board Member Sasnett; passed by Roll Call Vote (7-0).

## 8.2 FY 2022/23 Draft MBTA Operating and Capital Budgets

Cheri Holsclaw, General Manager, provided details for items within the FY 2022/23 draft budgets. The Board provided no direction on changes.

## 8.3 Procurement Presentation

Joe Meer gave a presentation on current and expected procurement activities.

## 9.0 GENERAL MANAGER UPDATE

Cheri Holsclaw shared that Transit Driver Appreciation Day was celebrated on March 18<sup>th</sup> with a Taco Truck. The event received several compliments from staff.

## 10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

## 11.0 BOARD MEMBER COMMENTS

Board Member Harrington congratulated Cheri and loved the way the budgeted line items were highlighted and presented.

Board Member O’Gilvie stated that she feels Cheri is qualified to do the job and believes in her.

Board Member Sasnett echoed his colleagues’ sentiments.

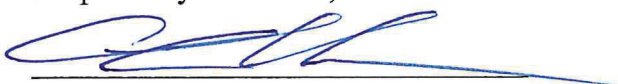
Board Member Jackman thanked Cheri for doing a great job and has confidence that she will continue to do great things for the agency.

Board Member Drozd, Vice-Chair Wright and Chair Abel also congratulated Cheri.

## 12.0 ADJOURNMENT

The meeting adjourned at 6:00 p.m. on Thursday, March 24, 2022.

Respectfully submitted,



Cheri Holsclaw, Board Secretary